

SOURCE JUSTIFICATION FORM

Bureau of Procurement

The objective of this form is to capture all relevant documentation an Agency may have to assist the Department of General Services ("DGS"), Bureau of Procurement, in expediting the source justification review process. This form must be completed electronically, signed, and submitted with all relevant documentation to DGS. If a question is neither mandatory nor applicable, please indicate "N/A". Please use standard terminology and define acronyms.

SECTION A

1. Agency Name:	Game Commission		
2. Procurement Description: This description will appear on the eMarketplace website for public viewing	Trimble GPS Equipment		
Materials Description:	Trimble GPS Equipment		
Services Description:			
3. Materials Shopping Cart # or Services SPR#	Estimated Cost:	\$100,001 - \$250K	
	Initial Contract Term:	N/A	
	Renewals:	N/A	
4. Supplier - Name:	KEYSTONE PRECISION SOLUTIONS		
Full Address:	1670 E. RACE STREET, ALLENTOWN PA 18109		
Contact Name:	KEN FRONHEISER		
Telephone:	800-833-9250	FAX:	810-266-3240
E-mail:	KFRONHEISER@KEYPRE.COM		
SRM Supplier #:	130107		
5. Delivery or service location:	2001 ELMERTON AVENUE, HARRISBURG, PA 17110		

SECTION B

<input checked="" type="checkbox"/> 1. Sole Source: Only known source - Not available from another supplier.
<input type="checkbox"/> 2. Material/Repair/Maintenance: Material or service MUST be compatible with existing equipment. Documentation must be provided from the manufacturer.
<input type="checkbox"/> 3. Used Equipment: Value set by 2 independent 3rd party appraisals.
<input type="checkbox"/> 4. Professional Expert: Describe in detail in Section C.
<input type="checkbox"/> 5. Exempt (Law): A federal or state statute or regulation exempts the procurement from the competitive procedure. Any applicable information precluding the procurement from competitive procedures must be attached.
<input type="checkbox"/> 6. Feasibility: Clearly not feasible to award the contract on a competitive basis.

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Bureau of Procurement

SECTION C

1. Describe the unique features of this procurement that prohibit a competitive environment. If applicable, attach a Statement of Work ("SOW").

Keystone Precision is the only company authorized by Trimble to distribute GPS equipment to this specific geographic region of Pennsylvania.

2. Document and attach the research that has been conducted to date to verify the supplier is the only known source.

Contacted Michael Stump of Trimble Navigation (303-261-2584) and confirmed Keystone Precision is the only authorized Trimble dealer in region.

3. Does the supplier utilize distributors, dealers, resellers, etc.? If "Yes," please identify.

Keystone Precision is the only authorized distributor in region.

4. Are there compatibility requirements or compliance requirements with a warranty or service agreement? If "Yes," please explain.

No

5. How has the material or service been procured in the past? Please provide previous source justifications, contracts, & PO's for this material or service.

Keystone Precision has provided equipment in the past, PO#4300575234

6. If procured through the IT ITQ process, please provide original \$ amount and contract period of order. Is this the final phase of the project?

N/A

7. If this is an upgrade, addition, alteration, etc., to an earlier procurement, please describe in detail.

N/A

8. What are the consequences of not approving this procurement?

Land Surveying/Land Acquisition operations on State Game Lands throughout the Commonwealth of Pennsylvania will be delayed.

9. If timing is a factor, what is the time factor and why?

The creation of plans and legal documents required to transfer property agreed to by the PA Game Commissioners will be delayed because the Land Surveyors do not have the proper tools to perform their job. All information is time sensitive and subject to contract deadlines and fiscal obligation.

10. List any other information relevant to the acquisition of this procurement here or as an attachment.

N/A

11. For requests > \$100,000, has the supplier signed cost or pricing data certification and is the pricing breakdown attached?

Quote is attached

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Bureau of Procurement

SECTION D

IMPORTANT*: The printed names on this form shall constitute the signatures of these individuals. Agencies must insure that these individuals review the completed form and give their consent to apply their printed name on this form. No handwritten signatures shall be required in order for the form to be considered "signed" by those individuals whose names appear in the signature section of the form.

Shopping Cart Contact Person (Person whom DGS will contact regarding the Shopping Cart):

Name:	Tammy Pease	P-Group:	Game Commission	Date:	09-14-20
Title:	Administrative Assistant	Telephone:		Fax:	

Agency Contact Person: Person in your agency that DGS can contact for additional information, etc.

Name:	Michael Stone	Title:	Chief Surveyor	Date:	09-14-20
Telephone:		Fax:		Email:	michstone@pa.gov

Approving Authority (Agency Head or Deputy reviewing and approving this request): Approving Authority connotes approval of the source justification and the cost or pricing data certification.

Name:	Dan Dunlap	Title:	Director, Admin	Date:	10/15/20
Telephone:	<i>Daniel C Dunlap</i>	Fax:			

Additional Approvals (if required by Agency):

Name:		Title:		Date:	
Telephone:		Fax:		Email:	
Name:		Title:		Date:	
Telephone:		Fax:		Email:	
Name:		Title:		Date:	
Telephone:		Fax:		Email:	
Name:		Title:		Date:	
Telephone:		Fax:		Email:	
Name:		Title:		Date:	
Telephone:		Fax:		Email:	