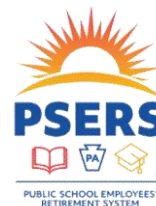


# March 20, 2025 PSERB Governance and Administration Committee Meeting

PSERS Board Room 5 North 5<sup>th</sup> Street, Harrisburg, PA 17101 and via MS Teams [Sunshine]



Chair Rep. Matthew Bradford  
Vice Chair Sec. Wendy Spicher  
Cmt. Member Dr. Pamela Brown  
Cmt. Member Mr. Nathan Mains  
Cmt. Member Vacant  
Committee Liaisons Beverly Hudson  
Board Secretary Terrill J. Sanchez

## 1. **Call to Order**

The Committee met on March 20, 2025, virtually and in-person at PSERS located at 5 North 5<sup>th</sup> Street in Harrisburg, PA. Jordan Laslett, Designee for Chair Rep. Matthew Bradford, called the meeting to order at 3:45 P.M. Beverly Hudson, Deputy Executive Director for Administration, took roll call and confirmed Committee quorum.

### **Committee Member Attendance:**

Jordan Laslett, Designee for Chair Rep. Matthew Bradford, In Person  
Eric Pistilli, Designee for Vice Chair Sec. Wendy Spicher, In Person  
Dr. Pamela Brown, Virtual  
Kevin Busher, Designee for Nathan Mains, Virtual

### **Additional Board and Designee Attendance:**

Eric DiTullio, In Person	Jeffrey Cavanaugh, Virtual
Susan Lemmo, Virtual	Christopher Craig, Virtual
Ann Monaghan, In Person	Charles Erdman, Virtual
Brian Reiser, In Person	Veronica Hoof, Virtual
Richard Vague, In Person	Jill Vecchio, Virtual

## 2. **Approval of Published Agenda or Requested Amendments**

Dr. Pamela Brown moved to approve the published agenda with Eric Pistilli seconding. The motion passed with one (1) vacancy.

## 3. **Approval of January 10, 2025, Minutes**

Eric Pistilli moved to approve the minutes with Dr. Pamela Brown seconding. The motion passed with one (1) vacancy.

## 4. **Public Comment**

Beverly Hudson confirmed there was no request for public comment.

## 5. **New Business**

### 5.1 **Board Policies**

#### 5.1.1 **Board Policy Development Policy**

Jordan Laslett presented the Board Policy Development Policy.

Jordan Laslett moved the following:

The Governance and Administration Committee of the Public School Employees' Retirement Board (the "Board") moves to recommend that the Board adopts the Board Policy Development Policy located at Agenda Item 5.1.1.2 in Diligent.

Eric Pistilli seconded.

The motion passed with one (1) vacancy.

**5.1.2 Strategic Planning Policy**

Jordan Laslett presented an amended strategic Planning Policy.

Jordan Laslett moved the following:

The Governance and Administration Committee of the Public School Employees' Retirement Board (the "Board") moves to recommend that the Board adopts the amendments to the Board Strategic Planning Policy located at Agenda Item 5.1.2.2 in Diligent.

Eric Pistilli seconded.

The motion passed with one (1) vacancy.

**5.1.3 Pay to Play – Workgroup Update**

Jordan Laslett presented an update on the Pay to Play workgroup, and that the workgroup will have more to present to the committee at a later date.

**5.1.4 Board Inquiry Policy**

Jordan Laslett presented the Board Inquiry Policy.

Jordan Laslett moved the following:

The Governance and Administration Committee of the Public School Employees' Retirement Board (the "Board") moves to recommend that the Board adopt the Board Inquiry Policy located at Agenda Item 5.1.4.2 in Diligent.

Eric Pistilli seconded.

The motion passed with one (1) vacancy.

**5.2 Governance Manual Formatting Update**

Jordan Laslett provided an update from the Funston Working Group on the reformatting of the Governance Manual, which will be presented along with other formal changes to the Bylaws during the June meeting.

**5.3 Governance and Administration Committee Charter Review**

Jordan Laslett reviewed proposed revisions to the Governance and Administration Committee Charter and items for discussion noted in the memo to the Committee. The Committee agreed to continue its review of the Charter at its regularly scheduled meeting.

**5.4 Governance and Administration Committee Vital Signs**

Beverly Hudson presented a prototype of the Vital Signs for Procurement and Human Resources. with future prototypes for Informational Technology and Document Management.

**5.5 Strategic Plan Update**

Beverly Hudson provided an update on the Strategic Initiative ITO2304 V3 to V3locity migration. Specifically, Bev shared that the proposed go live date has shifted from early May to late May. This change was decided through collaboration and risk analysis completed with the impacted business areas.

**5.6 Executive Director Search**

Jordan Laslett provided the purpose of the Executive Search being the announcement of Terrill Sanchez's retirement effective June 27, 2025.

Jordan Laslett moved the following:

The Governance and Administration Committee of the Public School Employees' Retirement Board (the "Board") moves to recommend to the Board that circumstances exist to warrant an emergency procurement of an executive search firm to provide

services related to the hiring of a new Executive Director and having considered the timeframe available, recommends that the Board engages Hudepohl & Associates, Inc. for a contract term not to exceed one (1) year.

The final terms and conditions of the contract are subject to legal due diligence and must be satisfactory to the Deputy Executive Director for Administration, the Office of Chief Counsel, and the Office of Executive Director, as evidenced either by the appropriate signatures on, or by a memo to that effect appended to, the implementing contract.

Eric Pistilli seconded.

The motion passed with one (1) vacancy.

6. **Next Meeting Agenda Items**

The Committee had no recommendations for agenda items to add to the next Committee Meeting scheduled for June 12, 2025.

7. **Adjournment**

Without objection, Jordan Laslett adjourned the Committee meeting at 4:01 P.M.

Signed by:

*Beverly Hudson*

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4/15/2025

DocuSigned by:

*Terence J. Sanchez*

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4/15/2025