



2026 Constables' Training Schedule

January through October 2026

80-Hour Basic Training

20-Hour Continuing Education

40-Hour Basic Firearms

8-Hour Annual Firearms Qualification

All 2026 Training Requirements must be completed in the 2026 Training Year.

**Constables' Education and
Training Board Members:**

Board Chair – Craig D. Westover

**Major Gerard McShea
Honorable Wilden H. Davis
Patricia Norwood-Foden
Harry M. Albert
Joshua Stouch
Commissioner Albert Abramovic**



**Lt. Governor Austin A. Davis
Chairman, PCCD**

**Kirsten Kenyon
Executive Director, PCCD**

**Kathy Clarke
Deputy Director
Bureau of Training Services
PCCD**



Important Notes for 2026

- Training provided by the Constables' Training Program and the Board does not confer any additional authority or legal capacity to engage in enforcement actions outside your certification under Act 49 of 2009. Please refer to page 5 for the intent of the Constables' Education and Training Program.
- Access the Constables' Certification, Education, and Training System (CCETS) through the PCCD CCETS Login. For detailed instructions on online enrollment, please refer to pages 8-9.
- The ONLINE training subjects will be available starting Tuesday, January 20, 2026, and must be completed no later than October 30, 2026. For additional details, please refer to page 10. To avoid last-minute issues, it is strongly recommended that online training subjects are completed early in the 2026 Training Year. This ensures sufficient time to address any technical difficulties and helps prevent disruptions to your certification.
- Access the Canvas link through <https://canvas.temple.edu>. This system requires users to update their password every 10 months. For technical assistance, please contact the Canvas Help Desk at 267-468-8605, Monday through Friday, 8:00 am to 1:00 pm. For support outside of these hours, the contact number is 215-204-8000. Additional information is available on page 10.
- The ammunition used for qualification must match what is carried on duty and recorded on the range card. Substituting or using ammunition different from what is written on the range card during the qualification course of fire is not permitted.
- The Constables' Education and Training Board Meeting dates for 2026 are as follows: February 12, May 14, August 13, and November 5. All meetings will begin promptly at 9:00 am. Additional details will be distributed via email approximately two weeks prior to each meeting.



2026 Constables' Training Schedule



Please Note: The 2026 Constables' Training Schedule is arranged by geographic regions across Pennsylvania. However, constables may attend training at any location within the Commonwealth, regardless of their county or region of residence.

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Program Information

Training Delivery Coordinators

Western Region: Penn State University - Justice and Safety Institute, Tony Mucha – (814) 865-8051
txm52@psu.edu (email)

Eastern Region: Temple University, Michael Marcantino – (267) 468-8331 - michael.marcantino@temple.edu
(email)

PCCD Program Staff

If you have questions regarding certification, insurance, or where to send your election certificate or appointment order, PCCD Program Staff are available by both email and phone. **Please note, these contacts are not for classroom enrollment.**

Western Region: Adams, Armstrong, Allegheny, Beaver, Bedford, Blair, Butler, Cambria, Cameron, Centre, Clarion, Clinton, Crawford, Cumberland, Elk, Erie, Fayette, Forest, Franklin, Fulton, Greene, Huntingdon, Indiana, Jefferson, Juniata, Lawrence, Mercer, McKean, Mifflin, Perry, Potter, Somerset, Venango, Washington, Warren, and Westmoreland Counties

Western Region PCCD Program Staff
Tracy Beaver - (717) 265-8552 and trabeaver@pa.gov

Eastern Region: Berks, Bradford, Bucks, Carbon, Chester, Columbia, Dauphin, Delaware, Lackawanna, Lancaster, Lebanon, Lehigh, Luzerne, Lycoming, Monroe, Montgomery, Montour, Northampton, Northumberland, Pike, Schuylkill, Snyder, Sullivan, Susquehanna, Tioga, Union, Wayne, Wyoming, and York Counties

Eastern Region PCCD Program Staff
Nick Hartman - (717) 265-8551 and nihartman@pa.gov



Intent of the Constables' Education and Training Program

The Pennsylvania Commission on Crime and Delinquency (PCCD)/Constables' Education and Training Board (CETB) is statutorily authorized to provide training and certification to constables and deputy constables to perform work for the judicial system. The PCCD/CETB does not train constables and deputy constables to perform work unrelated to judiciary assigned duties. The certification provided by the PCCD/CETB does not support coverage to any constable performing work outside of the judiciary, such as private security work. This applies to both the basic certification and the firearms certification.

The true intent of the CETB is outlined below:

Title 44, Chapter 71, Subchapter E, §7142(a) states: "Certification. —After the establishment, implementation and administration of the Constables' Education and Training Program created under sections 7144 (relating to program established) and 7145 (relating to program contents), no constable or deputy constable shall perform any judicial duties nor demand or receive any fee, surcharge or mileage provided by this subchapter unless he has been certified under this subchapter.

Title 44, Chapter 71, Subchapter E, §7142(f) states: "Conduct. —While a constable or deputy constable is performing duties other than judicial duties, regardless of whether or not he is certified under this subchapter, he shall not in any manner hold himself out to be active as an agent, employee or representative of any court, magisterial district judge or judge."

Address Change and Personal Information Review

In accordance with Board Regulation (Title 37 §431.11 (b)), a person shall register with the Board for certification by submitting information such as mailing and/or email addresses, telephone number, Social Security Number, date of birth and office held or sought. A constable shall set forth the beginning date and expiration date of the term of office held and provide documentary evidence of election or appointment. Registrants are required to inform the Board of any changes to their registration information **within 15 days of the change**.

Registration information can be updated on-line through the Constables' Certification, Education and Training System (CCETS). For more details, please see page 8. Changes may also be submitted by mail or fax to: Bureau of Training Services, Pennsylvania Commission on Crime and Delinquency (PCCD), PO Box 1167, Harrisburg PA 17108-1167; Fax (717) 783-7140. Alternatively, you may contact PCCD staff using the email or phone number listed on page 4.

Liability Insurance

Under Act 49 (§2942 (b)), any constable or deputy constable who fails to maintain the required insurance policy or does not file proof of coverage with the County Clerk of Courts, will automatically lose certification to perform duties upon the expiration of the previous filed policy. To prevent a lapse in certification, constables must submit a new certificate of insurance to the County Clerk of Courts before their current insurance policy expires.



Election Certificates and Appointment Orders

To ensure continued, uninterrupted certification, constables elected or re-elected in November 2025, must forward a copy of the new election certificate from the county Board of Elections to PCCD via mail, email, or FAX to: Bureau of Training Services, Pennsylvania Commission on Crime and Delinquency, PO Box 1167, Harrisburg PA 17108-1167; FAX (717) 783-7140.

Constables or deputy constables who have been newly appointed or re-appointed, must forward a copy of the appointment order signed by the President Judge of the Court of Common Pleas.

If “new” election certificate or appointment order is not received by PCCD staff by December 31, 2025, access to CCETS will automatically be suspended. As a result, constables and deputy constables will be unable to enroll in 2026 Continuing Education or Annual Firearms Qualification Courses, since the term of office expires on December 31, 2025.

Once training requirement for 2025 are completed, and new election certificate or appointment order is submitted and updated in CCETS, certifications will be reactivated. Please note that there may be a period in which your certification is inactive until the updated term of office information is received.

Class Confirmation Letters

Please read the course confirmation letters, emailed directly from the CCETS Resource Account, carefully to ensure you bring all mandatory clothing and equipment required for each Training Course type. If you arrive without the required items, you will be asked to leave the training class. Your attendance will be documented as an “excused” absence, and you will need to reschedule the missed portion of the Training Course once the required items are obtained.

The confirmation letters may also include important details on arrival instructions and facility-related information. For this reason, it is very important that you check your email regularly.

2026 Annual Firearms courses will again require constables to bring 50 rounds of ammunition for practice drills and training.

For Persons with a Record of a Disability

If a person with a documented disability requires special accommodations to participate in any Constable Training class, they must contact the appropriate regional Training Delivery Coordinator at least thirty (30) days prior to the class start date.



Failure to Withdraw from Training Courses

Below is information on the current Board Regulations regarding a constable's failure to provide timely notification when withdrawing from a Constables' Training Course.

