

**CITY REVITALIZATION AND IMPROVEMENT ZONE (CRIZ)
PROPERTY TRANSFER WORKSHEET**

NAME OF APPLICANT (AUTHORITY):

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NAME AND CLASS OF THE GOVERNMENT ENTITY IN WHICH THE CRIZ WILL BE

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CONTACT INFORMATION FOR AUTHORITY:

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CONTACT INFORMATION FOR MUNICIPALITY:

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Application: A contracting authority or a designee of the contracting authority may apply to the Department of Revenue to remove a parcel or parcels that were previously included in an area designated as a CRIZ and add and include a parcel or parcels to a CRIZ.

The Application must designate the specific geographic area(s) to be considered for the land swap, including:

- (1) The identity of each parcel (by an address/number and on a map) proposed to be **removed** from the CRIZ and the exact physical dimensions and acreage of each such parcel including the name and contact information of any business located within and property owner.
- (2) A completed affidavit with signature from each business and property owner expressing the specific consent to remove the parcel or parcels from the CRIZ and providing that no funds from the contracting authority have been utilized by the business located within or the property owner(s) of the parcel or parcels for construction, including related infrastructure and site preparation, reconstruction or renovation of all or a part of a facility on the parcel or parcels.
- (3) A description (including photos) of the current condition of the parcel or parcels proposed to be removed from the CRIZ.
- (4) The identity of each parcel (by address/number and on a map) proposed to be **added** to the CRIZ and the exact physical dimensions and acreage of each such parcel including the name and contact information of any business located within and property owner.

- (5) A description (including photos) of the current condition of the parcels proposed to be transferred into the CRIZ.
- (6) A Certification by an officer of the contracting authority stating that **no funds** have been utilized by a business located within or the property owner(s) of the parcel or parcels requested to be removed from the CRIZ for construction, including related infrastructure and site preparation, reconstruction or renovation of all or a part of a facility on the parcel or parcels. Certification from the CRIZ authority independent auditor stating that **no funds** have been utilized by a business located within or the property owner(s) of the parcel or parcels requested to be removed from the CRIZ for construction, including related infrastructure and site preparation, reconstruction or renovation of all or a part of a facility on the parcel or parcels.

Property to be removed from the Zone: include parcel numbers, address, acreage, and name and contact information of all businesses and property owner(s).

Property to be added to the Zone: Include parcel numbers, acreage, address, and name and contact information of all businesses and property owner(s). Parcels can be transferred out of the CRIZ, but per the statute the new parcels added to the zone “cannot exceed the acreage transferred out of the zone.” 72 P.S. § 8814-C(a).

Rationale for Transfer: How would the removal and addition of parcels change the contracting authority’s overall economic development plan for the zone, what does the swap add to or how does it improve the total development plan for the CRIZ, and how does it fit within the contractor’s total development plan for the CRIZ?

Please email the completed application to RA-RVECONOMIC-DEV@pa.gov

For additional information, contact the Office of Economic Development at 717-772-3896.