

PENNSYLVANIA AVIATION ADVISORY COMMITTEE

September 10, 2020 (SKYPE) MEETING AGENDA

10:00 AM – 12:00 PM

(Skype Meeting Dial-in Information)

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Conference ID: 151410953#

- A. CALL TO ORDER / INTRODUCTIONS – Robert Shaffer, Chairperson
- B. ROLL CALL OF MEMBERS – Mark Murawski, Secretary
- C. NEW MEMBER INTRODUCTION (ANDREW ALLEN) – Chairperson Shaffer & Andrew Allen
- D. APPROVAL OF JUNE 11, 2020 MINUTES – Chairperson Shaffer
- E. PENNDOT BUREAU OF AVIATION UPDATE – Anthony McCloskey, BOA Director
- F. REAL ID SUB-COMMITTEE UPDATE – Nolan Ritchie
- G. PA ACT 52 SUB-COMMITTEE UPDATE – David Eberly
- H. UNIFORM CONSTRUCTION CODE UPDATE – Jon Minninger
- I. AAC OPERATING PROCEDURES SUB-COMMITTEE UPDATE – Mark Murawski
- J. COVID-19 AVIATION IMPACTS GENERAL DISCUSSION -Chairperson Shaffer/Group
- K. AAC PRIORITY FOCUS AREAS ADVANCEMENT – Chairperson Shaffer
- L. OLD BUSINESS – Chairperson Shaffer
- M. NEW BUSINESS – Chairperson Shaffer
- N. NEXT MEETING DATE (DECEMBER 10, 2020) – Chairperson Shaffer
- O. ADJOURNMENT – Chairperson Shaffer

NOTE: Due to Covid-19, it is unknown when In Person AAC Meetings will occur

PA AVIATION ADVISORY COMMITTEE
JUNE 11, 2020 (SKYPE) MEETING MINUTES

SKYPE MEETING ATTENDEES:

Robert Shaffer, Chairman
Ed Lozano, Vice-Chairman
Mark Murawski, Secretary
PennDOT Secretary Yassmin Gramian
Anthony McCloskey, Director, PennDOT Bureau of Aviation
Mindi Klinger, PennDOT Bureau of Aviation
Steve Keefer
David Eberly
Nolan Richie
Josiah Shelly
Gary Hudson
Carl Adkins
Brian Phillips
Keith Brune
Kyle Wagonseller
Gabe Monzo
BJ Teichman

CALL TO ORDER / ROLL CALL

Chairman Shaffer called the SKYPE meeting to order at 10:00 AM in lieu of a regular in person meeting due to the COVID-19 pandemic. A roll call of Committee voting members was performed by Secretary Murawski. A voting quorum was established.

APPROVAL OF MINUTES

The minutes of the November 19, 2019 and March 12, 2020 PA Aviation Advisory Committee meetings were unanimously approved.

AAC MEMBERSHIP VACANCY NOMINATIONS

Chairman Shaffer noted there are currently three voting member vacancies on the AAC. These member seats are:

- Aviation Manufacturing Industry
- Air Cargo
- General Public

Chairman Shaffer indicated since the last meeting he has received names of only two potential nominees; Scott Foose for the aviation manufacturing vacant seat and Tes Ali for the general public vacant seat. After further discussion, it was the consensus of the AAC that no action on vacancies should be taken at this time until resumes are received from the nominees that confirm their expertise to represent these voting categories and further that nominees should attend the next AAC meeting whether it is held in person or virtual. *Mr. Murawski so moved which was seconded by Mr. Monzo and unanimously approved.*

Chairman Shaffer concluded by also noting that 9 AAC voting members terms have expired and are being considered by the Governor for reappointment. Mr. McCloskey continues to work on this matter with the Governor's Office.

REAL-ID SUB-COMMITTEE UPDATE

PennDOT Secretary Gramian informed the AAC that the federal Department of Homeland Security extended the deadline for Real ID compliance until October 1, 2021 due to the impacts associated with the COVID-19 pandemic. The Secretary noted that PA Driver License Centers have re-opened but are not issuing REAL ID yet but plan to resume by the end of July.

