MUNICIPAL ADVISORY COMMITTEE MEETING



AGENDA

 Welcome and Updates – Secretary Mike Carroll Updates 	1:00-1:15 1:15-2:00
Municipal Associations	
 Pennsylvania State Association of Township Supervisors 	
 Pennsylvania State Association of Boroughs 	
Pennsylvania Municipal League	
 Pennsylvania State Association of Township Commissioners 	
 County Commissioners Association of Pennsylvania 	
 Municipal Research and Outreach – Chris Metka 	
 Federal Highway Administration PA Division – Nhan Phan 	
Legislative – David Lapadat	
 Municipal Services Fiscal Office – Kristen Sims 	
Highway Administration	
Mid-Block and Trail Crossings – Bob Pento	
ATV Policy on State Roads – Bob Pento	
Trucks on State Routes – Bob Pento	
HOP Pilot Program – Mike Dzurko	
 Presentations 	
 State Inspector General Trainings and Resources – Christina Haverstock and Jonathan Hendricksor 	2:00-2:30
ARLE Regulation Update – Steve Gault	2:30-2:45
 Other Discussion and Next Meeting 	2:45-3:00
Adjournment – Chris Metka	3:00

WELCOME AND UPDATES

Secretary Mike Carroll



MUNICIPAL ASSOCIATION UPDATES

- Pennsylvania State Association of Township Supervisors
 - Holly Fishel
 - Brian Rengert
- Pennsylvania State Association of Boroughs
 - Ron Grutza
 - Logan Stover
- Pennsylvania Municipal League
 - Amy Sturges
 - Kaitlin Errickson
- Pennsylvania State Association of Township Commissioners
 - John Lucas
- County Commissioners Association of Pennsylvania
 - Sophie Eyer
 - Frank Mazza



UPDATES

- Municipal Research and Outreach
 - Chris Metka
- FHWA
 - Nhan Phan
- Legislative
 - David Lapadat
- Municipal Services Fiscal Office
 - Kristen Sims
- Highway Administration
 - Bob Pento
 - Mike Dzurko



MUNICIPAL RESEARCH AND OUTREACH



- LTAP Courses
 - New Courses Available Now
 - Drainage Pipes and Culvert Installation and Replacement (New)
 - Asphalt Road Maintenance (Major Update)
 - New Courses for 2026
 - Traffic Calming
 - Roadmaster Management Skills (or something similar)









2025 Municipal Outreach Session Recordings

District	Meeting	Date	Facility	Recording Link
District 1	Hybrid	April 28th	District 1 Office	District 1 Recording
District 2	Hybrid	May 1st	District 2 Office	District 2 Recording
District 3	Virtual	May 12th	Virtual	District 3 Recording
District 4	Hybrid	April 8th	District 4 Office	District 4 Recording
District 5	Hybrid	March 27th	District 5 Office	District 5 Recording
District 6	Virtual	April 14th	Virtual	District 6 Recording
District 8	Virtual	March 26th	District 8 Office	District 8 Recording
District 9	Virtual	April 1st	Virtual	District 9 Recording
District 10	Hybrid	April 15th	District 10 Office	District 10 Recording
District 11	Virtual	March 25th	Virtual	District 11 Recording
District 12	Hybrid	April 9th	District 12 Office	District 12 Recording

Find your PennDOT District: https://www.pa.gov/agencies/penndot/regional-offices.html

- New PennDOT Connects Resources
 - Road Safety Audits Tech Sheet
 - Road Safety Audits Drop-In Recording (May 8, 2025)



Introduction

A Road Safety Audit (RSA) is a proactive safety planning process that is proven to enhance roadway safety (https:// highways.dot.gov/safety/proven-safety-countermeasures/road-safety-audit). RSAs are safety reviews prepared by a multidisciplinary team following a formal eight-step process developed by the Federal Highway Administration (FHWA). They are commonly orepared for existing roadway

While an RSA is a formal process, the actual steps are straightforward and can be easily completed in a few weeks.

There are eight steps to complete an RSA:

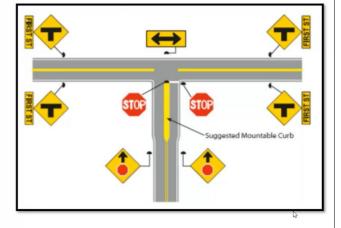
Step 1: Identifying the Project

Identifying the project involves choosing a segment of roadway/ intersection to be studied and then collecting information about that area.

The project owner will be the municipality, who the audit is being completed for, and who is responsible for the successful completion of the process.

PART 3: WHAT IS AN RSA

- Formal process
- Independent team
- · Qualitative view
- Proactive safety
- Consider all road users



What can we help with?

- ✓ General PennDOT Connects Information
- ✓ Planning Documents/Ordinances
- ✓ Bike/Ped/Transit/Trails
- ✓ Mobility/Accessibility
- ✓ Improving Safety
- ✓ Funding Opportunities/Applications
- ✓ Protecting Natural Resources/Open Space
- ✓ Accommodating growth/new development
- ✓ Economic Development
- ✓ Stormwater Management
- ✓ Asset Management/GIS





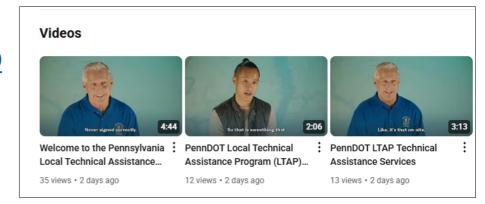
PennDOT Connects Municipal Outreach Webpage

Email: paconnects@pa.gov

Phone: 717-710-2090

- New LTAP Videos!
 - Overview video: https://youtu.be/xQ10mJ24dIo
 - Tech assists: https://youtu.be/2S4eqccf50s
 - Classes: https://youtu.be/FcTOKzzpDgw
 - PennDOT YouTube Page: https://www.youtube.com/pennsylvaniadot



