

Meeting of the Board  
**STATE PUBLIC SCHOOL BUILDING AUTHORITY**  
December 18, 2025  
Room 515 North Office Building  
11:31 a.m. Prevailing Time

MINUTES

1. Call to Order
  - A. Filing of Proof of Sunshine Notice and of Sending Notice of the Meeting
2. Roll Call and Announcement of Quorum
3. Adoption of the Agenda
4. Approval of Projects
  - A. Resolution Authorizing the Undertaking of a Project on Behalf of Delaware County Community College
5. Approval of the Minutes of the Meeting of July 31, 2025
6. Audit Committee Report & Audit Charter
7. Financial Reports for the Months of July - October 2025
8. Loan Fund
9. Old Business
10. New Business
  - A. Intercreditor Agreement- Berks County Intermediate Unit #14
11. Adjournment

## 1. CALL TO ORDER

- A. Chairperson McLendon called the public meeting of the State Public School Building Authority Board to order at 11:31 a.m. in Room 515 of the North Office Building in Harrisburg, PA. She said that the meeting was being recorded and that by staying in the meeting, attendees were consenting to the recording and retention of the meeting. Although it included the option for Teams or conference call, the meeting was a live in person meeting open to the public in accordance with the Sunshine Act.
- B. The proof of the Sunshine Advertisement and certification regarding sending of the notice of the meeting are attached to these minutes.

## 2. ROLL CALL AND ANNOUNCEMENT OF A QUORUM

A quorum of board members was present. There were no members of the public on the call.

### **Board Members Present**

Brandy McLendon, Proxy for Governor Josh Shapiro  
Leo Knepper, Proxy for Senator Jarrett Coleman (via Teams)  
Senator Lindsey M. Williams (via Teams)  
Representative Bryan Cutler (via Teams)  
Jennifer Langan, Proxy for State Treasurer Stacy Garrity (via Teams)  
Christal Pike-Nase, Proxy for Auditor General Timothy L. DeFoor  
Secretary of General Services Reggie McNeil (via Teams)  
Patrick Lord, Proxy for Secretary of Education Carrie Rowe (via Teams)

### **Members Absent**

Representative Peter G. Schweyer

### **Authority Personnel Present**

Jennifer Sheffield, Executive Director  
David Player, Comptroller & Director of Financial Management

### **Also Attending**

Sean Frederick, Authority Counsel, Barley Snyder LLP (via Teams)  
Cheryl Kleiman, Executive Director, Senate Education Committee (via Teams)  
Joshua Funk, PA Treasury (via Teams)  
Paul M. Clancey, RBC Capital Markets, LLC (via Teams)  
George T. Magnatta, Saul Ewing LLP (via Teams)  
Andre C. Dasent, P.C. (via Teams)  
Jennifer Caron, Eckert Seamans Cherin & Mellott, LLC (via Teams)  
Eric Leal, VP of Finance & Administration, Delaware County Community College (via Teams)

Ms. Sheffield said that the Authorities planned for this to be the first board meeting for the new Board Chair, Dustin Bailey. Mr. Bailey is the Director of the Bureau of Redevelopment, Capital, and Debt. Unfortunately, he was unable to attend the meeting. Ms. Sheffield said that the Authorities appreciated Ms. McLendon attending in his absence.

### 3. ADOPTION OF THE AGENDA

Chairperson McLendon asked if the agenda for the meeting was posted on the Authority's website at least 24 hours in advance in accordance with Section 709 of the Sunshine Act.

Ms. Sheffield confirmed that the agenda was posted on the website in accordance with the Sunshine Act.

A copy of the agenda for the meeting was distributed to Board Members prior to this meeting. It is therefore recommended that consideration be given to the adoption of the following Resolution:

**RESOLVED** That the agenda of the SPSBA meeting of December 18, 2025, be adopted as presented.

Upon **MOTION** by Ms. Pike-Nase, **SECONDED** by Ms. Langan, and approved by the SPSBA Board, it was **RESOLVED** that the Board adopted the Agenda for the December 18, 2025, Board Meeting.

