

PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY
 CONSTABLES' EDUCATION AND TRAINING ACCOUNT
 COMBINED STATEMENT OF CASH RECEIPTS, EXPENDITURES, AND COMMITMENTS
 FOR STATE FISCAL YEAR 2018-19 AS OF JUNE 30, 2019
UNAPPROVED

RECEIPTS	<u>RECEIPTS</u>	<u>TOTAL</u>	<u>BALANCE</u>
Balance from Previous Year			\$1,762,587.83
Fee Collections for 7/1/18 - 6/30/19	\$1,784,083.33		
TOTAL FUNDS AVAILABLE AT 6/30/2018			<u><u>\$3,546,671.16</u></u>
 EXPENDITURES AND COMMITMENTS	 <u>EXPENDITURES</u>	 <u>COMMITMENTS</u>	 <u>TOTAL</u>
<i>Administration:</i>	\$602,523.01	\$186,725.14	\$789,248.15
<i>Education:</i>			
Pennsylvania State University			
FC 4000020088			
07-01-2016 to 09-30-2019	\$125,173.46	\$227,350.02	\$352,523.48
Alutiiq Diversified Services LLC			
PO 4300570134			
01-01-2018 to 12-31-2018	\$30,428.15	\$0.00	\$30,428.15
PO 4300608821			
01-01-2019 to 12-31-2019	\$15,305.03	\$39,370.97	\$54,676.00
Temple University			
PO 4300567624			
01-01-2018 to 12-31-2019	\$367,794.14	\$212,044.69	\$579,838.83
PO 4300629126			
7/1/2019 to 6-30-2021	\$0.00	\$199,189.20	\$199,189.20
Pennsylvania State University			
PO 4300567627			
01-01-2018 to 12-31-2019	\$274,236.05	\$188,323.10	\$462,559.15
PO 4300629098			
07-01-2019 to 6-30-2021	\$0.00	\$474,627.09	\$474,627.09
Indiana University of PA			
PO 4300567625			
01-01-2018 to 12-31-2019	\$339,186.82	\$295,637.48	\$634,824.30
TOTAL EXPENDITURES AND COMMITMENTS	\$1,754,646.66	\$1,823,267.69	\$3,577,914.35
As of June 30, 2019			
Uncommitted Balance as of June 30, 2019			<u><u>(\$31,243.19)</u></u>

Prepared By:
 Maria Paulonis
 Financial Administration
 July 2019

Pennsylvania Commission on Crime and Delinquency
Constables' Education and Training
PO & FC Status as of June 30, 2019

Purchase Order	Vendor Name Description of Service Term	PO Beginning Balance	Augmentation	Expenditures * PAID * in 16-17 FY	Expenditures * PAID * in 17-18 FY	Liquidation from 16-17 Budget	Liquidation from 17-18 Budget	Expenditures *PAID* in 18-19 FY	Liquidation from 18-19 Budget	Commitments as of 06-30-19
FC 40000020088	Pennsylvania State University curriculum development 7-1-16 to 6-30-19	\$911,125.63		\$98,694.76	\$282,160.22	\$74,959.51	\$102,787.66	\$125,173.46		\$227,350.02
PO 4300629098	curriculum development 7-1-19 to 6-30-2021	\$474,627.09								\$474,627.09
Temple										
PO 4300567624	education/training 1-1-18 to 12-31-19	\$1,357,620.50		\$0.00	\$169,196.22		\$94,713.00	\$367,794.14	\$513,872.45	\$212,044.69
PO 4300629126	education/training 7-1-19 to 6-30-2021	\$199,189.20								\$199,189.20
IUP										
PO 4300567625	1-1-18 to 12-31-19	\$1,053,850.62		\$0.00	\$55,312.25		\$81,210.35	\$339,186.82	\$282,503.72	\$295,637.48
PSU Fayette										
PO 4300567627	education/training 1-1-18 to 12-31-19	\$1,073,272.86		\$0.00	\$71,558.69		\$131,210.39	\$274,236.05	\$407,944.63	\$188,323.10
Alutiiq Diversified Services LLC										
PO 4300570134	curriculum manager 1-1-18 to 12-31-18	\$60,920.80		\$0.00	\$19,046.48			\$30,428.15	\$11,446.17	\$0.00
PO 4300608821	1-1-2019 to 12-31-19	\$54,676.00						\$15,305.03		\$39,370.97