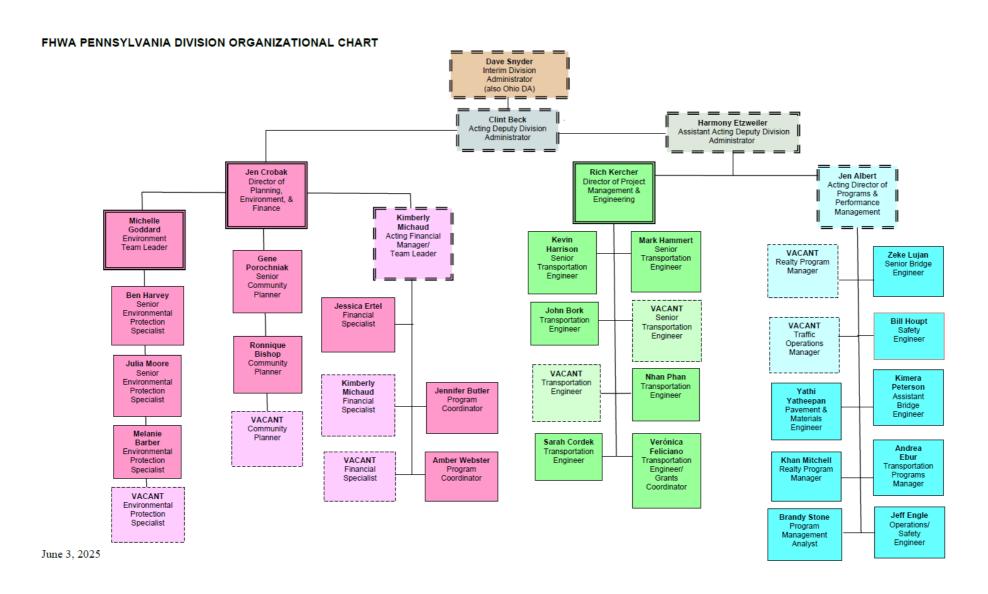




FHWA UPDATE



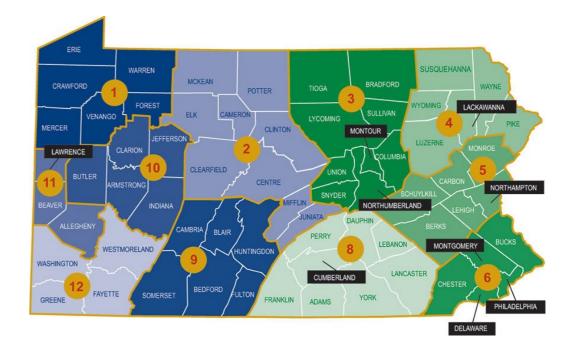
FHWA PA DIVISION ORG CHART



FHWA PA DIVISION – DISTRICT DISTRIBUTION

District	Engineer	Planning	Environment	Bridge
District 1-0	Sarah Cordek	Ronnique Bishop	Melanie Barber	Kimera Peterson
District 2-0	Mark Hammert	Ronnique Bishop (NC) Gene Porochniak (Centre) Gene Porochniak (SEDA-COG)	Julia Moore	Kimera Peterson
District 3-0	Mark Hammert	Gene Porochniak (SEDA-COG, WATS) Ronnique Bishop (N. Tier)	Melanie Barber	Kimera Peterson
District 4-0	Sarah Cordek	Gene Porochniak (LLTS, NEPA, Wayne) Ronnique Bishop (N. Tier)	Ben Harvey	Kimera Peterson
District 5-0	Veronica Feliciano	Ronnique Bishop (Reading) Gene Porochniak (NEPA, LVTS)	Ben Harvey	Kimera Peterson
District 6-0	Kevin Harrison Jeff Engle (ITS Projects)	Ronnique Bishop (DVRPC)	Michelle Goddard & Julia Moore	Zeke Lujan
District 8-0	John Bork	Ronnique Bishop (Lancaster, Lebanon, Franklin, Adams, York) Gene Porochniak (HATS)	Julia Moore	Zeke Lujan
District 9-0	Mark Hammert	Gene Porochniak (So. Alleghenies) Ronnique Bishop (Altoona, Johnstown)	Michelle Goddard	Kimera Peterson

District 10-0	Nhan Phan	Ronnique Bishop (NW, NC) Gene Porochniak (SPC)	Melanie Barber	Kimera Peterson
District 11-0	Rich Kercher Jeff Engle (ITS Projects)	Gene Porochniak (SPC)	Melanie Barber	Zeke Lujan
District 12-0	Nhan Phan	Gene Porochniak (SPC)	Julia Moore	Kimera Peterson



LEGISLATIVE UPDATE



Legislative Update

Active Legislation

Budget – Ongoing discussions

HB 1364 – PTTF

SB 205 – Allows funds to be used for construction and maintenance of municipal-owned bridges.

HB 257 – Distracted Driving Awareness

Hearings

Joint Hearing on II 5/7/25

Senate Hearing on Rural Crossroads of economy and Infrastructure

Other Legislation

HB 1725 – Allows for the use of recycled asphalt pavement.

MUNICIPAL SERVICES FISCAL OFFICE

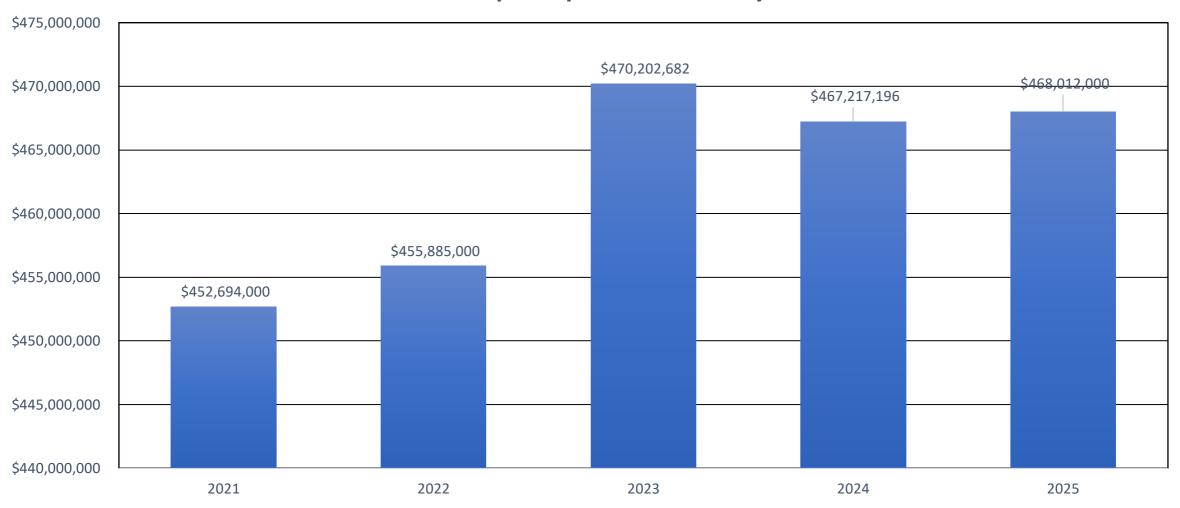


MLF ALLOCATIONS

- 2025 MLF allocation \$468,012,000
 - \$794,804 (0.2%) increase
- As of July 25, 2025 \$458,063,610 released to 2,481 municipalities
 - Payments released as municipalities become certified

MLF ALLOCATION HISTORY

Municipal Liquid Fuels History



PRIOR MLF ALLOCATIONS

- 2024 MLF allocation \$467,217,196
 - \$2,985,486 (0.6%) decrease
 - As of July 25, 2025 \$465,310,221 released to 2,541 municipalities
 - Payments released as municipalities become certified

- 2023 MLF allocation \$470,202,682
 - \$14,317,682 (3.1%) increase
 - Funds lapsed June 30, 2025
 - Five municipalities did not receive their allocation

JUNE 2025 ALLOCATIONS

- The following payments were made on June 1, 2025
 - State Police Fines and Penalties to eligible municipalities -\$2,676,528 (\$2,336,446 to municipalities, \$340,082 to PSP for cadet classes)
 - County Liquid Fuels Tax Fund to all counties \$13,225,334 (7 on hold)
 - Act 89 to eligible counties (61) \$4,640,000 (3 on hold)
 - \$5 Fee for Local Use to counties who have passed the required ordinance (26) \$17,772,545 (3 on hold)

AUGUST 2025 ALLOCATION

- 2024 Act 13 Allocation to Counties
 - \$14,415,543
 - To be paid August 15, 2025



HIGHWAY ADMIN UPDATES

- Mid-Block and Trail Crossing Policy
 - Bob Pento
- ATV Policy on State Roads
 - Bob Pento
- Trucks on State Roads
 - Bob Pento
- HOP Pilot Program
 - Mike Dzurko



