



Pennsylvania  
Emergency Management Agency

# Non-Profit Security Grant Program (NSGP)

Fiscal Year 2025



# What is the purpose of NSGP?

- Bipartisan supported grant funding to protect and secure the facility/members/staff
- Encourages collaboration between the nonprofit community and the federal, state and local governments



# What is NSGP?

- Basic Information
  - Federal Funding Grant-DHS
  - SAA-Pennsylvania Emergency Management Agency (PEMA)
  - Competitive
  - Reimbursement, 100% funded, No Match
  - Thirty-six (36) months Period of Performance
  - NSGP-UA vs NSGP-S County dependent
  - Request limit – Currently \$200,000 per Site Location; Max of \$600,000 per State
  - 2023-\$305 Million nationwide-PA almost \$6 Million
  - 2024-\$454.5 Million nationwide-PA over \$10 Million
  - 2025-\$274.5 Million has been allocated nationwide-PA allocated \$5.5 Million
  - Requires a Vulnerability/Risk Assessment



# Who is eligible?

- Non-profit organizations – 501(c)(3) as described under the IRS rules or exempt
- Project site located in PA
- Have a Unique Entity ID (UEI) for the awarded site location
- Able to present a risk of a terrorist/extremist attack
  - Prior threats or attacks
  - Symbolic value of the site, ideology or mission
  - Vulnerability/risk assessment findings



# Examples of eligible nonprofits

- Not an exhaustive list – 501(c)(3)
  - Houses of worship
  - Educational facilities
  - Medical facilities
  - Camps
  - Museums
  - Senior centers
  - Community and social service organizations
  - Shelters/crisis centers
  - Event Venues
  - Social organizations

# Examples of ineligible nonprofits

- Utility companies
- Organizations active in politics/lobbying
- For-profit hospitals, colleges, universities
- Foundations
- Fire departments and EMS companies
- Governmental entities
- For-profit venues, stadiums, amusement parks, clubs, etc.
- For-profit transportation entities
- Municipal/public/charter schools
- Kiwanis, rotary, Lions clubs, etc.
- Homeowner associations, labor unions, etc.



# What is eligible?

- Planning
  - Related to protection of facility and occupants
  - Est. security policies (shelter in place/COOP)
- Training/Exercise
  - Security related training course, programs and exercises
  - Active shooter, awareness, emergency first aid, bomb threat
  - No training backfill or OT
- Contracted Security
  - No equipment / Waiver request required for costs exceeding 50% of award amount
  - Nonprofit must be able to sustain
- Management & Administration (M&A)
  - 5% maximum/based on actual costs
- Equipment (with applicable AEL code section)
  - Physical security - 14
  - Inspections and screening - 15
  - Information technology - 04
  - Cybersecurity - 05
  - Interoperable communications equipment - 06
  - Generator – 10 (specific guidelines apply)



# What equipment is eligible?

<https://www.fema.gov/grants/tools/authorized-equipment-list/advanced-search>

- Choose NSGP from the drop down
- Click Apply
- Not all AELs apply to NSGP
  - Always refer to the Equipment section of the NOFO for a list of NSGP specific allowable AELs
- Use the proper AEL for the requested project. In example:
  - Cameras – 14SW-01-VIDA
  - Bullet resistant glass/window film – 14EX-00-BSIR
  - Fencing or bollards – 14SW-01-WALL
  - Reinforced doors or gates – 14SW-01-DOOR
  - Door locks or entry systems – 14SW-01-PACS

## Advanced Search: Authorized Equipment List

The Authorized Equipment List (AEL) is a tool for emergency managers, first responders and homeland security professionals. It contains approved equipment types allowed under FEMA's preparedness grant programs.

The list consists of 21 equipment categories, further divided into sub-categories and individual equipment items. Note that this list only includes equipment types, not commercially available products.

[Return to Authorized Equipment List landing page](#)

### Search the List

**Make your selection(s), then scroll down to click the "Apply" button and view results in list format at the bottom of this page.**

Search

Search by item number, item title, keyword, or grant program and then click Apply. Search results display below.

FEMA Related Grant Program

Nonprofit Security Grant Program (NSGP)  Choose NSGP and click apply below 

Select a FEMA grant program and then click Apply.