Constables Fiscal Report
Administrative Costs
July 1, 2018 to June 30, 2019

<u>Description</u>	<u>Commitment Detail</u>	<u>Expenditure Detail</u>
Personnel Services:		\$427,256.18
Direct Staff: \$327,523.70 for the period 7-1-18 to 6-30-19		
Timesheet Transfers of \$30,036.97 for 7-1-18 to 9-30-18		
Timesheet Transfers of \$21,736.75 for 10-1-18 to 12-31-18		
Timesheet Transfers of \$47,958.76 for 01-01-2019 to 06-30-2019		
Operational Expenses:		
Travel		\$5,123.01
Telecommunications	\$2.00 *	\$1,909.24
IT Consulting - Staff Augmentation Contract	\$125,456.57	\$129,912.13
Specialized Services (Inter-Agency Billings)/Data Collection	\$5,944.65	\$32,575.78
Checks Deposited for Class Reimbursement, etc.		(\$16,316.99)
Computer Hardware Periph/Software Lic		\$2,657.92
Real Estate - building rental	\$55,321.92	\$13,127.94
Vehicles - rentals		\$404.98
Office Supplies		\$627.85
Printing		\$5,037.97
Other Operational Expenses		\$207.00
Total Administrative Costs:	\$186,725.14	\$602,523.01

Timesheet Details By Month

Fund Stream: Constables Education & Training

From: January-2019 To: March-2019

Office Name	Employee Name	January-2019		February-2019		March-2019		Total	
		Hours	Personal Cost	Hours	Personal Cost	Hours	Personal Cost	Hours	Personal Cost
ORESPD OFMA	Kenyon, Kirsten	0.00	\$0.00	1.50	\$129.35	0.97	\$86.60	2.47	\$215.95
	Ford, Theresa	2.12	\$118.51	0.30	\$17.08	0.27	\$15.37	2.69	\$150.96
	Paulonis, Maria	28.02	\$1,314.50	14.57	\$690.80	21.54	\$1,028.93	64.13	\$3,034.23
	Romero, Elizabeth	5.58	\$374.48	5.36	\$366.56	2.66	\$188.70	13.60	\$929.74
	Szczypta, Rebecca	0.00	\$0.00	0.00	\$0.00	0.60	\$23.56	0.60	\$23.56
	Thimis, Timothy	12.56	\$465.55	10.59	\$395.23	10.52	\$394.96	33.67	\$1,255.74
OCJSI	Zerembo, Heather	0.00	\$0.00	0.69	\$38.57	1.12	\$62.61	1.81	\$101.18
	Hower, Wayne	82.89	\$0.00	101.97	\$2,298.90	153.06	\$7,688.41	337.92	\$9,947.31
OJJDP EX/OGC	Pfau, John	72.87	\$5,169.23	61.12	\$4,377.34	68.26	\$4,937.23	202.25	\$14,483.80
	Hewitt, Heather	1.43	\$53.16	0.30	\$11.15	2.04	\$83.05	3.77	\$147.36
	Morgan, Diane	0.00	\$0.00	8.82	\$583.99	0.00	\$0.00	8.82	\$583.99
	Sandifer, Debra	8.07	\$857.67	0.00	\$0.00	1.11	\$120.30	9.18	\$977.97
Timesheet Total:		291.85	\$8,353.10	289.66	\$8,868.97	262.15	\$14,629.72	843.66	\$31,851.79

Timesheet Details By Month

Fund Stream: Constables Education & Training

From: April-2019 To: June-2019

Office Name	Employee Name	April-2019		May-2019		June-2019		Total	
		Hours	Personal Cost	Hours	Personal Cost	Hours	Personal Cost	Hours	Personal Cost
ORESPD OFMA	Kenyon, Kirsten	0.00	\$0.00	0.53	\$47.32	1.78	\$158.92	2.31	\$206.24
	Chubb, Danielle	0.00	\$0.00	0.00	\$0.00	2.17	\$111.08	2.17	\$111.08
	Ford, Theresa	2.03	\$115.57	0.00	\$0.00	0.00	\$0.00	2.03	\$115.57
	Myers, Derin	0.53	\$54.08	0.00	\$0.00	1.56	\$159.18	2.09	\$213.26
	Paulonis, Maria	16.81	\$802.99	21.92	\$1,047.09	24.24	\$1,157.91	62.97	\$3,007.99
OCJSI	Romero, Elizabeth	3.35	\$237.64	4.80	\$340.50	2.04	\$144.71	10.19	\$722.85
	Szczypta, Rebecca	0.53	\$20.81	0.00	\$0.00	0.00	\$0.00	0.53	\$20.81
	Zerembo, Heather	0.00	\$0.00	0.00	\$0.00	4.83	\$270.01	4.83	\$270.01
	Howar, Wayne	154.64	\$7,767.77					154.64	\$7,767.77
OJJDP Exec-OGC Office	Pfau, John	80.34	\$5,810.97	84.82	\$6,135.01	19.49	\$1,409.71	184.65	\$13,355.69
	Hewitt, Heather	1.83	\$74.50	4.73	\$192.57	0.27	\$10.99	6.83	\$278.06
	Finley, Richard	0.00	\$0.00	1.61	\$45.01	0.00	\$0.00	1.61	\$45.01
Sandifer, Debra		2.89	\$313.20	11.66	\$1,263.65	4.00	\$433.50	18.55	\$2,010.35
Timesheet Total:		262.95	\$15,197.53	130.07	\$9,071.15	60.38	\$3,856.01	453.40	\$28,124.69

*Due to fiscal year end deadlines, the amount transferred is the less than the amount reported on timesheets.