MID-BLOCK AND TRAIL CROSSINGS

MID-BLOCK AND TRAIL CROSSINGS

Midblock Crosswalks

Marked crossing with uncontrolled approaches at non-intersection locations

Primarily serve pedestrians and bicyclists crossing the street

Midblock crosswalk only exists if there is a marked crosswalk

Trails

Paths that serve a variety of different nonvehicular users

Two main categories:

- Shared Use Path
- Footpath





MID-BLOCK AND TRAIL CROSSINGS

- Policy updated via SOL 494-25-05 on May 27, 2025
- Established guidance to standardize use of traffic control devices at midblock crosswalks and trail crossings
- Created clear procedures for requesting, installing, and maintaining midblock crosswalks and trail crossings
- Required for crossings on state roads and local roads using federal or state funding
- Contact local Contact local Engineering District for details/requests.
- LTAP Drop-In session held on Nov. 2, 2023 and tech support is available

ATV POLICY FOR STATE ROADS

ATV POLICY FOR STATE ROADS

- Vehicle code allows designation of public roads for snowmobile and/or ATV use.
- DCNR Northcentral Regional ATV Trail
- Growing demand for ATV access in rural areas statewide for tourism.
- Snowmobile and All-Terrain Vehicle Roads Policy updated via SOL 494-25-04 on May 12, 2025.
- ATV Work Group formed to track progress and lessons learned.
- Contact local Engineering District Municipal Services Rep. or Traffic Engineer for details/requests.



- PA Vehicle Code (Title 75 § 4902) gives the Commonwealth and Local Posting Authorities the ability to prohibit the weight or size of vehicles operated on roads or bridges under their jurisdiction.
- §4902(a) versus §4902(b)
- Some vehicles such as school buses and emergency vehicles are exempt from postings.
- Local authorities must pass a local ordinance for each posted road for the restrictions to be enforceable.



Differences

4902(a)	4902(b)
 Restrictions based on vehicle weight 	 Restrictions based on vehicle length or width (sometimes weight)
 Requires security bond from most permitted users 	Simple permit fee
 Variable fee for violation 	Flat fee for violation
 Should execute agreement and permit before heaving hauling begins 	 Typically found on steep hills or sharp curves with history of crashes

Violations and Fines

	Violation	Fine
4902(a)	Gross Weight Violation	\$150 for the first 3,000 lbs. + \$150 for each additional 500 lbs. (or part thereof) No maximum
4902(b)	Summary offense	\$500 maximum Final amount determined by a judge

- Other tools to address problematic truck issues
 - Additional signage
 - Targeted enforcement
 - Traffic calming measure where appropriate
- Contact local Engineering District for state highway issues
- LTAP resources are available



TRUCK RESTRICTIONS: ACT 31 OF 2018 UPDATES

by Patrick Wright, Traffic Engineer, Pennoni

Act 31 of 2018 incorporated some important changes affecting how large vehicles regulated under the federal Surface Transportation Assistance Act (STAA) can access which roads in Pennsylvania. Act 31 amended Section 4921 of the state's Vehicle Code (Title 75), which regulates the width, length, and height of vehicles. First, it increased the maximum width of vehicles from 8 feet to 8 feet 6 inches (102 inches). Second, the act now allows those vehicles to access certain state and local roads that were not previously open as part of the Pennsylvania STAA network.

This change does not affect roads and bridges that are already posted for size and weight restrictions. However, many roads that are not posted are now open to the STAA vehicles. This includes both PennDOT- and municipal-owned roads.

Under Title 75, Section 4902(a-b), municipalities have the authority to restrict vehicles by size and weight based on highway or traffic conditions. Typically, a study must determine if these restrictions are warranted, but Act 31 waived the study requirement for local authorities to restrict STAA vehicles on local roads.

Following the passage of Act 31, PennDOT reviewed certain state routes affected by the legislation to determine if they could safely accommodate these larger wehicles. If warranted, truck restriction signs have been posted, typically restricting trucks with trailers greater than 45 feet. Within the Vehicle Code, exemptions to these restrictions include school buses, emergency wehicles, and construction or maintenance vehicles for government, utilities, and contractors. Since these restrictions are established for safety reasons under Title 75, Section 4902(b), local traffic may request a temporary permit to access the restricted route.



Act 31 of 2018 allows larger trudes to access certain state and local roads that were not previously open to trude traffic.

Steps to Restrict Truck Travel

If you are concerned about larger vehicles using some of your local roads, consider the following steps:

 Identify routes that may be a concern. These could be local roads near manufacturing and shipping facilities or routes that are used as shortcuts to avoid traffic or longer routes.

2) Determine if any of these routes already have restrictions. If the roads are already restricted in some manner (such as weight limits for a road/bridge, height limits, or truck restriction based on traffic conditions), then they will continue to be restricted, and no action is necessary.

3) If there are no existing restrictions, conduct a study to determine if the road should be restricted. Although the law does not require a study, documenting why a restriction was placed is critical if the restriction is ever challenged.

Normally, an engineer must conduct truck restriction studies, but since the study requirement was waived under Act 31, municipal staff or officials can complete the study to restrict STAA vehicles.





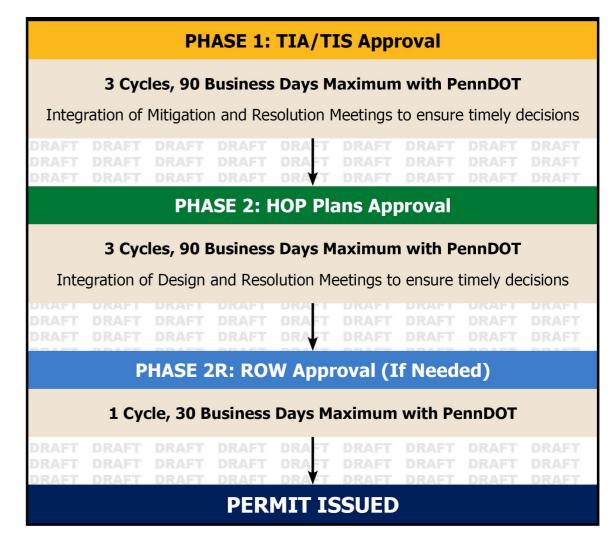
400 North Street, 6th Floor Harrisburg, PA 17120 1-800-FOR-LTAP • FAX (717) 783-915 www.ltap.state.pa.us

HOP PILOT PROGRAM



HOP CLEARPATH PILOT PROGRAM

- 8/18/25 Kick off
- Pilot a HOP workflow that establishes a three (3) cycle max for both the TIA/TIS Mitigation Scope and HOP Plans Phases
- District 4, 6 and 8 participating in Pilot
- Continue collaboration meetings to provide applicants with opportunities to discuss concerns or get clarification on comments
- Utilize completeness review checklists to guide applicants on the requirements for each Phase/Cycle
- Utilize meetings designed to resolve any disagreements between PennDOT and the HOP applicant in Cycle 2 of each Phase
- District 4 & 8 Mix of Low-, Medium- and High-Volume Driveways
 (District to offer Opt In by Applicant)
- District 6 All Low Volume Driveways (Mandatory)
- Periodic Debriefing/Check In Meetings
- Pilot Evaluation: Spring 2026



HOP CLEARPATH PILOT PROGRAM

Key Enhancements to the HOP Process

Administrative Completeness Review

Before the technical review begins, each submission will be screened for completeness to ensure required information is included.

