

# OVERSIZE/OVERWEIGHT APPLICATION FOR SPECIAL HALLING PERMIT

PERMIT NO.:

**PREVIOUS** 

www.penndot.pa.gov	NES (EXCEPT DAS	HES) MUST B	E COMPLETED"	APPLICATION ID:			
TYPE PERMIT REQUESTED:	Single Trip Emergency	☐ Single Trip & ☐ Preliminary S		☐ Annual ☐ Final Superload	☐ Seasonal	Imonths	
PERMIT OFFICE	_	NAME					
			RED NAME (Respon	sible Motor Carrier)			
ACCOUNT NOMOTOR CARRIER/PERI	MIT SERVICE	_ STREETADDRES					
FEIN/SSN	. NO.	1 = IMMEDIATE PAYM	ENT				
BILL CODE		3=MONTHLY BILLING 4 = GOVERNMENTAL		MO# CHECK/	PERMIT FI	EE	
GROSS WEIGHT $\leq$	(lbs.)	LEGAL WEIGHT	=	(lbs.)	TOTAL LENGTH <u>-</u>	(ft.) (in.)	
FOTAL WIDTH $\stackrel{\leq}{=}$ (ft.)	(in.) BODY	WIDTH (63A/63B)=_	(ft.)	(in.)	TOTAL HEIGHT $\leq$	(ft.) (in.)	
OAD QUANTITY (1) SERIAL	ID (LAST SIX DIGITS) (	2) BOL	TYPE COD	 E	LOAD DESCRIPTION	- BE SPECIFIC	
/EHICLE # EQUIPMENT TY	,	•	US DOT#	PLATE#/VIN	I #	STATE # AXLES	
	,						
) -							
3							
TOTAL AXLE WEIGHTS							
(LBS.) Front Axle	2nd Axle	3rd Axle 4th Ax	tle 5th Ax	le 6th Axle	7th Axle	8th Axle 9th Axle	
AXLE DISTANCES (Ft. In.)							
DDICIN:							
ORIGIN:	STATE	POINT OF	INTEREST or	MILES & DIRECTION FRO	M INTERSECTION	MUNICIPALITY	
DESTIN:							
COUNTY	STATE	POINT OF	INTEREST or I	VILES & DIRECTION FRO	M INTERSECTION	MUNICIPALITY	
ROUTE NO(S):							
10012 110(3).	LI	ST EACH PROPOSED ROU	TE AND DIRECTION	N OF TRAVEL (e.g., I-80E,	I-81N)		
		ST ANY INTERIM NON-STA					
				TOTAL	MILES		
DATE MOVE BEGINS			DATE MOVE E	NDS			
APPLICANT WILLING TO ACCEPT							
					IONAL MILES.		
VENDOR NAME(WALK-	IN APPLICANTS: LEAVE B	_ANK)	FAX PERIVII	T TO	WALK-IN APPLICANTS: LEA	AVE BLANK)	
Complete this section and attach a			her is not provi	ided above [See 65	7 PA Code 8170 7(a)	) and (b)]	
nsurance Company			•	-	, ,	, ,,,	
Policy No(s)							
(a) Commonwealth is added as an a						providing:	
(b) Insurance covers public liability a					east \$1,000,000 per o	ccurrence.	
have read the reverse of this fo			•	· ·			
nondivisible, that satisfactory arranct under the jurisdiction of the Dorovided with a copy of both the is	ingements have be epartment of Trans	en made with the p portation, that requi	roper authoriti red insurance	es to travel all roa	ds and cross over a	and under all structures	

TIME APPLIED

PHONE NO.

EMAIL ADDRESS

DATE APPLIED

SIGNATURE OF APPLICANT

#### **RIGHT OF APPEAL**

Applicants may appeal a denial of a permit by the Department under 2 PA C.S. Sections 501-508, 1 PA Code Part II and Chapter 491, by submitting a written request for a hearing within 30 days after service of the document containing the denial, to the Administrative Docket Clerk, Office of Chief Counsel, 400 North Street, 9th Floor, Harrisburg, Pennsylvania 17120-0096. A filing fee as prescribed under Chapter 491,made payable to the "Commonwealth of Pennsylvania," shall accompany each request.