CONSTABLE FEE COLLECTIONS

Quarter ending	State Fiscal Year	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
September		534,239.94	506,738.61	496,944.32	479,877.77	483,640.92	491,203.69	\$477,105.84	\$465,698.80	\$437,687.24	446,829.50	\$437,573.36
December		547,566.36	502,956.46	515,025.88	486,007.31	485,501.12	501,599.06	\$477,891.39	\$455,449.06	\$450,214.81	450,313.90	\$446,860.46
March		479,071.73	460,704.54	465,626.63	447,073.75	449,069.29	446,419.23	\$416,472.28	\$408,115.33	\$414,108.15	409,149.54	\$409,408.81
June		550,870.51	536,517.29	528,078.15	516,122.11	525,956.69	495,854.11	\$490,273.42	\$500,476.05	\$461,252.53	454,455.77	490,240.70
SFY Total		\$2,111,748.54	\$2,006,916.90	\$2,005,674.98	\$1,929,080.94	\$1,944,168.02	\$1,935,076.09	\$1,861,742.93	\$1,829,739.24	\$1,763,262.73	\$1,760,748.71	\$1,784,083.33

18-19 FY
projection
\$1,730,464

**Constables Education and Training Fund
18-19 PROJECTION**

<u>State FY</u>	<u>Beginning Balance</u>	<u>Revenue</u>	<u>% (+ -)</u>	<u>Expenditures</u>	<u>% (+ -)</u>	<u>Ending Balance</u>
Actual:						
05/06	\$8,449,908	\$2,058,680		\$2,385,025		\$8,123,563
06/07	\$8,123,563	\$2,046,346	-0.60%	\$2,159,329	-9.46%	\$8,010,580
07/08	\$8,010,580	\$2,099,298	2.59%	\$2,171,152	0.55%	\$7,938,726
08/09	\$7,938,726	\$2,111,749	0.59%	\$2,671,047	23.02%	\$7,379,428
09/10	\$7,379,428	\$2,006,917	-4.96%	\$2,468,186	-7.59%	\$6,918,159
10/11	\$6,918,159	\$2,005,675	-0.06%	\$2,409,859	-2.36%	\$6,513,975
11/12	\$6,513,975	\$1,929,081	-3.82%	\$2,031,858	-15.69%	\$6,411,198
12/13	\$6,411,198	\$1,944,168	0.78%	\$2,403,830	18.31%	\$5,951,536
13/14	\$5,951,536	\$1,935,076	-0.47%	\$3,078,637	2.02%	\$4,807,975
14/15	\$4,807,975	\$1,861,743	-3.79%	\$2,362,886	-3.65%	\$4,306,832
15/16	\$4,306,832	\$1,829,739	-1.72%	\$2,757,952	16.72%	\$3,378,619
16/17	\$3,378,620	\$1,763,263	-3.63%	\$2,374,537	-13.90%	\$2,767,345
17/18	\$2,767,345	\$1,760,749	-0.14%	\$2,765,506	16.47%	\$1,762,588
	Average	\$1,914,816	-1.72%	Average	\$2,532,430	3.33%

18-19 Year to Date Actual

1st Qtr	\$1,762,587.83	\$437,573.36		\$653,355.06		\$1,546,806.13
2nd Qtr	\$1,546,806.13	\$446,860.46		\$421,069.56		\$1,572,597.03
3rd Qtr	\$1,572,597.03	\$409,408.81		\$302,624.56		\$1,679,381.28
4th Qtr	\$1,679,381.28	<u>\$490,240.70</u>		<u>\$377,597.48</u>		\$1,792,024.50
		\$1,784,083.33		\$1,754,646.66		

PROJECTION:

18/19	\$1,762,588	\$1,730,464	-1.72%	\$2,857,597	3.33%	\$635,455
19/20	\$635,455	\$1,700,700	-1.72%	\$2,952,755	3.33%	-\$616,600
20/21	-\$616,600	\$1,671,448	-1.72%	\$3,051,082	3.33%	-\$1,996,234
21/22	-\$1,996,234	\$1,642,699	-1.72%	\$3,152,683	3.33%	-\$3,506,218
22/23	-\$3,506,218	\$1,614,445	-1.72%	\$3,257,667	3.33%	-\$5,149,440

NOTE: 13/14 IT special project expenditures totaled \$626,330 and were excluded from calculating the annual percentage changes in 13/14 and 14/15 and the average expenditure amount.

Revenue projection begins with 15/16 actual revenue adjusted by average percentage change.

Expenditure projection begins with actual expenditures adjusted by average percentage change.