

**PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY
SHERIFF AND DEPUTY SHERIFF EDUCATION AND TRAINING BOARD**

Tuesday, August 5, 2025

2:00 p.m. – 3:00 p.m.

Meeting Minutes

Members in Attendance	PCCD Staff
Angelinel Brown	Kathy Clarke
David Glass	Theresa Ford
Barry Howe	Alison Gantz
Brandon Neuman	Doug Hummel
Ed Walker	Kirsten Kenyon
Clinton J. Walters	Don Numer
	Debra Sandifer
	Ekaterina Schull
	Jackie Weaknecht
	Deb Williams
	Ulysses Wilson
Members Absent	Guests
Michael J. Koury	Anthony Luongo, Temple University
Jody S. Smith	Steve Shelow, PSU-JASI
Jason Tarap	Dave White, PSU-JASI
	Sheriff James Custer
	Chief Deputy Thomas Augustin
	Chief Deputy Jamison Rogers
	Lt. Stephen Postell

I. Call to Order

Sheriff Walters called the meeting to order at 2:00 p.m. and a quorum was established. Mr. Numer, PCCD, informed everyone that the meeting was being recorded.

II. Action Items

- **Approval of May 6, 2025 Minutes**

A motion to approve the May 6, 2025, meeting minutes was made by Deputy Walker and seconded by Lt. Brown. The motion passed unanimously.

- **Fiscal Report**

Ms. Shull, PCCD, reviewed the fourth-quarter fiscal report for the 2024-2025 state fiscal year, covering the period ending June 30, 2025. The balance carried over from the previous year was \$4,828,174.56. Fee collections as of June 30, 2025, totaled \$6,428,243.40, bringing the total available funds to \$11,256,417.96. Total expenditures as of June 30, 2025, amounted to \$5,877,640.00, which included \$2,267,392.42 in reimbursements to counties. The total expenditures and commitments reached \$12,072,809.66, including \$805,251.93 in administrative expenses, with details available on page 12 of the meeting packet. The uncommitted balance as of June 30, 2025, was negative \$816,391.70.

There was no discussion regarding the fiscal report. Deputy Walker made a motion to approve the fourth-quarter fiscal report for the state fiscal year 2024-2025, covering the period ending June 30, 2025, which was seconded by Lt. Brown. The motion passed unanimously.

III. Training Supervisor's Report

Mr. Numer introduced Ms. Kirsten Kenyon, PCCD's Executive Director, and Mr. Ulysses Wilson, PCCD's Assistant Counsel. Mr. Numer announced that he planned to retire in approximately six months and that the next meeting would probably be his last meeting.

Mr. Numer reported that to date, approximately \$6.6 million has been disbursed for county reimbursements. He reported that \$7,368,804.10 remains owed to the counties for previously submitted invoices. PCCD fiscal and program staff will continue evaluating the feasibility of issuing further payments. Fee collections continue to trend upward, with collections for fiscal year 2024-2025 at \$6,428,243.40.

Mr. Numer provided an update on basic training. Graduation for class B-25-02 will be held on August 22, 2025. Thirty-four deputies will be certified, and two others will return to make up missed training with the next academy class. Class B-25-03 began on July 14, 2025 with 40 deputies. Graduation for class B-25-03 is November 21, 2025. The final waiver training class for 2025 will begin October 6, 2025. Fifteen deputies were registered for the class.

Mr. Numer reported that 1,294 (68%) deputies of the 1,896 registered deputies, completed this year's online continuing education training.

The Patrol Rifle Instructor Certification class is scheduled from August 25, 2025 through August 29, 2025, with 12 deputies registered to attend. The Firearms and Patrol Rifle Instructor Re-Certification class is scheduled for September 16, 2025 through September 18, 2025, with 10 deputies registered to attend.

Mr. Numer reviewed the new process for managing the enrollment of deputies in basic training. The goal is to maximize the class size at 40. Enrollment will continue to be completed electronically using the Sheriff and Deputy Sheriff Information System

(SDSIS). Three classes will be conducted in 2026, and all the classes will open for enrollment at the same time. Class enrollment will open in late August and email notifications with details of the process will be sent to all sheriffs. Opening all the classes at the same time will allow sheriffs to manage their training needs. The 120 academy slots for 2026 will accommodate more than the current number of deputies needing to attend basic training. The waitlist will be limited to 5 and up to 60 deputies will be invited to attempt each academy entrance physical fitness test. The current class enrollment and waitlist will attempt the entrance physical fitness test. The remainder of invitees will consist of the first deputies that are on the roster for the next class, up to the maximum invitations of 60. Failures of the fitness test from the class enrollment roster will have the available slots filled with those passing the test from the waitlist, then the invitees from the next class.

