



pennsylvania

**COMMISSION ON CRIME
AND DELINQUENCY**

Constables' Education and Training Board

2022 ANNUAL REPORT

Lt. Governor Austin A. Davis
Chair, PCCD

Josh Shapiro
Governor

Constables' Education and Training Board

2022 Annual Report

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Constables' Education and Training Board
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Constables' Education and Training Board

A Message from the Chair of the Constables' Education and Training Board:

This report, which provides details on activities pertaining to the Constables' Education and Training Board (Board) during the year 2022, serves as a review of the Board's accomplishments and future goals. It is my pleasure to present this report to you.

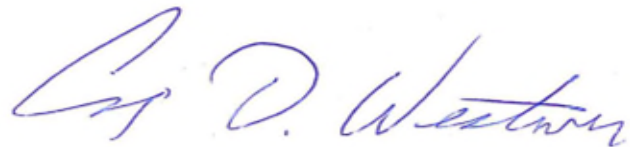
In June 1994, the Board was created by Act 1994-44, the Constables' Education and Training Act, in order to train and certify constables and deputy constables in the Commonwealth of Pennsylvania. The Board operates with the oversight and staff support of the Pennsylvania Commission on Crime and Delinquency (PCCD). On October 9, 2009, Act 1994-44 (Title 42 Pa.C.S.) was amended by Act 2009-49 and can be found in 44 Pa.C.S. Chapter 71 (relating to constables). The Board has continued to implement and improve the training and certification processes outlined in 44 Pa.C.S. Chapter 71, Subchapter E (relating to training).

In 2022, the Board offered 20-Hours of Continuing Education consisting of three online subjects - Service of Criminal Warrants, Legal Updates, and Crisis Intervention - and one classroom subject, Defensive Tactics.

The Program also offered a 5-Hour Annual Firearms Qualification Course which included a Safety and Administration briefing, a written examination, and the Constables' Qualification Course of Fire.

Program staff are currently working with the Board on revisions to the Board Regulations. These revisions are reflective of current Board Policies and also contain general updates. In the process of the Board's review of the Regulation changes, several Policies and/or Regulations have been eliminated. It is hopeful that these revisions will improve processes for Program staff, and to improve the Program efficiency overall.

Given the goals achieved during the past 29 years and despite the financial shortfalls it is experiencing, the Board will continue to not only meet the training needs of the Commonwealth's constable population but will also continue moving forward with the development of online training.



Constable Craig Westover
Board Chair
Date: June 30, 2023



CONSTABLES' EDUCATION AND TRAINING BOARD
MEMBERSHIP

Craig D. Westover, Chair
Constable, Venango County

John F. Bruno, Vice-Chair
Constable, Dauphin County

Patricia Norwood-Foden
Court Administrator, Chester County

Francis C. Peitz
Constable, Allegheny County

Joanne R. Reed*
Major, Pennsylvania State Police

*Representing Pennsylvania State Police Commissioner Colonel Robert Evanchick

PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY

Lt. Gov. Austin A. Davis
Chair, PCCD

Michael Pennington
Executive Director, PCCD

John Pfau, Manager
Bureau of Training Services

Sherry Leffler, Supervisor
Constables' Education and
Training Program

Tracy Beaver
Constables' Education and
Training Program

Nicholas Hartman
Constables' Education and
Training Program

2022 ANNUAL REPORT SUMMARY

This 2022 Annual Report is the 23rd report to the Governor and the General Assembly, submitted by the Board, as required by 44 Pa.C.S. §7144 (relating to program established). This report outlines the administration of the Constables' Education and Training Program, the activities of the Board, the costs of the program, and any proposed changes to constables' training and education.

For over 28 years, the Bureau of Training Services at PCCD continues to improve the delivery of services to the citizens of the Commonwealth. This has been accomplished by providing state-of-the-art curriculum development and delivery, timely and accurate constable certification and recertification, and by coordinating the services of two regional training delivery contractors and one curriculum development contractor.