AAC REAL ID Sub-committee Chairman Ritchie indicated that no significant activity has occurred toward implementation of the sub-committee report recommendations outlined at the last AAC meeting due to the COVID situation, but the federal time extension is certainly welcome to enable the sub-committee more time make meaningful progress toward implementation.

PA ACT 52 SUB-COMMITTEE UPDATE

Sub-committee Chairman Eberly indicated their work centers on continuing to build the justification for continuation of the PA Act 52 State Aviation Tax Exemption status. A survey for airports to complete has been drafted to secure key feedback to make the case. Again, COVID issues delayed the survey progress but the subcommittee is looking for ways to obtain a good response rate once the survey is issued. Airport managers and operators need to be involved as well as FBO's. Chairman Shaffer recommended personal contacts be made with various airports to obtain more accurate information.

UNIFORM CONSTRUCTION CODE REPORT

Discussion of this item was deferred as the lead member Mr. Minninger was not able to participate.

2020 PRIORITY FOCUS AREAS

Chairman Shaffer said that good ideas about specific priorities were developed at the last meeting for further refinement and that extensive discussion regarding those items would not be done at this meeting to leave enough time to have a thorough discussion regarding COVID-19 issues affecting PA Aviation.

A variety of COVID issues were identified among many members. The general observations are as follows:

- Airports seem to be leaving air travelers to police their own actions.
- Airports are unclear what to do if a passenger is found to have a high temperature. Taking temperatures is not an airport staff function but airlines can do it.
- In green zones many airport customers are choosing not to wear masks. Airport staff cannot control this situation but can mandate that their airport employees wear masks.
- FBO's witnessed many layoffs and reduced hours of operation but things are starting to improve. Some flight schools were crushed. Some smaller FBO's are in need of financial support to survive.
- If an airport is not part of the NPIAS then the airport will be ineligible for federal aid and there is no state aid being offered related to COVID impacts.
- The leisure travel market is coming back quickly.
- Many organizations are finding other ways other than air travel to conduct their business and it is unclear if some of these changes could be more permanent.

It was the general consensus of AAC members that the extent of COVID impacts on PA Aviation needs better defined in cooperation with other aviation groups which would then better inform appropriate AAC involvement. The PA Aviation Council would be a good start to determine how systemic the problems are especially at the smaller airports. It was noted the Aviation Council meets next week. Chairman Shaffer closed by noting the monitoring of COVID impacts will be a regular agenda item at future AAC meetings for as long as necessary.

OLD BUSINESS

Chairman Shaffer said that Mr. Murawski has suggested that since we cannot get legislative attention to formally amend the bylaws as the AAC had desired that perhaps an alternative would be for the AAC to develop and adopt a set of Operating Procedures instead. Mr. Murawski noted that he is a member of the State Transportation Advisory Committee, (TAC) and this group recently developed Operating Procedures that could be used as a guide when developing our own document. Chairman Shaffer appointed a sub-committee to develop the AAC Operating Procedures comprised of Mr. Murawski, Mr. Ritchie, Mr. McCloskey and Mr. Lozano.

NEW BUSINESS

There was no new business to report.

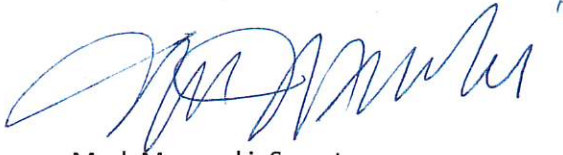
NEXT MEETING DATE

Chairman Shaffer noted the next meeting is scheduled for September 10, 2020. The COVID situation will determine whether the meeting will be held remotely or in person.

ADJOURNMENT

With no further business to conduct, Chairman Shaffer adjourned the meeting at 11:19 AM.

Submitted By,

A handwritten signature in blue ink, appearing to read 'Mark Murawski', written in a cursive style.

Mark Murawski, Secretary