Mr. Numer provided an update on changes to the Board Policy. The Policy must be in accordance with the Regulations and Training Act. The Regulations permit time extensions for limited reasons and limited time periods. The Act requires a deputy to be certified within one year of hire. The current policy permits time extensions for deputies to serve in an administrative role, unarmed and non-uniformed. This is to allow deputies to remain on the county roster as deputy sheriffs, without violating the Act. The workgroup met on May 19, 2025. Policy changes were drafted and sent to the workgroup for further review. The changes include time extensions for situations that involve the deputies that have had a break in employment and those employed but not available for duty. The goal is for the Board to review the recommended policy changes at the October meeting.

Mr. Numer reported that staff is working with the Philadelphia Sheriffs' Office to consider the potential of hosting a waiver training program in the Philadelphia area.

IV. Action Items

- **Time Extension Requests**

Mr. Hummel reviewed time extension requests for the following deputies to continue employment and serve in an administrative, non-uniformed, and unarmed capacity until each deputy completes the required training for certification.

- Deputy Raphael Ferdinand – Bedford County
- Deputy Ricardo Romana – Bucks County
- Deputy Luis Valdez – Carbon County
- Deputy William Warrick – Cumberland County
- Deputy Scott Metro – Elk County
- Deputy Benjamin Atkinson – Montgomery County
- Deputy Delanie Boyk – Montgomery County
- Deputy Duane Gordon – Montgomery County
- Deputy Lauren Hussey – Montgomery County

- Deputy Isaac Jones – Montgomery County
- Deputy John Pechy – Montgomery County
- Deputy Ethan Codeluppi – Westmoreland County
- Deputy Luis Alvarez – York County
- Deputy Ronald Boyer – York County

Deputy Walker made a motion to approve the time extension requests, the motion was seconded by Lt. Brown. There was no further discussion, and the motion passed unanimously.

- **Training Waiver Request**

Mr. Hummel reviewed the partial training waiver request submitted by Sheriff Richard Keuerleber, York County. Sheriff Keuerleber requested a partial training waiver for Deputy Sheriff Daniel Meehan. Deputy Meehan served as a police officer with the Baltimore Police Department from September 21, 2007 to May 1, 2023.

Based on his law enforcement experience, staff recommended a training waiver for the following subjects: Module 2, Professional Development; Module 3, Physical Training; Module 4, Firearms; Module 5, Defensive Tactics; Module 6, Security (Rapid Deployment); Module 7, Deputy Safety; Module 8, Investigations; Module 9, Emergency Services; and Module 10, Competency Training. Deputy Meehan would be required to complete the following subjects: Module #1 Law (168 hours) and Module #6 Security (48 hours).

Deputy Walker made a motion to approve the partial training waiver request. Lt. Brown seconded the motion. There was no further discussion and the motion passed unanimously.

- **Training Requests**

Mr. Hummel reviewed the training request submitted by Sheriff Rochelle Bilal, Philadelphia. Sheriff Bilal requested that Deputy Sheriff Telisha Mendez be granted readmission to the Deputy Sheriff Basic Training Academy. Deputy Mendez was dismissed from the Basic Training Academy class B-24-02 on September 16, 2024, following her failure of the final physical fitness test. In accordance with Board policy, Sheriff Bilal requested an opportunity for an additional physical fitness test for Deputy Mendez. Deputy Mendez returned to the Academy on March 17, 2025, and failed the physical fitness test. A subsequent test was administered on March 31, 2025, which also resulted in a failure.

In accordance with policy, Deputy Walker made a motion to grant Deputy Mendez the opportunity to repeat the basic training academy, limiting reimbursement to 760 hours. In addition, the cost of lodging and meals would not

be provided by the academy. Mr. Howe seconded the motion. There was no further discussion and the motion passed with the following votes:

Voting Aye: 5 Voting Nay: 0 Abstentions: Brown

Based on the approval to allow Deputy Mendez to repeat the training academy, Sheriff Bilal requested a time extension to allow Deputy Mendez to serve in an administrative capacity, unarmed and non-uniformed until she becomes certified.

Deputy Walker made a motion to approve the time extension request. Mr. Howe seconded the motion. There was no further discussion and the motion passed with the following votes:

Voting Aye: 5 Voting Nay: 0 Abstentions: Brown

Mr. Hummel reviewed the training request submitted by Philadelphia Sheriff Rochelle Bilal seeking approval for former Deputy Sheriff Andrew Mocharnuk to attend training for certification as a deputy sheriff. Mr. Mocharnuk was previously dismissed from the Sheriff and Deputy Sheriff Basic Training Academy, class B-24-01, on February 13, 2024, due to academic integrity violations, specifically, cheating on exams. At the April 23, 2024, meeting, the Board denied a request to allow Mr. Mocharnuk to return to the academy.