A total of 118 newly elected or appointed constables and deputy constables successfully completed the 80-Hour Basic Training and were certified in 2022. A total of 704 constables completed 20 hours of classroom and online training to meet the Continuing Education Training requirement and were certified in 2022.* An additional 66 constables successfully completed the 40-Hour Basic Firearms Training and attained firearms certification in 2022. Also during 2022, 546 constables successfully completed the 5-Hour Annual Firearms Qualification to carry a firearm while performing judicial duties.

The content of PCCD's website, www.pccd.pa.gov, related to constable training, includes the Annual Reports of the Board, all related statutes, recent issues of the Constables' Training Bulletins, the current training schedule for all training courses, a list of the Board meetings for the year, the approved Board minutes and fiscal reports, forms related to constable training and certification, and a "Constable Finder." The "Constable Finder" allows website visitors the ability to locate certified constables throughout the Commonwealth. Since 2003, constables have been able to register for training courses online.

The Board looks forward to improving the programs, and their delivery and administration, to ensure they meet the needs of constables and deputy constables and the justice system they serve.

*Please note that due to the continual turnover of constables' and deputy constables' terms of office and professional liability insurance lapses, the number of certified constables and deputy constables certifying and re-certifying each year changes. The training numbers represented in this Annual Report are based upon a snapshot in time for the certification and re-certifications.

FINANCIAL SUPPORT OF CONSTABLES' TRAINING

The Commonwealth's Comptroller maintains the training funds in a special restricted account (Fund Account) as required by 44 Pa.C.S. §7149 (relating to restricted account). Working closely with the Comptroller, PCCD is responsible for disbursements from the account to support development, delivery, and administration of the training program.

The surcharges assessed on services provided by constables are the sole source of funds for the Board's educational and training costs. The \$5 surcharge, which is assessed per service provided by a constable or deputy constable, has not been increased since the inception of the Program in 1994.

The Board and PCCD staff have reviewed and discussed the collection of the training surcharge, which has plateaued and slightly decreased over the past few years. The collection of the training surcharge is dependent on the fee being properly assessed and fully collected. PCCD is not responsible for the assessment or collection of the surcharge, but as revenue for training is contingent upon the regular collection of this surcharge, the Board is concerned for the long-term viability of the Program. The Board and PCCD staff have considered possible legislative solutions to address this long-standing issue.

In terms of administrative solutions to address decreases in revenue and increased training costs, the Board reduced the required annual training hours for 2019 to reallocate funds to focus on the development and introduction of online continuing education training. Online training has proven to be less costly and provides more flexibility to the Board in providing quality training for the constable population. These reductions have allowed necessary funds to be allocated to the design and development of three online subjects for the 2023 Training year.

Despite the implementation of cost-control efforts over the past several years, the overall year-end balance of the account continues to decrease or be depleted. The Board and PCCD staff will continue to monitor and review the collection of the training surcharge and the number of certified constables performing judiciary duties into next year, and will continue to consider legislative recommendations to address the Board's needs.

**PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY
 CONSTABLES EDUCATION AND TRAINING ACCOUNT
 COMBINED STATEMENT OF CASH RECEIPTS AND EXPENDITURES
 for Calendar Year 2022 - January 1, 2022 through December 31, 2022**

PROGRAM ACTIVITY

REVENUE:

Fee Collections	\$1,379,382.86
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EXPENDITURES:

Administrative		\$343,667.95
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Education		
Training	\$300,127.97	

Online Training		\$32,739.31
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Curriculum Development		\$101,514.49
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Curriculum Manager		<u>\$36,725.13</u>
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Total Education Expenditures		<u>\$471,106.90</u>
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Total Expenditures	<u>\$814,774.85</u>
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Revenue Over Expenditures and Other Uses	\$564,608.01
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PROGRAM BALANCE