37 Pa.C.S. §431.25(a); §431.35(a); and §431.47(a). Attendance policy:

Withdrawal. A constable who enrolls for Basic, Continuing Education, or any Firearms Qualification Course may withdraw from the Course without penalty upon timely notification to the school conducting the Basic, Continuing Education, or any Firearms Qualification Course. A notification shall be deemed timely if it is delivered to the director of the school or a designee no later than 7 calendar days prior to the start of classes. The school may assess a failing grade for all or part of the Training Course, if the constable fails to provide timely notification or to show good cause. A notification shall be deemed untimely if the notice is not received by the director of the school or a designee within 7 calendar days prior to the start of classes.

37 Pa.C.S. §431.25(b); §431.35(b); and §431.47(b). Attendance policy:

Financial Responsibility. If notification to withdraw is not given or is deemed untimely and good cause is not shown, and the constable wishes to attend another Training Course in the same training year or in the next training year, the constable shall bear financial responsibility for the cost of the additional Basic, Continuing Education, or Firearms Qualification Course. Payment must be received by the Commission at least 2 weeks prior to the class start date in the form of a certified check or money order.

If you have an emergency prior to the class start date, please contact the appropriate Training Delivery Coordinator listed on page 4. **Please do not contact PCCD Staff to enroll, withdraw, or transfer Training Courses.**

Training Course Failures

Below is information on the current Board Policy regarding training course failures.

3. Training Course Failures.

a. A constable or deputy constable who fails a basic training, basic firearms, continuing education, or firearms qualification course after January 1, 2020, shall bear the financial responsibility to attend an additional course regardless of the training year in which the failure occurred.

Course payment charges for no shows and failures for the 2026 training year are as follows:

Basic Training: \$1,125.00 (Must be paid prior to enrollment)
Basic Firearms: \$1,485.00 (Must be paid prior to enrollment)
Continuing Education: \$210.00 (\$10.50 per module hour)
Annual Firearms: \$184.00

For questions about the Board's attendance or failure policies, contact PCCD Program Staff (see page 4).



Enrollment Instructions for CLASSROOM Training Courses

Online enrollment is secure, fast, and provides confirmation immediately. Log into CCETS at the [PCCD CCETS Login](#) to register for training courses. Constables can search the training schedule by region and type of training, select a class, and enroll online. When a class reaches capacity, the system closes enrollments and enrollments shift to the waiting list. Constables may cancel one enrollment and enroll in a another class at the same time. The system prevents enrollment in more than one class of the same type at once. Class rosters are generated automatically, and when an enrollment is canceled, the next person on the waiting list is moved into the class. The system also tracks all cancellations.

The Constables' Certification, Education and Training System (CCETS) is also available from the PCCD website.

NAVIGATING THE PCCD WEBSITE

1. Go to: www.pccd.pa.gov
2. When the PCCD Home Page opens, click on the "Programs and Services" link on the left side of the page. Then click the "Training" link.
3. "Constables' Education and Training Board" will be in the middle of the page. Click on the title and this will open the drop down. Click on "Learn more about Constables' Education and Training Program."
4. Under "Helpful Resources" click "The Constables' Certification, Education, & Training System." This opens another drop down. Select the link for "Constables' Certification, Education, and Training System Login."
5. Once logged into CCETS, you can access your personal information and enroll in a class.

Keystone Login is the login platform for CCETS. If you are not able to log into Keystone Login ([Pennsylvania Keystone Login Portal](#)), contact the Help Desk at 877-328-0995. Advise the Help Desk of issues logging into Keystone Login, not CCETS. If you can log into Keystone Login, but not CCETS, contact Tracy Beaver at 717-265-8552 or trabeaver@pa.gov. Passwords can be reset by selecting the "Forgot Your Password?" link on the CCETS Home Page. Visit <https://keystonelogin.pa.gov/Home/Help> to view frequently asked questions about Keystone Login.

Training Enrollment Form, (to enroll by mail or email)

Enrollment may also be completed by mailing or emailing the enrollment form directly to the Training Delivery Contractor. Please refer to page 4 for each individual region's schedule for the appropriate email address. The enrollment forms are included in this training schedule beginning on page 41. Class enrollment with the appropriate regional Training Delivery Contractor is required prior to attending any class.

Enrollments will not be accepted over the telephone or by fax. Do not mail or fax enrollment forms to PCCD, only Basic Training and Basic Firearms enrollment forms should be sent to PCCD.



ALL TRAINING COURSES ARE FILLED ON A FIRST-COME, FIRST-SERVED BASIS.

Training courses have required minimum and maximum enrollment numbers per training class type. These limits and minimums will be strictly enforced. Courses that fail to meet the minimum enrollment may be combined and/or canceled. If class times or dates are changed or canceled, the regional Training Delivery Contractor will notify you using the registration information provided in CCETS.

Below are the minimum class sizes utilized by the program.

Basic Training – 10 students minimum

Basic Firearms – 9 students minimum

Continuing Education – 16 students minimum

Annual Firearms Qualification – 16 students minimum

Constables and deputy constables are responsible for enrolling in the required training courses to maintain certification for the next calendar year. To ensure uninterrupted certification, constables should enroll in training courses as soon as possible. **Please enroll into training courses by May 31, 2026. Failure to enroll by this deadline may result in limited availability of preferred class dates or locations.**



Instructions for ONLINE Training Subjects

All eligible active constables and deputy constables will be automatically enrolled into the required online training subjects in Temple's Canvas System. The three online subjects will be available in Canvas on Tuesday, January 20, 2026 and must be completed by October 30, 2026.

Temple's Canvas System and CCETS (Keystone Login) are two different usernames and passwords. For Canvas related issues, please contact the Canvas Help Desk at 267-468-8605 (Monday to Friday, 8:00 am to 1:00 pm) or 215-204-8000 after those hours.

Accessing Canvas and the training subjects:

1. Open a new web browser on your computer. Take note of the minimum technical requirements Canvas supports for the following web browsers.

- a. Chrome 86 and 87 (Windows & Mac)
- b. Firefox 83 and 84 (Windows & Mac)
- c. Microsoft Edge 86 and 87 (Windows only)
- d. Safari 13 and 14 (Mac only)

*Internet Explorer is **NOT** recommended for use during this training. The following information is from the Microsoft Webpage: Internet Explorer (IE) 11 is the last major version of Internet Explorer. On June 15, 2022, the Internet Explorer 11 desktop application is no longer supported on certain versions of Windows 10. Customers are encouraged to move to Microsoft Edge, which provides support for legacy and modern websites and apps.

Note: do not disable or block updates to web browsers. These blocked updates may prevent important security patches, technical fixes, and software updates needed by Canvas to run properly.

You do not need to register with Temple's Canvas Learning Management System if you have previously created your Canvas account. Canvas passwords expire after ten months, so passwords may need to be changed before a constable is permitted to log into Canvas in 2026. The AccessNet (username) and 9-digit TUID is needed to change a password. PCCD Program Staff and the Canvas Help Desk have this information if needed.

If you completed the 80-Hour Basic Training Course in 2025, you need to activate a Canvas account with Temple University's Canvas Learning Management System to complete the 2026 Continuing Education requirements for recertification. In early January 2026, you will receive an email from cesystems@temple.edu with instructions on how to activate your Canvas account. All constables and deputy constables must have an active Temple Canvas account to complete the three 2026 Online Subjects: Threat Group Awareness, Professional Code & Ethics, and Title 18 Refresher. The Canvas User Guide is located at:

<https://www.pccd.pa.gov/training/Pages/Constables%27-Education-and-Training-Board.aspx>

PLEASE AVOID USING A CELL PHONE AND ALL MOBILE DEVICES TO TAKE ONLINE TRAININGS. If you MUST use your cell phone, please download the new Canvas Student App.



2026 Constable Training Curriculum

80-Hour BASIC TRAINING

All newly elected constables or appointed deputy constables are required, under Act 49-2009 §7142(a), to attend and successfully complete Basic Training to perform judicial duties and be paid by the courts. Constables and appointed deputy constables must be registered with PCCD. For more information, please visit PCCD's website at www.pccd.pa.gov or telephone PCCD, at (717) 265-8551 or (717) 265- 8552.