Following his dismissal, Mr. Mocharnuk's employment as a deputy sheriff was terminated, and he was placed in an administrative exempt employment status with the Philadelphia Office of the Sheriff. Sheriff Bilal has stated that Mr. Mocharnuk has accepted responsibility for his lapse in judgement and has been appropriately disciplined and held accountable by the sheriff's office. She believes that his performance in administrative duties has demonstrated growth in both professionalism and integrity.

On June 11, 2025, Mr. Mocharnuk graduated from the Montgomery County Community College Municipal Police Academy. Sheriff Bilal submitted a request for Mr. Mocharnuk to be approved for enrollment in the October 2025 Waiver Training Program to be certified as a deputy sheriff.

Mr. Howe asked if the court cases of Brady v. Maryland and Giglio v. United States had bearing on the request and potential approval. Ms. Sandifer stated that a defense attorney could reference these cases in court proceedings. Mr. Wilson stated that it is the responsibility of the District Attorney to issue documentation applying the court cases to Mr. Mocharnuk. A law enforcement officer is not required to be convicted of criminal charges for his or her integrity and honesty to be questioned in court proceedings, due to the Brady and Giglio cases. Ms. Sandifer stated that it is the sheriffs' decision and liability on whom they consider viable for employment.

Sheriff Walters made a motion to approve the request to permit Mr. Mocharnuk to attend the waiver training program for certification as a deputy sheriff. Deputy Walker seconded the motion. There was no further discussion and the motion passed with the following votes:

Voting Aye: 2 Voting Nay: 1 Abstentions: Brown, Glass, and Koury

Based on the approval for Mr. Mocharnuk to complete the requirements for certification, Sheriff Bilal requested that Mr. Mocharnuk be granted a time extension to serve as a deputy sheriff in full-duty capacity. Mr. Numer recommended that a time extension be granted for Mr. Mocharnuk to serve in an administrative capacity, unarmed, and non-uniformed until he becomes certified.

Sheriff Walters made a motion to approve the time extension request for Mr. Mocharnuk to serve in an administrative capacity. Deputy Walker seconded the motion. There was no further discussion and the motion passed with the following votes:

Voting Aye: 2 Voting Nay: 1 Abstentions: Brown, Glass, and Koury

- **Instructor Applications**

Mr. Hummel reviewed the instructor applications for Mr. Timothy Cheng and Mr. Kerry Stover, submitted by Penn State University. The request was to certify Mr. Cheng to instruct Security, Deputy Safety, and Emergency Medical Services; and Mr. Stover for Firearms, Security, and Deputy Safety.

Deputy Walker made a motion to certify the instructors for the subjects presented. Mr. Howe seconded the motion. There was no further discussion, and the motion passed unanimously.

V. Information Items

- **Training Supervisor Approvals**

Mr. Hummel reviewed the time extension requests that were approved by the program supervisor. This was for informational purposes and did not require Board action.

Mr. Hummel reviewed the Partial Training Waiver Applications that were approved by the program supervisor. These waivers were in accordance with the Training Policy. This was for informational purposes and did not require Board action.

- **Training Delivery Reports**

Mr. Dave White, from Penn State University, delivered the Basic Training report. He reported that two academy classes were in session and staff have been busy during this six week overlap period. Graduation for class B-25-02 will be held on August 22, 2025, at 11:00 a.m. Class B-25-03 is in week four of training and will graduate on November 21, 2025. Mr. White stated that the academy physical fitness instructors reported that the deputies are performing well in class. They have noticed that recent classes have been reporting to the academy with a higher level of fitness. Mr. White acknowledged that many sheriffs are pre-testing their deputies prior to hiring or enrolling in class. This has resulted in fewer failures and reduces the risk of injury during other physically demanding subjects.

Mr. Tony Luongo, from Temple University, provided updates on continuing education and curriculum development. He reported that 68% of sheriffs and deputies completed the online continuing education training. Staff continue to provide technical support for many deputies that experience issues with accessing the training.

Curriculum development for the 2026 continuing education training is on schedule. The Crisis Management course within the basic training is being revised for implementation in 2026. Mr. Luongo also noted that all basic training student materials and resources have been transitioned to electronic formats, which has reduced training costs associated to printing student training materials. A curriculum development “kick-off” meeting was held at PCCD in June. The meeting started the process for subjects to be developed in 2026, for delivery in 2027. Continuing education training subjects for development in 2026 include: Legal Updates, Prisoner Transports, and Special Threat Groups. The Role of the First Responder course will be revised for the basic training curriculum.

- **Other Business and Public Voice**

Sheriff Walters announced that the next Board meeting was scheduled for October 28, 2025 at 2 pm, at PCCD and via Teams video conferencing. Deputy Walker made a motion to adjourn the meeting. Mr. Howe seconded the motion, and the motion passed unanimously.