# What is NOT eligible?

- Not an exhaustive list – Refer to the NOFO or reach out to [NSGPgrant@pa.gov](mailto:NSGPgrant@pa.gov) for additional clarification
  - Organization costs, operational overtime costs, and organization operating costs
  - Hiring of public safety personnel
  - General-use expenditures
  - Overtime and backfill
  - Development or initiatives that fund the risk/vulnerability assessment or the IJ
  - Initiatives that duplicate capabilities being provided by the Federal Government
  - Reimbursement of pre-award expenses
  - Cameras for license plate readers or applicable software
  - Cameras for facial recognition software
  - Weapons or weapons related training
  - Knox boxes
  - Fencing to surround utilities/HVAC
  - ADA related upgrades/improvements
  - Fire suppression systems

# Where do I find information?

<https://www.pa.gov/services/pema/nonprofit-security-grant.html>

- Guidance/Resources
- Sign up for Updates/Notifications
- Webinar Information
- Application – Investment Justification
- Submission Instructions
- Deadlines

# What do I need to apply?

- Getting Started
  - Obtain a Vulnerability/Risk Assessment
  - Obtain a Unique Entity ID at SAM.gov for the physical site location that is being applied for
    - Only required to have an UEI **assigned**. Full registration is not required
    - YouTube tutorial - <https://youtu.be/my9eIQheQDw?feature=shared>
    - **\*Important\*** - Organization **MUST** be searchable in SAM.gov. **DO NOT** uncheck the box "Include in public search"
  - Research project eligibility – AEL/NOFO/Budget
- Application Packet
  - Investment Justification (IJ) – Legal name of organization listed on the IJ must match the legal name used in SAM.gov to have a UEI assigned
  - Vulnerability/Risk/Security Assessment
  - Mission Statement (on letterhead) – short and concise explanation of an organization's purpose, values and goals
  - IRS 501(c)(3) Nonprofit Determination Letter
  - Incident Supporting Documentation as applicable – ex: police reports