At the February 14, 2019 Constables Education and Training Board (Board) Meeting, the Board voted that any constable or deputy constable who is elected or appointed must bear the financial expense of the Basic Training Course and the Basic Firearms Training Course, effective January 1, 2020. PCCD approved this change on September 11, 2019. The cost of a Basic Training Course and Basic Firearms Training Course is determined by PCCD Program Staff and published yearly. **For 2026, the cost of Basic Training is \$1,125.00 and the cost of Basic Firearms is \$1,485.00.**

Refer to Title 37 Law, Chapter 431, for Regulations relating to the certification of constables and deputy constables. To successfully complete Basic Training, an individual must attend and participate in all training as scheduled during the same training year, achieve a passing score of at least 70% on each written examination administered during the course, and successfully demonstrate practical skills during each proficiency examination. Each subject presented during Basic Training includes a written examination. An individual who receives less than 70% on any written exam will have only one opportunity to re-test in that subject. If an individual fails the re-test, that individual has failed the Basic Training Course and will not be certified by the Board. A constable must attend a second 80-hour Basic Training course in full to be certified.

Basic Training will consist of instruction in the following subjects: Role of the Constable in the Justice System, Professional Development, Civil Law and Process, Criminal Law and Process, Use of Force, Mechanics of Arrest, Defensive Tactics, Prisoner Transport and Custody, Court Security, Crisis Intervention, Management of Aggressive Behavior (MOAB), Expandable Baton, and Oleoresin Capsicum (OC).

Civil Law and Process (14 hours): This is a 14-hour block of instruction, consisting of lecture, class discussions, handouts, scenarios, case studies, a PowerPoint presentation, and an examination. The Student Workbook includes the course syllabus, authentic scenarios, and documents relevant to the work of a constable, PowerPoint note taking materials, handouts, and a course review sheet.

Court Security (4 hours): This block of instruction provides an overview for the constable's role in courtroom security. The constable will review the preliminary aspects of security to heighten his/her awareness of the potential problems that may arise in the courtroom. Issues to be discussed will include, but are not limited to: threatening behavior, searches, evaluation techniques as well as responding to emergencies. This course includes a written examination.

Criminal Law (8 hours): This course introduces constables to the history and development of criminal law in Pennsylvania. Constables' specific duties within the criminal process are highlighted, as well as their authority and responsibilities in the areas of arrest, accountability for property and monies, and the most current law dealing with constable authority. This course includes a written examination.



Crisis Intervention (5 hours, 30 minutes): In this course you will learn what a crisis is, what goes on physically and mentally in a person who is in crisis, and how to deal with persons in crisis safely and effectively. You will learn about tactics you can employ in the course of your duties to keep both yourself and the person in crisis safe. The course will also provide constables with the knowledge and skills to recognize the signs and behaviors of individuals with special needs who may be experiencing a crisis. A discussion is included to facilitate students' understanding of indicators and triggers of three common mental health disorders as well as ways to maintain control of encounters with the mentally ill, including those who may show signs of violence or aggression. Additionally, this course emphasizes how a constable should interact with emotionally disturbed persons, including those who are suffering from excited delirium. This course will also describe active listening skills and how they may help constables effectively resolve any situation in which they experience crisis or persons in crisis. Specific information related to interacting with individuals who may be suicidal is also included. This course includes a written examination.

Defensive Tactics (10 hours, 30 minutes): This 10-hour, 30-minute block of instruction presents the constable with techniques for self-defense against armed and unarmed attackers. The defensive techniques presented include basic patterns of movement and footwork, reactionary gap/constable interview position, ground fighting (offensive and defensive), intercepting block, hand and arm striking skills, kicking skills, and techniques for escapes, control, and escorts, including the Unbalancing Concept. Constables must come prepared for physical activity and dressed appropriately. In addition, this session provides the constable with techniques for retaining the holstered handgun from attack. These handgun retention techniques will also provide the constable with the ability to prevent attacks on his/her holstered handgun. Each constable must demonstrate a working knowledge of each technique. Additionally, part of the training will include mandatory participation in scenario-based training exercises. This course includes a written examination.

Every Constable's Worst Nightmare (1 hour): Constables, when performing their assigned duties, face risks every day. Constables are trained to recognize and minimize risk whenever possible. However, there are situations in which a constable can follow the law, effectively use their training, take reasonable precautions, and still have a situation degrade suddenly and lead to a disastrous outcome. In this module, we will examine one such situation wherein a constable who was performing an eviction pursuant to an Order for Possession, faced a sudden and violent threat from an armed subject that led to the death of an innocent 12-year-old girl. We will examine the factors that led up to the incident; what the constable knew prior to the incident; and his actions before, during and after the encounter. We will also look at information that, if it were known to the constable prior to the incident, would have likely changed the outcome. This course will examine the legal aspects of the incident, the necessity of having a plan, and the importance of training and skill development. This course will also review the support mechanisms that were made available to the constable in the aftermath and how the constable dealt with law enforcement, prosecutors, and the media. We will also discuss the personal and psychological costs that followed this incident.

Mechanics of Arrest (8 hours): This course is designed to provide the constable with proper procedures for pre-planning an arrest as well as the proper techniques for the arrest of compliant and non-compliant persons. These techniques utilize subject control holds and takedowns and direct the constable to perform the arrest from a position of advantage. The constable will be provided proper handcuffing and searching techniques for compliant and non-compliant individuals. This course includes a written examination.

Prisoner Transport (4 hours): This course provides Pennsylvania constables with the procedures to properly handle prisoners in correctional facilities, in the transport vehicle or van, during movement, and throughout escort into court. The training also addresses numerous variables of prisoner transport, including constable safety, prisoner movement preparations, proper control and restraint, and special considerations such as pregnant or



suicidal prisoners. The course includes discussion on movement and transportation issues based on several actual incidents that have occurred throughout the United States. This segment provides constables with actions and precautions that they can employ to reduce the possibility that a prisoner will escape their custody or that a problem will occur during transport. This course includes a written examination.

Professional Development I - Formal Communication (4 hours): Formal communications are an important skill in any profession. Given the position of the constable in Pennsylvania's judicial system, it is especially important for constables to understand the importance of formal communications and how it impacts their day-to-day operations. The course includes an introduction to basic interview skills along with the basic principles of report writing. This course includes a written examination.

Professional Development II - Professional Conduct (4 hours): This course was developed to facilitate constables' understanding of the issues of professional conduct and how they impact their day-to-day operations. The course presents an introduction to the development of moral standards and the importance of ethics for constables. Other specific areas that are discussed include individual responsibility and standards, relationships with the community and cultural diversity. This course includes a written examination.

Role of the Constable (1 hour): The office of the constable provides important services to their communities. This course clarifies the constable's legal responsibilities, as well as identifies civil liability issues that may affect the office of the constable. In addition, constables are presented with a working knowledge of the Pennsylvania justice system.

Use of Force (4 hours): This area of training provides the constable with working knowledge in the areas of both lethal and non-lethal use of force. Recent case law pertinent to use-of-force issues is presented. This course includes a written examination.

OCAT Oleoresin Capsicum (OC) (4-Hours)

This 4-hour block of instruction covers the practical applications of Oleoresin Capsicum (pepper) spray. The class is divided into lectures and practical exercises. Lectures cover the characteristics, effects, proper usage, and decontamination of OC spray, as well as a review of the use-of-force continuum. Practical exercises review proper carrying and drawing techniques, body positioning, proxemics, patterns of movement, and spraying. Scenarios cover spraying a combative subject in a variety of settings, including single-constable, contact/cover, and constable-down situations.

Personal Protection Baton Tactics (4-Hours)

This course will provide training for both straight and expandable baton techniques as a method of controlling non-compliant or violent individuals, in the performance of a constable's duties. The content of the PPBT training will cover identification of threat recognition, threat reduction, and the execution of a myriad of tactical measures to render compliance and/or to mount defensive techniques for constable safety. Upon completion of all training materials, formal certification is provided to each training participant.

