

SOURCE JUSTIFICATION FORM

Bureau of Procurement

The objective of this form is to capture all relevant documentation an Agency may have to assist the Department of General Services ("DGS"), Bureau of Procurement, in expediting the source justification review process. This form must be completed electronically, signed, and submitted with all relevant documentation to DGS. If a question is neither mandatory nor applicable, please indicate "N/A". Please use standard terminology and define acronyms.

SECTION A

1. Agency Name:	Pennsylvania Game Commission		
2. Procurement Description: This description will appear on the eMarketplace website for public viewing	23WHM SGL 38 Wolf Swamp Dam		
Materials Description:			
Services Description:	Dam Rehabilitation		
3. Materials Shopping Cart # or Services SPR#	BANDP.RKR.1870	Estimated Cost:	\$10,001 - \$50K
		Initial Contract Term:	1 year
		Renewals:	0
4. Supplier - Name:	RKR Hess Universal Technical Resources Services		
Full Address:	950 Kings Highway N STE 208		
Contact Name:	Wayne Gross		
Telephone:	570-421-1550	FAX:	
E-mail:	jmccabe@utrs.com		
SRM Supplier #:	115602		
5. Delivery or service location:	SGL 38 Jackson Township, Monroe County		

SECTION B

<input checked="" type="checkbox"/> 1. Sole Source: Only known source - Not available from another supplier.
<input type="checkbox"/> 2. Material/Repair/Maintenance: Material or service MUST be compatible with existing equipment. Documentation must be provided from the manufacturer.
<input type="checkbox"/> 3. Used Equipment: Value set by 2 independent 3rd party appraisals.
<input type="checkbox"/> 4. Professional Expert: Describe in detail in Section C.
<input type="checkbox"/> 5. Exempt (Law): A federal or state statute or regulation exempts the procurement from the competitive procedure. Any applicable information precluding the procurement from competitive procedures must be attached.
<input type="checkbox"/> 6. Feasibility: Clearly not feasible to award the contract on a competitive basis.

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SECTION C

1. Describe the unique features of this procurement that prohibit a competitive environment. If applicable, attach a Statement of Work ("SOW").

This procurement cannot be bid due to the professional liability of a design which the vendor is responsible to ensure gets re-designed/built to the standards specified in the design documents/specifications. The existing design documents were created by RKR Hess and as such, they hold design liabilities

2. Document and attach the research that has been conducted to date to verify the supplier is the only known source.

The vendor is the only professional able to ensure their design drawings get modified according to their own design/standards.

3. Does the supplier utilize distributors, dealers, resellers, etc.? If "Yes," please identify.

No

4. Are there compatibility requirements or compliance requirements with a warranty or service agreement? If "Yes," please explain.

No

5. How has the material or service been procured in the past? Please provide previous source justifications, contracts, & PO's for this material or service.

These services are typically completed under a sole source, or through the ITQ process. This service is like that of Contract 4400010065 for engineering services.

6. If procured through the IT ITQ process, please provide original \$ amount and contract period of order. Is this the final phase of the project?

N/A

7. If this is an upgrade, addition, alteration, etc., to an earlier procurement, please describe in detail.

This is a modification to an original design. The original design was completed in 2002 and approved by PADEP Dam Safety in 2003. Due to the time that has passed since the original plans were approved, current site conditions must be reassessed. The original design must be slightly modified as well, to meet current standards. PADEP Dam Safety has requested that the current, approved design be utilized with proper amendments. Therefore, the existing design professional must complete these amendments.

8. What are the consequences of not approving this procurement?

If this procurement is not approved, an accepted and approved design will need to be completely redone by a different engineering firm, taking several years to complete. The dam will likely fail in that time, losing vital habitat and infrastructure.

9. If timing is a factor, what is the time factor and why?

Timing is a factor; the dam is in very poor condition and lacks adequate mechanisms to maintain proper pool conditions. The dam could fail under an extreme rain event.

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10. List any other information relevant to the acquisition of this procurement here or as an attachment.

11. For requests > \$100,000, has the supplier signed cost or pricing data certification and is the pricing breakdown attached?

To utilize the permitted drawings that have been approved by PADEP, they must first be modified to match existing conditions. The design engineer must be the one to modify these drawings, as it is their sign and seal on the existing drawings.

N/A

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SECTION D

IMPORTANT*: The printed names on this form shall constitute the signatures of these individuals. Agencies must insure that these individuals review the completed form and give their consent to apply their printed name on this form. No handwritten signatures shall be required in order for the form to be considered "signed" by those individuals whose names appear in the signature section of the form.


Shopping Cart Contact Person (Person whom DGS will contact regarding the Shopping Cart):

Name:	Victor Acheson	P-Group:	270	Date:	10-21-24
Title:	Clerical Assistant III	Telephone:		Fax:	

Agency Contact Person: Person in your agency that DGS can contact for additional information, etc.

Name:	Angela Lindgren	Title:	Civil Engineer	Date:	10-21-24
Telephone:		Fax:		Email:	alindgren@pa.gov

Approving Authority (Agency Head or Deputy reviewing and approving this request): Approving Authority connotes approval of the source justification and the cost or pricing data certification.

Name:	<i>Dave Gustafson</i>	Title:	<i>Pop. Exec. Dir.</i>	Date:	<i>10-21-24</i>
Telephone:		Fax:	<i>10-21-2024</i>		

Additional Approvals (if required by Agency):

Name:		Title:		Date:	
Telephone:		Fax:		Email:	
Name:		Title:		Date:	
Telephone:		Fax:		Email:	
Name:		Title:		Date:	
Telephone:		Fax:		Email:	
Name:		Title:		Date:	
Telephone:		Fax:		Email:	
Name:		Title:		Date:	
Telephone:		Fax:		Email:	