- Why? This helps prevent unnecessary delays by ensuring only complete applications proceed.
- Review Outcomes:
 - Complete submissions move forward to technical review.
 - Incomplete submissions are returned without review.
- **Timeline:** Reviews will be completed within five business days.

Mitigation/Design Meetings

When Cycle 2 reviews identify unresolved issues, a Mitigation/Design • Outcome Scenarios: Meeting is offered to applicants for consensus before proceeding.

- Purpose: These meetings provide a structured forum for resolving significant technical issues.
- - Agreement: The project advances.
 - Disagreement: Without resolution, the HOP application will be denied.

PRESENTATIONS

- State Inspector General Training and Resources
 - Christina Haverstock
 - Jonathan Hendrickson
- ARLE Regulation Update
 - Steve Gault

STATE INSPECTOR GENERAL TRAINING AND RESOURCES





What is a grant?

A grant is a way to fund your ideas and projects to provide public services and stimulate the economy. Grants support conducting medical and other scientific research, address juvenile delinquency, etc.

GRANTS ARE GOOD!



Agenda

- What is OSIG?
- What is BIFI?
- Why are we here?
- Compliance
- Noncompliance
- Wrap Up
- Questions and Answers





What is the Office of State Inspector General (OSIG)?

The OSIG is staffed with experienced agents, investigators, inspectors, attorneys, and other dedicated employees with expertise in public sector grants and procurements, financial analysis, criminal and administrative internal investigations, and other relevant professional disciplines available to assist executive agencies as needed.

What is the Bureau of Inspections and Financial Integrity (BIFI)?

BIFI was created in 2022. BIFI conducts grant inspections and contract evaluations between the Commonwealth executive agencies and grantees, such as yourself. We partner with the executive agencies to help them deter, detect, prevent, and eradicate fraud, waste, and abuse within programs that are funded with taxpayer dollars.

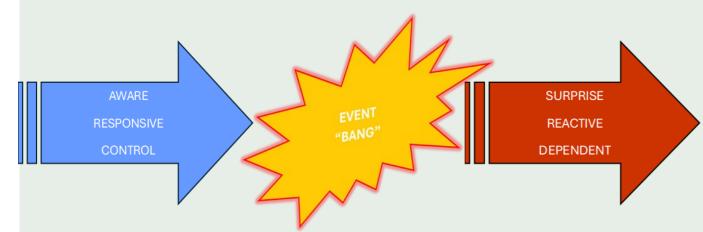


Inspections and Financial Integrity

evaluates grants & contracts to reduce risk within taxpayer-funded programs



Left of Bang



The "Left of Bang" philosophy means taking a proactive approach to possible threats by making a decision based on observation and intuition to prevent the bad from happening-Marine Corps University.

This training falls within the Left of Bang philosophy, where we hope to provide you with tools (left) to help prevent the mishandling of grant funds (BANG).

G.I.T.'s Purpose

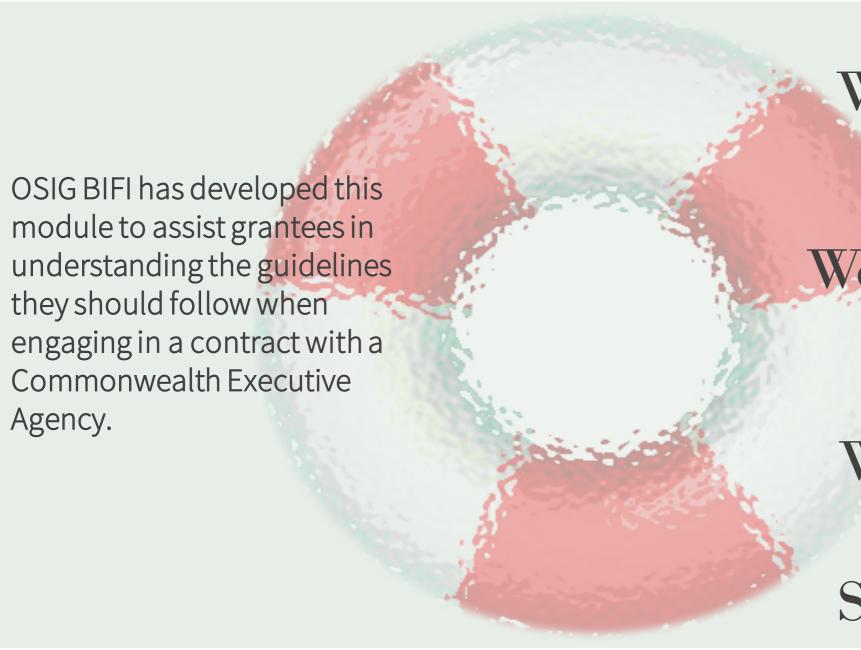
The focus of G.I.T is to help grantees understand their responsibilities. This training is especially useful for first time grant recipients who are unfamiliar with the rigors and complexities of grant management. It helps them strengthen financial management practices and overcome systemic barriers. This focus on empowerment aligns with the Commonwealth's commitment to fostering equity and inclusion.

Final Reports and Confidentiality

A report is issued to the Commonwealth Executive agency containing any findings, conclusions and recommendations of the inspection.

These reports are completely confidential. *BIFI is not authorized to provide any information about the inspection to the grantee before, during, or after the inspection.*





Why are we here?

We are here to HELP!

WE WANT
YOU TO
SUCCEED!



Contact your executive agency for...

- Contract terminology
- Modification to the contract/budget
- Questions
- Concerns

BIFI is not authorized to answer any questions about your contract.

Compliance

Read, understand and follow the contract in its ENTIRETY

• Make sure you have the necessary insurance such as limited liability insurance

Keep all documentation in accordance with the contract

Follow only approved budgets.

Compliance

- Follow all contractor integrity provisions such as the grantee cannot have been suspended or debarred through the Commonwealth. The grantee also cannot have any tax liabilities or Commonwealth obligations.
- Provide procurement documentation appropriately to include competitive bidding or justification as to why competitive bidding was not used.
- Make sure to submit proposed amendments in a timely manner.
 - They must be approved and signed by the executive agency BEFORE implementing.

Only request funding for services that have been or are currently being provided.