Management of Aggressive Behavior (MOAB) (4-Hours)

MOAB presents principles, techniques, and skills for recognizing, reducing and managing violent and aggressive behavior. The program also provides humane and compassionate methods for dealing with aggressive behavior.



20-Hour CONTINUING EDUCATION

Constables and deputy constables must successfully complete the 20-Hour Continuing Education Course by Friday, October 30, 2026, at 5:00 p.m. to renew their certifications for 2027. Based upon successful completion of continuing education, constables and deputy constables will be issued certification cards in December 2026, which will indicate certification for 2027.

All eligible active constables and deputy constables will automatically be enrolled into the required online subjects in Temple's Canvas System. The three online subjects will be available in Canvas on Tuesday, January 20, 2026.

Judgmental Use of Force (4-hours in person) – This subject uses judgmental scenarios to provide constables with the ability to engage in a series of vignettes to reinforce their use of force decision-making skills. The course includes a review of relevant federal case law including *Tennessee v. Garner* and *Graham v. Connor* as well as Pa. Title 18, Chapter 5., General Principals of Justification. Participation is mandatory for every constable in use of force judgmental scenarios based specifically on established constable judicial duties. This course includes a written examination.

Emergency Care Strategies for Constables (4-hours in person) – This 4-hour course provides constables with the knowledge, skill set, and tools necessary to survive or save a fellow constable's life due to severe blood loss. This course includes information provided by Stop the Bleed. This course emphasizes safety, calling 911, finding what is bleeding, and stopping the bleed by compression, a tourniquet, or wound packing. Information on development of an individual first aid kit is also presented. Each constable must demonstrate a working knowledge of wound packing, direct pressure and tourniquet application. This course includes a written examination.

Threat Group Awareness (6-hours online) – This course provides a comprehensive overview of criminal street gangs, prison gangs, transnational criminal organizations, and domestic threat groups operating in and around Pennsylvania. Constables will learn about the structure, behaviors, and identifying characteristics of these organizations, with a particular focus on strategies for safe and effective engagement during their judicial duties. A focus on constable safety and best practices when encountering and interacting with the various threat groups is discussed.

Title 18 Refresher (2-hours online) – This course provides updates and reviews for constable-specific duties within the criminal justice process, as well as their authority and responsibilities in the areas of arrest, best practices, and the most current law addressing constable authority. This course includes a written examination.

Professional Conduct and Ethics (4-hours online) – This course is designed to equip the Pennsylvania Constable with the knowledge and understanding necessary to uphold professional and ethical standards in their daily duties. Through scenarios and case studies, constables will explore the significance of ethical decision-making and its impact on their role. The course examines instances where constables have demonstrated exemplary ethical conduct, as well as cases where ethical lapses led to serious consequences. Additionally, constables will gain insight into the professional liabilities and risks associated with ethical misconduct or overstepping authority. Finally, the course differentiates the various roles a constable may perform while emphasizing the constable's independent contractor status and the importance of maintaining personal liability insurance.



40-Hour BASIC FIREARMS

The 40-Hour Basic Firearms Training Course is designed to provide the essential basics in acceptable techniques for any constable who is not Act 49 certified with a weapon and who is not precluded under State or Federal law from possessing or using a firearm. The Course consists of a series of lectures, laboratory activities, and practical exercises that provide a basic understanding in the safe manipulation of a duty revolver or pistol. It starts with the presumption that the participant has little or no formal training. The Course stresses safe handling techniques, proper cleaning, correct weapons handling skills and marksmanship. As part of the training, the constable will be exposed to firing in reduced light and to interactive judgmental shooting scenarios.

The Constable Qualification Course (CQC) is divided into two stages. A shooter must qualify on each phase with a score of at least a 75%. A shooter who fails to pass one of the phases will be remediated and permitted to repeat the phase on which the 75% threshold was not met. This course includes a written examination.

Prior to registering to attend the 40-Hour Basic Firearms Training Course, all constables and deputy constables must complete and submit the PCCD Background Check Form (PCCD Form 214), with the other required documents, to PCCD Program staff. These documents can be found at the end of the Training Schedule starting on page 41. After the form is submitted, staff will complete a background check to determine eligibility to enroll in the 40-Hour Basic Firearms Training Course. **For 2026, the cost of the Basic Firearms Training Course is \$1,485.00.**

At the August 11, 2022 Board meeting, the Board recommended that, effective January 1, 2023, no weapon-mounted optics could be used during Basic Firearms Training Courses. The Course must be successfully completed using only open (“iron”) sights on both weapon 1 and weapon 2.

Remediation

Remediation will ONLY be permitted during the Constable Qualification Course (CQC) at the 40-Hour Basic Firearms Training Courses. Training ammunition will be provided for any remediation needed during the 40-Hour Basic Firearms Training Courses.

If a constable fails the 40-Hour Basic Firearms Course after two qualification attempts, the constable has failed the course and is required to pay prior to enrolling in another 40-Hour Basic Firearms Course.



8-Hour ANNUAL FIREARMS QUALIFICATION

It is essential that you practice the Constable Qualification Course (CQC) and study the Student Firearms Study Guide before attending the 2026 Annual Firearms Qualification Course. **Weapon-mounted optics are permitted at the 8-Hour Annual Firearms Qualification Courses.**

1. The written test will be administered to constables at the beginning of the course, prior to the safety briefing. The written test is based upon the Student Firearms Study Guide, available in CCETS. After two failed attempts on the written test, the constable has failed and will be dismissed from the class and not given an opportunity to attempt to qualify. Payment will be required prior to enrolling in another firearms qualification class.
2. Qualifications with a second weapon is permitted, **subject to time constraints and range conditions**. Constables must provide 60 rounds of newly manufactured duty ammunition for a second weapon. Constables must successfully qualify with one duty weapon (Weapon 1) before they will be permitted to qualify with an additional weapon (Weapon 2). If a constable fails to qualify during a second weapon qualification, a second attempt to qualify with that weapon is permitted, **subject to time constraints and range conditions**.
3. During qualification, constables will be scored after each PHASE instead of each STAGE. Instructors and constables will affix initials after each Phase is complete.
4. All qualifications will begin at the 25-yard line (Stage 6) and finish at the 2-yard line (Stage 1). Qualifications will continue as normal, completing and scoring Phase II, then proceeding to Phase I. Constables are required to achieve a 75% or higher on both stages of the CQC. A constable who fails to achieve a qualifying score on one stage is permitted to re-fire that stage in a subsequent relay without remediation. This constitutes that constable's second attempt to qualify.
 - a. If a constable fails to achieve the required score during a Weapon 1 qualification attempt, the constable is not permitted to attempt a qualification with Weapon 2.
 - b. If a constable obtains a successful qualification attempt with Weapon 1 and the constable fails to qualify with Weapon 2, that constable cannot attend another firearms training class in the same training year to attempt to qualify with Weapon 2.

Enrollment for an 8-Hour Annual Qualification Course is completed through the Constables Certification, Education and Training System ([PCCD CCETS Login](#)), the same way as other training courses.

Constables are required to bring 50 rounds of ammunition for practice drills during the 8-Hour Annual Qualification Course.

No remediation will be permitted at the 8-Hour Annual Firearms Qualification Courses.

If a constable fails the Qualification Course of Fire after two attempts, the constable has failed the course and is required to pay prior to enrolling in another 8-Hour Annual Qualification.



The Student Firearms Study Guide and current year student workbooks are available in CCETS, see instructions below.

Go to the CCETS Home Page and links to these documents can be found under the System Announcements section.

System Announcements

- [Constables' Training Bulletin #113](#)
- [2023 Student Firearms Study Guide](#)
- [2023 CE Prisoner Transport Student Workbook](#)

Constables are strongly encouraged to practice the CQC, **for time**, prior to signing up for an 8-Hour Annual Qualification Course. The CQC can be found on pages 20-21 of the Training Schedule or the PCCD website at: <http://www.pccd.pa.gov/training/Documents/Constable%20Education%20and%20Training/Constable%20Forms/Constables%20Qualification%20Course%20of%20Fire.pdf>.

Scoring will only take place at the end of each Phase. Constables should assess their strengths and weaknesses when shooting the CQC and focus on practicing what sections need improvement.