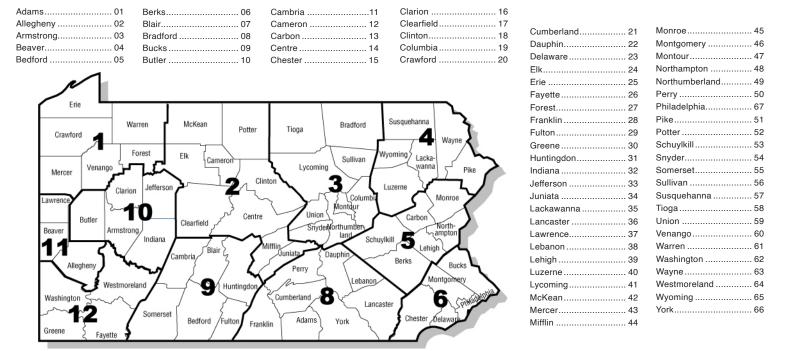
#### **PERMIT FEES**

Application made in person or by mail shall be accompanied by a certified check or money order in the prescribed amount, however, company checks are acceptable from persons having a valid Account Number. Applicants are encouraged to obtain an account number.

- General Issuance Fee (plus 4 cents per ton-mile for overweight) .......\$43 (If ≤ 14' in width) \$93 (If > 14' in width)
- For other fees, see Chapter 19 of the Vehicle Code and Department Regulation 179.9.
- In addition to the General Issuance Fee above, a ton-mile fee is assessed on all weight in excess of the registered gross weight. To compute this fee, fill in the correct amounts from the front of the application (i.e., Gross Weight, Legal Weight, Total Miles).

Gross Weight			
Legal Weight (-)		("Legal Weight" is the registered groor legal gross weight, whichever is	
Difference (=)			.000./
Difference converted to WHOLE T	ONS (divided by 2000)		
(Always convert to the next highes	st whole ton)		
Total Distance	(x)		
Ton-Mileage	(=)		
at 4 cents per ton-mile	(x)	.04	
Ton-Mile Fee	(=)		

#### PENNSYLVANIA COUNTIES AND CODES



### **CONTACTS**

For current contact information for Permit Offices, visit our website at: <a href="https://www.penndot.pa.gov/Doing-Business/Permits/Hauling">https://www.penndot.pa.gov/Doing-Business/Permits/Hauling</a> Information/Pages/default.aspx

# HOW TO COMPLETE GENERAL APPLICATION FORM M-936A

# Completing PA Permit Application Form M-936A

Following are detailed instructions for completing a Permit Application (Form M-936A). All fields <u>underscored</u> with <u>solid lines</u> must be completed. All fields underscored with dashed lines should be completed where applicable if information is known (e.g., from this guide or a recent similar permit). If any information is incomplete, inaccurate or inconsistent, the application will be denied, so be sure to review each application for completeness, accuracy and consistency before submitting it to PENNDOT.

**PREVIOUS PERMIT NO.**: Complete only if a previous permit was issued within the past 30 days and is similar (particularly the routing) to the application being submitted.

**APPLICATION ID**: PENNDOT will assign the Application ID upon processing of the application data. This number should be used to identify any application processed by the Department.

**TYPE PERMIT REQUESTED**: Indicate the type of permit being requested by checking each applicable box and completing each applicable blank.

**PERMIT OFFICE**: 3-digit number (e.g., 070). List the Permit Office organization number where application is being submitted (e.g., where movement on State Routes in PA starts or ends).

**ACCOUNT NO.**: List the 6-digit account number under which the applicant is registered with the Central Permit Office (see Department Regulation 179.4). If applicant is not registered, enter N/A.

Unregistered applicants must apply in person or by mail and must include an Insurance Certificate (see "INSURANCE" below) and a certified check, cashier's check or money order with their application. To obtain an account number to apply online, visit our web site at <a href="https://www.penndot.pa.gov/Doing-Business/Permits/HaulingInformation/Pages/default.aspx">https://www.penndot.pa.gov/Doing-Business/Permits/HaulingInformation/Pages/default.aspx</a> for hauling account registration forms. Online applications are processed faster than any other application method. All applicants are encouraged to apply via APRAS WEB.

**FEIN/SSN**: List the FEIN (Federal Employer Identification Number) of the Responsible Motor Carrier. If an applicant is self-employed, has no FEIN, and has no contract with a responsible motor carrier, list the Social Security Number. The FEIN must always be the Responsible Motor Carrier's FEIN (do not use the FEIN or social security number of a Permit Service).