Noncompliance

Submitting handwritten updates



Throwing away or altering receipts



Creating ghost employees



Using grant money for unapproved purposes

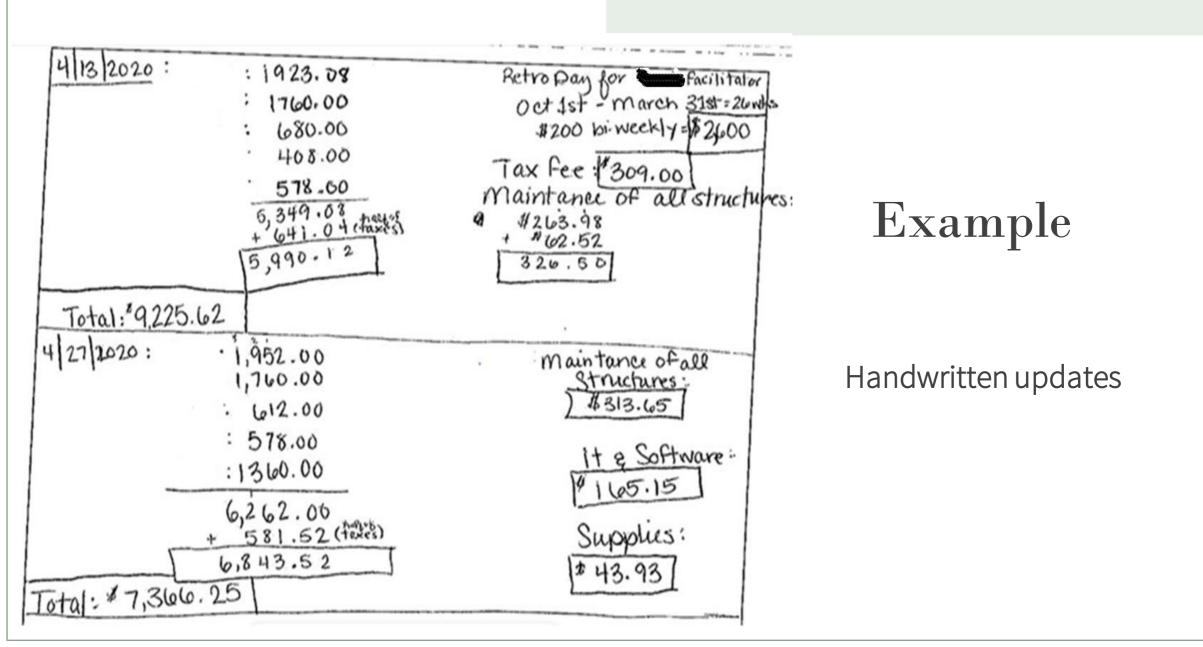




• Reporting requirements for time sheets

- Unapproved amendments
- Obtaining insurance
- Procurement of vendors





Receipts from a personal debit card





Welcome To

7-Eleven 1152 Shed Rd

Bedford, PA 15522 814-623-6203 **********

SUNOCO . 152 SHED RD BEDFORD PA 15522

06/15/2023 1:19:18PM TRAN# :55219711 PUMP# :08

SERVICE LEVEL : REGULAR
PRODUCT : UNLD
GALLONS : 17.54
PRICE/G :\$ 3.559
FUEL SALE :\$ 62.42

CREDIT :\$ 62.42

VISA

*********1452

Entry Method : Chip Read
Auth # : 721742
RESP CODE : 000
Stan : 0045284853

Invoice # :142198

Store # ***********

THANK YOU! HAVE A NICE DAY



Welcome To

7-Eleven 1152 Shed Rd Bedford, PA 15522 814-623-6203

SUNOCO 152 SHED RD BEDFORD PA 15522

:\$ 62.42

06/15/2023 1:21:11PM TRAN# : 9086237 PUMP# : 04 SERVICE LEVEL : REGULAR PRODUCT : UNLD GALLONS : 17.54 PRICE/G :\$ 3.559 FUEL SALE : \$ 62.42

VISA

CREDIT

**********0087

THANK YOU!
HAVE A NICE DAY

Hello,

7-Eleven Customer Service: 1-800-255-0711

SUNDED-

They should be able to find someone to help you. These are all outdoor transactions and a different card was used each time. I would pay attention to the transaction # and the invoice # on the receipts. Who is able to pump \$62.42 three times within five minutes?

Welcome To

7-Eleven 1152 Shed Rd

152 SHED RD BEDFORD PA 15522

06/15/2023 1:24:02PM TRAN# 9086237 PUMP# : 07 SERVICE LEVEL : REGULAR PRODUCT : UNLD GALLONS : 17,54 PRICE/G :\$ 3.559 :\$ 62.42 FUEL SALE

:\$ 62.42

VISA ***********1483

CREDIT

Entry Method : Chip Read
Auth # : 721752
RESP CODE : 000
Stan : 0045284853

Stan : 0045284853 Invoice # : 142198

> THANK YOU! HAVE A NICE DAY

Thanks,

7-Eleven SUNOCO-

Altered Receipts

Can you spot what's wrong?

Store #



Address

2951 MARKET STREET PHILADELPHIA, PA 19104 RECEIPT

Rental Agreement Number Vehicle Number

: 866894877 : 262455714

YOUR INFORMATION

Leon Wilson

Avis worldwide Discount: AVIS.com mobile

VISA 9345 PAYMENTMETHOD

YOUR	RENTAL

	TOOK KENTAL	
Picked up	: 2951 MARKET STREET	
Date/Time	AMTRAK 30TH STREET : Jun 15, 2023@11:27	
Return	: 2951 MARKET STREET	
	AMTRAK 30TH STREET	
Date/Time	: Jun 20, 2023@03:15	PM
Veh Group	:Full - Size	
Veh Charged	: Intermediate	
Vehicle	: CHEVROLET BLAZER	
Odometer Out	: 51412	

Odometer In ; 51762 Fuel Reading : Full

YOUR VEHICLE CHARGES

6 DY@ 63.00	:	\$ 378.00	
YOUR TIME AND MILEAGE	:	\$ 378.00	
YOUR TAXABLE FEES			
FEE	:	\$ 32.12	
FUEL SERVICE	:	\$ 38.72	
VEH LIC RECOUP 1/DY	:	\$ 38.00	
YOUR SUBTOTAL	:	\$ 486.84	
TAX	:	\$ 8.00	
TOTAL CHARGES	:	\$ 494.84	
NET CHARGES	:	\$ 494.84	
YOUR TOTAL DUE	:	\$ 0.00	
YOUR PAYMENT DETAIL			

Thank you for renting with Avis. For all other inquiries, please contact us at 1-800-352-7900 or www.Avis.com. At Avis, we are committed to providing you with the best rental experience in the industry. We are in the business of treating people like people. Thank you for renting with AVIS. To enroll in AVIS preferred and to enroll in the AVIS loyalty program, please visit avis.com for more information. Your vehicle was rented to you by BOBBY. Your vehicle was checked in by BOBBY.

PLEASE VISIT US AGAIN

AVIS

			Addr	ess			
2951	MARKET	STREET	PHILA	DELP	HI	A, PA 19104	
			RECE	IPT			
Renta	1 Agree	ement No	umber		:	612573359	
Vehic	:le Numb	per			:	648294207	

YOUR INFORMATION

Brandon Rush

Avis worldwide Discount: AVIS.com mobile

browser

PAYMENTMETHOD VISA 1278

	YOUR RENTAL
Picked up	: 2951 MARKET STREET PLACE
	AMTRAK 30TH STREET STATION
Date/Time	: Jun 15, 2023@01:33 PM
Return	: 2951 MARKET STREET PLACE
	AMTRAK 30TH STREET STATION
Date/Time	: Jun 20, 2023@04:44 PM
Veh Group	:Full - Size

Veh Charged : Intermediate Vehicle : Honda Accord Odometer Out : 29235

Odometer In : 29647 Fuel Reading : Full

YOUR VEHICLE CHARGES

6 DY@ 44.00	: \$ 264.00
YOUR TIME AND MILEAGE	: \$ 264.00
YOUR TAXABLE FEES	
FEE	: \$ 32.12
FUEL SERVICE	: \$ 31.72
VEH LIC RECOUP 1/DY	: \$ 32.00
YOUR SUBTOTAL	: \$ 359.84
TAX	: \$ 8.00
TOTAL CHARGES	: \$ 367.84
NET CHARGES	: \$ 367.84
YOUR TOTAL DUE	: \$ 0.00

YOUR PAYMENT DETAIL: VISA CARD XX1278

Thank you for renting with Avis. For all other inquiries, please contact us at 1-800-352-7900 or www.Avis.com. At Avis, we are committed to providing you with the best rental experience in the industry. We are in the business of treating people like people. Thank you for renting with AVIS. To enroll in AVIS preferred and to enroll in the AVIS loyalty program, please visit avis.com for more information. Your vehicle was rented to you by BOBBY. Your vehicle was checked in by BOBBY.