Fitness for Training Reminders

It is important to be both physically and mentally prepared on the firearms range. Constables who are experiencing illness, such as a cold or flu, or other medical issues, and has an upcoming firearms training class scheduled, should contact the appropriate Training Delivery Coordinator to reschedule. Constables who wear glasses or contact lenses should have their eyes examined before attending an Annual Firearms Qualification Course to help prevent any potential qualification or firearms safety issues.



2026 Constables' Firearms Qualification

The **Constable Qualification Course (CQC)** reinforces the training received and duplicates “real world” scenarios while still ensuring range safety. The Course of fire includes the use of barricades, the requirement to move to cover, and the use of verbal challenges in each stage.

Highlights of the Qualification Course

NRA TQ-19 Center Mass Target



Figure 1 NRA TQ-19 Target

- Written test scoring at least 75%
- The Course requires that a shooter score at least a 75% in each phase. The constable must qualify on both phases with a minimum raw score of at least 45 out of 60 points for each phase, for a total possible score of 120.
- Barricade Positions at the 15- and 25-Yard Stage.
- Barricade stages involve shooter moving to cover, approximately 1-2 yards.
- Shooters practice verbal commands once per stage.

Participation in firearms qualification is limited to constables who have valid certification. See Title 37 Law, Chapter 431, for regulations relating to the certification of constables and deputy constables.

Once certified to carry a firearm while performing judicial duties, a constable or deputy constable must attend and successfully complete firearms qualification each year to maintain firearms certification. A yearly criminal history background check is also performed. Constables and deputy constables seeking firearms certification under §7148 of Act 49 must first attend and successfully complete the 40-Hour Basic Firearms Training. A constable who has not been certified for three years must retake the 40-Hour Basic Firearms class.

Firearms Courses are distinguished by the following letters in the class ID number. “**BF**” stands for Basic Firearms and “**AF**” for Annual Firearms Qualification.



Necessary equipment for the constable participating in Firearms Qualification:

- 1.) Appropriate duty handgun of one of the following calibers: 380, 38 Special, 357, 40, 45, 9mm. Refer to Title 37 Law, § 431.43 for regulations relating to firearms qualification.
- 2.) Appropriate reloading device (recommend at least three speed loaders or three magazines).
- 3.) Minimum of 60 rounds of service-type, **factory** ammunition for qualification (50 rounds for five-shot revolvers). Constables are encouraged to bring enough extra ammunition for second attempts to qualify (120 rounds total), if necessary. **Reloads are not permitted.**

Ball Ammunition: Ammunition whose bullet or projectile is designed with a tough metal covering or jacket over a central core material, and which is designed to remain intact and essentially undeformed on impact with an object at its designed velocity. This ammunition has a solid or fully jacketed bullet which does not expand significantly on impact with an object.

Ball ammunition is generally not used as duty ammunition by law enforcement because there are several key disadvantages:

- Penetrates more than hollow point ammunition.
- Travels completely through objects (walls, vehicle doors, human bodies, etc.) More often than hollow point ammunition.
- Due to this increased penetration, generally imparts less energy (and damage) to an object than hollow point ammunition.
- Ricochets more than hollow point ammunition, and with generally larger particles, containing more energy.

For these reasons, the Board strongly discourages the use of ball ammunition as a duty ammunition. The Board requires constables to qualify with the ammunition they carry on duty.

- 4.) Duty belt and recommended Level 2 or higher security holster (per Pennsylvania Unified Judicial System's Constable Policies, Procedures and Standards of Conduct, Section IV. Security and Transportation).
- 5.) Eye and ear protection, baseball cap, and clothing suitable for inclement weather.
- 6.) Constable provided 50 rounds of ammunition for practice drills.

Please note: The Training Delivery Contractor may reconfigure the sequence of individual Training Courses to deal with environmental or physical facility issues. When scheduling your Firearms Qualification Course, please keep in mind that range and weather conditions vary throughout Pennsylvania.

Important Notice: All constables and deputy constables will be required to provide their weapon information when enrolling into Training Courses in CCETS. All weapon information will be available via drop down lists populated with the exact makes, models, and calibers.



Weapon Qualification Course of Fire

Semi-Automatic Pistols and 6-Shot Revolvers

Yearly Qualification*				
60 total rounds – TQ-19 target				
Stage	Distance	Rounds	Time	Technique
1	1-2 yards	6 rounds 2/string	3 sec/string	One-handed Close contact
2	5 yards	12 rounds 3/string	4 seconds per string	Standing 2 rounds center mass Assess 1 round head Untimed reload Two handed
3	7 yards	12 rounds Varies	5 seconds per string Reload 20 seconds	Standing 2 rounds center mass Reload Transfer to support hand Post reload Low ready Non-shooting hand
30 rounds have been fired – score Phase 1 and change targets				
4	10 yards	6 rounds 3/string	15 sec.	Standing Weapon staged with 1 dummy round 3 rounds and clear failure to fire in 15 seconds Reload and repeat
5	15 yards	12 rounds 2/string	8 sec. 4 sec. 6 sec.	Standing Move to cover From Right, 2 rounds (2x) Transition to other side of cover, 2 rounds Repeat from Left Two handed
6	25 yards	12 rounds Varies	Varies	Standing Move to cover From Right, 3 rounds – 12 seconds Aimed in, 2 rounds – 9 seconds Aimed in, 1 round – 6 seconds Repeat from Left
Score Phase 2 and grand total				

Note: All stages begin from snapped-in holster unless otherwise indicated.

*** Please note: All firearms qualifications will begin at the 25-yard line (Stage 6 CQC) and finish at the 2-yard line (Stage 1 CQC). Qualifications will continue as normal, completing and scoring Phase II, then proceeding to Phase I, see page 15 for more details.**



Weapon Qualification Course of Fire 5-Shot Revolvers

Yearly Qualification*				
50 total rounds – TQ-19 target				
Stage	Distance	Rounds	Time	Technique
1	1-2 yards	5 rounds 2/string	3 sec/string	One-handed Close contact
2	5 yards	10 rounds 3/string	4 seconds per string	Standing 2 rounds center mass Assess 1 round head Untimed reload Two handed
3	7 yards	10 rounds Varies	5 seconds per string Reload 20 seconds	Standing 2 rounds center mass Reload Transfer to support hand Post reload Low ready Non-shooting hand
25 rounds have been fired – score Phase 1 and change targets				
4	10 yards	5 rounds 3/string	15 sec.	Standing Weapon staged with 1 dummy round 3 rounds and clear failure to fire in 15 seconds Reload and repeat
5	15 yards	10 rounds 2/string	8 sec. 4 sec. 6 sec.	Standing Move to cover From Right, 2 rounds (2x) Transition to other side of cover 1 round Repeat from Left Two handed
6	25 yards	10 rounds Varies	Varies	Standing Move to cover From Right, 3 rounds – 12 seconds Aimed in, 2 rounds – 9 seconds Aimed in Repeat from Left
Score Phase 2 and grand total				

Note: All stages begin from snapped-in holster unless otherwise indicated.

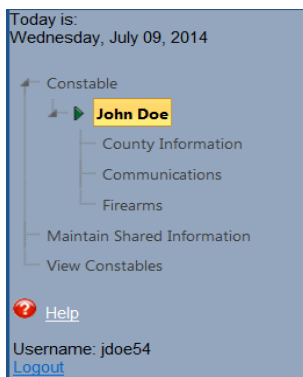
*** Please note: All firearms qualifications will begin at the 25-yard line (Stage 6 CQC) and finish at the 2-yard line (Stage 1 CQC). Qualifications will continue as normal, completing and scoring Phase II, then proceeding to Phase I, see page 15 for more details.**



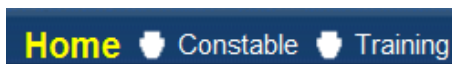
Highlights of the CCETS Website for the Constable User

Please Note: The following features are accessible only to constables who are registered in CCETS and have a valid term of office on file in the system.

