

**PENNSYLVANIA PEDALCYCLE & PEDESTRIAN
ADVISORY COMMITTEE (PPAC)
AGENDA TOPIC SUBMISSION FORM**

Use this form to propose a topic for inclusion on an upcoming PPAC meeting agenda. All submissions must be received at least four (4) weeks prior to the scheduled meeting date. Completed forms should be submitted to: Trish Meek: pmeek@pa.gov

1. TOPIC TITLE

Enter a concise and descriptive title for the proposed agenda item.

2. PRESENTER OR LEAD

Name: _____ Title: _____

Affiliation of the person who will present or lead the discussion. _____

3. SUMMARY AND BACKGROUND

Provide a brief summary of the issue or topic, including relevant background, context, and any related materials.

4. STATEWIDE RELEVANCE

Explain how this topic is relevant to statewide pedestrian or bicycle planning, policy, safety, or equity.

5. DESIRED OUTCOME

☐ Inform ☐ Seek Input ☐ Recommend Action ☐ Legislative Consideration ☐ Other: Specify: _____

6. ALIGNMENT WITH PPAC MISSION OR FOCUS AREAS

Describe how this topic supports the PPAC mission or one of the committee's primary focus areas.

7. SUPPORTING MATERIALS (IF ANY)

List any documents or links to materials that should be reviewed in advance.