



CONSTABLES' TRAINING BULLETIN

NUMBER 121

APRIL 2025

New PSP Designee Named to the Board

The Constables' Education and Training Board (CETB) is pleased to welcome Major Gerard McShea to the Board as the new Pennsylvania State Police (PSP) Training Academy representative. Major McShea attended his first Board meeting on February 13, 2025, where he provided valuable insight on training.

With 21 years of service in PSP's Troop K, which covers Philadelphia, Montgomery, and Delaware Counties, Major McShea most recently served as the Troop Commander for the past three years. He also gained experience with the Bureau of Criminal Investigations and the Bureau of Integrity and Professional Standards. Additionally, Major McShea has ten years training experience as a Physical Fitness instructor and Vehicle Code instructor at the Delaware County Police Academy.

New Deputy Director of the Bureau of Training Services

The Constables' Education and Training Program is pleased to announce Kathy Clarke as the new Deputy Director of the Bureau of Training Services within the PA Commission on Crime and Delinquency (PCCD), Office of Justice Programs (OJP). Kathy officially assumed her role on March 13, 2025. In this position, she manages PA's County Adult Probation and Parole Training Program, the Constables' Education and Training Program, and the Sheriff and Deputy Sheriff Training Program.

Before taking on this new role, Kathy managed the Unit of Criminal Justice Improvements within OJP, overseeing initiatives aimed at improving and advancing the criminal justice system. She was responsible for the administration of complex federal and state funds in support of law enforcement, criminal justice, and county probation initiatives. With over 20 years of experience at PCCD, Kathy has held various positions in criminal justice planning and training programs. Prior to her Commonwealth career, she served for nine years as a Deputy Sheriff at the Cumberland County Sheriff's Office in Carlisle, Pennsylvania where she held several roles, including Training Officer, Corporal, and Acting Sergeant.

**Constables' Education and Training
Board Members:**

**Craig Westover
Board Chair**

**Patricia Norwood-Foden
Board Vice Chair**

**Major Gerard McShea
Honorable Wilden Davis
Harry Albert
Joshua Stouch**



**Lt. Governor Austin A. Davis
Chairman, PCCD**

**Kirsten Kenyon
Executive Director, PCCD**

**Kathy Clarke
Deputy Director
Bureau of Training Services**



Financial Interest Statements

Since the issuance of Opinion 92-008 by the State Ethics Commission in 1993, all constables and deputy constables have been required to file Statements of Financial Interests. By May 1st of each year, constables and deputy constables who have taken their oath of office are legally required to file their Statement of Financial Interests directly with the State Ethics Commission, regardless of certification status. Information and forms are available at www.ethics.pa.gov. These rules apply regardless of whether the constable or deputy constable is elected or appointed to fill a vacancy. Questions about the process can be directed to the State Ethics Commission at their toll-free telephone number (800) 932-0936 or by email at ethics@pa.gov.

Basic Training and Basic Firearms Enrollment Process

The deadline for enrollment into a Basic Training or Basic Firearms course is two weeks prior to the start date of the class. This allows time for payments to be received and processed by Program staff and for Training Delivery Coordinators to prepare for the courses. As a reminder, there is a process for enrolling Basic Training students in the online "Role of the Constable" course. This allows time for constables to complete the required material prior to attending the in-person course. Without an automated process for electronic payments and online enrollment, this remains a manual process.

Board Meeting Agendas

PCCD's website has been updated and the location of the Constables' Education and Training Board agenda has changed. The agenda can be found on the [PCCD Calendar and can be sorted by year or month](#).

To access the meeting, click on the Constables' Education and Training Board Meeting (see below screenshot). The meeting agenda and additional information can be found by clicking "Show More."

FEB
13

Constables' Education and Training Board Meeting

Microsoft Teams: 1-267-332-8737; Conf. ID: 313 902 923
Thursday, February 13, 2025 at 9:00 AM to Thursday, February 13, 2025 at 12:00 PM

Commission on Crime and Delinquency Dauphin County

Show Less

Additional Information

Nick Hartman

3101 N. Front Street
Harrisburg, Pennsylvania, 17110

717-265-8551

[View Agenda](#)



Grades and Enrollments in CCETS

Due to the ongoing integration efforts with Canvas, if grades for classroom or online subjects have not been entered into CCETS, current enrollments will appear as shown in the example below.

Current Enrollment (2)	On Waiting List (0)	Waivers (0)	Training History (28)	Enroll Constable in a Class
Current Enrolled Classes				
NE04CE21 - Continuing Education Class Dates: Apr 25, 2021 Sun 04/25 08:00AM - 05:00PM		Class Status: Approved Location Temple University Luzerne Comm. College 1333 S Prospect St Public Safety Training Center Nanticoke, PA 18634		Enrollment Method: Self-Enrollment Remove constable from this class Transfer constable to another class
NE05AF21 - Annual Firearms Class Dates: Jun 19, 2021 Sat 06/19 08:00AM - 01:00PM		Class Status: Approved Location Temple University Cabin Armory 10 Pethic Drive Wilkes Barre, PA 00000		Enrollment Method: Self-Enrollment Remove constable from this class Transfer constable to another class Update constable Firearm Informatio

To view your grades from completed classroom or online subjects, the Continuing Education class enrollment (shown above), has been moved to the Training History tab, as seen below.

If the grading status is “In Admin Revision”, grades cannot be viewed by the constable until all five subjects (two classroom and three online) have been successfully completed for the listed Continuing Education class.

Current Enrollment (1)On Waiting List (0)Waivers (0)Training History (29)Enroll Constable in a Class

Training HistoryView/Print Constable's Transcript

Class Code	Training Type	Enrollment Status	Class Dates	Location	Grading Status
▶ NE04CE21	Continuing Education	Complete	Apr 25, 2021	Luzerne Comm. College	In Admin Revision

All grades can be viewed by selecting the “View/Print Constable’s Transcript” button in the Training History section. A PDF version of the transcript will be generated, showing the completed subject grades, even if all five subjects have not been graded (see example below):

NE04CE21 04/25/2021 - 04/25/2021 Continuing Education				
<u>Subject</u>		<u>Grade 1</u>	<u>Grade 2</u>	
Every Constables' Worst Nightmare	4 Hrs			
Judgemental Use of Force	4 Hrs			
Diversity in the 21st Century	4 Hrs	100		
Effective Communications	4 Hrs	80		
Ethics	4 Hrs	90		
SE11CE20 09/29/2020 - 12/04/2020 Continuing Education				
<u>Subject</u>		<u>Grade 1</u>	<u>Grade 2</u>	
Reacting to Witnessed Criminal Behavior	4 Hrs	100		



Contact Information

The Training Delivery Constables' Coordinators contact information is as follows:

Eastern Region: Michael Marcantino, Temple University – 267-468-8331 (work) –
michael.marcantino@temple.edu (Email)

Western Region: Tony Mucha, PSU-Justice & Safety Institute (JASI) – 814-865-8051 (work) –
txm52@psu.edu (Email)

If you have questions regarding certification, training, insurance, or where to send your election certificate or appointment order, PCCD Program Staff are available by both email and phone. These contacts are not for class enrollment.

Tracy Beaver – trabeaver@pa.gov and 717-265-8552

Nick Hartman – nihartman@pa.gov and 717-265-8551

Michael Vaughn – michavaugh@pa.gov and 717-265-8557