



pennsylvania

**COMMISSION ON CRIME
AND DELINQUENCY**

Constables' Education and Training Board

2021 ANNUAL REPORT

Charles H. Ramsey
Chair, PCCD

Tom Wolf
Governor

Constables' Education and Training Board

2021 Annual Report

Table of Contents

	<u>Page</u>
A Message from the Chair	1
Board Membership	3
Annual Report Summary	4
Financial Support of Constables' Training	5
Constables' Education and Training Account Combined Statement	6
Training Curriculum and Delivery	8
Basic Training	9
Continuing Education	11
Firearms Training and Qualification	13
Constable Certifications	14
Certified Constables by County	15
Constables' Training Bulletins	17

**Constables' Education and Training Board
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Constables' Education and Training Board

A Message from the Chair of the Constables' Education and Training Board:

This report, which provides details on activities pertaining to the Constables' Education and Training Board (Board) during the year 2021, serves as a review of the Board's accomplishments and future goals. It is my pleasure to present this report to you.

In June 1994, the Board was created by Act 1994-44, the Constables' Education and Training Act, in order to train and certify constables and deputy constables in the Commonwealth of Pennsylvania. The Board operates with the oversight and staff support of the Pennsylvania Commission on Crime and Delinquency (PCCD). On October 9, 2009, Act 1994-44 (Title 42 Pa.C.S.) was amended by Act 2009-49 and can be found in 44 Pa.C.S. Chapter 71 (relating to constables). The Board has continued to implement and improve the training and certification processes outlined in 44 Pa.C.S. Chapter 71, Subchapter E (relating to training).

The Constables' Education and Training Act (CETA) Fund has experienced numerous financial setbacks during 2021. For the majority of 2021, COVID-19 restrictions were still in place, and this resulted in limited court work for constables. Court closures severely limited the service of court process that generates CETA funds for the Program. A moratorium on evictions was in place from March 2020 until Aug of 2021. Landlord Tenant civil process is a large part of the workload for constables who conduct work for the courts. These factors created a perfect storm of negative implications to the CETA fund.

In 2021, the Board offered 20-Hours of Continuing Education consisting of three online subjects and two classroom subjects: Every Constable's Worst Nightmare and Judgmental Use of Force were repeated in 2021, due to COVID related class cancellations in 2020. The three 4-Hour online subjects were: Diversity in the 21st Century, Effective Communications, and Ethics.

The Program also offered a 5-Hour Annual Firearms Qualification Course which included a Safety and Administration briefing, a written examination, and the Constables' Qualification Course of Fire.

The 2021 Constables Act 49 Demographic Survey data was compiled, which provided Program Staff with useful information regarding the percentages of work hours, and type of court work provided by Constables. Additional information from the survey was used by Program Staff to generate reminders in the Training Bulletins regarding trending topics in the data of the survey. The 2021 survey will also be used to help generate future discussion about Continuing Education.

Both the Program and Board will continue to meet the training needs of the Commonwealth's constable population, but will also continue moving forward with the development and introduction of additional online training.



Constable Craig Westover
Board Chair
Date: June 1, 2022



CONSTABLES' EDUCATION AND TRAINING BOARD
MEMBERSHIP

John Bruno, Chair
Constable, Dauphin County

Francis C. Peitz, Vice-Chair
Constable, Allegheny County

Honorable Thomas S. Brletic
Retired Senior Judge, Allegheny County

Craig D. Westover
Constable, Venango County

George L. Bivens*
Major, Pennsylvania State Police

Patricia Norwood-Foden
Court Administrator, Chester County

*Representing Pennsylvania State Police Commissioner Colonel Robert Evanchick

PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY

Charles H. Ramsey
Chair, PCCD

Michael Pennington
Executive Director, PCCD

John Pfau, Manager
Bureau of Training Services

Sherry Leffler, Supervisor
Constables' Education and
Training Program

Tracy Beaver
Constables' Education and
Training Program

Nicholas Hartman
Constables' Education and
Training Program

2021 ANNUAL REPORT SUMMARY

This 2021 Annual Report is the 22nd report to the Governor and the General Assembly, submitted by the Board, as required by 44 Pa.C.S. §7144 (relating to program established). This report outlines the administration of the Constables' Education and Training Program, the activities of the Board, the costs of the program, and any proposed changes to constables' training and education.

