

SOURCE JUSTIFICATION FORM

Bureau of Procurement

The objective of this form is to capture all relevant documentation an Agency may have to assist the Department of General Services ("DGS"), Bureau of Procurement, in expediting the source justification review process. This form must be completed electronically, signed, and submitted with all relevant documentation to DGS. If a question is neither mandatory nor applicable, please indicate "N/A". Please use standard terminology and define acronyms.

SECTION A

1. Agency Name:	Game Commission		
2. Procurement Description: This description will appear on the eMarketplace website for public viewing			
Materials Description:			
Services Description:	New Law Enforcement Instructors Training		
3. Materials Shopping Cart # or Services SPR#	Estimated Cost:	\$5K - \$10K	
	Initial Contract Term:		
	Renewals:		
4. Supplier - Name:	Dieters Close Quarters Defense Inc		
Full Address:	6184 Ocean Gtwy		
Contact Name:	David Barrera		
Telephone:	410-376-3600	FAX:	
E-mail:	dvbarrera@cqd.net		
SRM Supplier #:	531940		
5. Delivery or service location:	4636 Ocean Gtwy Vienna, MD & Harrisburg		

SECTION B

<input checked="" type="checkbox"/> 1. Sole Source: Only known source - Not available from another supplier.
<input type="checkbox"/> 2. Material/Repair/Maintenance: Material or service MUST be compatible with existing equipment. Documentation must be provided from the manufacturer.
<input type="checkbox"/> 3. Used Equipment: Value set by 2 independent 3rd party appraisals.
<input checked="" type="checkbox"/> 4. Professional Expert: Describe in detail in Section C.
<input type="checkbox"/> 5. Exempt (Law): A federal or state statute or regulation exempts the procurement from the competitive procedure. Any applicable information precluding the procurement from competitive procedures must be attached.
<input checked="" type="checkbox"/> 6. Feasibility: Clearly not feasible to award the contract on a competitive basis.

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SECTION C

1. Describe the unique features of this procurement that prohibit a competitive environment. If applicable, attach a Statement of Work ("SOW").

-Upon review of the CQD program (Close Quarters Defense) we were immediately impressed with the utility and relevance to our need for control tactics, from communications skills to empty hand control, to deadly force. We visited the CQD training center twice to meet the staff and review their overall program for appropriateness for the duties and responsibilities of our Game Wardens. No other system, or combination of systems offers the qualities of CQD. 1. The training and certification of students and instructors includes proprietary drills to induce stress and decision making under stress which is a key component to success in any conflict situation where using force may be necessary. No other program accomplishes this as well. 2. The COD staff is of the highest character and all very competent trainers. They are people who I would ask our own officers to emulate. 3. The COD system is streamlined and emphasizes simplicity. It integrates all forms of control into a "full circle readiness" system which trains the officer to use the correct technique at the correct level that is justified for the circumstances they face. Again, no other program accomplishes this as effectively and efficiently. We expect, once fully in place in the agency, to increase the value of existing training time by not training various disciplines separately, but together, as they are employed in the field. 4. The system instills compassion in the officer through core confidence. This makes the officer more effective and reduces the likelihood of excessive force being used. This program is applicable to all officers regardless of gender, physical stature or age. Success is less dependent upon physical strength, and athletic ability. This is very important as we employ officers of all descriptions.

2. Document and attach the research that has been conducted to date to verify the supplier is the only known source.

Our training staff has taken courses from PPCT (Pressure Point Control Tactics), Controlled Force, Israeli Krav Maga, Pennsylvania State Police, Federal Law Enforcement Training Center and others. Some were certification courses and some instructor level. None of these, alone or in combination, offers the advantages of COD.

3. Does the supplier utilize distributors, dealers, resellers, etc.? If "Yes," please identify.

All instructors are certified at their facility by COD employees. Instructors are then permitted to train other members of our agency under the authority of a licensing agreement.

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4. Are there compatibility requirements or compliance requirements with a warranty or service agreement? If "Yes," please explain.

Instructors and students are vetted through an accountability and assessment process with remediation where necessary. Something we lacked with the existing program. This establishes and maintains the highest degree of officer readiness and performance and uniformity of training statewide. Instructors undergo regular refresher and development training, also something not found in other programs.

5. How has the material or service been procured in the past? Please provide previous source justifications, contracts, & PO's for this material or service.

For the past decade the agency has been training all commissioned officers (approx. 550) in our own defense and control tactics program to include initial training for new officers and annual update training for veteran officers. This existing program was developed over the years prior to its adoption and assembled piecemeal from a number of other systems, picking the best from each system that suited our needs and duties. We recognized that it was lacking in some ways and in time it became evident that we needed to update our training in content and delivery methods. We began the look at other programs, or parts of them to remedy this.

6. If procured through the IT ITQ process, please provide original \$ amount and contract period of order. Is this the final phase of the project?

N/A

7. If this is an upgrade, addition, alteration, etc., to an earlier procurement, please describe in detail.

N/A

8. What are the consequences of not approving this procurement?

Approval of this is important to the personal and career development of our officers in their service to the commonwealth. Our Game Wardens and Deputies perform dangerous work, often alone in remote locations. By the very nature of our duties, many situations are ripe for conflict and physical resistance, yet our agency has very low uses of force. This is due to proper selection and training of our officers. This program is the agency's next step in assuring this trend continues and our game wardens are well prepared to manage the demands of modern law enforcement.

9. If timing is a factor, what is the time factor and why?

In order to implement this in an efficient timeline, we have begun to schedule instructor training. That core instructor staff will begin to train new officers beginning with a cadet class in summer of 2023. Approval at the earliest possible time is necessary to avoid delaying our training and rollout plan.

10. List any other information relevant to the acquisition of this procurement here or as an attachment.

N/A

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11. For requests > \$100,000, has the supplier signed cost or pricing data certification and is the pricing breakdown attached?

N/A

SECTION D

IMPORTANT*: The printed names on this form shall constitute the signatures of these individuals. Agencies must insure that these individuals review the completed form and give their consent to apply their printed name on this form. No handwritten signatures shall be required in order for the form to be considered "signed" by those individuals whose names appear in the signature section of the form.

Shopping Cart Contact Person (Person whom DGS will contact regarding the Shopping Cart):

Name:	Carol Klein	P-Group:	270	Date:	06-29-23
Title:	Procurement	Telephone:		Fax:	

Agency Contact Person: Person in your agency that DGS can contact for additional information, etc.

Name:	Bobbi Mercer	Title:	Procurement Specialist	Date:	06-29-23
Telephone:		Fax:		Email:	bmerc@pa.gov

Approving Authority (Agency Head or Deputy reviewing and approving this request): Approving Authority connotes approval of the source justification and the cost or pricing data certification.

Name:	Dan Dunlap <i>Daniel Dunlap</i>	Title:	Admin Director	Date:	6/29/23
Telephone:		Fax:			

Additional Approvals (if required by Agency):

Name:		Title:		Date:	
Telephone:		Fax:		Email:	
Name:		Title:		Date:	
Telephone:		Fax:		Email:	
Name:		Title:		Date:	
Telephone:		Fax:		Email:	
Name:		Title:		Date:	
Telephone:		Fax:		Email:	
Name:		Title:		Date:	
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