



CONSTABLES' TRAINING BULLETIN

NUMBER 124

APRIL 2026

Financial Interest Statements

Since the issuance of Opinion 92-008 by the State Ethics Commission in 1993, all constables and deputy constables have been required to file Statements of Financial Interests by May 1st of each year. Constables and deputy constables who have taken their oath of office are legally required to file their Statement of Financial Interests directly with the State Ethics Commission, regardless of certification status. Information and forms are available at www.ethics.pa.gov. Questions about the process can be directed to the State Ethics Commission at their toll-free telephone number (800) 932-0936 or by email at ethics@pa.gov.

Constable Resignation Letters

Constables who are resigning or retiring from their constable position must submit a resignation letter to both the County Board of Elections and the PCCD Constable Education and Training Program. Upon receipt, PCCD staff will record the end date of the term of office. Please email resignation letter to RA-CD-CCETS@pa.gov.

§ 431.15. Certification numbers.

(c) A person is required to notify the Board by telephone, facsimile transmission or electronic mail within 48 hours after the person has vacated the office of constable or deputy constable. The Board will place the person's certification number into inactive status upon notification.

Fitness for Training Reminders

Maintaining both physical and mental fitness is essential for upcoming trainings. If a constable is not feeling well or recovering from a medical condition, they should consider rescheduling for a class later in the year. Constables who wear glasses or contact lenses are encouraged to have their vision checked prior to attending Annual Firearms training.

“Missing” Continuing Education Classroom Enrollments

Some constables have completed the online subjects but have not attended the in-person portion of the continuing education class. Once online grades have been entered into CCETS, the continuing education class moves from the “Current Enrollment” tab to the “Training History” tab. The grade status will appear as “In Admin Revision.” The class itself has not been cancelled.

Current Enrollment (1)	On Waiting List (0)	Waivers (0)	Training History (29)	Enroll Constable in a Class
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Training History

[View/Print Constable's Transcript](#)

Class Code	Training Type	Enrollment Status	Class Dates	Location	Grading Status
▶ NE04CE21	Continuing Education	Complete	Apr 25, 2021	Luzerne Comm. College	In Admin Revision

If grades for the classroom or for online subjects have not been entered into CCETS, the current enrollment will look like the example below.

Current Enrollment (2)

On Waiting List (0)

Waivers (0)

Training History (28)

Enroll Constable in a Class

Current Enrolled Classes

NE04CE21 - Continuing Education

Class Dates: Apr 25, 2021

Sun 04/25 08:00AM - 05:00PM

Class Status: Approved

Location

Temple University

Luzerne Comm. College

1333 S Prospect St

Public Safety Training Center

Nanticoke, PA 18634

Enrollment Method: Self-Enrollment

Remove constable from this class

Transfer constable to another class

NE05AF21 - Annual Firearms

Class Dates: Jun 19, 2021

Sat 06/19 08:00AM - 01:00PM

Class Status: Approved

Location

Temple University

Cabin Armory

10 Pethic Drive

Wilkes Barre, PA 00000

Enrollment Method: Self-Enrollment

Remove constable from this class

Transfer constable to another class

Update constable Firearm Information

Constables' Training Transcripts

All completed grades can be accessed by selecting the “View/Print Constable’s Transcript” button on the “Training History” tab. A PDF version of the transcript will open, displaying the completed grades, even if all five subjects have not yet been graded (see example below).

<i>Transcript</i>		
Pennsylvania Commission on Crime and Delinquency P.O. Box 1167 Harrisburg, PA 17108		
Transcript Name: Cert. No.:		
		
SE12CE23 9/14/2023 - 9/14/2023 Continuing Education		
Subject	Grade 1	Grade 2
Prisoner Transport	8 Hrs	100
De-escalation	4 Hrs	100
Disease of Addiction	4 Hrs	90
Legal Updates	4 Hrs	100
SE05AF23 02/25/2023 - 02/25/2023 Annual Firearms		
Subject	Grade 1	Grade 2
Firearms Written Test	1 Hrs	100
Firearms Range Weapon 1	3 Hrs	86
Firearms Range Weapon 2	4 Hrs	

NEW Emergency Contact Form

The Student Emergency Contact Information form has been updated. Training Delivery Coordinators will email the forms around the same time that class confirmation letters are sent. Please review the form prior to class and bring the completed form, along with any necessary documentation, to class. If a constable does not check the box indicating “I am not currently experiencing any condition, injury, recovery, or physical limitation including allergies, recent surgeries, or other temporary conditions that could impair my ability to safely participate in practical skills or live fire exercises,” documentation from a doctor clearing the constable for participation must be provided. Failure to provide the required documentation will result in dismissal from the class.

Student Emergency Contact Information

Constable Name:		Cert #:
Last First		
Constable Cell #		
☐ I am not currently experiencing any condition, injury, recovery, or physical limitation including allergies, recent surgeries, or other temporary conditions that could impair my ability to safely participate in practical skills or live-fire exercises.		
If above box is not checked, you must provide a doctor's note confirming that you can safely participate in practical skills and/or live fire exercises. Failure to do so will result in dismissal from this training class, and you will need to register for a different session.		
Do you have any medical or environmental allergies that instructors should be made aware of? Yes/No		
If yes, please provide special instructions or comments below:		
Person to contact in case of an emergency:		
Relationship to you:		
Home #	Work #	Cell #
Circle the primary telephone number to call.		
Alternate Contact Person:		
Relationship to you:		
Home #	Work #	Cell #
Circle the primary telephone number to call.		
I hereby certify that the statements contained herein are true and correct to the best of my knowledge, information and belief.		
Signature		Date
If staying overnight to attend the class, please list the name and address of your hotel or accommodation.		

Revised March 2026

Contact Information

The Training Delivery Coordinators contact information is as follows:

East Region: Michael Marcantino, Temple University – 267-468-8331 – michael.marcantino@temple.edu

West Region: Tony Mucha, PSU-Justice & Safety Institute (JASI) – 814-865-8051 – txm52@psu.edu

If you have questions regarding certification, training, insurance, or where to send your election certificate or appointment order, PCCD Program Staff are available by both email and phone. These contacts are not for class enrollment.

CCETS resource account email – RA-CD-CCETS@pa.gov

Tracy Beaver – trabeaver@pa.gov and 717-265-8552

Nick Hartman – nihartman@pa.gov and 717-265-8551