



**PSERB Resolution 2026-05**  
**Re: Governance and Administration Committee 2026 Work Plan**  
**January 9, 2026**

**RESOLVED**, that the Public School Employees' Retirement Board accepts the recommendation of the Governance and Administration Committee and approves the attached Governance and Administration Committee Work Plan for 2026 to guide the Committee Chair in the development of agendas and authorizes the Committee Chair to revise the Work Plan, as needed.



	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
1	PSERS Public School Employees Retirement Board Governance and Administration Committee Work Plan Items	Start date	End date	Date Flexibility (can be earlier, but not later)	Frequency	Committee Action Item	Board Action Item	January 9	February	March 19-20	April	May	June 17-18	July	August 12, 13, 14	September	October 22-23	November	December 17-18	Special Comments
21	<a href="#">Public Information Policy</a>	1/1/26	12/31/26												X					Review/Update existing policy.
22	<a href="#">Travel Policy</a>	1/1/26	12/31/26										X							Review/Update existing policy.
23	<a href="#">Stakeholder Relations</a>	1/1/26	12/31/26						X											Determine if Policy is required.
24	2. Review and make recommendations to the Board on all policies and any amendments thereto governing the internal operations of the Board, with the exception of policies that come within the duties and responsibilities of another committee. Collaborate with the other PSERS committees, the Executive Director, and Chief Counsel to review the bylaws at least every three years.				Annually	Yes	Yes													
25	3. Review and make recommendations to the Board on the manner in which elections of the elective members of the Board are conducted and on the selection of providers of goods and services deemed necessary for the conduct of such elections.			No	As Needed, specify date															
26	<a href="#">RFP for Election Management Provider</a>	10/1/25	3/31/26			Yes	Yes	X												RFP 2025-8 underway; final executed contract anticipated by 6/1/26.
27	4. Review and make recommendations to the Board regarding the need for and selection of independent fiduciary counsel, if necessary.																			See A.4.
28	5. Collaborate with executive staff to develop Board self-assessment policies and procedures.			Yes	Other, specify date	Yes	Yes													See B.5. and C.2.
29	6. Collaborate with executive staff to develop the trustee onboarding and continuing education curriculum, including education to be provided during Board meetings or workshops and individual education opportunities. Utilize input from the Board self-assessment to refine and improve the continuing education program.					Yes	Yes	X												Approval of the 2026 Education Plan
30	7. Review and make recommendations to the Board on delegations to the Executive Director. The delegations should be reviewed at least every three years and any proposed revisions recommended to the Board.																			
31	<a href="#">Create list of delegations to the ED for recommendations for the Board</a>	1/1/26	12/31/26	Yes	As Needed, specify date	Yes	Yes						X		X					Consider relation to ED Performance Evaluation and Contract Log.
32	8. Review and make recommendations to the Board on procurement management and operations related to delegations of authority, designated signatories, and general procurement procedures and practices.																			Pending completion of item 8a. Immediately below.
33	<a href="#">Enhance the Board's Contract Log.</a>	3/1/26	12/31/26	Yes	As Needed, specify date	Yes	Yes							X			X			Activitites should consider next steps in clarifying roles and responsibilities, including approval steps.
34	9. Recommend vital signs and metrics for information technology and security; human resources; and other shared administrative System services and identify tolerances for acceptable vs unacceptable variability in performance.			Yes	As Needed, specify date	Yes	Yes								X			X		Review existing Effectiveness Scores, determine if changes are necessary.

