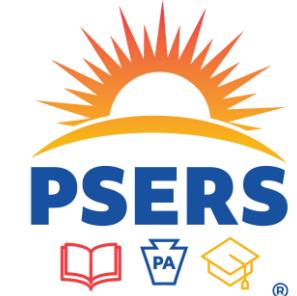


UPDATING BANK ACCOUNT INFORMATION IN PAYER EXPRESS

ALL EMPLOYERS ARE RESPONSIBLE FOR UPDATING THEIR
BANK ACCOUNT INFORMATION IN PAYER EXPRESS



DEBIT BLOCKS/FILTERS



IF YOUR BANK HAS A DEBIT BLOCK OR FILTER ON YOUR ACCOUNT, YOU WILL NEED TO UPDATE IT

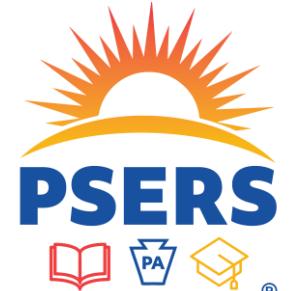


Beginning with your first payment in the Payer Express system, you will be required to use the new Company ID (Sender ID) of
9231739115



INSTRUCTIONS TO UPDATE YOUR BANK ACCOUNT INFORMATION

To Update your Bank Account Information, click Enter.



* Required Fields

Pay My Bills

Due Date

ALL **HISTORY**

Payment Type Name **0016 Test School, 123 Test Lane** **Org Unit 0016000**

Member Contributions

Member POS

Employer Contributions

Employer POS

[Hide Account Groupings](#) [Export](#)

MESSAGES

Our mission is to be a partner with our members to fulfill the promise of a secure retirement.

PAYMENT SUMMARY

0 Payment Types [Remove All](#)

*** Payment Method**

*** Pay Date**

Payments confirmed before Friday, December

INSTRUCTIONS TO UPDATE YOUR BANK ACCOUNT INFORMATION CONT'D

Enter a Payment Method
* Required Fields

BANK ACCOUNT

* Account Type
 Personal Business

* Banking Type
 Checking Account Savings Account

* Give This Account a Nickname

* Name on the Account 0016 Test School

* Routing Number

* Account #

* Re-enter Account #

Pay to the Order of

123456789 000123456 1111
Routing Number Account Number

Make sure to use your bank account number, not your ATM or Debit card number.

By selecting "Agree and Enter Account", you authorize the information you've provided on the above account to be used for creation of a charge to the account listed above. You also affirm that the information you provided is correct, that you are a signer on the account above and there are available funds to cover the amount of any transactions that you authorize.

Agree and Enter Account

Remember this account for future use

Enter Account

All fields are required to update the bank account information

If you have different bank accounts for Member and Employer, it is recommended to add Member and/or Employer to the Nickname

Check the Agree and Enter Account box

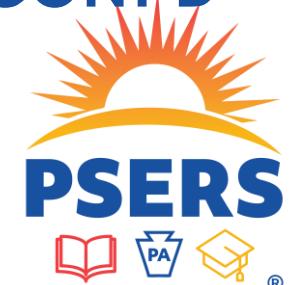
Click Enter Account



INSTRUCTIONS TO UPDATE YOUR BANK ACCOUNT INFORMATION CONT'D

Click the dropdown arrow to see the bank accounts that are currently set up.

Note the nicknames added to the bank accounts to differentiate between the two.



* Required Fields

Pay My Bills

Due Date Advanced Search

ALL **HISTORY**

Payment Type Name

0016 Test School, 123 Test Lane
Org Unit 0016000

Member Contributions

Member POS

Employer Contributions

Employer POS

Payment Amount Payments & Deposits

0.00
0.00
0.00
0.00

MESSAGES

Our mission is to be a partner with our members to fulfill the promise of a secure retirement.

PAYMENT SUMMARY

Payment Types	Amount
0	\$0.00

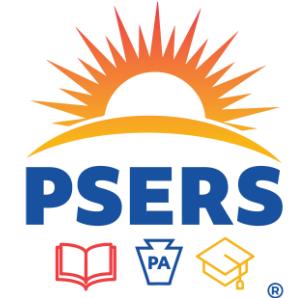
[Remove All](#)

*** Payment Method**

PSERS Employer PNC BANK, NATIONAL ASSOCIATION ****2222

PSERS Member PNC BANK, NATIONAL ASSOCIATION ****1111

QUESTIONS???



If you have questions about the Payer Express system, contact PSERS' Employer Accounting section at RA-PSERSEMPACCT@pa.gov.

Someone from the Employer Accounting section will assist you.

