

PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY
CONSTABLES' EDUCATION AND TRAINING BOARD

Thursday, February 12, 2026

9:00a.m. – 12:00p.m.

Approved Meeting Minutes

Members in Attendance	PCCD Staff
Joshua Stouch - Chair	Tracy Beaver
Patricia Norwood-Foden - Vice-Chair	Kathy Clarke
Honorable Wilden Davis	Theresa Ford
Major Gerard McShea - PSP	Nicholas Hartman
	Kirsten Kenyon
Guests	Jennifer Moore
Anthony Luongo, Temple University	Deborah Sandifer
Michael Marcantino, Temple University	Ekaterina Shull
Tony Mucha, PSU-JASI	Jacqueline Weaknecht
Stephen Shelow, PSU-JASI	Deborah Williams
Constable Abraham Smith	Ulysses Wilson
Constable Terry White	

I. Call to Order and Introductions

Vice Chairperson Patricia Norwood-Foden welcomed the members and called the meeting to order at 9:00 a.m. Roll call was taken, and a quorum was established. She reminded those in attendance the meeting was being recorded.

Board members introduced themselves, followed by introductions of PCCD staff, and training delivery contractors by Ms. Tracy Beaver.

II. Election of Officers

As required by statute, the election of the Board Chairman and Vice Chairman was held. Vice Chairperson Norwood-Foden nominated Joshua Stouch for Chairman. No other nominations were made. A motion to approve the nomination of Joshua Stouch as Board Chairman was made by Vice Chairperson Patricia Norwood-Foden and seconded by Wilden Davis. The motion passed unanimously.

Nominations for Board Vice Chairman were accepted. Chairman Stouch nominated Patricia Norwood-Foden. No other nominations were made. A motion to approve the nomination of Patricia Norwood-Foden as Board Vice Chairperson was made by Chair Stouch. No other nominations were made, and the motion passed unanimously.

III. Approval of the Minutes from November 6, 2025

A motion to approve the November 6, 2025 minutes was made by Vice Chairperson Patricia Norwood-Foden and seconded by Wilden Davis. The motion passed unanimously.

IV. Action Items

- **Financial Report February 12, 2026**

Ms. Ekaterina Shull presented the report for the second quarter of SFY 2025-26. The report showed a carryover balance of \$3,584,648.04 from the previous fiscal year, along with fees collected in the amount of \$823,745.20, bringing the total funds available to \$4,408,393.24, as of 12/31/2025. The total of cumulative expenditures and commitments is \$4,447,338.60. This includes \$444,841.04 in administrative expenditures and commitments. Total uncommitted funds as of end of quarter is \$-38,945.36. Checks deposited for class reimbursements totaled \$34,246.00.

A motion to approve the Financial Report was made by Wilden Davis and seconded by Chairman Stouch. The motion passed unanimously.

- **Instructor Applications**

Mr. Nicholas Hartman presented four applications submitted by Temple University for Mark Koenig, Paul Molinari, Marica Rossman, and Nelson Whitney. Mr. Koenig requested certification in general topics, communication with crisis intervention, and firearms. Mr. Molinari requested certification in general topics and firearms. Ms. Rossman requested certification in general topics, as well as communication with crisis intervention. Mr. Whitney requested certification in general topics and firearms.

A motion to approve the instructor applications was made by Vice Chairperson Patricia Norwood-Foden and seconded by Wilden Davis. The motion passed unanimously.

V. Information Items

- **Supervisor's Report**

Ms. Tracy Beaver presented a training summary for 2026 to date. A total of thirty-six continuing education classes are scheduled, with 886 total seats available. Five continuing education classes have been completed, with 115 constables enrolled and five vacant seats. Thirty constables have completed all the training requirements for 2026, representing a 4% completion rate. A total of 257 grades for the online subjects have been received and processed. One hundred twenty-one constables completed the online subject Conduct and Ethics, for a 13% completion rate and one failure. Eighty-eight constables completed the online subject Strategic Threat Groups, a 10% completion rate. Eighty-six constables completed the online subject Title 18 Refresher, a 9% completion rate.

A total of 37 Annual Firearms classes are scheduled for the 2026 training year with 740 total available seats. Two Annual Firearms classes have been completed with 38 constables attending and two vacant seats. There were two double failures resulting in a 5% failure rate. Thirty-six constables successfully completed Annual Firearms.

