

SOURCE JUSTIFICATION FORM

Bureau of Procurement

The objective of this form is to capture all relevant documentation an Agency may have to assist the Department of General Services ("DGS"), Bureau of Procurement, in expediting the source justification review process. This form must be completed electronically, signed, and submitted with all relevant documentation to DGS. If a question is neither mandatory nor applicable, please indicate "N/A". Please use standard terminology and define acronyms.

SECTION A

1. Agency Name:	Pennsylvania Game Commission		
2. Procurement Description: This description will appear on the eMarketplace website for public viewing	COVER INSTALLS FOR LAW ENFORCEMENT VEHICLES		
Materials Description:	DIAMONDBACK COVERS AND CAB GUARDS FOR PGC LAW ENFORCEMENT VEHICLES		
Services Description:			
3. Materials Shopping Cart # or Services SPR#	12836810	Estimated Cost:	\$50,001 - \$100K
		Initial Contract Term:	1 YR
		Renewals:	0
4. Supplier - Name:	DiamondBack		
Full Address:	354 Enterprise Drive, Philipsburg, PA 16866		
Contact Name:	Jordan Smith		
Telephone:	814-273-8427	FAX:	
E-mail:	jsmith@diamondbackcovers.com		
SRM Supplier #:	321945		
5. Delivery or service location:	PA Game Commission - Harrisburg HQ		

SECTION B

<input type="checkbox"/> 1. Sole Source: Only known source - Not available from another supplier.
<input type="checkbox"/> 2. Material/Repair/Maintenance: Material or service MUST be compatible with existing equipment. Documentation must be provided from the manufacturer.
<input type="checkbox"/> 3. Used Equipment: Value set by 2 independent 3rd party appraisals.
<input type="checkbox"/> 4. Professional Expert: Describe in detail in Section C.
<input type="checkbox"/> 5. Exempt (Law): A federal or state statute or regulation exempts the procurement from the competitive procedure. Any applicable information precluding the procurement from competitive procedures must be attached.
<input type="checkbox"/> 6. Feasibility: Clearly not feasible to award the contract on a competitive basis.

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SECTION C

1. Describe the unique features of this procurement that prohibit a competitive environment. If applicable, attach a Statement of Work ("SOW").

Please see the attachment titled "Sole Source- PA Game Commission."

2. Document and attach the research that has been conducted to date to verify the supplier is the only known source.

See above.

3. Does the supplier utilize distributors, dealers, resellers, etc.? If "Yes," please identify.

No.

4. Are there compatibility requirements or compliance requirements with a warranty or service agreement? If "Yes," please explain.

Yes, Law Enforcement (LE) fleet vehicles dated back to 2016 have all been outfitted utilizing Diamondback covers and cab guards. We intend to utilize this vendor to maintain continuity in appearance and established product performance.

5. How has the material or service been procured in the past? Please provide previous source justifications, contracts, & PO's for this material or service.

We previously utilized this vendor when they were on Contract #:4400016736, Parent #: 4400016734, and executed purchases through POs.

6. If procured through the IT ITQ process, please provide original \$ amount and contract period of order. Is this the final phase of the project?

N/A

7. If this is an upgrade, addition, alteration, etc., to an earlier procurement, please describe in detail.

N/A

8. What are the consequences of not approving this procurement?

The Bureau would need to conduct additional R&D to identify a new product and vendor who would be capable to meeting our project goals and needs and would delay the execution and deployment of our existing and inbound fleet vehicle upfits.

9. If timing is a factor, what is the time factor and why?

No, we are planning ahead and intending to initiate this P.O. on 1 July 2024, at the start of FY24.

10. List any other information relevant to the acquisition of this procurement here or as an attachment.

N/A

11. For requests > \$100,000, has the supplier signed cost or pricing data certification and is the pricing breakdown attached?

N/A

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SECTION D

IMPORTANT*: The printed names on this form shall constitute the signatures of these individuals. Agencies must insure that these individuals review the completed form and give their consent to apply their printed name on this form. No handwritten signatures shall be required in order for the form to be considered "signed" by those individuals whose names appear in the signature section of the form.

Shopping Cart Contact Person (Person whom DGS will contact regarding the Shopping Cart):

Name:	Andrea E Myers	P-Group:	GC Law Enforcement Purchasing G	Date:	04/24/2024
Title:	Clerical Assistant 3, Radio & V	Telephone:		Fax:	

Agency Contact Person: Person in your agency that DGS can contact for additional information, etc.

Name:	Michael Watkins	Title:	Telecommunications Specialist 2,	Date:	04/24/2024
Telephone:		Fax:		Email:	mwatkins@pa.gov

Approving Authority (Agency Head or Deputy reviewing and approving this request): Approving Authority connotes approval of the source justification and the cost or pricing data certification.

Name:	Jason DeCoskey	Title:	Director, Bureau of Wildlife Protec	Date:	04/24/2024
Telephone:		Fax:			

Additional Approvals (if required by Agency):

Name:	Daniel Dunlap	Title:	Director, Administrative Bureau	Date:	04/24/2024
Telephone:	<i>Daniel Dunlap</i>	Fax:		Email:	ddunlap@pa.gov
Name:	Daniel Dunlap	Title:	Director, Administrative Bureau	Date:	04/24/2024
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Name:		Title:		Date:	
Telephone:		Fax:		Email:	
Name:		Title:		Date:	
Telephone:		Fax:		Email:	
Name:		Title:		Date:	
Telephone:		Fax:		Email:	