PLEASE VISIT US AGAIN

Example

Altered Avis car rental receipts

Good Afternoon,

All of the receipts listed below do not pull up in our system therefore it seems as if they are photoshopped and not real.

Territory Performance Manager PA/NJ/DE





HAMPTON INN & SUITES CALIFORNIA UNIVERSITY 200 Technology Drive, Coal Center, Pa 15423 PITCA Hampton Suites@Hilton.com

Folio No : 585043

Guest Name: Lamont H

City, State, Zip code: Philadelhia, pa 19:

County:

Address:

Roots No: 732 Departure : 06-16-2023

> Returns Club No : N/A Voucher/Ship/PO: N/A

Date Description \$145.00 343284806 06-15-2023 Rm:122 GENO-NEGOTIATED \$145.00 \$8.00 \$149.79 \$4.79 \$0.00 06-15-2023 3.3% LOCAL TAX 583762680 \$5.66 \$0.00 \$155.45 06-15-2023 3.9% STATE TAX 508215242 \$178.35 \$0.00 \$333.80 57639743 06-15-2023 123% TAX \$478.80 \$145,00 \$0.00 13459710 06-15-2023 GUEST ROOM-419 \$131,12 \$0.00 \$609.92 06-15-2023 GUEST ROOM-410 740502593 \$754.92 \$145.00 \$0.00 96-16-2023 GUEST ROOM-309 562602268 \$754.92 \$0.00 96-16-2923 VISA - 8486 792152796 ***Balance

signature

Please Visit Us Again Thank You

Good afternoon,

Attached - the folio for Lamont H

Items to note

- We no longer have a folio number on receipts this particular hotel has had updated Hilton Folios since 10/13/22
- 6/15/23 Guest stayed in room 419 with a Government rate of \$96
- . Guest used an American Express card to charge room night of \$96 and 11% tax ending in numbers 8486
- Room 419 is the only room registered to Lamont H on 6/15/23
- Other guests were registered to the rooms 410 & 309 Check Out 6/16 (309) Check in 6/13 Check out 6/16

(410) Check in 6/15

- We do not have room 732 on the property we only have 4 floors
- Room 122 does not exist at our property
- The rates listed are very high for our property and are not in line with the \$109 our other guests were paying on that date
- Lamont H did stay again on 6/16/23 using a 3rd party booking site. I have no way of knowing how much the guest paid getaroom.com the rate is confidential. I provided what the 3rd party vendor pay us.
- . The receipt I provided is only able to be printed by me as the guest does not know how much the booking agent paid for the room - we were very busy that day so that high rate is not abnormal.

I have no guest records for Marcia H.

Please let me know if I can look up any additional information.

Have an excellent day



HAMPTON INN & SUITES CALIFORNIA UNIVERSITY PI 200 Technology Drive, Roal Center, Pa 15423 PITCA_Hampton_Suites@Hilton.com

Address: City, State, Zip code: Philadelhia, pa 19:

County:

Folio No : 585042 Room No : 302

Arrival : 06-16-2023

Departure : ONaN-ONaN-NaN

Voucher/Ship/PO : N/A

Trans	Date	Description	Char	ges Paym	ent Balance.	
441378026	06-16-2023	Rm:122 GENO-NEGOT DISCOUNT	IATED \$145	5.60 \$0.6	99 \$145.00	
811601013	06-16-2023	3.3% LOCAL TAX	\$4.7	79 \$0.6	\$149.79	
699628156	06-16-2023	3.9% STATE TAX	\$5.6	55 \$0.€	99 \$155.45	
516553417	06-16-2023	123% TAX	\$178	3.35 \$0.6	99 \$333.80	
907064332	06-16-2023	GUEST ROOM-302	\$157	7.00 \$0.0	99 - \$499,89	
709162548	06-16-2023	GUEST ROOM-404	\$1.57	7.00 \$0.6	99 \$647.89	,
669618272	06-16-2023	GUEST ROOM-406	\$157	7.00 \$0.0	\$894.89	
61758706	06-16-2023	GUEST ROOM-408	\$154	8.00 \$0.0	9954.89	
515481388	06-16-2023	orange juice	\$3.5	35 \$0.6	\$958.15	
701,099863	96-16-2923	just water-x3	\$6.7	75 \$0.6	30 \$964.90	
611316622	06-17-2023	VISA - 8486	\$0.0	aa \$964	\$,90 \$0.00	
				***	Balance \$0.00	

signature

Please Visit Us Again Thank You

Good afternoon,

Attached - the folio for Lamont H

Items to note

- We no longer have a folio number on receipts this particular hotel has had updated Hilton Folios since 10/13/22
- 6/15/23 Guest stayed in room 419 with a Government rate of \$96
- . Guest used an American Express card to charge room night of \$96 and 11% tax ending in numbers 8486
- Room 419 is the only room registered to Lamont H on 6/15/23
- Other guests were registered to the rooms 410 & 309 (410) Check in 6/15 Check in 6/13 Check out 6/16 Check Out 6/16 (309)
- · We do not have room 732 on the property we only have 4 floors
- Room 122 does not exist at our property
- The rates listed are very high for our property and are not in line with the \$109 our other guests were paying on that date
- did stay again on 6/16/23 using a 3rd party booking site. I have no way of Lamont H knowing how much the guest paid getaroom.com the rate is confidential. I provided what the 3rd party vendor pay us.
- . The receipt I provided is only able to be printed by me as the guest does not know how much the booking agent paid for the room - we were very busy that day so that high rate is not abnormal.

I have no guest records for Marcia H

Please let me know if I can look up any additional information.

Have an excellent day

Marcia H. is now at Airbnb!

Your receipt from Airbnb

(A) airbnb

Receipt ID: RCQDZEHZPH - June 16, 2023

Pittsburgh

3 nights in Pittsburgh

Frt, Jun 16, 2023 - Man, Jun 19, 2023

Entire home/apt - 2 beds - 3 guests

Hosted by Laurenceville / Bloomfield Suites Suites

Confirmation code: HMCA3A4EST Go to itinerary - Go to listing

Yeavoler: Marcia Ha

Cancellation policy

Cancel Before check-in at 12:00 AM on Jun 17 for a portfol refund. After that, your refund depends on when you cancel.

Cutoff times are based on the Isting's local time

Have a question?

Find details about payments and refunds in your payments, or try the Help Center.

Price breakdown

\$146.67 x 3 nights \$560.00

Service fee \$79.06

Taxes \$89.47

Total (USD) \$726.53

Payment \$728.53

Jyno 16, 2021-11:10:49 PH EDT

Amount paid (USD) \$728.53

Dосировку таке:

Occupancy Texas include Afficient modellions Tax (Petrolykumia), J. adging Tax (Allegheny), Accommodations Tax (Allegheny)

Abbob Payments, Inc.