### 4. APPROVAL OF PROJECTS

#### A. Resolution Authorizing the Undertaking of a Project on Behalf of Delaware County Community College

Ms. Sheffield said that Delaware County Community College requested that SPSBA issue a maximum of \$38,000,000 of revenue bonds (exclusive of any original issue discount) to finance approximately \$10,000,000 for the improvements being made to the College's Southeast Campus; to refund all or a portion of the Authority's Series 2014 and Series 2015 Bonds, and the payment of certain costs of issuing the Bonds (including bond insurance or other forms of credit enhancement, if advantageous to the College).

As of October 31, 2025, the College had approximately \$95,100,000 in outstanding debt through the Authority. This figure includes \$17,900,000 from the Series 2015 Bonds and \$7,900,000 from the Series 2014 Bonds, both of which are scheduled to be current refunded through this financing. The College has an underlying bond rating of "A3" from Moody's Investor Services.

The College selected RBC Capital Markets, LLC as Underwriter and The Bank of New York Mellon Trust Company, N.A. as Trustee for this issue. At the request of the College, the Office of General Counsel has appointed Saul Ewing LLP, Andre C. Dasent, P.C. and Nathaniel M. Holmes, LLC as Co-Bond Counsel.

The resolution in the agenda approves all of the actions necessary in connection with the issuance of the Bonds.

Paul M. Clancy, of RBC Capital Markets, LLC; Eric Leal of the College; George T. Magnatta of Saul Ewing LLP and Andre C. Dasent, P.C. were on the call to answer questions.

Ms. Langan inquired as to the total debt of the college.

Ms. Sheffield said that the only outstanding debt was through the Authority in the amount of \$95,100,000 with the \$17,900,000 (SPSBA Series of 2015) and \$7,900,000 (Series of 204) being refunded through this issuance if market conditions remain favorable for the refundings.

**RESOLUTION OF THE  
STATE PUBLIC SCHOOL BUILDING AUTHORITY  
AUTHORIZING  
THE UNDERTAKING OF A PROJECT ON BEHALF OF  
DELAWARE COUNTY COMMUNITY COLLEGE**

**DOCKET NO. 2528**

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

The State Public School Building Authority (the "Authority" or "SPSBA") shall undertake a project (the "Project") on behalf of Delaware County Community College (the "College") generally anticipated to consist of: (i) additional funds for the construction, improvement, renovation, furnishing, equipping and installation of certain alterations and improvements, personal property and/or fixtures at the College's new Southeast Campus; (ii) the current refunding of all or a portion of the Authority's College Revenue Bonds (Delaware County Community College Project), Series of 2014; (iii) the current refunding of all or a portion of the Authority's College Revenue Refunding Bonds (Delaware College Community College Project), Series of 2015, and (iv) the payment of certain costs of issuing the Bonds (defined below) (including bond insurance or other forms of credit enhancement, if advantageous to the College).

In order to finance the Project, the Authority will enter into a Twelfth Supplemental Trust Indenture, to be dated as set forth therein (the "Twelfth Supplemental Indenture"), which Twelfth Supplemental Indenture will further amend and supplement a Trust Indenture dated as of October 1, 1993, as previously amended and supplemented (the "Original Indenture," and as further amended and supplemented by the Twelfth Supplemental Indenture, the "Indenture") with The Bank of New York Mellon Trust Company, N.A., as successor trustee (the "Trustee"), and shall issue up to Thirty-Eight Million Dollars (\$38,000,000) (exclusive of any original issue discount) in aggregate principal amount of bonds to be in one or more series issued as either taxable or tax-exempt (which may be issued on the same or different dates) to be designated "State Public School Building Authority, College Revenue Bonds (Delaware County Community College Project), Series of 2026" (or such other designation, as appropriate) with the appropriate alphabetical series designation, as applicable (the "Bonds"). The Bonds shall have a term not to exceed thirty (30) years and shall bear interest at fixed rates acceptable to the College, shall mature in such principal amounts and at such times, and shall be subject to redemption and purchase, as applicable, all as approved by the Executive Director of the Authority in consultation with the College and further provided in one or more Bond Purchase Agreements (as hereinafter defined).