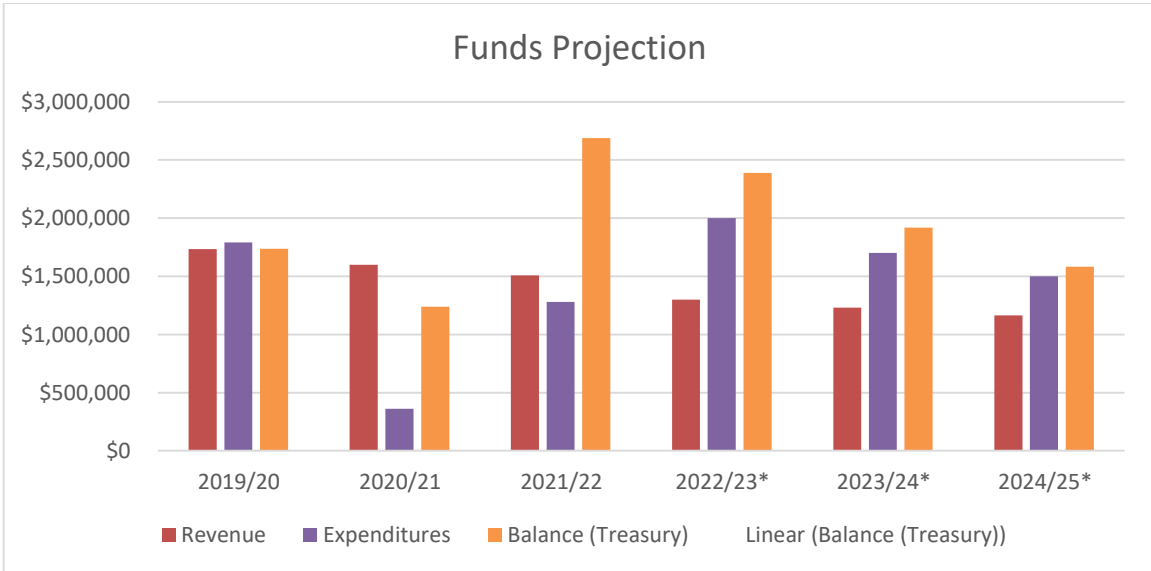
Cash balance at December 31, 2021	<u>\$2,773,694.86</u>
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Cash balance at December 31, 2022	\$3,338,302.87
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Commitments at December 31, 2022	-\$3,143,043.14 *
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Program Balance at December 31, 2022	<u><u>\$195,259.73</u></u>
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* Includes multiple commitments in excess of one year



<u>Year</u>	<u>Revenue</u>	<u>Expenditures</u>	<u>Balance</u>
2019/20	\$1,732,382	\$1,789,740	\$1,734,666
2020/21	\$1,599,176	\$360,967	\$1,238,210
2021/22	\$1,507,459	\$1,279,822	\$2,686,627
2022/23*	\$1,300,000	\$2,000,000	\$2,386,320
2023/24*	\$1,230,710	\$1,700,000	\$1,917,030
2024/25*	\$1,165,113	\$1,500,000	\$1,582,143

*Projections based on current and historical data.

TRAINING CURRICULUM AND DELIVERY

As part of its statutory duties to establish, implement, and administer requirements for courses of study, in-service training, and continuing education for constables and deputy constables, the Board consults, cooperates, and contracts with institutions of higher education for the development of basic and continuing education courses.

In 2022, the Program worked with a curriculum development contractor, Temple University, to develop curricula for both the Constables' and Sheriffs and Deputy Sheriffs Programs. The Program will take advantage of the online training platform to continue to introduce new subject material under various training types. Current ideas include an online administration and safety briefing as well as the processing and grading of the written examination for the annual firearms qualification course prior to attending the in-person firearms qualification.

The Program will continue to pursue credit and debit card payment options for processing the Basic Training and Basic Firearms Training Course payments. This initiative will assist Program staff with the accounting and auditing of class payments currently being received via postal mail.

During 2022, the Board reviewed revisions to the current Board Regulations to incorporate existing Board Policies, provide general updates, and address consistency issues. The Board is hopeful to have these revisions to the Independent Regulatory Review Commission (IRRC) in 2023.

While reviewing the Board Regulation changes, the Board approved a motion at their August 11, 2022 meeting to eliminate the Basic Training Waiver for Law Enforcement Officers, which was subsequently approved by the Commission at its September 2022 meeting. The relevant references to the waiver process will be deleted from the Board's Regulations during the current Regulation revision process.