BILL CODE: List 1-digit code from the menu below:

- 1 = Unregistered applicants. Before a permit can be issued under this Bill Code, a payment must be received in the correct amount. The Permit Fee will be determined at the time of issuance. Therefore, applicants paying any ton-mile fees with a certified check, cashier's check or money order are encouraged to wait until the permit is approved before obtaining the certified check, cashier's check or money order. Provide the Check Number(s) in the space(s) provided. Cash is not acceptable.
- 3 = Registered applicants. Account # must be entered. PENNDOT's Central Office will invoice each account monthly.
- 4 = Governmental.

**NAME**: List complete name of the responsible motor carrier (e.g., owner, lessee or sub-lessee of a motor vehicle - not the owner of the load, any drawn vehicle or any other person).

STREET: List applicant's complete street address or P.O. Box.

CITY/STATE/ZIP CODE: List applicant's municipality, State and Zip Code.

**PERMIT FEE**: The Permit Fee will be determined at the time of issuance. The permit fee is the sum of the issuance fee and any ton-mile, escort or other established fees (e.g., \$1 wire fee). See reverse of Form M-936A for the formula used to compute ton-mile fees. Permit issuance fees are non-refundable and mileage-based fees are non-refundable on used Permits.

**GROSS WEIGHT**: List total combined weight of the vehicle or combination and nondivisible load, in pounds. Gross Weight must be equal to the sum of all stated axle weights.

If Gross Weight exceeds either 136,000 pounds or Department Regulation 179, Table 8-1 combination general gross weight limits, applicants must also submit a Supplemental Application, Form M-936AS.

**LEGAL WEIGHT**: List *Registered Gross Weight* (in pounds) as it appears on the motor vehicle registration (i.e., owner's) card. The maximum registered Gross Weight in PA is 80,000 pounds for combinations.

**TOTAL LENGTH:** List maximum overall operating length of the vehicle or combination and nondivisible load, in feet and inches.

**TOTAL WIDTH**: List maximum overall operating width (excluding mirrors) of the vehicle or combination and nondivisible load, in feet and inches. Manufactured Housing *roof eaves* must be included in the Total Width.

**BODY WIDTH (63A/63B):** Field only needs to be completed for Load Types 63A and 63B. List just the body width, not including eaves, door knobs, etc.

**TOTAL HEIGHT**: List the maximum overall operating height of the vehicle or combination and nondivisible load, in feet and inches.

## **Load Information:**

Quantity: List the precise number of loads to be transported under the Permit. If none, list "0" as the Quantity.

If requested, the applicant will need to provide details on Form M-936AM on the sizes of each load whenever more than ONE *load* is identified on the application (e.g., boats, beams, empty tanks), to help Permit Office staff to decide whether the additional articles constitute an oversize/overweight divisible load.

**Serial Id**: List at least the last six digits of the *load* serial number, if there is any load. In the rare event that a serial number has less than six digits, use leading zero(s). If the *load* has no serial number, list the load bill of lading number (e.g., BOL#: 013579 or WO#: 024680) for each article being transported. If there is no bill of lading number or other shipping document, list hand-painted 6-digit identification number of the *load*. For example, list serial number for modular unit section or unregistered vehicle being hauled (e.g., 12345A) and the bill of lading number for steel plates.