For over 27 years, the Bureau of Training Services at PCCD continues to improve the delivery of services to the citizens of the Commonwealth. This has been accomplished by providing state-of-the-art curriculum development and delivery, timely and accurate constable certification and recertification, and by coordinating the services of three regional training delivery contractors and one curriculum development contractor.

A total of 17 newly elected or appointed constables and deputy constables successfully completed the 80-Hour Basic Training and were certified in 2021. A total of 717 constables completed the 20 hours of classroom and online training to meet the Continuing Education Training requirement and were certified in 2021.* An additional 16 constables successfully completed the 40-Hour Basic Firearms Training and attained firearms certification in 2021. Also, during 2021, 626 constables successfully completed the 5-Hour Annual Firearms Qualification to carry a firearm while performing judicial duties.

The content of PCCD's website related to constable training, www.pccd.pa.gov, includes the Annual Reports of the Board, all related statutes, recent issues of the Constables' Training Bulletins, the current training schedule for all training courses, a list of the Board meetings for the year, the approved Board minutes and fiscal reports, forms related to constable training and certification, and a "Constable Finder." The "Constable Finder" allows website visitors the ability to locate certified constables throughout the Commonwealth. Since 2003, constables have been able to register for training courses online.

The Board looks forward to improving the programs, and their delivery and administration, to ensure they meet the needs of constables and deputy constables and the justice system they serve.

*Please note that due to the continual turnover of constables' and deputy constables' terms of office and professional liability insurance lapses, the number of certified constables and deputy constables certifying and re-certifying each year changes. The training numbers represented in this Annual Report are based upon a snapshot in time for the certification and re-certifications.

FINANCIAL SUPPORT OF CONSTABLES' TRAINING

The Commonwealth's Comptroller maintains the training funds in a special restricted account (Fund Account) as required by 44 Pa.C.S. §7149 (relating to restricted account). Working closely with the Comptroller, PCCD is responsible for disbursements from the account to support development, delivery, and administration of the training program.

The surcharges assessed on services provided by constables are the sole source of funds for the Board's educational and training costs. The \$5 surcharge, which is assessed per service provided by a constable or deputy constable, has not been increased since the inception of the Program in 1994.

The Board and PCCD staff have reviewed and discussed the collection of the training surcharge, which has plateaued and slightly decreased over the past few years. Considering revenue for training is contingent upon the regular collection of this surcharge, the Board is concerned for the long-term viability of the Program. Possible legislative and administrative-based solutions have been considered.

As a result of reduced revenues and increased training costs, the Board reduced the required annual training hours for 2019 to reallocate funds to focus on the development and introduction of online continuing education training. Online training has proven to be less costly and provides more flexibility to the Board in providing quality training for the constable population. These reductions have allowed necessary funds to be allocated to the design and development of three online subjects for the 2022 Training year.

The Constables' Education and Training Act (CETA) Fund has had numerous financial setbacks in 2021. During most of 2021, COVID-19 restrictions were still in place, and this resulted in limited court work for constables. Court closures severely limited the service of court process that generates CETA funds for the Program. A moratorium on evictions was in place from March 2020 until August 2021. Landlord Tenant civil process is a large part of constable work for the courts. These factors created a perfect storm of negative implications to the CETA fund.

Despite the implementation of the cost-control efforts over the past several years, the overall year-end balance of the account continues to decrease or be depleted. For the last decade, the annual expenditures have exceeded revenue due to various factors. In 2022, the Board and PCCD staff will again extensively research (2010-2012) the collection of the training surcharge. The collection of the training surcharge is dependent on the fee being properly assessed and fully collected. PCCD is not responsible for the assessment or collection of the surcharge. Previous research has shown a flat to slight decrease in the assessment and collection of the surcharge.

**PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY
 CONSTABLES EDUCATION AND TRAINING ACCOUNT
 COMBINED STATEMENT OF CASH RECEIPTS AND EXPENDITURES
 for Calendar Year 2021 - January 1, 2021 through December 31, 2021**

PROGRAM ACTIVITY

REVENUE:

Fee Collections	\$	1,246,309
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EXPENDITURES:

Administrative		\$473,347.75
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Education

Training		\$112,509.11
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Online Training		\$99,634.74
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Curriculum Development		\$74,282.90
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Curriculum Manager		<u>\$56,747.60</u>
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Total Education Expenditures		<u>\$343,174.35</u>
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Total Expenditures		<u>\$816,522.10</u>
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Revenue Over Expenditures and Other Uses		\$429,786.85
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PROGRAM BALANCE

