

TRAINING BULLETIN

Number 182

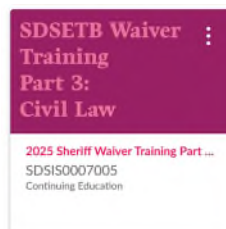
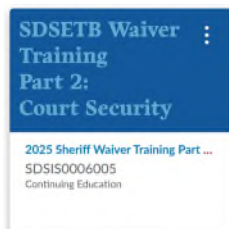
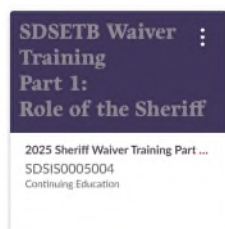
COMMONWEALTH OF PENNSYLVANIA

February 2025

WAIVER TRAINING SCHEDULE 2025

The Waiver Training Academy will continue in a hybrid format. The Waiver Training consists of 40 hours of online instruction through Temple University and 40 hours (1 week) of residential “in-class” training at Penn State University.

Sheriffs and deputies must complete the online training through Temple Canvas before being eligible to attend the residential portion of the Waiver Training. To enroll in the online training, counties must register deputies through the Sheriff and Deputy Sheriff Information System (SDSIS) for the Waiver Prerequisite class (WP). This class includes four courses: Role of the Sheriff, Court Security, Civil Law, and Comprehensive Legal Updates. All four courses must be successfully completed to be eligible for the residential waiver course.



Upon completion of the online portion of the Waiver Prerequisite class, sheriffs and deputies are eligible to attend the residential portion of the Waiver Training. Counties must submit a partial training waiver application electronically through SDSIS. Registration for the residential portion of the Waiver Training will not be permitted until the required online training is completed, and the waiver application is approved by program staff. An instruction guide is attached to this bulletin to assist with the process.

Reimbursement will be authorized upon successful completion of all 80 hours of training.

To access online training courses offered by Temple University, sheriffs and deputies must create their own individual user access to the SDSIS. The SDSIS Login User Guide can be found here:

<https://www.pccd.pa.gov/training/Documents/Deputy%20Sheriffs%20Education%20and%20Training/SDS%20Keystone%20Login%20Guide.pdf>

After creating access to SDSIS, PCCD will authorize Temple University to enroll the sheriff or deputy in the online training courses. Temple University will send an email to each sheriff and deputy with instructions on accessing the online training.

2025 Waiver Training Courses

W-25-01	April 7, 2025 – April 11, 2025	Penn State, University Park
W-25-02	June 2, 2025 – June 6, 2025	Penn State, University Park
W-25-03	October 6, 2025 – October 10, 2025	Penn State, University Park

NOTE: A minimum of 20 students is required to hold a class. If the minimum is not met 30 days prior to the class start date, the class will be cancelled, and enrolled students will be transferred to the next available class.

A user guide and a training video have been provided previously and are available on the PCCD website.



PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY
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