**Type Code**: Select from the general Type Code menu below.

- 34. . . . . Excess Damage (overweight) Combination Annual Not obtainable thru a Permit Service No refunds
- 35A . . . . Crane (self-propelled) ≤ 100,000 lbs Seasonal Not obtainable thru a Permit Service No refunds
- 35B . . . . Crane (self-propelled) > 100,000 lbs Seasonal Not obtainable thru a Permit Service No refunds
- 37A . . . . Float/Flat Glass (overweight) 5-axle Combination Annual Not obtainable thru a Permit Service No refunds
- 38A . . . . Waste Coal (overweight) Combination Annual Not obtainable thru a Permit Service No refunds
- 38B . . . . Beneficial Combustion Ash (overweight) Combination Annual Not obtainable thru a Permit Service No refunds
- 38C . . . . Limestone (overweight) 6-axle Combination Annual Not obtainable thru a Permit Service No refunds
- 39. . . . . Refined Oil (overweight in bulk) Combination Annual Not obtainable thru a Permit Service No refunds
- 40. . . . . . Construction Equipment (over width) Combination Annual/Blanket Not obtainable thru a Permit Service No refunds
- 41..... Particleboard/Fiberboard (overweight) Combination Annual Not obtainable thru a Permit Service No refunds
- 42A . . . . Building Structural Components Combination  $-\le 80,000$  lbs Seasonal Not obtainable thru a Permit Service No refunds
- 42B . . . . Building Structural Components Combination − ≥ 80,000 lbs Seasonal Not obtainable thru a Permit Service − No refunds
- 43. . . . . . . Wooden Structures (oversize) Combination Annual Not obtainable thru a Permit Service No refunds
- 44. . . . . Live Domestic Animals (overweight) Combination Annual Not obtainable thru a Permit Service No refunds
- 45 . . . . . Animal Feed/Grain (overweight in bulk) Combination Annual Not obtainable thru a Permit Service No refunds
- 46 . . . . . Special Mobile Equipment (overwidth on freeways) Hauling or Towing Combination Annual Not obtainable thru a Permit Service No refunds
- 48. . . . . . Special Mobile Equipment (overweight axles) Driven Annual Not obtainable thru a Permit Service No refunds
- 50A . . . . Course of Manufacture Raw Milk (overweight) Combination Annual Not obtainable thru a Permit Service No refunds
- 50B . . . . Course of Manufacture Hot Ingot/Hot Box (overweight) Combination Annual Not obtainable thru a Permit Service No refunds

- 50C . . . . Course of Manufacture Flat Rolled Steel Coils or Slabs (overweight) Combination Annual Not obtainable thru a Permit Service No refunds
- 50D . . . . Course of Manufacture Road Tested Crane (overweight) Special Mobile Equipment driven Annual Not obtainable thru a Permit Service No refunds
- 50E . . . . Course of Manufacture Raw Coal (overweight) Combination Annual Not obtainable thru a Permit Service No refunds
- 50F . . . . Course of Manufacture Raw Milk/Raw Coal ≤ 1 Mile (overweight) Combination Annual Not obtainable thru a Permit Service No refunds
- 50G . . . . Course of Manufacture Raw Water (overweight) 6-axle Combination Annual Not obtainable thru a Permit Service No refunds
- 50H . . . . Course of Manufacture Pulpwood/Chips (overweight) 5-axle Combination Annual Not obtainable thru a Permit Service No refunds
- 501 . . . . . Course of Manufacture Cryogenic Liquid (overweight) Combination Annual Not obtainable through a permit service No Refunds
- 50J. . . . . Course of Manufacture Pulpwood/Chips (overweight) 6-axle Combination Annual Not obtainable thru a Permit Service No refunds
- 50K . . . . Course of Manufacture Milk (except Raw Milk) (overweight) Combination Annual Not obtainable through a permit service No Refunds
- 50L.....Course of Manufacture Eggs (overweight) Combination Annual Not obtainable through a permit service No Refunds
- 50X . . . . Course of Manufacture Nonhazardous liquid Glue (overweight) Combination Annual Not obtainable through a permit service No Refunds
- 51A . . . . Course of Manufacture ≤ 8' 6" wide (oversize) Unloaded Combination Annual Not obtainable thru a Permit Service No refunds
- 51B . . . . Course of Manufacture  $\leq$  12' wide (oversize) Single Truck or Combination Annual Not obtainable thru a Permit Service No refunds
- 51C . . . . Course of Manufacture ≥ 12' wide (oversize) Single Truck or Combination Annual Not obtainable thru a Permit Service No refunds
- 51D . . . . Course of Manufacture Basic Oxygen Furnace Lances (over length) Combination Annual Not obtainable thru a Permit Service No refunds
- 51E . . . . Course of Manufacture  $\leq$  9' wide (oversize) Single Truck or Combination Annual Not obtainable thru a Permit Service No refunds
- 52A . . . . Highway Crossing (oversize/overweight) Unloaded Special Mobile Equipment Annual Not obtainable thru a Permit Service No refunds
- 52B . . . . Highway Crossing (legal size/legal weight) Unloaded Special Mobile Equipment Annual Not obtainable thru a Permit Service No refunds
- 52C . . . . Highway Crossing (legal 2 or more trailers) Combination Annual Not obtainable thru a Permit Service No refunds
- 52D . . . . Highway Crossing (oversize/overweight truck) Single Truck Annual Not obtainable thru a Permit Service No refunds
- 52E . . . . Highway Crossing (oversize/overweight) Combination Annual Not obtainable thru a Permit Service No refunds
- 53. . . . . "Tracked" Vehicle Crossing (oversize/overweight) Unloaded Special Mobile Equipment Single Trip
- 54A . . . . Quarry Equipment Across highway Unloaded Special Mobile Equipment Annual Not obtainable thru a Permit Service No refunds
- 54B . . . . Quarry Equipment Along highway Unloaded Special Mobile Equipment Annual Not obtainable thru a Permit Service No refunds
- 55. . . . . . Utility Construction Equipment (oversize/overweight) Unloaded Special Mobile Equipment Seasonal Not obtainable thru a Permit Service No refunds
- 56A . . . . Containerized Cargo (overweight) Combination (1 15 permits) Annual Not obtainable thru a Permit Service No refunds