The Bonds shall be issued in such denominations and form and under such terms as shall be set forth in the Indenture used in connection with the issuance of the Bonds and approved by the Executive Director. The execution of the Bonds with the manual or facsimile signature of the President of the Authority together with a manual or facsimile of the official seal of the Authority and the attestation thereof by the manual or facsimile signature of the Secretary or Assistant Secretary of the Authority is hereby authorized. The Executive Director of the Authority is hereby authorized and directed to deliver the Bonds to the Trustee under the Indenture for authentication and to execute and deliver instructions to the Trustee to deliver the Bonds when so authenticated, on behalf of the Authority, to or upon the order of the purchaser thereof against receipt of the purchase price together with any accrued interest, all in accordance with the requirements of the Indenture.

The proceeds from the sale of the Bonds shall be loaned to the College pursuant to the terms of a Loan and Security Agreement, dated as of October 1, 1993, as previously amended and supplemented (the "Original Loan Agreement," and as further amended and supplemented by the Twelfth Supplemental Loan Agreement, to be dated as set forth therein, the "Twelfth Supplemental Loan Agreement," together with the Original Loan Agreement, the "Loan Agreement"), between the College and the Authority and shall be applied by the College for and towards the costs of the Project including, without limitation, printing and reproduction costs, fees and expenses of Co-Bond Counsel (hereinafter defined) and underwriter's counsel, fees and expenses of the Trustee, fees and expenses of Authority and its counsel and administrative costs and expenses of the College and its counsel, all upon submission of the proper documentation thereof; the payment of the premium for a policy of municipal bond insurance if determined to be advantageous by the College; and the funding of funds established under the Indenture, to the extent necessary.

The President, any Vice President or the Executive Director is hereby authorized to negotiate with the underwriter hereinafter appointed for an acceptable proposal for the purchase of the Bonds issued hereunder, to enter into one or more purchase agreements (each, a "Bond Purchase Agreement") for such purpose in accordance with the terms of this resolution and the President, any Vice President or the Executive Director is hereby authorized to execute and deliver each Bond Purchase Agreement on behalf of the Authority and to take such further action as may be required or proper to carry out the obligations of the Authority thereunder.

The Authority does hereby authorize the execution and delivery of any documents to which the Authority is a party and which are required to be executed and delivered in connection with the financing of the Project and the issuance of the Bonds authorized hereunder, including but not limited to the Indenture, Loan Agreement, Assignment of Loan Agreement, Bond Purchase Agreement, provided that all such documents shall be in such form as shall be acceptable to Co-Bond Counsel, the Office of General Counsel, the Attorney General of the Commonwealth and Authority Counsel and as shall be approved by the Executive Director of the Authority.

The appropriate officers of the Authority, including the President, the Vice President and the Executive Director are, and each of them is hereby authorized and directed to execute such further documents and do such further things as may be necessary or proper to carry out the intent and purpose of this Resolution or any document herein authorized.

The appropriate officers of the Authority, including the President, the Vice President and the Executive Director are, and each of them is, hereby authorized to approve, and to execute and deliver any supplement, amendment or agreement (an "Amendment") providing for any amendment or other change to any trust indenture, loan agreement, assignment of loan agreement, bond, instrument or other document executed and delivered with respect to the financing of the Project (collectively, the "Bond Documents") requested by the College and approved by all other necessary parties, provided that (a) the officer executing the Amendment shall have determined that the Amendment will not adversely affect the Authority, such determination to be conclusively evidenced by such officer's execution of the Amendment and (b) the Authority shall have received an opinion of counsel in form and substance satisfactory to the Authority that (i) the Amendment is permitted under the Act and the Bond Documents, and (ii) the Amendment will not adversely affect the excludability from gross income of interest on the Bonds for purposes of federal income taxation, if applicable.

