

Worksheet for Recording Archaeological Sites in Pennsylvania

Identification

The following information is needed to create or update an archaeological site in PA-SHARE. In addition, site submissions are required to include a **site map, site narrative, and artifact catalog (if applicable)** uploaded as attachments.



Note

Fields required for PA-SHARE data entry are marked with an asterisk (*) and fields that appeared on the condensed collector form are highlighted with orange shading throughout the worksheet.

For detailed instructions about how to fill out each field and to view the artifact and feature tables, please see the Instructions for Recording Archaeological Sites document.

* **Mapping:** Sketch Resource Boundary. You will need to draw the site boundary in PA-SHARE using the map tools.

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Attachments: (Add additional if needed on new pages)

Name/Title:	
Description:	

Photographs: (Add additional if needed on new pages)

Name/Title:	
Description:	
Photo Date:	

Location Information:

County:	This will be automatically filled in based on the site boundary mapped in PA-SHARE.
Municipality:	This will be automatically filled in based on the site boundary mapped in PA-SHARE.
Boundary Description:	
Boundary Justification:	

Summary Information:

Resource Name:	
Resource Name Type:	Historic or Current
Approximate Number of Resources:	
Other Resource Number:	
Resource Number Type: (select from dropdown list)	
Physical Summary:	
Boundary Source: (select from dropdown list)	
*Recording Reason: (select from dropdown list)	
Recording Date:	
Date Type:	Circa or Exact

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Recorder Recommendation:	
Justification:	
*Recorder Contact:	
Comments:	

Site Traits:

Site Discovery Method: (select from dropdown list)	
Stratified: (select from dropdown list)	
Potential for Organic Preservation: (select from dropdown list)	
Human Remains Present: (select from dropdown list)	
Source of Data:	
Site Type Description:	
*Site Type: (select from dropdown list)	

Chronology:

Chronology Category:	Pre-Contact, Historic, or Both
Chronology Basis: (select from dropdown list)	
*Chronology Component Placement: (select from dropdown list)	
Chronology Major Component: (select from dropdown list)	
Dating Technique: (select from dropdown list)	
Date Absolute:	

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Variance:	
Description:	
Lab Reference Number:	

Features:

Feature: (select from dropdown list)	
Quantity:	

Artifacts:

Artifact: (select from dropdown list)	
Diagnostic Artifact: (select from dropdown list)	
Materials: (select from dropdown list)	
Quantity:	

Field Work:

Field Work Date:	
Date Type:	Circa, Exact, or Range
Area Examined (square meters):	
Testing Details:	
Artifact Summary:	
Comments:	
Artifact Recovery: (select from dropdown list)	

Repository:

Repository Item:	
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(select from dropdown list)	
Repository Location:	
Investigator:	
Date Submitted to Repository:	

Physical Data and Site Condition:

Site Elevation (feet):	
Average Slope (percentage):	
Slope Aspect: (select from dropdown list)	
Slope Basis: (select from dropdown list)	
Immediate Vegetation: (select from dropdown list)	
Percentage of Site Still Intact: (select from dropdown list)	
Topographic Setting: (select from dropdown list)	
Threat: (select from dropdown list)	
Previous Disturbance: (select from dropdown list)	

Water Drainage Area Information:

Water Source Type: (select from dropdown list)	
Water Source Direction: (select from dropdown list)	
Water Source Distance (meters):	

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Strahler Order:	
Confluence: (select from dropdown list)	
Confluence Direction: (select from dropdown list)	
Confluence Distance (meters):	
Confluence Elevation (feet):	
Strahler Order:	

Evaluation

The significance section should only be filled out by professionals submitting an archaeological site for a Determination of Eligibility (DOE) through the DOE wizard on the PA-SHARE submit page.

The bibliographical references section, formerly referred to as “published references” on the condensed collector form, can be utilized by professionals and avocational archaeologists to provide information about publications related to the site.

Significance:

Summary of Significance:	
Criteria:	A, B, C, or D
Area(s) of Significance: (select from dropdown list)	
Period(s) of Significance:	
Level of Significance: (select from dropdown list)	
Criteria Consideration:	A, B, C, D, E, F, or G
Associated Event:	
Associated Individual:	
Cultural Affiliation:	
Ethnic Affiliation:	

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Bibliographical References: (Add additional if needed on new pages)

Reference Type: (select from dropdown list)	
Author:	
Year:	
Title:	
Journal:	
Publication Info:	
Pages:	
Website Links:	