- 56B . . . . Containerized Cargo (overweight) Combination (16 50 permits) Annual Not obtainable thru a Permit Service No refunds 56C . . . . Containerized Cargo (overweight) Combination (51 - 100 permits) - Annual – Not obtainable thru a Permit Service – No refunds 56D . . . . Containerized Cargo (overweight) Combination (101 - 150 permits) - Annual – Not obtainable thru a Permit Service – No refunds 56E . . . . Containerized Cargo (overweight) Combination (151 - 200 permits) - Annual – Not obtainable thru a Permit Service – No refunds 56F . . . . Refrigerated Meat Products (overweight) 6-axle Combination - Annual – Not obtainable thru a Permit Service – No refunds 57A . . . . Emergency Move (public safety criteria) (drawn) Single Truck or Combination – Single Trip 57B . . . . Emergency Move (public safety criteria) (driven) Unloaded Special Mobile Equipment – Single Trip 58A . . . . Governmental Move (government motor vehicle) (drawn) Single Truck or Combination – Single Trip or Annual 58B . . . . Military Convoy – Single Truck or Combination – Seasonal 58C . . . . Military "Certified" (drawn) Single Truck or Combination – Single Trip 58D . . . . Government Agency (drawn) Single Truck or Combination – Annual 58E . . . . PennDOT Contract (drawn) Single Truck or Combination – Seasonal or Annual 58F . . . . Governmental Holiday Tree – Combination – Single Trip 58G . . . . Governmental "Paint Truck" - Single Truck - Annual 58H . . . . Governmental Agency (drawn) Unloaded Special Mobile Equipment – Annual 58J. . . . . General Governmental (driven) Unloaded Special Mobile Equipment – Single Trip 59A . . . . Radioactive Material - Lead Cask (loaded) Combination – Single Trip 59B . . . . Radioactive Material - Lead Cask (empty) Combination - Single Trip 59C . . . . Radioactive Transfer Cask (empty) Combination – Single Trip 60. . . . . . Building (built on-site) or "Antique" Diner - Single Truck or Combination – Single Trip 61. . . . . Dozer (hauled) Combination – Single Trip 62. . . . . . Boat (hauled) Single Truck or Combination – Single Trip 63A . . . . Mobile Home (oversize trailer – no load) Combination – Single Trip 63B . . . . Modular Housing Unit (load-residential use) Combination - Single Trip 63C . . . . Modular Housing Undercarriage (trailer) Combination - Single Trip 64. . . . . Super Load (≥ 201,000 lbs, ≥ 160' long, ≥ 16' wide) - Applicants must be registered and apply through PennDOT's Automated Permit Routing Analysis System (APRAS) Web. Applicants cannot apply thru a Permit Service. "How to Complete an Application Package for a Super Load Permit" guide is available on https://www.penndot.pa.gov/Doing-Business/Permits/HaulingInformation/Pages/default.aspx 65A . . . . Motor Vehicle – Unloaded Special Mobile Equipment – Single Trip 65B . . . . Crane with Boom – Unloaded Special Mobile Equipment – Single Trip 65C . . . . Crane – Unloaded Special Mobile Equipment – Single Trip 66. . . . . . Vehicle – Oversize Nondivisible Load – Single Truck – Single Trip 66A . . . . Vehicle – (Oversize) Empty Truck – Single Truck – Single Trip 67A . . . . Combination – Load – General (nondivisible) Combination – Single Trip
- 67A . . . . Combination Load General (nondivisible) Combination Single Trip
  67B . . . . Combination Crane (nondivisible) Combination Single Trip
  67C . . . . Combination Excavator (nondivisible) Combination Single Trip
  67D . . . . Combination Loader (nondivisible) Combination Single Trip
  67E . . . . Combination Paver (nondivisible) Combination Single Trip
  67F . . . . Combination Scraper (nondivisible) Combination Single Trip
  67G . . . . Combination Truck (nondivisible) Combination Single Trip