A summary of the Basic Training curriculum used during 2022 appears on pages 8 through 10 of this report. The summary of the 2022 Continuing Education curriculum appears on pages 10 and 11.

On behalf of the Program, Penn State University - Justice and Safety Institute serves as the regional training delivery contractor for the North West and South West Regions of the state, while Temple University is the training delivery contractor for the North East and South East Regions.

Role of the Constable in the Justice System (4-Hours)

Role of the Constable in the Justice System was introduced and an overview of the development of the role of the constable in Pennsylvania was provided. It also discussed civil liability issues that pertain to the office of constable and clarified some of the constable's legal responsibilities.

Professional Development (8-Hours)

Professional Development dealt with issues of formal and informal communications and how they affect a constable's occupation. It introduced basic writing skills, effective oral communication, and information gathering. It examined issues of professional conduct regarding a constable's day-to-day tasks, including concepts of moral standards, ethics, individual responsibility, relationships within the community, cultural diversity, and learning the effects of duty-related stress and coping mechanisms. It emphasized accurate completion of constable fee sheets in accordance with Act 1994-44.

Civil Law and Process (12-Hours)

Civil Law and Process focused on many of the duties of the constable in the area of civil procedure, including service of process. The topic takes into account procedural rules that are applicable throughout the Commonwealth under Title 246, Minor Court Civil Rules, while directing constables to be cognizant of local rules and customs. Specific emphasis is placed on the citation of rules of Chapters 200, 300, 400, 500, 800, and 1200. Additionally, Title 42, Chapter 62A. Protection of Victims of Sexual Violence or Intimidation (Act 25 of 2014) will be reviewed.

Criminal Law and Process (8-Hours)

Criminal Law and Process supplied an overview of the history and development of criminal law in Pennsylvania, focusing on the Crimes Code and specific constable duties related to the criminal process. It dealt with constables' obligations, their responsibilities in the areas of arrest, and the recognition of the most current law dealing with constable authority. It concentrated on the classification of crimes, criminal procedure, and constitutional law.

Use of Force (4-Hours)

Use of Force reviewed the legal issues associated with the proper application of force and when the use of force is justified by law and authorized under the provisions of the Crimes Code. It explored the use of force continuum and less-lethal force options.

Mechanics of Arrest (8-Hours)

Mechanics of Arrest covered proper techniques for the arrest of both compliant and non-compliant persons, applying subject control and takedowns when necessary, and handcuffing techniques. It consisted of practical exercises performing the tactics, as well as classroom lecture.

Defensive Tactics (10-Hours, 30-Minutes)

Defensive Tactics introduced concepts and techniques for defense against armed and unarmed attackers and for retaining the handgun while under attack. It included basic patterns of movement, reactionary gap and interview stance, ground fighting, blocks and kicks, controls and arm locks, basic techniques against knife and club attacks, and checking attacks from the rear. Defensive Tactics also included 4 hours of chemical aerosol training and 4 hours of expandable baton training.

Prisoner Transport and Custody (4-Hours)

Prisoner Transport and Custody discussed basic procedures associated with prisoner transport and custody with emphasis on understanding and developing safe, legal habits and practices. It covered the issues of transportation responsibilities, complacency, professional routines, and standards for applying restraints, transferring custody, escorting prisoners, and special transportation concerns.

Court Security (4-Hours)

Court Security provided an overview of courtroom security, designed to heighten awareness of potential problems that may arise in the courtroom, such as threatening behavior, searches, and response to emergencies.

Crisis Intervention (5-Hours, 30-Minutes)

Crisis Intervention presented an understanding of basic approaches to defuse confrontations that could evolve into life-threatening situations, with emphasis on understanding the signs of aggression, recognizing behavioral signals, avoiding potentially dangerous situations, and minimizing risk.

OCAT Oleoresin Capsicum (OC) (4-Hours)

This 4-hour block of instruction covered the practical applications of Oleoresin Capsicum (pepper) spray. The course was divided into lectures and practical exercises. Lectures covered the characteristics, effects, proper usage, and decontamination of OC spray, as well as a review of the use-of-force continuum. Practical exercises reviewed proper carrying and drawing techniques, body positioning, proxemics, patterns of movement, and spraying. Scenarios covered spraying a combative subject in a variety of settings, including single-constable, contact/cover, and constable-down situations.

