

TRAINING BULLETIN

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COMMONWEALTH OF PENNSYLVANIA

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FIREARMS INSTRUCTOR TRAINING

The Sheriff and Deputy Sheriff Education and Training Board (SDSETB) is pleased to announce the 2025 training schedule for the Firearms Instructor Training Program. This voluntary program is designed to develop in-house trainers that will be certified by the SDSETB to train Pennsylvania Sheriffs and Deputy Sheriffs across the Commonwealth. Each Sheriff's office may elect to participate and send staff they would like to develop as trainers. Deputies must have the approval of their Sheriff to be eligible for participation. The 2025 schedule will include a Firearms Instructor Course, Patrol Rifle Instructor Course, and a Firearms/Patrol Rifle Instructor Re-Certification Course.

Basic Firearms Instructor Course

This course is intended for sheriffs and deputies who have not previously attended the course or been certified by the SDSETB as a Firearms Instructor. As a prerequisite, all enrollees must have completed the SDSETB-sponsored Instructor Development Course or provide written documentation verifying the completion of another accredited Instructor Development Program and/or their experience as an instructor. Registration is done electronically through the Sheriff and Deputy Sheriff Information System (SDSIS). All prerequisite documentation must be submitted before enrolling in the Firearms Instructor Course. Please submit the required documentation via email to Mr. Doug Hummel (PCCD) at dohummel@pa.gov. Any registrations submitted before the prerequisite documentation is received will be removed by SDSETB program staff.

The Firearms Instructor Course (Class Code T-25-02) will be hosted by the Sheriff and Deputy Sheriff Training Academy in State College, PA. The course is scheduled from May 19, 2025, through May 23, 2025. This is a five-day course (40 hours). On the first day of class, attendees must pass a qualification course of fire to remain in the course. Class size is limited to 20 attendees, with a minimum enrollment of 12. Attendees must register by May 2, 2025. As in previous years, there are no training registration fees or attendance costs and lodging and meals will be provided.

The SDSETB will not provide for the reimbursement of travel costs and salary.

Attendees must bring their duty handguns. Shotguns will be provided, but attendees may bring their agency-approved shotgun for qualification and training. All attendees must supply their own ammunition, which must be "new," factory-manufactured ammunition. Re-loaded ammunition will not be permitted.

Firearms Instructor ammunition requirements:

- 600 rounds of handgun ammunition
- 25 rounds of 1oz. shotgun slugs
- 50 rounds of .00 buckshot – 9 pellet shotgun ammunition

Patrol Rifle Instructor Course

This course is intended for sheriffs and deputies who have not previously attended the course or been certified by the SDSETB as a Patrol Rifle Instructor. As a prerequisite, all enrollees must have completed the SDSETB-sponsored Firearms Instructor Training course. Registration is done electronically through the Sheriff and Deputy Sheriff Information System (SDSIS).

The Patrol Rifle Instructor Course (Class Code T-25-03) will be hosted by the Sheriff and Deputy Sheriff Training Academy in State College, PA. The course is scheduled from August 25, 2025, through August 29, 2025. This is a four and one-half day course (36 hours). Attendees must pass a qualification course of fire to remain in the course. Class size is limited to 20 attendees with a minimum enrollment of 12. Attendees must register by August 8, 2025. As in previous years, there are no training registration fees or attendance costs, and lodging and meals will be provided. Patrol Rifles will not be supplied. Weapons must be chambered to use .223 or 5.56 caliber ammunition.

The SDSETB will not provide for the reimbursement of travel costs and salary.

Attendees must bring their agency-issued patrol rifle and duty handgun and must supply their own ammunition. All ammunition must be “new,” factory-manufactured ammunition. Re-loaded ammunition will not be permitted.

Patrol Rifle Instructor ammunition requirements:

- 600 rounds of patrol rifle ammunition
- 100 rounds of handgun ammunition

Combined Firearms/Patrol Rifle Re-certification Course

The Firearms/Patrol Rifle Instructor Re-Certification Course is a three-day course (24 hours) that replaces the previous separate recertification courses. This course is open to current and former SDSETB certified firearms and patrol rifle instructors. Instructors seeking recertification in only one discipline (Firearms or Patrol Rifle) are still required to complete the entire three-day course. Recertification is required every three years.

The Firearms/Patrol Rifle Instructor Re-Certification Course (Class Code T-25-04) will be hosted by the Sheriff and Deputy Sheriff Training Academy in State College, PA. The course is scheduled September 16, 2025, through September 18, 2025. Attendees must pass a qualification course of fire with their handgun and/or patrol rifle to remain in the course. Class size is limited to 20 attendees with a minimum enrollment of 12. Attendees must register by August 29, 2025. As in previous years, there are no training registration fees or attendance costs, and lodging and meals will be provided.

The SDSETB will not provide for the reimbursement of travel costs and salary.

Attendees must bring their duty handgun, agency-issued patrol rifle, and their own ammunition. All ammunition must be “new,” factory-manufactured ammunition. Re-loaded ammunition will not be permitted.

Firearms/Patrol Rifle Instructor Re-certification ammunition requirements:

- 400 rounds of handgun ammunition (for Firearms re-certification)
- 300 rounds of rifle ammunition (for Patrol Rifle re-certification)
- 25 rounds of 1oz. shotgun slugs
- 25 rounds of .00 buckshot – 9 pellet (only) shotgun ammunition.



PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY
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