- 67H . . . . Combination Load Miscellaneous Vehicle (nondivisible) Combination Single Trip
- 67J.....Combination Oversize Built-up (nondivisible) Combination Single Trip
- 68A . . . . Miscellaneous Scraper Drawn Piggyback Combination Single Trip
- 68B . . . . Miscellaneous Towed Vehicle(s) Combination Single Trip
- 68C . . . . Miscellaneous Towed Mobile Unit Combination Single Trip
- 68D . . . . Miscellaneous Manufactured Building Unit Combination Single Trip
- 68E . . . . Miscellaneous Crane & Boom Dolly Special Mobile Equipment Single Trip
- 68F . . . . Miscellaneous Movement of Load "After" Citation Single Truck or Combination Single Trip
- 68G . . . . Miscellaneous Oversize/overweight Semitrailer (empty) Combination Single Trip
- 68J.... Miscellaneous Construction Equipment Combination Single Trip

NOTE: Use the Load Type Code having the lowest numerical value if more than one Code is applicable.

**Description**: List description of load. (e.g., crane, backhoe and transformer).

# **VEHICLE INFORMATION:**

**Vehicle #**: List each vehicle in sequential order. For example: a combination consisting of a truck tractor (vehicle #1), a jeep dolly (vehicle #2) and a semi-trailer (vehicle #3) requires three separate lines of vehicle information.

**Equipment Type**: For each vehicle, list the type of the vehicle (For example, the first vehicle would be a truck, a truck tractor or an SME. The second vehicle would typically be a semi-trailer, a trailer or a jeep dolly.)

**Plate#/VIN** #: For each vehicle, list the license plate number. List last six digits of the VIN-serial number only **if the vehicle is exempt from registration in PA** under Section 1302 of the Vehicle Code (e.g., oversize special mobile equipment, mobile home or oversize trailer).

State: For each vehicle, list the State in which licensed. If the vehicle is unlicensed, enter N/A.

# Axles: For each vehicle, list the total number of axles (including the steering axle).

An axle is defined as "load-bearing" wheels in a transverse line across the full width of a vehicle. Thus, a "lift-axle" that is not bearing weight is not an axle.

A single axle is "any axle located over 8 feet (2.438 meters) from another axle" or located less than 40 inches (1.016 meters) from another axle (Federal interpretation). "Split-axle" configurations are still single axles by definition and, therefore, do not qualify as tandem axles for additional weight. "Slightly offset axle" configurations that are located less than 40 inches (1.016 meters) from another axle are still single axles by definition and, therefore, do not qualify as tandem axles for additional weight. By definition, an axle group is "a group of axles in which every axle is located within 8 feet (2.438 meters) of another axle".

Tracked vehicles are not authorized to travel <u>along</u> the highway. A permit will not be issued for a vehicle with other than pneumatic tires to operate *along* the highway.

**TOTAL AXLE WEIGHTS**: List each axle weight (front to rear) of vehicle or combination. Sum of all axle weights must equal stated Gross Weight.

If any axle weight exceeds 27,000 pounds or Department Regulation 179, Table 8-2 combination axle weight limits, applicant must also submit a Supplemental Application, Form M-936AS.

In the rare event that a combination has more than nine axles and Form M-936AS is not being submitted, continue the axle information on Form M-936AM.

**AXLE DISTANCES**: List the actual distances, in feet and inches, from the *center* of each axle to the *center* of the previous adjacent axle (front to rear).

# **ORIGIN INFORMATION:**

**County**: List the county within which movement upon a PA State highway starts.

**State**: List PA if beginning **within** PA. List the *bordering* state if movement begins **outside** PA. List PA Turnpike if movement begins in PA on the PA Turnpike.

https://www.penndot.pa.gov/Doing-Business/Permits/HaulingInformation/Pages/default.aspx

**Point Of Interest**: A *Point of Interest* is a private driveway from which permitted movements frequently begin and which has been identified in the Department's Roadway Management System (RMS). If a *Point of Interest* has been established, list it here.