The President, any Vice President or the Executive Director of the Authority shall be, and each of them is hereby, authorized and directed to execute, acknowledge and deliver in the name of and on behalf of the Authority, and the Secretary or Assistant Secretary of the Authority shall be and each of them is hereby authorized and directed to attest and affix the official seal of the Authority (if any) to each of the aforesaid documents. The execution of the aforesaid documents as hereinabove authorized shall be deemed to conclusively evidence the approval of the Authority of the forms of said documents.

The form of any preliminary official statements, reoffering circulars and/or final official statements (collectively, the "Offering Documents") which may be used in connection with the sale and issuance of the Bonds shall be approved by the Executive Director, solely as to and for purposes of distribution, with the advice of Co-Bond Counsel and Authority Counsel. The Executive Director shall be and hereby is authorized and directed to execute any such final Offering Documents, and such execution by the Executive Director shall constitute conclusive evidence of the Authority's approval, solely as to and for purposes of distribution, of such documents. The Authority is hereby authorized to circulate and distribute copies of any such Offering Documents in connection with the Project.

RBC Capital Markets, LLC is hereby appointed Underwriter for the Bonds (the "Underwriter"). The Underwriter has selected Eckert Seamans Cherin & Mellott, LLC as Underwriter's Counsel.

The appropriate officers of the Authority are hereby authorized to take such further action and to execute any and all other documents and certificates, in addition to those specified above, as shall be required in connection with the issuance of the Bonds and the implementation of this resolution.

Upon **MOTION** by Ms. Pike-Nase, **SECONDED** by Secretary McNeil, and after full discussion, the above Resolution was unanimously approved at the SPSBA Board Meeting of December 18, 2025.

**EXHIBIT A**

**STATE PUBLIC SCHOOL BUILDING AUTHORITY  
DELAWARE COUNTY COMMUNITY COLLEGE REVENUE BONDS**

<u>Docket Number</u>	<u>County</u>	<u>Project Description</u>	<u>Maximum Amount to be Financed</u>
2528	Delaware	(i) additional funds for the construction, improvement, renovation, furnishing, equipping and installation of certain alterations and improvements, personal property and/or fixtures at the College's new Southeast Campus; (ii) the current refunding of all or a portion of the Authority's College Revenue Bonds (Delaware County Community College Project), Series of 2014; (iii) the current refunding of all or a portion of the Authority's College Revenue Refunding Bonds (Delaware College Community College Project), Series of 2015; and (iv) the payment of certain costs of issuing the Bonds (defined below) (including bond insurance or other forms of credit enhancement, if advantageous to the College).	\$38,000,000*

**Term:** Not more than thirty (30) years.

**Rate:** Fixed Rate not to exceed six percent (6.0%) per annum.

**Rating:** "A3" (underlying from Moody's Investor Services, Inc.).

**Underwriter:** RBC Capital Markets, LLC.

**Co-Bond Counsel:** At the request of the College, the Office of General Counsel has appointed Saul Ewing LLP, Andre C. Dasent, P.C. and Nathaniel M. Holmes, LLC, as Co-Bond Counsel.

**Trustee:** The Bank of New York Mellon Trust Company, N.A.

Approved at the Authority Board meeting of December 18, 2025.

\* Exclusive of any original issue discount.

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## 5. APPROVAL OF THE MINUTES OF THE MEETING OF JULY 31, 2025

A copy of the minutes of the meeting of July 31, 2025, was distributed to the Board prior to this meeting. It is therefore recommended that consideration be given to the adoption of the following Resolution:

RESOLVED That the minutes of the SPSBA meeting of July 31, 2025, be and hereby are approved as presented.