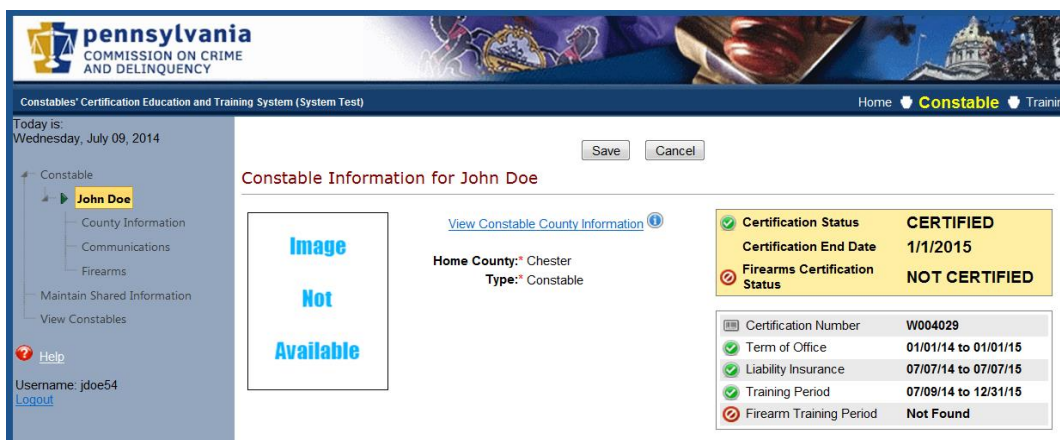
Navigation through CCETS is mainly by using the various categories and triangles on the left side. By clicking a triangle, it will expand and provide more links under that category. Also, by clicking on the “Help” link on the screen, a document will open and provide further information about that screen.



A user can also navigate by using the tabs on the upper right, shown below:



Basic information is displayed by clicking on the “Constable” link. The upper right side of the screen contains a quick snapshot of a constable or deputy’s certification status.



The information on this dashboard will be updated as a constable renews insurance, completes training or has term dates updated by the Clerk of Courts. There are some County Clerk of Courts who have direct access to CCETS to update the constable’s liability insurance and term dates.



The “Training” tab enables a constable to enroll in a Course. The constable can also view classes on a waiting list, or one’s training history. The “Training History” tab is where transcripts can be found and then printed.

Constables' Certification Education and Training System (System Test)

Home Constable **Training**

Today is:
Wednesday, July 09, 2014

Username: jdoe54
[Logout](#)

Constable John Doe **South East Region, Chester County**

Current Enrollment (0) On Waiting List (0) Waivers (0) Training History (0) Enroll In A Class

Current Enrolled Classes

You are currently not enrolled in any classes. Click on the "Enroll in A Class" link above if you wish to attend training.

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The “Class Schedule” is where constables can search for Training Courses by Region, type of class, or date.

Constables' Certification Education and Training System (System Test)

Home Constable **Training**

Today is:
Wednesday, July 09, 2014

Username: jdoe54
[Logout](#)

Constable John Doe **South East Region, Chester County**

Current Enrollment (0) On Waiting List (0) Waivers (0) Training History (0) Enroll In A Class

View Options
Classes in Region: **Home Region - South East Region** Class Type: **Show All Training Types** Sort By: **Start Date**

2014 Class Schedule

Class ID	Class Name	Class Status	Seats Available
SE08CE14	Continuing Education	Approved	13
Class Dates: Aug 01 - Aug 03, 2014			
Location: Temple University, Temple - Ambler, 580 Meetinghouse Rd, Ambler, PA 19002			
Fri 08/01 12:00PM - 12:00PM			
Sun 08/03 12:00PM - 12:00PM			
Enroll me in this class			
SE10AF14	Annual Firearms	Approved	Waitlist Available: 2
Class Dates: Aug 01 - Aug 03, 2014			
Location: Temple University, Hellertown Sportsman Assoc. Meadow Ridge Court, Hellertown, PA 18055			
Fri 08/01 12:00PM - 12:00PM			
Sun 08/03 12:00PM - 12:00PM			
Add me to the class waiting list			
SE01BT14	Basic Training	Approved	23
Class Dates: Aug 05 - Aug 15, 2014			
Location: Temple University, Temple - Ambler, 580 Meetinghouse Rd, Ambler, PA 19002			
Tue 08/05 01:00PM - 05:00PM			
Fri 08/15 02:00PM - 08:00PM			
Enroll me in this class			
SE11AF14	Annual Firearms	Approved	13
Class Dates: Aug 08 - Aug 10, 2014			
Location: Temple University, DELCO-Sharon Hill PA, 1600 Calcon Hook Rd, Sharon Hill, PA 19079			
Fri 08/08 12:00PM - 12:00PM			
Sun 08/10 12:00PM - 12:00PM			
Enroll me in this class			



Online Canvas Grades in CCETS

Official online subject grades are recorded in CCETS and are included with the in-person classroom code. Grades are not automatically transferred into CCETS, and no separate line will appear in the Training History tab for online grades. Grades are sent to PCCD staff on a weekly basis.

If grades for classroom or online subjects have not been entered in CCETS, the current enrollment will look like the example below.

Current Enrollment (2)

On Waiting List (0)

Waivers (0)

Training History (28)

Enroll Constable in a Class

Current Enrolled Classes

NE04CE21 - Continuing Education

Class Dates: Apr 25, 2021

Sun 04/25 08:00AM - 05:00PM

Class Status: Approved

Location

Temple University

Luzerne Comm. College

1333 S Prospect St

Public Safety Training Center

Nanticoke, PA 18634

Enrollment Method: Self-Enrollment

Remove constable from this class

Transfer constable to another class

NE05AF21 - Annual Firearms

Class Dates: Jun 19, 2021

Sat 06/19 08:00AM - 01:00PM

Class Status: Approved

Location

Temple University

Cabin Armory

10 Pethic Drive

Wilkes Barre, PA 00000

Enrollment Method: Self-Enrollment

Remove constable from this class

Transfer constable to another class

Update constable Firearm Informatio

If the classroom subjects or any online subjects have been completed, the Continuing Education class enrollment, shown above, will be moved to the Training History tab view, see below.

If the grading status is “In Admin Revision”, the grades cannot be viewed by the constable until all subjects (classroom and online) have been successfully completed for the Continuing Education class listed.

Current Enrollment (1)

On Waiting List (0)

Waivers (0)

Training History (29)

Enroll Constable in a Class

Training History

View/Print Constable's Transcript

Class Code	Training Type	Enrollment Status	Class Dates	Location	Grading Status
▶ NE04CE21	Continuing Education	Complete	Apr 25, 2021	Luzerne Comm. College	In Admin Revision

All completed grades can be viewed by selecting the “View/Print Constable’s Transcript” button on the Training History link (more information on the following pages). A pdf version of the transcript will open showing the completed grades and those subjects without grades (example below):

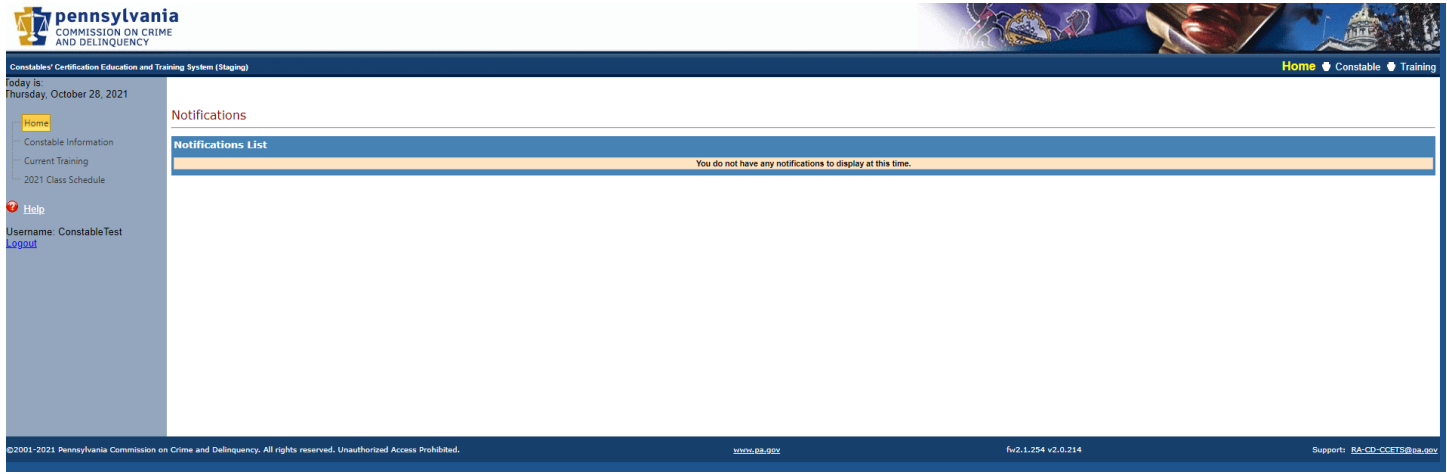
NE04CE21 04/25/2021 - 04/25/2021 Continuing Education					
Subject			Grade 1	Grade 2	
Every Constables' Worst Nightmare	4 Hrs				
Judgemental Use of Force	4 Hrs				
Diversity in the 21st Century	4 Hrs	100			
Effective Communications	4 Hrs	80			
Ethics	4 Hrs	90			
SE11CE20 09/29/2020 - 12/04/2020 Continuing Education					
Subject			Grade 1	Grade 2	
Reacting to Witnessed Criminal Behavior	4 Hrs	100			