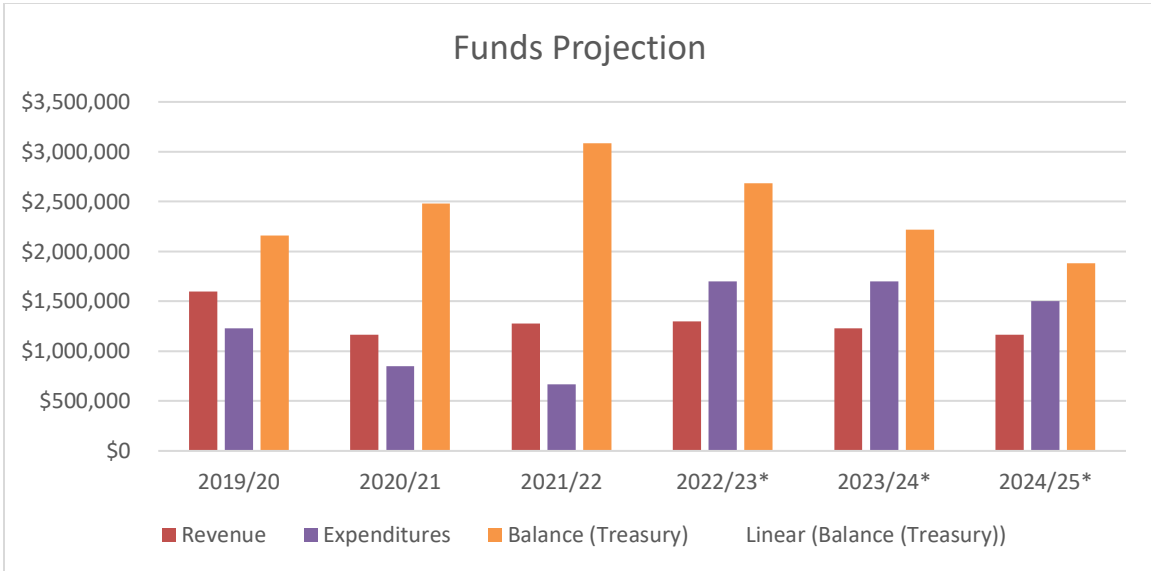
Cash balance at December 31, 2020		<u>\$2,343,908.01</u>
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Cash balance at December 31, 2021		\$2,773,694.86
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Commitments at December 31, 2021		-\$2,932,423.38
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Program Balance at December 31, 2021		<u><u>-\$158,728.52</u></u>
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* Includes multiple commitments in excess of one year



Year	Revenue	Expenditures	Balance (Treasury)
2019/20	\$1,599,176	\$1,230,125	\$2,161,076.00
2020/21	\$1,164,737	\$847,057.00	\$2,478,756.00
2021/22	\$1,277,818	\$670,254.00	\$3,086,320.00
2022/23*	\$1,300,000	\$1,700,000.00	\$2,686,320.00
2023/24*	\$1,230,710	\$1,700,000.00	\$2,217,030.00
2024/25*	\$1,165,113	\$1,500,000.00	\$1,882,143.00

*Projections based on current and historical data.

TRAINING CURRICULUM AND DELIVERY

As part of its statutory duties to establish, implement, and administer requirements for courses of study, in-service training, and continuing education for constables and deputy constables, the Board consults, cooperates, and contracts with institutions of higher education for the development of basic and continuing education courses.

In 2021, the Program worked with a curriculum development contractor, Temple University, to develop curricula for both the Constables' and Sheriffs and Deputy Sheriffs Programs. The Program will take advantage of the online training platform to continue to introduce new subject material under various training types. Current ideas include an online administration and safety briefing as well as the processing and grading of the written examination for the annual firearms qualification course prior to attending the in-person firearms qualification.

The Program will continue to pursue credit/debit card payment options for processing the Basic Training and Basic Firearms Training Course payments. This initiative will assist Program Staff with the accounting and auditing of class payments currently being received via postal mail.

A summary of the Basic Training curriculum used during 2021 appears on pages 12 through 14 of this report. The summary of the 2021 Continuing Education curriculum appears on pages 14 and 15.

On behalf of the Program, Penn State University - Justice and Safety Institute serves as the regional training delivery contractor for North West and South West Regions of the state, while Temple University is the training delivery contractor for the North East and South East Regions.