**Miles & Direction**: If a point of interest has not been entered, list the *exact* location where movement begins in PA, using reference points identified on the Official State Highway Transportation Map. Also list the miles (to nearest tenth of a mile), the direction, and the closest intersection before the State Route (.5 mile before River Rd on SR 22). If beginning at a state border or an intersection of a state highway and a non-state highway, list a distance of zero miles.

Municipality: Leave this field blank unless you are sure movement begins within the municipal boundary.

## **DESTINATION INFORMATION:**

**County**: List the county within which movement upon a PA State highway ends.

**State**: List PA if ending **within** PA. List the *bordering* state if movement ends **outside** PA. List PA Turnpike if movement ends in PA on the PA Turnpike.

**Point Of Interest**: A *Point of Interest* is a private driveway at which permitted movements frequently end and which has been identified in the Department's Roadway Management System (RMS). If a *Point of Interest* has been established, list it here.

**Miles & Direction**: If a point of interest has not been entered, list the *exact location* where movement ends in PA, using reference points identified on the Official State Highway Transportation Map. Also list the miles (to nearest tenth of a mile), the direction, and the closest intersection after the State Route (.5 mile after River Rd on SR 22). If ending at a state border or an intersection of a state highway and a non-state highway, list a distance of zero miles.

Municipality: Leave this field blank unless you are sure movement ends within the municipal boundary.

**ROUTE NO(S)**: List all proposed routes (and direction of travel) upon which the movement may traverse. To request a return trip, include proposed return routes on Form M-936AM.

Use the most direct limited access highways wherever possible, then multi-lane numbered traffic routes, then two-lane numbered traffic routes, using 4-digit "quad" SR (State Route) numbers (e.g., SR 2001) only when necessary with consideration given to vehicle weights, dimensions, turning capabilities, construction projects, condition of pavements and bridges, horizontal and vertical curves, highway grades, intersection turning radii, railroad crossings and other highway features. Permitted vehicles/loads will not be routed from point "A" to point "B" (e.g., drop-off) and continue to point "C" under one single-trip permit.

List 4-digit "quad" SR (State Route) numbers only (e.g., SR1234) when there is no traffic route number.

List <u>interim</u> *non-PA State Routes* such as a Turnpike "gate number", a local road and other *non-PA State roads* in [parentheses] to provide continuity of routing between authorized State Routes. Do not use parentheses in the route section for anything other than routes that are not PA State highways (e.g., use (parentheses) around bridges or highways owned by cities, counties, townships, the Turnpike, railroads or another state). For example, do not show an SR exit number in parentheses. List SR exit numbers in "quotes."

Permission must be obtained from local authorities for the use of all local roads and streets, which are listed in [brackets] on the permit.

Unless otherwise provided in the law or Department Regulation 179, a permit shall be valid only for a **single trip in one direction** between the two points designated. The permit does not authorize a return trip unless requested (on Form M-936AM) and specifically indicated on the permit.

The Department may authorize scheduled detours off a limited access highway of up to 1 mile (total) for service or rest, when requested on the application and specifically indicated on the permit. For example: I-83 N, I-81 N, "Exit 27" TR39 W, 0.5 mile & return, I-81 N. See Department Regulation 179.10(9).

Consistent with Section 6104 of the Vehicle Code, Permit Office staff may request a route survey (See Form M-936ARS) from applicants certifying that routes have been surveyed for excessively oversize movements, including:

- □ Super Loads (required);
- ☐ 16 foot wide manufactured housing units on non-limited access highways;
- Bridge vertical clearance disputes;