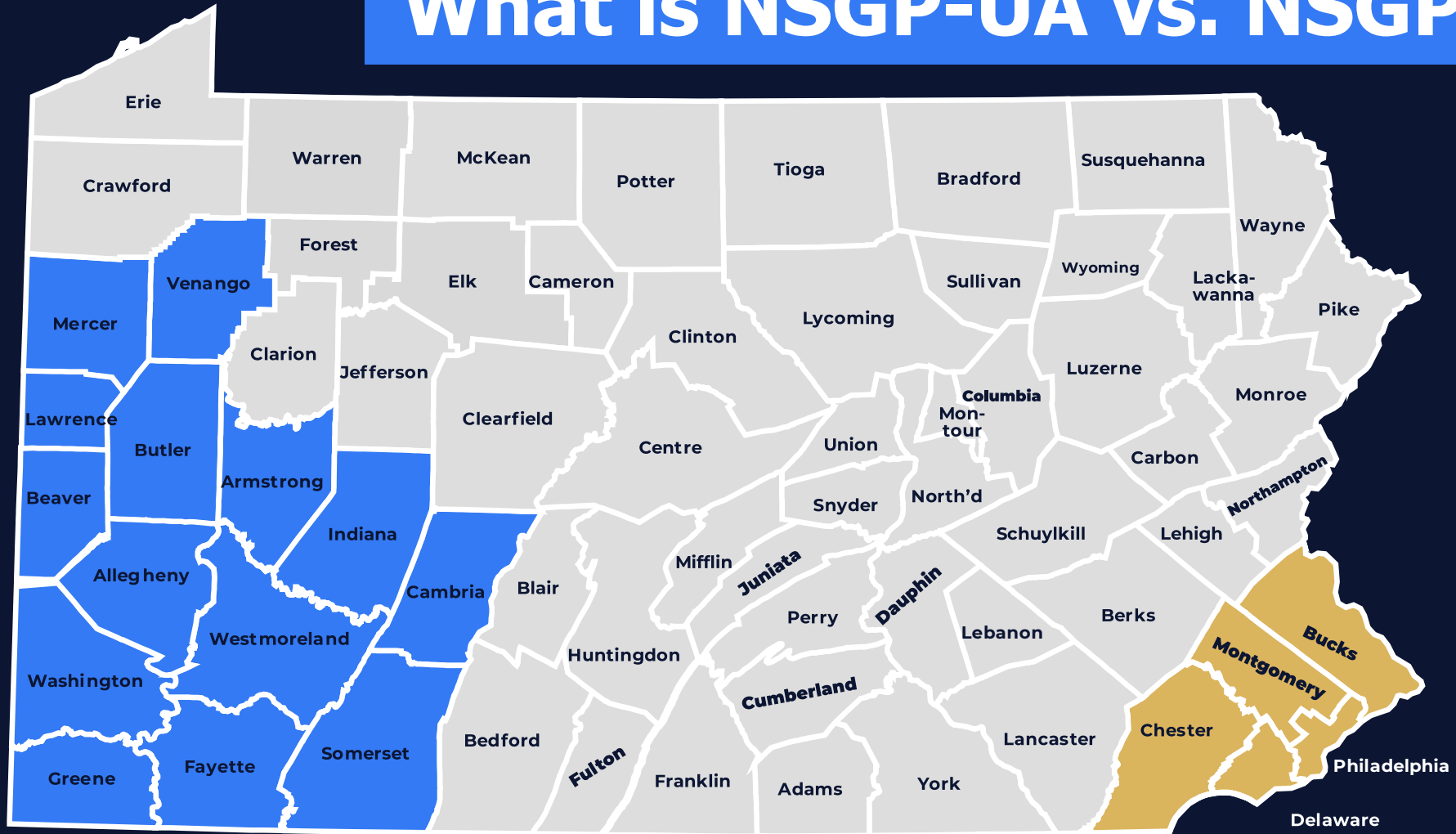


# Where to get a RA

- County Emergency Coordinators
  - <https://www.pa.gov/agencies/pema.html>
- Pennsylvania State Police RVAT Team
  - <https://www.pa.gov/services/psp/request-a-risk-and-vulnerability-assessment-team--rvat--assessme.html>
- Department of Homeland Security
  - [Central@cisa.gov](mailto:Central@cisa.gov)
- Regional Resources
  - [safeguardwesternpa@pa.gov](mailto:safeguardwesternpa@pa.gov)
  - [oem@phila.gov](mailto:oem@phila.gov)
  - [oemhs@pittsburghpa.gov](mailto:oemhs@pittsburghpa.gov)
- Self Assessments
  - <https://www.cisa.gov/resources-tools/resources/paper-based-houses-worship-security-self-assessment-and-user-guide>



# What is NSGP-UA vs. NSGP-S?



■ NSGP-UA Pittsburgh

■ NSGP-UA Philadelphia

■ NSGP-S



# How do I get the IJ to open?

- Steps to open the Investment Justification (IJ)
  - Do not use a mobile device
  - Do not open it in the web browser
  - Make sure Adobe Reader software is up to date
  - Save the IJ PDF to a location on your computer
    - File folder or desktop
  - Open the IJ directly from the saved location. **Do not try to open from the Download button!**

## Please wait...

If this message is not eventually replaced by the proper contents of the document, your PDF viewer may not be able to display this type of document.

You can upgrade to the latest version of Adobe Reader for Windows®, Mac, or Linux® by visiting [http://www.adobe.com/go/reader\\_download](http://www.adobe.com/go/reader_download).

For more assistance with Adobe Reader visit <http://www.adobe.com/go/acrreader>.

Windows is either a registered trademark or a trademark of Microsoft Corporation in the United States and/or other countries. Mac is a trademark of Apple Inc., registered in the United States and other countries. Linux is the registered trademark of Linus Torvalds in the U.S. and other countries.

# How do I complete the IJ?

- **Part I – Applicant Information**
  - Complete, accurate information
  - One location per one application
  - Must be currently occupying/operating out of location
  - Mission/Org Type/Function/Affiliation
  - Do not leave any areas blank if a response is required

PART I. NONPROFIT ORGANIZATION SUBAPPLICANT INFORMATION				
Identify the following:				
LEGAL NAME OF THE ORGANIZATION				
As Listed on the IRS 501(c)(3) determination letter				
Please list the physical address of the facility.	STREET			
	No P O Box			
One investment justification per facility.	CITY	STATE	ZIP CODE	COUNTY
		PA		
Is the building owned, or are you leasing/renting?		If leasing or renting, do you have the owner's permission to make the proposed security enhancements?		
Rent/Lease <input type="checkbox"/>		<input type="checkbox"/> Yes <input type="checkbox"/> No		
At the time of application, is the organization actively occupying and functioning out of the location listed above? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				

# How do I complete the IJ?

- **Part II – Background Information**
  - What does your organization symbolize that could make your facility a target for an attack?
  - Are you a highly recognized national or historical institution within the community/nationwide?
  - What is your role in response/recovery

# How do I complete the IJ?

- **Part III – Risk**

## **Threat**

- Cite previous attacks at facility or at like missioned organization in community, state, country
- Police reports – Insurance claims
- Clear documentation
- Reports – Newspapers/internet articles
- Get threat information from Fusion centers-ADL-Faith-based ISAO

# How do I complete the IJ?

- **Part III – Risk Vulnerabilities**

- State findings-Vulnerability/risk assessment

- **Potential Consequence**

- What will occur if vulnerability is not addressed?
- Loss of life
- Community impact
  - Loss of daycare, senior centers, warming centers, community centers, trauma crisis centers, etc.

# How do I complete the IJ?

- **Part IV – Facility Hardening**
  - Describe the proposed facility hardening projects that address the identified threats in the risk assessment
  - Reference the Authorized Equipment List (AEL)
  - Identify addressed vulnerability
  - Realistic budget / account for inflation– add 10-15% to estimated project costs
  - Activities are not limited to equipment
    - Planning
    - Training/Exercise
    - M&A – must be requested on IJ
    - Contracted Security

# How do I complete the IJ?

- **Part V & VI – Milestone and Project Management**
  - Key events with logical progression
  - Covers the entire performance period
  - **No dates** outside of the performance period
  - Plan for EHP – 90 days to 6 months
    - Can be longer if your location has archaeological/historical/environmental impacts
  - Effective implementation schedule
  - Confidence in project completion
  - Accountability

# How do I complete the IJ?

- **Part VII – Impact**

- What measurable outputs and outcomes will indicate that this investment is successful at the end of the performance period?