	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	
1	PSERS Public School Employees Retirement Board Governance and Administration Committee Work Plan Items	Start date	End date	Date Flexibility (can be earlier, but not later)	Frequency	Committee Action Item	Board Action Item	January 9	February	March 19-20		April	May	June 17-18	July	August 12, 13, 14	September	October 22-23	November	December 17-18	Special Comments
35	<b>C. Recommend approval of key decisions:</b>																				
36	1. Report on and cause to be certified to the Board the results of each election.			No	Other, specify date	Yes	Yes														Nominating Petitions due in June. If election, results in October.
37	Active-Certified Board Trustee	6/1/26	12/31/26															X	X		
38	School Board Member	6/1/26	12/31/26														X	X			
39	2. As needed, make recommendations to the Board regarding selection and hiring of external Board consultants and advisors such as governance consultants.																				
40	[PLACEHOLDER: Consultant for Board Self-Evaluation]	TBD	TBD							X											
41	3. As needed, collaborate with staff to oversee executive searches when the need to hire a new Executive Director or Chief Counsel arises. Recommend discipline or termination of the Executive Director or Chief Counsel, if appropriate.																				
42	4. Review and recommend to the Board any major information technology initiatives, including for cybersecurity and information security, and collaborate with the other PSERS committees that may be affected by such initiatives.																				
43	Review and recommend to the Board the Cyber Insurance Policy 2026	1/1/26	3/31/26	No	Other, specify date	Yes	Yes		X												
44	Conduct Cyber Security Annual Briefing																		X		This overview seeks to provide the background necessary for the Board action to approve the cybersecurity insurance approach and policy for the following year.
45	D. Oversee Board-approved direction (see committee charter for scope)	TBD																			
46	1. Oversee the PSERS strategic planning process, including development of a PSERS strategic planning policy which describes the process and roles and responsibilities. Ensure that the Board participates in the strategic planning process and monitors plan implementation.																				
47	Decide on next iteration of PSERS Strategic Plan, including whether a consultant is required.	3/1/26	12/31/26							X											
48	2. Oversee stakeholder relations and collaborate with staff in development of a stakeholder relations plan which identifies key stakeholder groups, who is responsible for communications at PSERS, and key messaging to be communicated.																				
49	Stakeholder Relations Plan								X												
50	3. Oversee organizational development, including succession planning for the direct reports to the Board and ensuring that the Executive Director has effective leadership succession planning in place for staff.																				
51	4. Oversee all matters concerning the classification, pay, and other terms and conditions of employment for employees of the Board, including total personnel complement.																X			DED Report, as applicable.	

	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
1	PSERS Public School Employees Retirement Board Governance and Administration Committee Work Plan Items	Start date	End date	Date Flexibility (can be earlier, but not later)	Frequency	Committee Action Item	Board Action Item	January 9	February	March 19-20	April	May	June 17-18	July	August 12, 13, 14	September	October 22-23	November	December 17-18	Special Comments
52	<a href="#">Review of total agency complement</a>	8/1/26	10/1/26		Annually								X							
53	<a href="#">ED and CIO Compensation Recommendation</a>	10/1/26	12/31/26		Annually	Yes	Yes												X	
54	<a href="#">RFP for Compensation study (BEGIN)</a>	8/1/26	TBD		Every 3 years	Yes	Yes							X						
55	Review CCPP	TBD Oct. 2027			Every 3 years															
56	5. Oversee business continuity and disaster recovery planning and processes.			Yes	Annually	No	No								X					DED Report
57	6. Oversee vendors, plans, and budgets for information technology, cybersecurity, and information security.			Yes	Annually	No	No							X					DED Report	
58	7. Oversee procurement management and operations related to delegations of authority, designated signatories, and general procurement procedures and practices.												X						DED Report	
59	<a href="#">Determine level of oversight and activities to be overseen/reviewed.</a>	1/1/25	12/31/25		As Needed, specify date				X			X								
60	8. Oversee performance related to the vital signs and metrics.								X			X		X		X		X	DED Report	
61	9. Oversee management of risks related to responsibilities of the Committee.								X			X		X		X		X	DED Report	
62	10. Oversee Strategic Initiatives most directly related to the responsibilities of the Committee.			Yes		No	No		X			X		X		X		X	DED Report	
63	E. Obtain independent verification.																			
64	1. Periodically obtain staff compensation reviews with an independent compensation consultant to compare PSERS staff compensation with peers and present the results to the Board.				Every 3 years														See D.4.	
65	2. Periodically (e.g., every two or three years) obtain peer governance assessments of PSERS and provide the results to the Board.				Every 3 years													X	Consider end of 2026.	