Monadnock® Expandable Baton (MEB) (4-Hours)

This course added four subject-control techniques to the Monadnock Expandable Baton (MEB) Basic and was presented in a 4-hour block of instruction. Successful completion of the course provided the constable with certification from the Monadnock Police Training Council, Inc. Constables demonstrated their baton carries, blocks, strikes, and retention techniques. They also demonstrated subject-control techniques, including baton arm locks, escorts, and handcuffing techniques. Constables were able to discuss use of force issues and the Monadnock Baton Chart.

2022 CONSTABLES' BASIC TRAINING: 80-HOUR CURRICULUM CONTINUED

Management of Aggressive Behavior (MOAB) (4-Hours)

MOAB presents principles, techniques, and skills for recognizing, reducing and managing violent and aggressive behavior. The program also provides humane and compassionate methods for dealing with aggressive behavior. This course includes a written exam.

2022 CONTINUING EDUCATION: 20-HOUR CURRICULUM

Constables and deputy constables had to successfully complete the 20 hour Continuing Education Course in order to renew their certifications for 2023. Based on successful completion of Continuing Education by December 2022, constables and deputy constables were issued certification cards in December 2022, which indicated certification for 2023. During 2022, the Program's two regional training delivery contractors conducted 32 Continuing Education Courses across the Commonwealth, training 762 constables and deputy constables. There were no subjects that could be waived by municipal police officers or deputy sheriffs in 2022. Continuing Education in 2022 consisted of four (one classroom and three online) mandatory subjects listed below:

Service of Criminal Warrants (4-Hours online)

Service of Criminal Warrants will introduce this content area by detailing the different types of warrants and warrant procedure that can be executed by constables in the field. Fourth Amendment issues, forcible entry, and qualified immunity will be discussed as will pre-warrant service preparation and best practices for executing a criminal warrant. Two court cases will be reviewed. This subject area will conclude with after-incident review and post incident report instruction. This course includes a written examination.

Legal Updates (4-Hours online)

This four-hour module will cover legal updates and significant decisions that impact constable duties. A comprehensive review of civil process best practices for the handling of landlord/tenant disputes will be covered in this subject. This information will be supplemented with an explanation of issues stemming from the COVID-driven eviction moratorium. Case law on the following issues will be reviewed: a constable's inability to enforce Title 75, violation of Constitutional rights during prisoner transport, and excessive use of force. Finally, material will be reviewed on cases and penalties related to a constable's failure to submit the Statement of Financial Interest Form, in order to reinforce concepts from Ethics curriculum presented to constables in recent training years. This course includes a written examination.

Crisis Intervention (4-Hours online)

Crisis Intervention is a four-hour online subject that will describe what a crisis is, and what crisis intervention responses entail. Detail will be provided on the physical, mental, and emotional experiences people undergo while in a state of crisis. Recognition of triggers and signs of impending crisis will be a central focus of this content, as will management of emotionally disturbed and suicidal individuals undergoing crisis. De-escalation techniques and resources for people in crisis are provided throughout this content. This course includes a written examination.

Defensive Tactics (8-Hours classroom)

Defensive Tactics covers in-person, hands-on subject matter pertaining to physical safety for constables while in the field. A portion of this subject will be dedicated to formal instruction, while the bulk of the content will be hands-on execution and practice of the skills taught. Situational awareness and tactical advantage will be presented in addition to weapons systems and retention, ground considerations, restraining and searching of prisoners, and basic combative skills. At the conclusion of instruction, assessment of physical skills will be evaluated. This course includes a written examination.

FIREARMS TRAINING AND QUALIFICATION

44 Pa.C.S. §7148 (relating to use of firearms) gives the Board and PCCD the authority to “establish standards for the certification or qualification of constables and deputy constables to carry or use firearms in the performance of any judicial duties.” The Board has organized firearms qualification as an annual requirement, like Continuing Education. As constables take firearms training in one calendar year, they are certified to carry firearms in the performance of their duties the following calendar year.