Airbub Payments is a Emiled payment opinetian agent of your Host. It means that upon your payment of the TabilPrice to Abbab Payments, your payment of Significants your Host is satisfied. Refund requests will be processed in accordance with 10 the Host's cancertailed porty (available on the Listing); or (ii) Rebooking and Refund Pailey Terms, eyelfable at Yverselabab point/terms. Qualiform or complaints: earliest Albab Payments, Inc. et al. (8-4) 234-2500.

Payment processed by: Airthob Payments, Inc. 883 Brannen Strent, San Francisco, CA 94103 Airbrib, înc. 888 Braman St; San Francisco, CA 94163 www.airbob.com



Your receipt from Airbnb

Receipt ID: RC52MW3S8K - June 17, 2023

Pittsburgh

2 nights in Pittsburgh

5at, Jun 17, 2023 → Mon, Jun 19, 2023

Entire home/apt-3 guests

Hosted by Tanjebel Properties

Confirmation code: HM49GDFRWC GotoRicherary - GotoRiding

Traveler: Marcia He

Cancellation policy

Cancel before circle in at 4:00 PM on Jun 17 for a partial refund.
After that, this resemblion ignor-refundable.

Cutoff times are based on the ficting's local time.

Have a question?

Find details about payments and refunds in your payments, or try the Help Center.

Price breakdown

\$311.00 x 2 nights \$622.00
Cleaning fee \$100.00

 Service fee
 \$101,93

 Taxes
 \$125,36

Total (USD) \$939,28

Payment

Klarna \$939.28 June 17, 2023 - 8:23:24 AMEDT

Amount paid (USD) \$939.28

Decupancy taxe

Occupancy Taxes include Lodging Tax (Allegheny), Accommodations Tax (Allegheny), Accommodations Tax (Pennsylvania).

Alphob Payments, Inc.

All both Payments in a limited payment collection agent of your Host. It invans that open your payment of the Total Prise to Airbah Payments, your payment obligation to your Host is sallified. Refund requests will be processed in escapilated with (i) the Host's caccalotion policy (analybie on line Listings or (ii) Rebooking and Itefund Policy Terms, analybie of www.airbah.com/terms. Questions or complaints: contact Airbah Payments, Inc. at +1(8-4) 234-2500.

Payment processed by: Airbeb Payments, b.c. 883 Brannan Stráct, San Francisco, CA 94103 Arityrib, Inc. 888 Branzon St, San Francisco, CA 94703 Www.airbnb.com



Best Buy Christiana 2700 Fashion Center Blvd Newark, DE 19702-3244

Qty: 1

Bose - SoundLink Revolve II Portable Bluetooth Speaker - Triple Black

\$219.99

Example



Estimated Pickup Date:

Thursday, September 22

Product Details

Samsung - HW-B660/ZA 3.1ch Soundbar with Dolby 5.1 / DTS Virtual:X - Black



Samsung - 70" Class 7 Series LED 4K UHD Smart Tizen TV

\$599.99 Save \$50.00 Reg \$649.99



6452106

Unapproved Purchases



Rocketfish™ - Tilting TV Wall Mount for Most 32"-90" TVs - Black

\$79.99 Save \$20.00 Reg \$50.00

Your shipping info.

Estimated Pickup Date:

Thursday, September 22

6429416

Shipping Details Waiting to be Shipped



Your Order Summary.

Subtotal

FREE

Shipping Sales Tax

\$13.20

\$1,299.96

Total



Estimated Pickup Date: Thursday, September 22

RF-TVMLPT03V2

SKU: 9881868

Let's bring this all together!

Ask yourself "Do We?" or "Did We?" To check if you are in compliance with your contract, take a moment to glance over it. Going line by line, ask yourself this question, "Do/Did we?"

The grantee is to have limited liability insurance.

• <u>Do we</u> have limited liability insurance?

The Contractor and each subcontractor shall establish and maintain a written nondiscrimination and sexual harassment policy and shall inform their employees in writing of the policy.

• <u>Do we</u> have a written nondiscrimination and sexual harassment policy? <u>Did we</u> inform our employees in writing of this policy?



Questions and Answers

Thank You





ARLE FUNDING PROGRAM: REGULATION UPDATE



BACKGROUND

- Annual transportation enhancement grant program
- Municipalities are the primary eligible sponsor/applicant
- Revenue comes from automated enforcement system fines
- Title 67 Pa. Code, Chapter 233
 - Transportation Enhancement Grants from Automated Red Light Enforcement System Revenues
 - Adopted October 29, 2010

AUTOMATED ENFORCEMENT IN PA

- Automated Red Light Enforcement (ARLE)
 - First class city (Philadelphia) <u>75 Pa.C.S. §3116</u> (Acts 123-2002, 152-2002 8-2004, 50-2005, 67-2007, 129-2011, 84-2012, 101-2016)
 - Other municipalities <u>75 Pa.C.S. §3117</u> (Acts 84-2012, 101-2016)
- Automated Speed Enforcement
 - Active work zones (WZSSC) <u>75 Pa.C.S. §3369</u> (Acts 86-2018, 38-2023)
 - Designated highways (Phila.) <u>75 Pa.C.S. §3370</u> (Acts 86-2018, 38-2023)
 - Designated school zones (Phila.) 75 Pa.C.S. §3371 (Act 38-2023)

When Chapter 233 regulation was adopted in 2010, only an older version of §3116 was in effect

NEED FOR REGULATION UPDATE

- Chapter 233 as adopted only references ARLE under §3116 (Phila.)
 - Contracts later amendments to §3116
 - Doesn't reference other automated enforcement programs, but those sections of Vehicle Code reference the program established in §3116
- Obsolete references
 - Mailing paper applications has been replaced by electronic applications
 - Management of the program has shifted from Program Center to Bureau of Operations
- Flexibility to address missing items in applications

Goal

Align regulation with current practices without making substantial changes to the way the program is administered

LEGISLATION CONFLICTS

Act 84 of 2012

- Prohibited designating any percentage of funds to an applicant
- Created selection committee to decide grant awards
- Requires priority be given to applications in the municipality where ARLE is operated.

Other programs included similar language when they were created.

Payment must be made personally, through an authorized agent, electronically or by mailing both payment and the notice of violation to the system administrator. Payment by mail must be made only by money order, credit card or check made payable to the system administrator. The system administrator shall remit the fine, less the system administrator's operation and maintenance costs necessitated by this section, to the department for deposit into a restricted receipts account in the Motor License Fund. Fines deposited in the fund under this paragraph shall be used by the department to develop, by regulation, a Transportation Enhancements Grant Program. The department shall award transportation enhancement grants on a competitive basis. The department may pay any actual administrative costs arising from its administration of this section. The department may not reserve, designate or set aside any specific level of funds or percentage of funds to an applicant prior to the completion of the application process, nor may the department designate a set percentage of funds to an applicant. Grants shall be awarded by the department based on the majority vote of a selection committee consisting of four representatives, with the secretary or his designee serving as chairman, of the department appointed by the secretary and four members appointed by the mayor of the city of the first class. Priority shall be given to applications seeking grant funds for transportation enhancements in the municipality where the automated red light camera system is operated.