Constituction project lateral clearance disputes,						
Excessively long (e.g., more than 100 feet) movements involving turns in urban areas.						
<b>TOTAL MILES</b> : List <i>estimated</i> total number of miles traveled <b>in one direction</b> on PA State Routes only. Do not include mileage of non-PA State Routes such as the Turnpike or local roads in this field. The permit fee will be based on actual miles to be traversed. If requesting a return trip, list <i>estimated</i> total number of miles traveled <b>on return trip only</b> <i>on Form M-936AM in the Return Trip Miles section</i> .						
<b>DATE MOVE BEGINS</b> : List the date on which the move is scheduled to begin in PA. Restricted holiday travel periods cannot be entered as move begins dates (except authorized emergencies). Permits will only be issued up to one week in advance due to changes to the road and bridge infrastructure.						
<b>DATE MOVE ENDS</b> : PENNDOT will determine the date on which the move must end, which is <i>five authorized weekdays</i> after the move begins date for single-trip permits.						
WILLING TO ACCEPT ALTERNATE ROUTES & ADDITIONAL MILES: Enter a check in the box						
□ NO or						
☐ YES indicating your willingness to accept alternate routes for a single-trip permit (YES is recommended for single-trip permits and required for other permits). If yes is checked, list the number of additional miles you will accept (100 miles is recommended). If an applicant is not willing to accept alternate routes for a single-trip permit and the applicant's proposed routes are unacceptable, the application will be denied. If an applicant is willing to accept alternate routes and the applicant's proposed routes are unacceptable but no acceptable route can be found within the designated additional miles, the application will be denied. If the application is for other than a single-trip permit, the applicant must be willing to accept alternate routes (e.g., seasonal and annual permits are subject to re-analysis and re-route due to changes to the road and bridge infrastructure over the time a permit is valid).						
<b>VENDOR NAME</b> : If Account # is provided (see "Account Number" above), an applicant may list the fax vendor service over whose lines <b>you decide</b> you want the permit to be faxed. The permit fee will be increased by \$1 if an applicant requests the permit to be faxed, in accordance with Department Regulation 179.9(e)(3), to offset costs incurred by the Department. The fax vendor will assess additional fees for this service.						
<b>FAX PERMIT TO</b> : If Account # is provided (see "Account Number" above), list fax number where <b>you decide</b> the permit will be faxed. <i>Applicants must identify fax machines with automatic call pick-up only.</i>						
INSURANCE:						
A Motor carrier with Account # (see "Account Number" above) is required to have a current Certificate of Insurance on file with the Central Permit Office and, therefore, does not have to complete these fields unless specifically requested by Permit Office staff.						
Applicants that do not list a valid Account Number (see above) must complete these fields <b>and</b> attach a copy of their Certificate of Insurance to each Form M-936A Application.						
Permit Services must provide, upon request, current Insurance Certificates to verify insurance coverages.						
The Certificate must show the following:						
☐ Duration: Insurance is in effect while individual Permit is valid.						
☐ Amount:						
<ul> <li>\$250,000 per person (public liability and property damage) and</li> </ul>						
<ul> <li>\$1,000,000 per occurrence (public liability and property damage). NOTE: \$1,000,000 combined single limits is acceptable.</li> </ul>						
☐ Type: Occurrence-based insurance (not claims based).						
☐ Additional Insured: Commonwealth of PA must be added as 'additional insured' for property damage and personal injury, in the above amounts. Central Permit Office, PO Box 2671, Harrisburg, PA 17105-2671 may be listed as the certificate holder. 'Certificate holder' is not the same as 'additional insured' and application will be denied if certificate does not name Commonwealth of PA as 'additional insured'.						

A current "Certificate of Insurance" for *each pilot car* shall be open to inspection, verifying all insurance coverage required under Department Regulations 179.7(a) and (b) are in effect.

# **CERTIFICATION:**

Review the certification statement a	and, if true,	print/type the	e name of th	ne applicant,	write a	pplicant's	signature,	list date,	time,
phone and email address in the spa	ace provide	ed at the botto	om of the Fo	orm:					

Name of Applicant - Printed name of person signing application.
Signature of Applicant - Signature of person completing application (i.e., applicant contact).
Date Applied - Date application submitted.
Time Applied - Time application submitted.
Phone No Applicant contact's Phone No.
Email address – Applicant contact's email

The driver must sign any single-trip Permit on the "Driver's Signature" line *before* the move begins, to verify the permit, vehicle(s) and any load were inspected and are in good order.

**<u>DEPARTMENT USE ONLY:</u>** Do not enter any information in this section.

PENNDOT staff cannot anticipate whether or when an application may be approved or denied until their reviews are completed and a final decision is made. All applications are processed initially by APRAS. While about four of every five applications are processed automatically by APRAS in about one minute, one of every five applications requires manual review. Applications are manually processed by PENNDOT staff in the order analyzed by APRAS, normally within one full workday.