Constables who are in office and have achieved and maintained certification under 44 Pa.C.S. §7142 (relating to conduct and insurance) can attend firearms training and qualification courses. After achieving initial certification to carry a firearm, a constable must attend and successfully complete a 5-Hour Annual Firearms Qualification Course in order to remain certified to carry a firearm.

In order for the Program to certify constables to carry firearms, Program staff must ensure they are legally eligible to possess, use, control, sell, transfer, or manufacture, or obtain a license to possess, use, control, sell, transfer, or manufacture a firearm in this Commonwealth per 18 Pa.C.S. §6105 and 18 U.S.C. §922(g), which list prohibitions on the possession of firearms. Therefore, prior to issuing firearms certification, PCCD performs a criminal history background and protection from abuse order check.

For several years, the Program has been exploring changes to the qualification course-of-fire. A new course-of-fire was developed and first implemented in the 2010 Constable Firearms Qualification Course. While it still retains the dual-phase qualification, the more simplified NRA TQ-19 center mass target was utilized and duplicates “real world” scenarios while ensuring range safety. The course-of-fire also includes the use of barricades, moving to cover, and using verbal challenges at some stages.

During 2022, four Basic Firearms Training Courses were held, and 66 constables achieved their initial firearms certification. Thirty-two Annual Firearms Qualification Courses were held and a total of 546 constables achieved their firearms certification under the mandates of Act 49 during this period.

The 40-Hour Basic Firearms Training Course was designed to provide essential grounding in acceptable law enforcement techniques for newly elected or appointed constables and deputy constables. Basic Firearms includes a review of marksmanship, the five-count draw, re-holstering, loading and unloading, and reduced-light shooting. For 15 years, judgmental shooting has been a part of the curriculum using Laser Shot® Judgmental Shooting scenarios. The Laser Shot® affords constables opportunities to participate in judgmental force situations.

The 2022 5-Hour Annual Firearms Qualification Course consisted of a written test, administrative procedures, safety brief, and firing the Constable Qualification Course (CQC) of fire. In both Firearms Courses, individuals are required to pass a written exam and a qualification course-of-fire that tests the skills learned in the course. Passing scores of at least 75% on the written exam and 75% on the range qualification are required for certification.

CONSTABLE CERTIFICATIONS

Over the life of the Program, 4,101 individuals have successfully completed the Basic Training Course and 688 successfully passed the waiver examination, for a total of 4,789 individuals who have been certified by the Board. Constables achieve certification through successful completion of an 80-Hour Basic Training Course, established by the Board. Constables who fail Basic Training are afforded two additional attempts to attend and pass the training under the current Board's Regulation on Basic Training. The constables or deputy constables bear the financial responsibility for the two additional attempts to attend and pass the 80-Hour Basic Training Course.

Certified Constables by County in 2022*

County Name	Certified	Not Certified	Has Valid Term Dates	Firearms Certified
Adams	16	6	22	14
Allegheny	108	29	137	80
Armstrong	3	6	9	2
Beaver	20	7	27	15
Bedford	4	4	8	4
Berks	32	18	50	28
Blair	11	4	15	8
Bradford	10	5	15	9
Bucks	38	11	49	24
Butler	12	5	17	9
Cambria	10	2	12	8
Cameron	0	0	0	0
Carbon	9	3	12	5
Centre	13	4	17	9
Chester	42	11	53	23
Clarion	2	2	4	2
Clearfield	5	2	7	4
Clinton	4	3	7	5
Columbia	8	4	12	7
Crawford	2	7	9	3
Cumberland	12	2	14	11
Dauphin	16	6	22	10
Delaware	43	22	65	35
Elk	2	0	2	1
Erie	19	3	22	17
Fayette	25	5	30	19
Forest	1	0	1	1
Franklin	12	3	15	10
Fulton	0	0	0	0
Greene	5	1	6	5
Huntingdon	2	3	5	2
Indiana	4	3	7	4
Jefferson	5	0	5	4
Juniata	0	1	1	0
Lackawanna	20	7	27	15
Lancaster	40	8	48	31
Lawrence	9	4	13	5
Lebanon	14	2	16	14
Lehigh	16	4	20	9