Constables' Training Transcripts

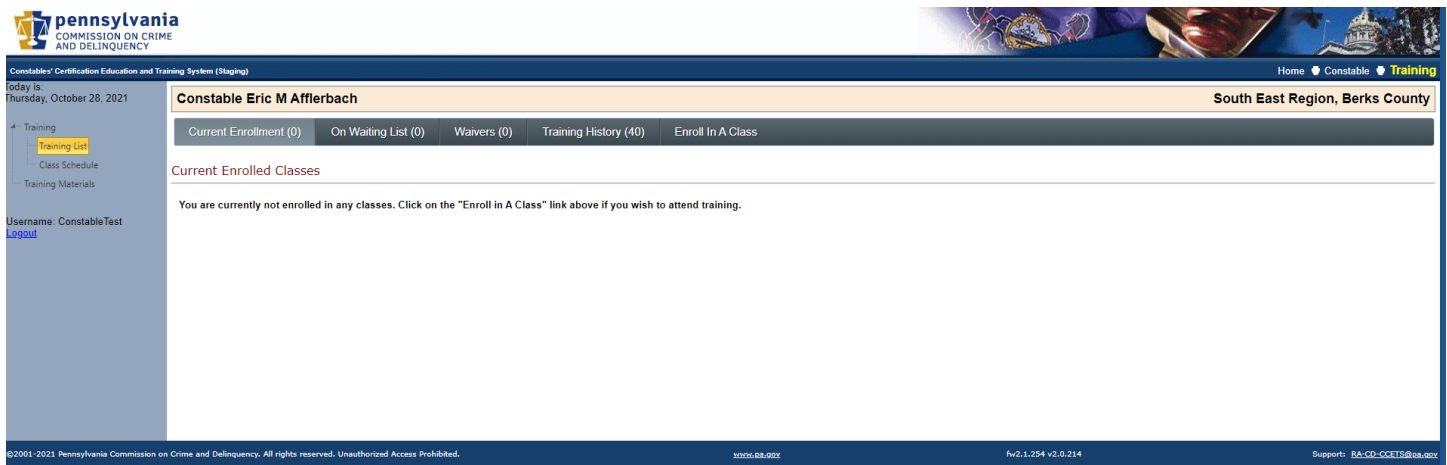
Constables and deputy constables can view/print a copy of training transcripts by following the below detailed instructions. There will not be a separate entry for the Canvas online subjects in your training transcript. They are included under the in-person Continuing Education class.

After logging into CCETS, the Home Page will open, as shown below.



The screenshot shows the CCETS Home Page. The header includes the Pennsylvania Commission on Crime and Delinquency logo and the title "Constables' Certification Education and Training System (Staging)". The navigation bar has links for Home, Constable, and Training. The left sidebar contains links for Home, Constable Information, Current Training, 2021 Class Schedule, Help, Username: ConstableTest, and Logout. The main content area displays a "Notifications" section with a "Notifications List" table. The table is empty, with a message: "You do not have any notifications to display at this time." The footer contains copyright information, version numbers, and support contact details.

Select the Training Tab in the upper right or left side of the screen.



The screenshot shows the CCETS Training Page. The header includes the Pennsylvania Commission on Crime and Delinquency logo and the title "Constables' Certification Education and Training System (Staging)". The navigation bar has links for Home, Constable, and Training. The left sidebar contains links for Training, Training List, Class Schedule, Training Materials, Username: ConstableTest, and Logout. The main content area displays a "Constable Eric M Afflerbach" section with a "South East Region, Berks County" dropdown. Below this are tabs for Current Enrollment (0), On Waiting List (0), Waivers (0), Training History (40), and Enroll In A Class. The "Current Enrolled Classes" section is empty, with a message: "You are currently not enrolled in any classes. Click on the 'Enroll In A Class' link above if you wish to attend training." The footer contains copyright information, version numbers, and support contact details.



Select the Training History tab.

pennsylvania
COMMISSION ON CRIME
AND DELINQUENCY

Constables' Certification Education and Training System (Staging)

Home Constable Training

Today is:
Thursday, October 28, 2021

Training
Training List
Class Schedule
Training Materials

Username: ConstableTest
Logout

Constable Eric M Afflerbach

South East Region, Berks County

Current Enrollment (0) On Waiting List (0) Waivers (0) Training History (40) Enroll In A Class

View/Print Constable's Transcript

Class Code	Training Type	Enrollment Status	Class Dates	Location	Grading Status
SE19CE21	Continuing Education	Complete	Oct 23, 2021	Temple-Ambler Campus	In Admin Revision
SE04AF21	Annual Firearms	Complete	Mar 20, 2021	Hellertown Sportsman Assoc.	Completed (Passed)
SE11CE20	Continuing Education	Complete	Sep 29 - Dec 04, 2020	Canvas Online	Completed (Passed)
SE02AF19	Annual Firearms	Complete	Mar 23, 2019	Hellertown Sportsman Assoc.	Completed (Passed)
SE01CE19	Continuing Education	Complete	Feb 02, 2019	Goodwill Fire Company	Completed (Passed)
SE12AF18	Annual Firearms	Complete	Oct 12 - Oct 14, 2018	Hellertown Sportsman Assoc.	Completed (Passed)
SE12CE18	Continuing Education	Complete	Sep 14 - Sep 16, 2018	Goodwill Fire Company	Completed (Passed)
SE01SF17	Advanced Firearms	Complete	Feb 11 - Feb 12, 2017	Hellertown Sportsman Assoc.	Completed (Passed)
SE01CE17	Continuing Education	Complete	Feb 03 - Feb 05, 2017	Goodwill Fire Company	Completed (Passed)
SE01SF16	Advanced Firearms	Complete	Feb 13 - Feb 14, 2016	Hellertown Sportsman Assoc.	Completed (Passed)
SE01CE16	Continuing Education	Complete	Feb 05 - Feb 07, 2016	Goodwill Fire Company	Completed (Passed)
NE07AF15	Annual Firearms	Complete	Oct 09 - Oct 11, 2015	Silver Brook Rod & Gun	Completed (Passed)
SE01CE15	Continuing Education	Complete	Feb 06 - Feb 08, 2015	Goodwill Fire Company	Completed (Passed)
SE02SF14	Advanced Firearms	Complete	Feb 22 - Feb 23, 2014	Hellertown Sportsman Assoc.	Completed (Passed)
SE01CE14	Continuing Education	Complete	Feb 07 - Feb 09, 2014	Goodwill Fire Company	Completed (Passed)
SE04CE13	Continuing Education	Complete	Apr 12 - Apr 14, 2013	Goodwill Fire Company	Completed (Passed)
SE02SF13	Advanced Firearms	Complete	Feb 23 - Feb 24, 2013	Hellertown Sportsman Assoc.	Completed (Passed)
SE01CE12	Continuing Education	Complete	Feb 17 - Feb 19, 2012	Goodwill Fire Company	Completed (Passed)
SE02SF12	Advanced Firearms	Complete	Feb 10 - Feb 12, 2012	Hellertown Sportsman Assoc.	Completed (Passed)
SE17CE11	Continuing Education	Complete	Oct 28 - Oct 30, 2011	Lehigh Valley Hospital	Completed (Passed)

Page 1 of 2, items 1 to 20 of 40.

