

PennDOT's TEMPORARY PARKING PLACARD ISSUANCE PROGRAM FOR HEALTH CARE FACILITIES



PERSONS WITH DISABILITY TEMPORARY PARKING PLACARD ISSUANCE

In an effort to better serve the needs of Pennsylvanians and the healthcare professionals who care for them, PennDOT has expanded its Persons with Disability Temporary Parking Placard Issuance Program to allow the immediate release of temporary parking placards by select healthcare providers. As a result, persons with qualifying disabilities can now obtain a temporary parking placard directly and instantly from an approved health care provider.

This partnership with health care providers allows persons with temporary disabilities to complete a placard applications, obtain the required certification of disability and receive their parking placard at the health care facility all in one visit. This replaces the process of a patient downloading and printing an application, making a trip back to the health care provider to obtain the certification, mailing the completed application to PennDOT and finally, waiting for the placard to arrive in the mail.

If you participate in the Temporary Parking Placard Issuance Program, your qualified patients can leave your facility with a placard they can begin using the same day.



WHAT TYPES OF FACILITIES CAN PARTICIPATE IN THE PROGRAM?

PennDOT has identified several types of health care facilities who can enroll in the Temporary Placard Issuance Program.

They are:

- Hospitals
- Medical Specialist Centers
- Physical Therapy Centers

HOW DOES A FACILITY ENROLL IN THE PROGRAM?

The process begins by filling out PennDOT's [Form MV-145P, "Application for Enrollment/Change in Temporary Placard Program for Health Care Facilities,"](#) available on the PennDOT website.

PennDOT will review the application to confirm all program requirements are met by the facility. After completing training related to placard applications and handling of inventory, approved facilities are assigned a site number by PennDOT and receive a supply of temporary placards and applications.

HOW DOES EACH FACILITY RECEIVE TRAINING?

When a facility's application has been reviewed and approved, PennDOT will provide training either by telephone or webinar. Each newly approved facility will also receive a training document covering all aspects of the program, including:

- The Placard Application
- Issuance and Instruction to Patients
- Returning Expired/Unused Placards
- Ordering New Placards
- Securely Storing Placards

HOW DOES THE PLACARD ISSUANCE PROCESS WORK?

After the facility is approved to participate in the Temporary Placard Issuance Program, and receives a supply of temporary placards and applications, several simple steps are followed to issue placards to qualified patients:

1. Determine if the patient qualifies for a temporary placard, by reviewing the eligibility requirements on the back of Form MV-145H, "Temporary Persons with Disability Parking Placard Application," available only to authorized health care providers.
2. If the patient does qualify for a temporary placard, the health care provider follows these steps:



- a) Complete Form MV-145H, and obtain the patient's signature on the form.
- b) Record the placard number and expiration date of the placard issued on the patient's Form MV-145H.
- c) Hand the temporary placard to the patient with information about proper use, and how to recertify if the placard is needed for a longer period of time.
- d) Email a copy of the completed Form MV-145H to PennDOT so that the placard and patient information can be immediately recorded in PennDOT's database.

MAINTAINING SUPPLIES, RETURNING PRODUCTS, AND OTHER REQUIREMENTS

Any changes to the health care facility or the personnel responsible for operation of the Temporary Parking Placard Issuance Program must be reported to PennDOT on [Form MV-145P](#). Some changes, such as relocating or renovating the secure location, will require new photographs of the secure location to be submitted to PennDOT.



For more information, please call (717) 412-5300. TTY callers - Please dial 711 to reach us or visit www.pa.gov/dmv and click on Vehicle Services and then Persons with Disabilities Placards/Plates is at the bottom of the page.



Pennsylvania
Department of Transportation