Two Basic Training classes are scheduled for 2026. The first, SW01BT26, began on February 6 with 26 constables enrolled. The second, SE01BT26, is scheduled to begin in August and currently has four constables enrolled.

Two Basic Firearms classes are also scheduled. NW01BF26 begins in May with three constables currently enrolled, and SE01BF26 is scheduled to begin in October with one constable currently enrolled.

Statewide, there are 745 active and certified constables. Of these, 555 are firearms certified, representing a 74% firearms certification rate. Since 1996, a total of 4,908 constables have completed Basic Training and achieved certification.

- **Constable Online Electronic Payments**

Program Staff have reviewed the new Constables' Certification Education and Training System (CCETS) screens developed to support online payment options. The updated screens will now include language informing constables that they will be responsible for any processing fees associated with credit card payments.

- **Liability Insurance**

Three hundred constables' liability insurances are set to expire at midnight. Program Staff are working to process liability insurances as quickly as possible. Constables are reminded that if their insurance premiums were paid and submitted to the Clerk of Courts, but their profiles have not been updated, they should contact their county to ensure the information is forwarded to Program Staff.

- **History of Law Enforcement Officer Waiver**

Ms. Beaver reported that, prior to the August 2022 Board meeting, newly appointed and current constables who were recently retired from law enforcement were eligible to apply for the Basic Training waiver. During the August 2022 meeting, the Board reviewed an action item outlining the pros and cons of the waiver and subsequently approved a motion to eliminate it. The decision to remove the waiver exam was then forwarded to the Commission at its next meeting, where it was approved.

Recently, constables and magisterial district judges (MDJ) have inquired about reinstating the waiver exam, noting that faster certification would help MDJ's. Since the program's inception, 134 constables were deemed eligible to take the exam, with 126 successfully passing. Of the 126 constables who passed the exam, 16 currently remain as certified constables.

Major Gerald McShea asked if there was a discussion for an abbreviated academy. Ms. Beaver stated there were discussions for an abbreviated version of Basic Training at the August 2022 Board meeting; however, the Board opted not to include an abbreviated training in the approved motion. Ms. Kathy Clarke stated Program Staff can revisit the waiver discussion and bring options to the next Board meeting.

- **Contractor Updates**

Mr. Michael Marcantino from Temple University reported that three constables arrived to in which they were not enrolled. A proposed solution is to require constables to sign next to their name on the class roster at the beginning of each class.

Mr. Tony Luongo from Temple University provided an update on the online training that went live January 20, 2026 and will remain open until November 21, 2026. He reported there was an increase in reported issues within Canvas; however, Temple University has released updates to resolve the issues. A “Save & Exit” button was added to allow users to save their progress, and certificates of completion are now available in Canvas for constables to print after completing the online courses.

VI. Other Business

- Chairman Stouch requested an update on annual firearms class failures.

Mr. Marcantino commented shooters are better in the first part of year. Vice-Chair Patricia Norwood-Foden stated in 2025 there was an 11% failure rate.

Chairman Stouch recommended putting a message in the next training bulletin suggesting if a constable struggles with passing annual firearms, the constable may want to consider attending a training earlier in the year.

Major McShea asked about the process for multiple failures during annual firearms. Ms. Beaver explained a constable has two attempts at qualify at annual firearms and explained the two phases of the qualification. In addition, she explained the process and payment requirements for a constable who fails and would like to enroll in a second course.

Chairman Stouch asked the Board whether constables who fail a certain number of times should be required to take remedial training. Ms. Beaver explained that remedial training is offered only in the Basic Firearms class. She also noted that if a constable has not been firearm certified for three years, he or she must repeat Basic Firearms Training.

- Act 138 to go into effect May 1, 2026.

Vice-Chair Norwood-Foden explained new legislation will not allow courts to suspend a driver license for failure to pay a citation.

- **2026 Board Meeting Dates**
 - o May 14, 2026
 - o August 13, 2026
 - o November 5, 2026

VII. Public Voice

Constable Abraham Smith requested follow-up on the issue of whether Board will allow use of ball ammunition to qualify.

Constable Terry White requested follow-up on the issue regarding constables not being able to perform physical requirements of continuing education.

VII. Adjournment

A motion to adjourn was made by Vice Chairperson Patricia Norwood-Foden and seconded by Chairman Stouch. The motion passed unanimously. The meeting was adjourned at 10:11 a.m.