Role of the Constable in the Justice System (4-Hours)

Role of the Constable in the Justice System was introduced and an overview of the development of the role of the constable in Pennsylvania was provided. It also discussed civil liability issues that pertain to the office of constable and clarified some of the constable's legal responsibilities.

Professional Development (8-Hours)

Professional Development dealt with issues of formal and informal communications and how they affect a constable's occupation. It introduced basic writing skills, effective oral communication, and information gathering. It examined issues of professional conduct regarding a constable's day-to-day tasks, including concepts of moral standards, ethics, individual responsibility, relationships within the community, cultural diversity, and learning the effects of duty-related stress and coping mechanisms. It emphasized accurate completion of constable fee sheets in accordance with Act 1994-44.

Civil Law and Process (12-Hours)

Civil Law and Process focused on many of the duties of the constable in the area of civil procedure, including service of process. The topic takes into account procedural rules that are applicable throughout the Commonwealth under Title 246, Minor Court Civil Rules, while directing constables to be cognizant of local rules and customs. Specific emphasis is placed on the citation of rules of Chapters 200, 300, 400, 500, 800, and 1200. Additionally, Title 42, Chapter 62A, Protection of Victims of Sexual Violence or Intimidation (Act 25 of 2014) will be reviewed.

Criminal Law and Process (8-Hours)

Criminal Law and Process supplied an overview of the history and development of criminal law in Pennsylvania, focusing on the Crimes Code and specific constable duties related to the criminal process. It dealt with constables' obligations, their responsibilities in the areas of arrest, and the recognition of the most current law dealing with constable authority. It concentrated on the classification of crimes, criminal procedure, and constitutional law.

Use of Force (4-Hours)

Use of Force reviewed the legal issues associated with the proper application of force and when the use of force is justified by law and authorized under the provisions of the Crimes Code. It explored the use of force continuum and less-lethal force options.

Mechanics of Arrest (8-Hours)

Mechanics of Arrest covered proper techniques for the arrest of both compliant and non-compliant persons, applying subject control and takedowns when necessary, and handcuffing techniques. It consisted of practical exercises performing the tactics, as well as classroom lecture.

Defensive Tactics (10-Hours, 30-Minutes)

Defensive Tactics introduced concepts and techniques for defense against armed and unarmed attackers and for retaining the handgun while under attack. It included basic patterns of movement, reactionary gap and interview stance, ground fighting, blocks and kicks, controls and arm locks, basic techniques against knife and club attacks, and checking attacks from the rear. Defensive Tactics also included 4 hours of chemical aerosol training and 4 hours of expandable baton training.

Prisoner Transport and Custody (4-Hours)

Prisoner Transport and Custody discussed basic procedures associated with prisoner transport and custody with emphasis on understanding and developing safe, legal habits and practices. It covered the issues of transportation responsibilities, complacency, professional routines, and standards for applying restraints, transferring custody, escorting prisoners, and special transportation concerns.

Court Security (4-Hours)

Court Security provided an overview of courtroom security, designed to heighten awareness of potential problems that may arise in the courtroom, such as threatening behavior, searches, and response to emergencies.

Crisis Intervention (5-Hours, 30-Minutes)

Crisis Intervention presented an understanding of basic approaches to defuse confrontations that could evolve into life-threatening situations, with emphasis on understanding the signs of aggression, recognizing behavioral signals, avoiding potentially dangerous situations, and minimizing risk.

OCA Oleoresin Capsicum (OC) (4-Hours)

This 4-hour block of instruction covered the practical applications of Oleoresin Capsicum (pepper) spray. The course was divided into lectures and practical exercises. Lectures covered the characteristics, effects, proper usage, and decontamination of OC spray, as well as a review of the use-of-force continuum. Practical exercises reviewed proper carrying and drawing techniques, body positioning, proxemics, patterns of movement, and spraying. Scenarios covered spraying a combative subject in a variety of settings, including single-constable, contact/cover, and constable-down situations.

Monadnock® Expandable Baton (MEB) (4-Hours)

This course added four subject-control techniques to the Monadnock Expandable Baton (MEB) Basic and was presented in a 4-hour block of instruction. Successful completion of the course provided the constable with certification from the Monadnock Police Training Council, Inc. Constables demonstrated their baton carries, blocks, strikes, and retention techniques. They also demonstrated subject-control techniques, including baton arm locks, escorts, and handcuffing techniques. Constables were able to discuss use of force issues and the Monadnock Baton Chart.