Upon **MOTION** by Ms. Pike-Nase, **SECONDED** by Mr. Knepper, and after full discussion, the above Resolution was unanimously approved at the SPSBA Board Meeting of December 18, 2025.

## 6. AUDIT COMMITTEE REPORT & AUDIT CHARTER

Chairperson McLendon asked Ms. Pike-Nase to provide a summary of the audit exit conference.

Ms. Pike-Nase said that on Friday, October 3, 2025, the Audit Committee conducted the audit exit conference to review this year's audited financials with our independent auditors, Maher Duessel. Auditor General DeFoor is the chair of the five member Audit Committee. The new Board Chair, Dustin Bailey, was introduced at the audit committee meeting. The Audit Committee was glad to have him. In addition, the Audit Committee was pleased to have Treasurer Stacy Garrity participate in the Teams call.

Jennifer CruverKibi, engagement partner, provided an excellent summary of the audited financials. Ms. CruverKibi answered several questions from Treasury's Chief Counsel, Christopher Craig, about the decline in PHEFA fee revenue. As in prior years, the Authority received an unmodified opinion, commonly known as a clean opinion. Ms. CruverKibi indicated that, as usual, the Authority was very cooperative and very well organized.

The Audit Committee made a minor edit to the audit charter as part of the annual review. Ms. Pike-Nase asked Mr. Player to provide a brief explanation.

Mr. Player said that the minor edit was made to the audit charter to account for the Authority's new pa.gov website.

Ms. Pike-Nase said that the Audit Committee recommended the Board accept the audited financials and audit charter.

Chairperson McLendon asked if the Board had any questions, and hearing none, asked for a motion to accept the audited financials and audit charter.

It is recommended that consideration be given to the adoption of the following Resolution:

RESOLVED That the 6/30/25 audited financials and audit charter be approved and accepted by the Board.

Upon **MOTION** by Secretary McNeil, **SECONDED** by Ms. Langan, and after full discussion, the above Resolution was unanimously approved at the SPSBA Board Meeting of December 18, 2025.

## **7. FINANCIAL REPORTS FOR THE MONTHS OF JULY – OCTOBER 2025**

The Financial Reports for the months of July – October 2025 were emailed to Board Members prior to this meeting. It is recommended that consideration be given to the adoption of the following Resolution:

**RESOLVED** That the Financial Reports of the State Public School Building Authority for the months of July – October 2025 as received by this Board, be accepted, and filed with the minutes of this meeting.

Upon **MOTION** by Ms. Pike-Nase, **SECONDED** by Ms. Langan, and after full discussion, the above Resolution was unanimously approved at the SPSBA Board Meeting of December 18, 2025.

## **8. LOAN FUND**

Ms. Sheffield said that Butler County Community College requested a loan of approximately \$2,300,000 for an HVAC project.

## **9. OLD BUSINESS**

Chairperson McLendon asked if there was any old business to come before the Board, and hearing none, she moved to new business.

## **10. NEW BUSINESS**

### **A. Intercreditor Agreement- Berks County Intermediate Unit #14**

Ms. Sheffield said that on April 24, 2025, the Authority made a loan available to the Berks County Intermediate Unit #14 (the “Issuer”) which was secured by a security interest in any and all revenues of the Issuer. The Issuer now desires to incur additional indebtedness through a public bond offering and has requested that the Authority enter into an intercreditor agreement whereby the Authority’s debt would be on parity with the future bond issuance. Typically, this is not needed for our borrowers since they operate under a Trust Indenture which effectively acts like an intercreditor agreement and puts all liens on parity. However, the Issuer does not have a Trust Indenture therefore the intercreditor is required. Ms. Sheffield said that the Authority was seeking approval to enter into the intercreditor agreement.

Chairperson McLendon asked if there were any questions from the Board.