## **Remaining Application Sections**

- **Funding History**

- Complete as applicable

- **Subapplicant Contact Information**

- All fields must be completed to constitute a full/complete application

# Tips from FEMA

- When hiring grant writers, it is important to review their work for errors. The cost for grant writers is not allowable as it is pre-award
- Make sure IJ is complete and aligns with the VA. Do not request more than the max allowable. IJ should be logical, reasonable and attainable.
- Ensure all requested projects are allowable and align with VA. Requests for unallowable items which are not on the AEL may result in your application being denied.
- Threats/risk vulnerabilities: must tie threats/risks to existing physical vulnerabilities and terrorism/extremism
- You must occupy the facility when you apply for this award. **NSGP does not fund for projects currently under construction/renovation.**
- You should not apply for projects simultaneously with the State NSGP program. If a nonprofit applies for and receives funds from two separate sources for the same project, that could be interpreted as supplanting or comingling of funds and the subrecipient could lose funding.

# Where to apply?

<https://grants.pa.gov/Login.aspx>

**PA**  
Help Contact Us

### General Facts

- Create a New Keystone Login Account – [Registration](#)
  - Click Register and enter all of the information into the fields with a red asterisk (\*) next to them.
    - You will be asked to create your profile, login information and security questions.
  - If you have already created an account with another agency whose application uses the Keystone Login Service, you do not need to register another account with us.
  - If you create a Keystone Login account with us, you will be able to use this account with other agencies that use Keystone Login.
    - Some additional information may be required for those agencies.
- Keystone Login Services
  - There are many account options that can be configured for your Keystone Login account. Please see the help documents provided by the [Keystone Login Service](#)
  - Keystone Login account assistance or password resets, please contact the Keystone Global Help Desk at 877-328-0995
- For technical assistance with an application, please contact the appropriate resource center listed below
  - **DCED customers:** Please contact the DCED Customer Service Center. Representatives are available Monday through Friday, from 8:30 AM until 5:00 PM, at 800-379-7448. Email inquiries can also be sent to [ra-dcedcs@pa.gov](mailto:ra-dcedcs@pa.gov).
  - **Customers of all other agencies:** Please contact the Enterprise eGrants Customer Service Center. Representatives are available Monday through Friday, from 7:00 AM until 6:00 PM, at 833-448-0647. Email inquiries can also be sent to [egrantshelp@pa.gov](mailto:egrantshelp@pa.gov).

### Login

**How to Apply:**  
For an overview of how to apply for funding using the Enterprise eGrants System, please read [Help](#).

Username

Password

Powered by  
**PA KEYSTONE LOGIN**

[Register](#)

**NOTE:** If registering for the first time with Keystone Login, please include an email address with your account. It will be needed to successfully complete grant applications and grant processing.

[Forgot Password](#)  
[Forgot Username](#)  
[Learn more about Keystone Login](#)  
[Having Trouble Registering](#)

# NSGP application steps highlights

## • 01 •

Obtain a VA.  
Assessments should be no more than 3 years old and must be updated if awarded previously

## • 02 •

Download the IJ from PEMA's NSGP webpage and complete it using the VA as a guide to identify allowable projects

## • 03 •

Submit the IJ, Mission Statement, 501(c)(3) or Statement of Exemption, and RA thru the application portal by PEMA's deadline

## • 04 •

Applications will be reviewed for eligibility and scored for submission to FEMA by the federal deadline

# What can I expect?

- State level – SAA
  - Application collection, evaluation and scoring
  - Submission to federal level
- Federal level
  - Final scoring and award
  - Notification to state
  - U.S. Department of Homeland Security Secretary has full discretion on **final awards**

# When can I expect it?

- Notice of Funding Opportunity (NOFO)
  - Grant application announcement
- Deadline – TBA
- Anticipated Funding Dates
  - Funding selection - TBA
  - Award Date - TBA

# Where can I get help?

PEMA Website

[Nonprofit Security Grant Program \(pa.gov\)](https://www.pema.pa.gov/Nonprofit-Security-Grant-Program)

General PA NSGP Inquires

[NSGPgrant@pa.gov](mailto:NSGPgrant@pa.gov)





Pennsylvania  
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## Contact Us

1310 Elmerton Ave. | Harrisburg, PA 17110



<https://www.pa.gov/services/pema/nonprofit-security-grant.html>



[NSGPgrant@pa.gov](mailto:NSGPgrant@pa.gov)