ADD OTHER PROGRAMS

 Revise title and definitions to include programs created after 2010 adoption of Chapter 233, with the definitions referring to the enabling legislation

CHAPTER 233. TRANSPORTATION ENHANCEMENT GRANTS FROM AUTOMATED [RED LIGHT] ENFORCEMENT SYSTEM REVENUES

§233.2. Definitions.

[Automated red light enforcement system—A vehicle sensor installed to work in conjunction with a traffic-control signal which automatically produces one or more recorded images of a vehicle at the time the vehicle is used or operated in a manner which is a violation under 75 Pa.C.S. § 3112(a)(3) (relating to traffic-control signals).]

Automated enforcement system---Any of the following:

- (1) An automated red light enforcement system as provided for under 75 Pa.C.S. § 3116 (relating to automated red light enforcement systems in first class cities) or § 3117 (relating to automated red light enforcement systems in certain municipalities).
- (2) An automated speed enforcement system in active work zones as provided for under 75 Pa.C.S. § 3369 (relating to automated speed enforcement systems in active work zones).
- (3) An automated speed enforcement system on designated highways as provided for under 75 Pa.C.S. § 3370 (relating to automated speed enforcement system on designated highways)
- (4) An automated speed enforcement system in designated school zones as provided for under 75 Pa.C.S. § 3371 (relating to pilot program for automated speed enforcement systems in designated school zones).

PRE-DESIGNATION OF FUNDS

• Remove section designating 50% of funds going to the municipality where the ARLE system is operated.

§233.8. Grant selection process and criteria.

- (g) [Distribution of grant funding. Distribution of grant funding will be as follows:
- (1) Fifty percent of the grant revenues generated through an automated red light enforcement program will be used exclusively for funding of transportation enhancement grants in the local government entity in which the violation was prosecuted.
- (2) The remaining 50% of the grant revenues generated through the automated red light enforcement program will be available for funding of transportation enhancement grants to eligible sponsors throughout this Commonwealth.] {Reserved}.

SELECTION PROCESS

• Revisions to address language first added by Act 84 of 2012 establishing selection committee and to address the selection committee structure for other automated enforcement programs.

§233.8. Grant selection process and criteria.

(c) Review by [Director] Committee. [The Director] A selection committee will review and evaluate applications with respect to applicable criteria for project funding, available funds, and current priorities for traffic safety and mobility. The secretary will establish the composition of the committee in accordance with Chapter 31, Subchapter B (relating to traffic-control devices) and Chapter 33, Subchapter F (relating to speed restrictions) of Title 75 of the Pennsylvania Consolidated Statutes.

APPLICATION PROCEDURE

- Remove requirement for paper or email submissions
- Requires each application round to be announced in *Pennsylvania Bulletin* and on PennDOT website, with the announcement including application instructions and requirements
- Provide for pre-application scoping process

§233.5. Application procedure.

- (a) [A sponsor shall submit a written request in the form of an application to the Director: Attention—
 Transportation Enhancement Grants from Automated Red Light Enforcement System Revenues, Bureau of Program Development and Management, 400 North Street; 6th Floor, Harrisburg, PA 17120, or e-mail to:

 ARLE[lowbar]Grants@state.pa.us.] The department will announce each application round in the Pennsylvania

 Bulletin and on the department's publicly accessible Internet website, including specific instructions for the format of the application, required information, and method of submission. The department may require a sponsor to submit information for eligibility review prior to the submission of a full application.
- (b) [The application] A sponsor shall [be prepared] prepare and submit an application for a transportation enhancement grant in accordance with instructions provided by the [Department] department. The application must contain sufficient information to enable the [Department] department to complete its evaluation of the proposed project.

APPLICATION DEADLINE

- Allows ineligible projects to be denied
- Removes obsolete language about the first year of the grant program
- Specifies that application period will be defined in the PA Bulletin notice, to provide flexibility to adjust the annual application period for efficient program administration

§233.6. Deadline for applications.

- (a) Applications for transportation enhancement grants under this chapter will be considered on an annual basis. From the completed applications on file for a given year, projects will be selected for grants. Applications on file, but incomplete <u>or</u> <u>not meeting eligibility requirements</u>, may be excluded from consideration for grants in that year.
- (b) [During the initial year of the grant program, sponsors] Sponsors may submit a completed application within the time period established by the [Department] department by notice in the Pennsylvania Bulletin. [In years following the initial year of the grant program, sponsors may submit a completed application for a transportation enhancement grant under this chapter beginning on June 1 of each year until the close of business on June 30 of that year.]

FLEXIBILITY

- Eliminate paper processes to allow flexibility to use other technology for notifications and communications
- Allow PennDOT/Selection Committee to waive specific application requirements and award a project even if it's missing something that would otherwise be required
- Does not require applicant to request the waiver

§233.9. Offer and acceptance of a grant.

- (a) Issuance of grant offers. The [Department] department will [, in writing,] notify each sponsor who has submitted an application whether or not they will receive a grant offer.
- (d) Acceptance. A sponsor who has received a grant offer shall, within 30 days indicate [, by registered mail,] acceptance of the offer.

§233.15. Waiver.

(a) Waiver of requirements. The [Department] department may waive requirements to submit specific maps, reports, plans, information, or data normally required for a grant application. The waivers may be granted only after [written request to the Director and formal written response to the sponsor by the Director prior to] submission of the completed application[to the Bureau].

QUESTIONS FOR MAC

- Will the proposed regulation provide any fiscal savings or costs to local governments? If yes, what is the estimated amount?
- Will the proposed regulation require any legal, accounting, or consulting procedures for local governments, or any additional reporting, recordkeeping, or other paperwork?

NEXT STEPS

- Draft regulation will be distributed with meeting summary
- Seeking comments from MAC and the represented organizations by August 29, 2025
 - Answers to questions on previous slide
 - Any additional comments, especially financial, economic, or social impacts to local governments
 - Please send comments to <u>ARLE@pa.gov</u>
- PennDOT will proceed with submission to Independent Regulatory Review Commission after addressing any comments received and finalizing Regulatory Analysis Form and Preamble to regulation

FALL MEETING: THURSDAY NOVEMBER 6TH

1:00-3:00 PM

Keystone Building 8N1 and Microsoft Teams

Draft Topics:

- TBD
- TBD
- TBD



FOLLOW-UPS

- PDF of all PowerPoint slides
- Updates document
 - Quick updates not discussed during MAC Meeting
 - PennDOT and Partner Agencies



Municipal Advisory Committee Meeting July 29, 2025 Updates

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FEDERAL HIGHWAYS ADMINISTRATION (FHWA)

Nhan Phan provided an update at the meeting.

DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT (DCED)

Applications for the next round of the Municipal Assistance Program (MAP) are due September 1, 2025.

HIGHWAY TRANSFER (TURNBACKS) PROGRAM

Turnback projects are ongoing, and new projects continue to be planned. As of this fiscal year, \$8.8 million in rehabilitation funding has been allocated to ongoing projects, leaving \$2.2 million available for new turnbacks. The program anticipates turning back an additional 1.626 miles of roadway to municipal ownership.

MULTIMODAL

The Multimodal Transportation Fund Office is currently waiting for final approval of the 2025-26 MTF award recommendations from the Governor's Office. We anticipate this will happen in August. We expect to start accepting our next round of applications in September through November.



ADJOURNMENT