Board members, including but not limited to Mr. Knepper, Mr. Lord, and Ms. Langan, expressed concerns regarding the intercreditor agreement and questioned whether the Authority had entered into similar agreements previously. Sean Frederick, Authority Counsel, elaborated on the need for this agreement in lieu of a trust indenture for an upcoming Berks County IU financing not done through SPSBA. Mr. Frederick indicated that (i) he believed the Authority was able to enter into an intercreditor agreement and would inquire whether the Authority had previously entered into one; (ii) the Authority would receive an “unqualified” opinion from counsel to the Berks County IU that it had authority to enter into the Agreement and (iii) the Authority’s prior

resolution entered into with respect to the original financing contemplated that the Berks County IU's debt to the Authority would be on parity with all other indebtedness of the Berks IU.

Ms. Pike-Nase indicated that the Auditor General would recuse from voting because this agreement is so unique, and our department believes that more information is needed. Representative Cutler indicated that he would be more comfortable with postponing a vote until a January meeting.

Authority staff agreed with the Board sentiment about waiting until January and providing additional information about the intercreditor agreement including a legal opinion from bond counsel for Berks County IU.

Chairperson McLendon asked if there was any other new business to come before the Board, and hearing none, she moved to adjourn the meeting.

## **11. ADJOURNMENT**

There being no further business to come before the Board at this time, upon **MOTION** by Ms. Pike-Nase, **SECONDED** by Secretary McNeil, the SPSBA Board Meeting was adjourned at 11:55 a.m.

## SUNSHINE ACT PUBLIC MEETING NOTICES - Thursday, November 13, 2025

Please utilize the Contacts name/phone # listed in each notice for reasonable accommodation due to a disability; to check on the meeting status; to inquire about phone/online participation options; etc. Note: some mtgs. may be recorded.

HRC November Commission Meeting, 11/17/2025, 3 PM, Link To Agency WebSite: [www.pa.gov/agencies/PHRC](http://www.pa.gov/agencies/PHRC), Conf. Call: 267-332-8737, Access Code: 324-397-626#, Additional Info: Call 717-787-4410 or visit [www.pa.gov/en/agencies/phrc/about-phrc/public-commission-meetings](http://www.pa.gov/en/agencies/phrc/about-phrc/public-commission-meetings) a week before a scheduled meeting to obtain an agenda and link to the virtual meeting. Email [PHRC@pa.gov](mailto:PHRC@pa.gov) if you want to address the commission or require accommodations for language translation or a disability. Please allow at least 5 business days for us to arrange accommodations, Contact: Debbie Walters 717-787-9536.

State Conservation Commission Briefing session, 11/18/2025, 9 AM Location: PDA Lobby Conf. Rm., 2301 N. Cameron St., Hbg., PA, Conf. Call: 267-332-8737, Access Code: 417-938-151, Additional Info: This meeting is in person and via MS Teams. Please contact Rebecca Vigil at [rvigil@pa.gov](mailto:rvigil@pa.gov) with any questions or concerns, Contact: Rebecca Vigil 223-666-2554.

State Conservation Commission Public Meeting, 11/18/2025, 10 AM, Location: PDA Lobby Conf. Rm., 2301 N. Cameron St., Hbg., PA, Conf. Call: 267-332-8737, Access Code: 417-938-151, Additional Info: This meeting is in person and via MS Teams. Please contact Rebecca Vigil at [rvigil@pa.gov](mailto:rvigil@pa.gov) with any questions, Contact: Rebecca Vigil 223-666-2554.

PCCD Childrens Advocacy Center Advisory Committee Meeting, 11/18/2025, 10 AM, 3101 N. Front Street, Hbg., PA, Room Num: Commission, Conf. Call Number: 267-332-8737, Access Code: 690 726 613#, Contact: Elizabeth Locke 717-265-8470.

Special, State Public School Building Authority & PA Higher Educational Facilities Authority Board Meeting, 12/18/2025, 11:30 AM, Link To Agency WebSite: [pa.gov/spsba](http://pa.gov/spsba) & [pa.gov/phefa](http://pa.gov/phefa), Location: State Capitol North Office Bldg., Room Num: Room 515, 401 North St, Hbg., PA, Contact: Jennifer Sheffield 717-975-2209.

