

PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY
CONSTABLES' EDUCATION AND TRAINING BOARD

Thursday, May 14, 2026

9:00a.m. – 12:00p.m.

Approved Meeting Minutes

Members in Attendance	PCCD Staff
Joshua Stouch – Chair	Tracy Beaver
Patricia Norwood-Foden - Vice-Chair	Kathy Clarke
Harry Albert – Constable	Theresa Ford
Honorable Wilden H. Davis	Nicholas Hartman
Captain William Slaton – PSP	Kirsten Kenyon
	Joe MacLaughlin
	Jennifer Moore
	Deborah Sandifer
Guests	Alison Sindlinger
Anthony Luongo, Temple University	Ekaterina Shull
Michael Marcantino, Temple University	Jacqueline Weaknecht
Tony Mucha, PSU-JASI	Deborah Williams
Stephen Shelow, PSU-JASI	Ulysses Wilson

I. Call to Order and Introductions

Chairman Joshua Stouch welcomed the members and called the meeting to order at 9:00 a.m. Roll call was taken, and a quorum was established. He reminded those in attendance that the meeting was being recorded.

Board members introduced themselves, followed by introductions of PCCD staff, and training delivery contractors by Ms. Tracy Beaver.

II. Approval of the Minutes from February 12, 2026

A motion to approve the February 12, 2026 minutes was made by Vice Chairperson Patricia Norwood-Foden and seconded by Wilden Davis. The motion passed unanimously.

III. Action Items

- **Financial Report May 14, 2026**

Ms. Ekaterina Shull presented the report for the third quarter of SFY 2025-26. The report showed a carryover balance of \$3,584,648.04 from the previous fiscal year, along with fees collected in the amount of \$1,200,233.65, bringing the total funds available to \$4,784,881.69, as of

03/31/2026. The total of cumulative expenditures and commitments is \$4,250,933.99. This includes \$525,875.19 in administrative expenditures and commitments. Total uncommitted funds as of end of quarter are \$533,947.70. Checks deposited for class reimbursements totaled \$95,445.00.

A motion to approve the Financial Report was made by Wilden Davis and seconded by Harry Albert. The motion passed unanimously.

- **Instructor Applications**

Mr. Nicholas Hartman presented three applications submitted by Temple University for Robert Congleton, Michael Fiocca, and Paul Zavislak. Mr. Congleton requested certification in general topics, communication with crisis intervention, and firearms. Mr. Fiocca requested certification in general topics, as well as physical skills with chemical aerosol and baton. Mr. Zavislak requested certification in general topics, physical skills, and firearms.

A motion to approve the instructor applications was made by Chairperson Joshua Stouch and seconded by Vice Chairperson Patricia Norwood-Foden. The motion passed unanimously.

IV. Information Items

- **Supervisor's Report**

Ms. Tracy Beaver presented a training summary for 2026 to date. A total of 36 continuing education classes are scheduled, with 886 total seats available. One class was cancelled due to low enrollment. Twenty continuing education classes have been completed, with 457 constables enrolled and 25 vacant seats. 231 constables have completed all the training requirements for 2026, representing a 15% completion rate. A total of 558 grades for the online subjects have been received and processed. Eight hundred fifty-two constables are eligible to take the online subjects. 203 constables completed the online subject Conduct and Ethics, for a 24% completion rate and one failure. 167 constables completed the online subject Strategic Threat Groups, a 21% completion rate and one failure. 179 constables completed the online subject Title 18 Refresher, a 21% completion rate and one failure.

A total of 37 Annual Firearms classes are scheduled for the 2026 training year with 740 total available seats. 12 Annual Firearms classes have been completed with 195 constables attending and 48 vacant seats. One class was cancelled. There were 13 failures resulting in a 7% failure rate. 164 constables successfully completed Annual Firearms, with four malfunctions.

Two Basic Training classes are scheduled for 2026. The first, SW01BT26, was completed in February with 26 constables enrolled. The second, SE01BT26, is scheduled to begin in August and currently has nine constables enrolled.

Two Basic Firearms classes are also scheduled. NW01BF26 began in May with 26 constables enrolled, and SE01BF26 is scheduled to begin in October with four constables currently enrolled.

Statewide, there are 749 active and certified constables. Of these, 544 are firearms certified, representing a 73% firearms certification rate. Since 1996, a total of 4,930 constables have completed Basic Training and achieved certification.

- **Vacant Staff Position Update**

A new Criminal Justice System Specialist was hired and will start with the Program on May 26, 2026.

- **Contractor Updates**

Mr. Michael Marcantino from Temple University expressed thanks to PCCD staff for revising the student Emergency Contact Form. Temple has reported nearly 100% compliance of the form being returned. Copies of the revised form were given to Board members.

Mr. Tony Luongo from Temple University provided an update on the online training which is currently in progress with a 21% completion rate.

Mr. Luongo reported that Temple is nearing the end of the 2027 curriculum development cycle. Courses are Defensive Tactics, 8-hour in-person; Service of Warrants, Crisis Intervention, and Drugs of Abuse totally 12-hours of online training. On September 22, 2026, there will be an instructor Defensive Tactics overview course held at PCCD to familiarize Temple and Penn State-JASI instructors with the 2027 curriculum.

Mr. Luongo also reported that Temple instructional design staff and PCCD staff will meet on June 2, 2026, for curriculum development. Temple and PCCD will identify the modules of classes and establish the timeline for the 2028 curriculum.

Mr. Tony Mucha from Penn State-JASI reported a Basic Firearms course is currently in session. He reported they incorporated a Range Safety Officer to assist with malfunctions and general safety. The Stop the Bleed continuing education course is receiving positive feedback from constables.

V. Discussion Item

- **Law Enforcement Waiver Examination**

During the August 11, 2022, Board meeting, a motion was made and passed unanimously to eliminate the law enforcement waiver examination. At a subsequent Board meeting, the Board introduced the possibility of reinstating the law enforcement examination in place of the 80-hour Basic Training.

Historically from 2012-2022 there were a handful of waivers with an average of less than four applicants per year over the last 10 years. Additional courses of action (COA), and cost effectiveness must be determined if the Board decides to reinstate the waiver examination.

COA 1 would use the previous written exam process, COA 2 would implement an electronic version of the exam in Canvas, and COA 3 would implement partial training with no examination.

Between 1996-2021 the Board received 156 law enforcement waiver applications, 150 were approved, and 134 took the waiver exam. Of those who took the waiver exam, 125 became certified. There are currently 56 active and certified constables who completed the waiver process, accounting for a 7.5% active certification rate.

Ms. Kathy Clarke stated program staff will research the various law enforcement entities and determine the number of training hours received in each occupation. Chairman Joshua Stouch requested a review of entities that have mandatory basic training. Ms. Debra Sandifer inquired whether there is a way to track the contribution of these entities, and the number that perform judiciary work.

VI. Other Business

- **2026 Board Meeting Dates**
 - o August 13, 2026
 - o November 5, 2026

VII. Public Voice

- None to report.

VIII. Executive Session

- 2027 Continuing Education Curriculum

A motion to enter Executive Session was made by Chairperson Joshua Stouch and seconded by Vice Chairperson Patricia Norwood-Foden. The motion passed unanimously.

A motion to return from Executive Session was made by Wilden Davis and seconded by Harry Albert. The motion passed unanimously.

IX. Adjournment

A motion to adjourn was made by Chairman Joshua Stouch and seconded by Vice Chairperson Patricia Norwood-Foden. The motion passed unanimously. The meeting was adjourned at 11:08 a.m.