2021 CONSTABLES' BASIC TRAINING: 80-HOUR CURRICULUM CONTINUED

Management of Aggressive Behavior (MOAB) (4-Hours)

MOAB presents principles, techniques, and skills for recognizing, reducing and managing violent and aggressive behavior. The program also provides humane and compassionate methods for dealing with aggressive behavior. This course includes a written exam.

2021 CONTINUING EDUCATION: 20-HOUR CURRICULUM

Constables and deputy constables had to successfully complete the 20 hour Continuing Education Course in order to renew their certifications for 2021. Based on successful completion of Continuing Education by December 2021, constables and deputy constables were issued certification cards in December 2021, which indicated certification for 2022. During 2021, the Program's two regional training delivery contractors conducted 35 Continuing Education Courses across the Commonwealth, training 717 constables and deputy constables. There were no subjects that could be waived by municipal police officers or deputy sheriffs in 2021. Continuing Education in 2021 consisted of five (two classroom and three online) mandatory subjects listed below:

Every Constable's Worst Nightmare (4-Hours)

Constables, when performing assigned duties, face risk every day. Constables are trained to recognize and minimize risk whenever possible. However, there are situations when a constable can follow the law, effectively use their training, take reasonable precautions, and still have a situation degrade suddenly and lead to a disastrous outcome. In this 4-hour module, constables will examine one such situation wherein a constable who was performing an eviction pursuant to an Order for Possession faced a sudden and violent threat from an armed subject that led to the death of a 12-year-old girl. Constables will examine the factors that led up to the incident; what the constable knew prior to the incident; and his actions before, during, and after the encounter. The course also looks at information that, if it were known to the constable prior to the incident, would have likely changed the outcome. This course will examine the legal aspects of the incident, the necessity of having a plan, and the importance of training and skill development. This course will also review the support mechanisms that were made available to the constable in the aftermath and how the constable dealt with law enforcement, prosecutors, and the media. The course will also deal with the personal and psychological costs that followed the incident. This course includes a written examination.

Judgmental Use of Force (4-Hours)

This 4-hour course uses a small arms simulator's (Laser Shot) judgmental video-based scenario capabilities to provide constables with the ability to engage in a series of vignettes to reinforce their use of force decision-making skills. The course includes a review of relevant federal case law including *Tennessee v. Garner* and *Graham v. Connor* as well as Pa. Title 18, Chapter 5. General Principles of Justification. Additionally, practical skills such as pre-planning and cover and concealment will be reviewed. **Participation is mandatory for every constable in both labs: use of force judgmental scenarios based specifically on established constable judicial duties and a basic practical skill walk-through re-familiarizing constables with planning warrant service.** This course includes a written examination.

Cultural Diversity (4-Hours Online)

Cultural Diversity introduces concepts of cultural differences among the population of people a constable may encounter over the course of their career. Cultural awareness will be taught to give the constable a benchmark of their own cultural aspects, while contrasting these concepts with cross-cultural awareness and differences in cultural approaches to communication. Understanding these cultural communication contexts is important for constables to avoid communication failures and conflicts when engaging with the public. An examination of specific cultures and their practices and methods of expression both verbally and non-verbally will be covered in this course to create a wider knowledge and understanding of different cultural practices from which the constable may work. This course includes an examination.

Effective Communication (4-Hours Online)

A large part of a constable's work involves engaging with members of the community which requires communications with others. Effective communications will delve deeper into the examination of the way people communicate verbally and non-verbally, while also introducing cultural differences in methods of self-expression. This course will also introduce the concept of effective listening and information gathering, both of which are necessary components of successful work as a constable. Communication barriers will be explored as impediments of the job, and methods of overcoming these communication obstacles will be taught for successful exchanges between constables and the people they encounter during work. This course includes an examination.

Ethics (4-Hours Online)

The Ethics course focuses on reinforcing ethical behaviors of constables while on the job. This course will define the origin of ethics, what ethics are and what ethics are not, and how this information applies to the daily execution of a constable's responsibilities. External stressors that trigger ethics violations will be investigated, as will neutralizations of unethical behavior in order to provide the constable the ability to self-identify ethical conflicts in their work. Content will be provided discussing unacceptable work behaviors along with discussion on the role and responsibilities of The Pennsylvania Ethics Commission relative to constables. This course includes an examination.