Certified Constables by County in 2022*

County Name	Certified	Not Certified	Has Valid Term Dates	Firearms Certified
Luzerne	42	13	55	30
Lycoming	5	5	10	4
McKean	5	2	7	3
Mercer	11	4	15	8
Mifflin	3	1	4	3
Monroe	17	6	23	14
Montgomery	37	12	49	21
Montour	2	1	3	2
Northampton	24	10	34	21
Northumberland	6	6	12	4
Perry	12	1	13	10
Philadelphia	0	0	0	0
Pike	7	4	11	6
Potter	1	2	3	1
Schuylkill	6	3	9	4
Snyder	1	5	6	1
Somerset	3	7	10	2
Sullivan	0	0	0	0
Susquehanna	7	3	10	6
Tioga	5	1	6	5
Union	3	2	5	1
Venango	8	5	13	9
Warren	4	3	7	3
Washington	29	18	47	19
Wayne	6	2	8	5
Westmoreland	22	10	32	16
Wyoming	6	1	7	4
York	34	6	40	31
Total	900	340	1240	685

* Due to changing term dates, insurance dates, and certification dates, this list is valid only on the day it is generated. Reporting Date: 12/31/2022.

CONSTABLES' TRAINING BULLETINS

Since its inception, the Program has issued Constables' Training Bulletins to disseminate information to constables, Magisterial District Judges, court administrators, clerks of courts, and other members of the Commonwealth's justice system. Contents of the bulletins issued during 2022 are summarized below and are also located on PCCD's website. In addition, each December, the Program issues a schedule of constable training courses and curriculum for the next training year.

Constables' Training Bulletin Number 106, March 2022

Training Bulletin 106 informed the constabulary of the intent of the Constables' Education and Training Program. Information regarding the 2022 Training Schedule, 2022 class confirmation letters, and the 2022 Canvas online subjects was included. The Canvas subjects were broken down into how many modules were per subject. The ammunition shortage, 2022 ID cards, and COVID protocols for the Constables' Training Program were addressed. Class costs and a tutorial on grades in CCETS and what happens when online grades are entered was encompassed. Contact information for the Training Delivery Coordinators and Program staff was listed.

Constables' Training Bulletin Number 107, June 2022

Training Bulletin 107 welcomed PSP Major Joanne R. Reed as the PSP designee for the CETB. The Bulletin advised 2022 80-Hour Basic Training Courses are full and staff are no longer accepting enrollments for these classes. The Bulletin instructed constables to contact their County Board of Elections for local rules on election day duties. Constables were reminded to complete the 2022 Continuing Education subjects, online and in the classroom. Constables were advised staff is currently working on the 2023 Basic Training and Basic Firearms Course schedule. Contact information for both Training Delivery Coordinators and Program staff was listed.

Constables' Training Bulletin Number 108, August 2022

Training Bulletin 108 highlighted the Intent of the Constables' Education and Training Program. A notice to check emails for confirmation letters was included. Both Penn State and Temple Universities have removed their mandatory mask mandates. Constables were reminded to update their registration information. The Board policy regarding annual firearms failures was included along with information for the 2023 80-Hour Basic Trainings. The Bulletin also provided information on the 2022 Continuing Education Subjects, the prohibition of photographs and audio/video recording during training classes, and contact information for Training Delivery Coordinators and Program staff.

Constables' Training Bulletin Number 109, December 2022

Training Bulletin 109 informed constables of when enrollment for the 2023 Training Schedule would open. The Bulletin advised of new training locations for 2023, reminders on safe operations of weapons, and the elimination of red dot optics during Basic Firearms. Faxing to Training Delivery Contractors has been eliminated. Constables were advised 2023 ID cards were printed and mailed out. Liability Insurance information was provided. A tutorial on locating bonus resources in Canvas and accessing Canvas and Training Courses was contained in this bulletin as well as contact information for the Training Delivery Coordinator and Program staff.