PLCB Board Meeting, 1/14/2026, 11 AM, Link To Agency WebSite: <https://www.pa.gov/agencies/lcb/board-meetings>, Location: Northwest Office Bldg., Room Num: 117, 910 Capitol St., Hbg., PA, Conf. Call: 267-332-8737, Access Code: 487-165-728, Additional Info: Instructions on how to join the meeting virtually are available at <https://www.pa.gov/agencies/lcb/board-meetings>, Additional Board Meeting Dates: 2/4/26, 3/11/26, 4/1/26, 4/22/26, 5/13/26, 6/3/26, 6/24/26, 7/15/26, 8/5/26, 8/26/26, 9/16/26, 10/7/26, 10/28/26, 11/18/26, 12/16/26, Contact: Michael Vigoda 717-787-8896.

State Civil Service Commission -November Commission Meeting, 11/19/2025, 10:30 AM, Link To Agency WebSite: [scsc.pa.gov](http://scsc.pa.gov), Location: Strawberry Square, Bowman Tower, 4th Fl., Public Hearing Rm., 320 Market St., Hbg., PA, Conf. Call: 267-332-8737, Access Code: 863-534-794#, Contact: Michele Whiting 717-783- 8806.

Appeared in PennLive: on Thursday, 11/13/2025

<https://classifieds.pennlive.com/pennlive/category/legals/legal-notice>

STATE PUBLIC SCHOOL BUILDING AUTHORITY  
PENNSYLVANIA HIGHER EDUCATIONAL FACILITIES AUTHORITY  
Notice of the Meetings of the Boards to be Held

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The State Public School Building Authority and the Pennsylvania Higher Educational Facilities Authority Boards will meet on **Thursday, December 18 at 11:30 a.m.** in **Room 515 North Office Building**. If you prefer to participate by phone, the call-in number is 1-267-332-8737 and the conference ID is 766 328 890#. The meetings are to: (a) approve projects for financing; and (b) consider other matters as may properly come before the Board.

Please complete the attached response and return via e-mail.

Sincerely,

A handwritten signature in cursive script that reads "Jennifer Sheffield".

Jennifer Sheffield  
Executive Director

Harrisburg, PA

I CERTIFY that the notice on the previous page for the December 18, 2025, meetings was emailed to the following on November 4, 2025, at the addresses indicated, constituting all members of the Board of the State Public School Building Authority.

Dustin Bailey, Proxy for Governor Shapiro  
[dubailey@pa.gov](mailto:dubailey@pa.gov)

Jarrett Coleman, Designated by the President Pro Tempore of the Senate  
[lknepper@pasen.gov](mailto:lknepper@pasen.gov)

Lindsey M. Williams, Designated by the Minority Leader of the Senate  
[lindsey.williams@pasenate.com](mailto:lindsey.williams@pasenate.com)

Peter G. Schweyer, Designated by the Speaker of the House of Representatives  
[pschweyer@pahouse.net](mailto:pschweyer@pahouse.net)

Bryan Cutler, Designated by the Minority Leader of the House of Representatives  
[bcutler@pahousegop.com](mailto:bcutler@pahousegop.com)

Stacy Garrity, State Treasurer  
[treasurer Garrity@ptreasury.gov](mailto:treasurer Garrity@ptreasury.gov)

Timothy L. DeFoor, Auditor General  
[cpike-nase@paauditor.gov](mailto:cpike-nase@paauditor.gov)

Reggie McNeil, Secretary of General Services  
[remcneil@pa.gov](mailto:remcneil@pa.gov)

Carrie Rowe, Acting Secretary of Education  
[carrowe@pa.gov](mailto:carrowe@pa.gov)

GIVEN under my hand and seal this 4<sup>th</sup> day of November 2025.

Jennifer Sheffield  
Executive Director  
State Public School Building Authority  
Pennsylvania Higher Educational Facilities Authority