FIREARMS TRAINING AND QUALIFICATION

44 Pa.C.S. §7148 (relating to use of firearms) gives the Board and PCCD the authority to “establish standards for the certification or qualification of constables and deputy constables to carry or use firearms in the performance of any judicial duties.” The Board has organized firearms qualification as an annual requirement, like Continuing Education. As constables take firearms training in one calendar year, they are certified to carry firearms in the performance of their duties the following calendar year.

Constables who are in office and have achieved and maintained certification under 44 Pa.C.S. §7142 (relating to conduct and insurance) can attend firearms training and qualification courses. After achieving initial certification to carry a firearm, a constable must attend and successfully complete a 5-Hour Annual Firearms Qualification Course in order to remain certified to carry a firearm.

In order for the Program to certify constables to carry firearms, Program Staff must ensure they are legally eligible to possess, use, control, sell, transfer, or manufacture, or obtain a license to possess, use, control, sell, transfer or manufacture a firearm in this Commonwealth per 18 Pa.C.S. §6105 and 18 U.S.C. §922(g), which list prohibitions on the possession of firearms. Therefore, prior to issuing firearms certification, PCCD performs a criminal history background and protection from abuse order check.

For several years, the Program has been exploring changes to the qualification course-of-fire. A new course-of-fire was developed and first implemented in the 2010 Constable Firearms Qualification Course. While it still retains the dual-phase qualification, the more simplified NRA TQ-19 center mass target was utilized and duplicates “real world” scenarios while ensuring range safety. The course-of-fire also includes the use of barricades, moving to cover, and using verbal challenges at some stages.

During 2021, two Basic Firearms Training Courses were held, and 16 constables achieved their initial firearms certification. Thirty-eight Annual Firearms Qualification Courses were held and a total of 626 constables achieved their firearms certification under the mandates of Act 49 during this period.

The 40-Hour Basic Firearms Training Course was designed to provide essential grounding in acceptable law enforcement techniques for newly elected or appointed constables and deputy constables. Basic Firearms includes a review of marksmanship, the five-count draw, re-holstering, loading and unloading, and reduced-light shooting. For 14 years, judgmental shooting has been a part of the curriculum using Laser Shot® Judgmental Shooting scenarios. The Laser Shot® affords constables opportunities to participate in judgmental force situations.

The 2021 5-Hour Annual Firearms Qualification Course consisted of a written test, administrative procedures, safety brief, and firing the Constable Qualification Course (CQC) of fire. In both Firearms Courses, individuals are required to pass a written exam and a qualification course-of-fire that tests the skills learned in the course. Passing scores of at least 75% on the written exam and 75% on the range qualification are required for certification.

CONSTABLE CERTIFICATIONS

Over the life of the Program, 3,983 individuals have successfully completed the Basic Training Course and 684 successfully passed the waiver examination, for a total of 4,667 individuals who have been certified by the Board. Constables achieve certification through successful completion of an 80-Hour Basic Training Course, established by the Board. Constables who fail Basic Training are afforded two additional attempts to attend and pass the training under the Board's regulation on Basic Training. The constables or deputy constables bear the financial responsibility for the two additional attempts to attend and pass the 80-Hour Basic Training Course.

In addition, the Board recognizes other Pennsylvania-based law enforcement training and experience of police officers and deputy sheriffs through a law enforcement waiver regulation (37 Pa.Code §431.23), allowing a constable, who also serves in another law enforcement capacity, one opportunity to take a waiver examination to achieve certification.

The Board identified the following Basic Training topics to be included in the waiver exam: Role of the Constable in the Justice System, Professional Development, Civil Law and Process, Criminal Law and Process, Use of Force, Mechanics of Arrest, Defensive Tactics, Prisoner Transport and Custody, Court Security, and Crisis Intervention. The exam consists of true-false questions focused on the knowledge needed to perform the duties of a constable. The Law Enforcement Waiver Examination was revised and updated in March of 2016.

Certified Constables by County in 2021*

County Name	Certified	Not Certified	Has Valid Term Dates	Firearms Certified
Adams	18	8	26	18
Allegheny	135	80	215	106
Armstrong	7	27	34	9
Beaver	19	17	36	18
Bedford	5	5	10	5
Berks	41	28	69	46
Blair	14	7	21	10
Bradford	10	12	22	10
Bucks	43	11	54	32
Butler	14	8	22	13
Cambria	13	13	26	10
Cameron	0	0	0	0
Carbon	10	9	19	7
Centre	17	8	25	11
Chester	39	23	62	25
Clarion	3	1	4	3
Clearfield	7	6	13	7
Clinton	5	3	8	5
Columbia	8	6	14	7
Crawford	4	4	8	3
Cumberland	13	14	27	14
Dauphin	22	12	34	16
Delaware	48	23	71	45
Elk	2	1	3	1
Erie	17	9	26	17
Fayette	25	23	48	23
Forest	1	0	1	1
Franklin	12	8	20	13
Fulton	1	1	2	1
Greene	6	6	12	6
Huntingdon	2	5	7	2
Indiana	5	8	13	4
Jefferson	4	4	8	2
Juniata	1	0	1	1
Lackawanna	24	26	50	17
Lancaster	40	23	63	36
Lawrence	10	7	17	6
Lebanon	17	7	24	16
Lehigh	14	16	30	10

Certified Constables by County in 2021*

County Name	Certified	Not Certified	Has Valid Term Dates	Firearms Certified
Luzerne	49	45	94	42
Lycoming	6	10	16	5
McKean	5	5	10	3
Mercer	14	10	24	8
Mifflin	4	4	8	5
Monroe	19	3	22	18
Montgomery	38	40	78	30
Montour	1	3	4	1
Northampton	33	15	48	29
Northumberland	10	8	18	8
Perry	12	8	20	11
Philadelphia	0	0	0	0
Pike	6	7	13	7
Potter	2	1	3	1
Schuylkill	9	15	24	7
Snyder	2	3	5	3
Somerset	5	3	8	4
Sullivan	0	0	0	0
Susquehanna	9	5	14	7
Tioga	7	2	9	6
Union	3	0	3	2
Venango	10	4	14	10
Warren	3	7	10	3
Washington	37	23	60	26
Wayne	7	10	17	7
Westmoreland	22	29	51	20
Wyoming	5	2	7	4
York	37	25	62	36
Total	1031	756	1787	879

* Due to changing term dates, insurance dates, and certification dates, this list is valid only on the day it is generated. Reporting Date: 12/31/2021.

CONSTABLES' TRAINING BULLETINS

Since its inception, the Program has issued Constables' Training Bulletins to disseminate information to constables, magisterial district judges, court administrators, clerks of courts, and other members of the Commonwealth's Justice System. Contents of the bulletins issued during 2021 are summarized below and are also located on PCCD's website. In addition, each December, the Program issues a schedule of constable training courses and curriculum for the next training year.

Constables' Training Bulletin Number 102, April 2021

Training Bulletin 102 provided a reminder of the 2021 Training Requirements, liability insurance, and a lapse in certification for constables and deputy constables. The Bulletin addressed the differences between Keystone Login/CCETS and Canvas and advised all correspondence will be by email due to Program Staff teleworking. Information on withdrawing from training courses and failure to do so was provided, ammunition shortages, and dummy rounds for the Glock GEN 5 handgun. Due to the integration efforts with Canvas, an overview of Grades and Enrollments in CCETS for online grades was presented. The Bulletin provided information regarding the upcoming May Board Meeting and Program Staff contact information.

Constables' Training Bulletin Number 103, August 2021

Training Bulletin 103 presented new COVID-19 protocols and information on "undeliverable" emails. The Bulletin reminded constables about the Temple Online activation emails and the 2021 Training Requirements. Constables were prompted to turn in new election certificates and appointment orders to Program Staff after the November Election. Information was provided regarding the integration efforts with Canvas and what happens when online grades are entered in CCETS. Contact information for staff was listed as well as the link to the Constables' section of the PCCD website.

Constables' Training Bulletin Number 104, October 2021

Training Bulletin 104 highlighted the 2021 Training Requirements and the differences between Keystone Login/CCETS and Canvas. The Bulletin also provided information on the 2022 Training Schedule, 2022 Class costs, 2022 ID Cards, re-election/election paperwork, the last 2021 CETB meeting, and contact information for Training Delivery Coordinators and Program Staff.

Constables' Training Bulletin Number 105, November 2021

Training Bulletin 105 informed constables of when enrollment for the 2022 Training Schedule would open. The Bulletin reminded constables and deputy constables to read the 2022 class confirmation letters and to submit copies of new election certificates and appointment orders to continue terms of office. Constables were advised 2022 ID cards were delayed in being printed and mailed out. A tutorial on retrieving constable training transcripts was contained in this bulletin as well as contact information for the Training Delivery Coordinator and Program Staff.