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Select the View/Print Constables' Transcript button and a pdf document will be generated (see example on next page). Some computers require a person to "Allow" or "Download" the document from the upper right of the web browser.

Constables' Training Transcript, example of pdf document.

Transcript

Pennsylvania Commission on Crime and Delinquency

P.O. Box 1167

Harrisburg, PA 17108



SE19CE21 10/23/2021 - 10/23/2021 Continuing Education

Subject	Grade 1	Grade 2
Every Constables' Worst Nightmare	4 Hrs	
Judgmental Use of Force	4 Hrs	
Diversity in the 21st Century	4 Hrs	100
Effective Communications	4 Hrs	70
Ethics	4 Hrs	90

SE04AF21 03/20/2021 - 03/20/2021 Annual Firearms

Subject	Grade 1	Grade 2
Firearms Written Test	1 Hrs	100
Firearms Range Weapon 1	3 Hrs	93
Firearms Range Weapon 2	4 Hrs	



SE110E20 09/29/2020 -12/04/2020 Continuing Education

<u>Subject</u>		<u>Grade 1</u>	<u>Grade 2</u>
Reacting to Witnessed Criminal Behavior	4 Hrs	90	

SE02AF19 03/23/2019 - 03/23/2019 Annual Firearms

<u>Subject</u>		<u>Grade 1</u>	<u>Grade 2</u>
Firearms Written Test	1 Hrs	100	
Firearms Range Weapon 1	3 Hrs	95	

SE010E19 02/02/2019 - 02/02/2019 Continuing Education

<u>Subject</u>		<u>Grade 1</u>	<u>Grade 2</u>
Social Media	4 Hrs	100	
Self-Aid/Buddy-Aid	4 Hrs	100	

SE12AF18 10/12/2018 - 10/14/2018 Annual Firearms

<u>Subject</u>		<u>Grade 1</u>	<u>Grade 2</u>
Firearms Written Test	8 Hrs	100	
Firearms Range Weapon 1	8 Hrs	98	
Firearms Range Weapon 2	4 Hrs	96	

SE12CE18 09/14/2018 - 09/16/2018 Continuing Education

<u>Subject</u>		<u>Grade 1</u>	<u>Grade 2</u>
Off-Duty Decisions	4 Hrs	100	
Court Security	4 Hrs	100	
Vehicle Operations and Prisoner Transport	4 Hrs	100	
Defensive Tactics-Core Competencies	8 Hrs	100	

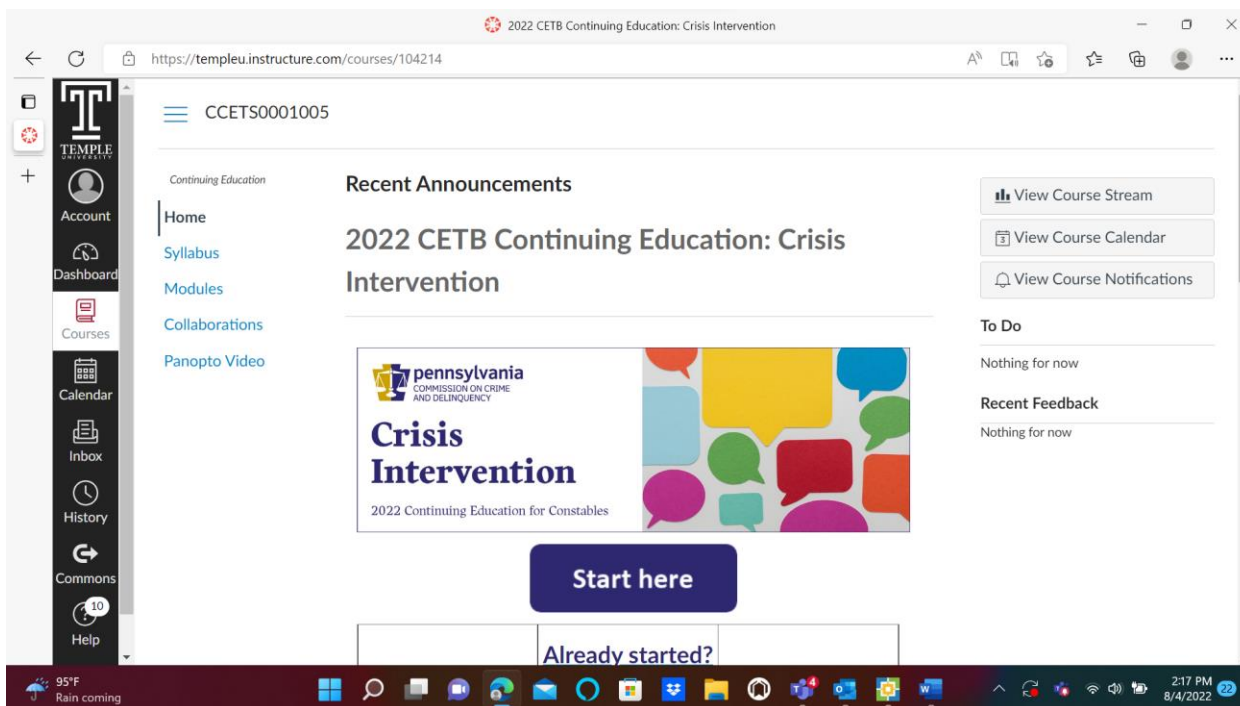


Canvas Bonus Resources

From the Canvas website (<https://canvas.temple.edu>), the Canvas Dashboard is where subject tiles can be found. For this example, CETB Crisis Intervention will be used. Click on the tile to enter the class.



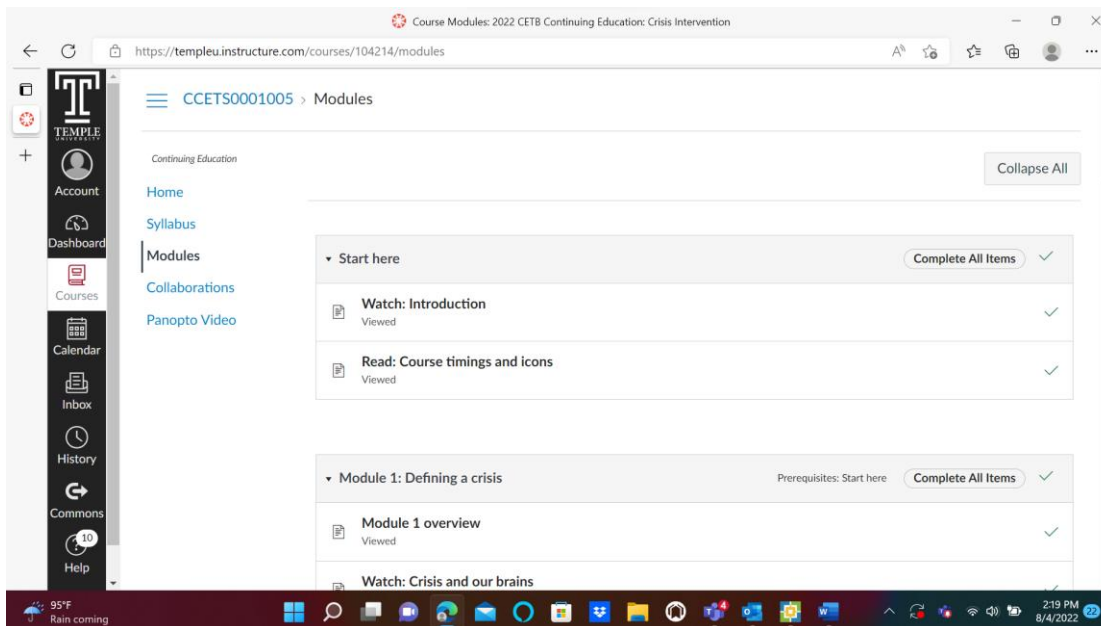
Once in the classroom, the homepage which looks like the image below:



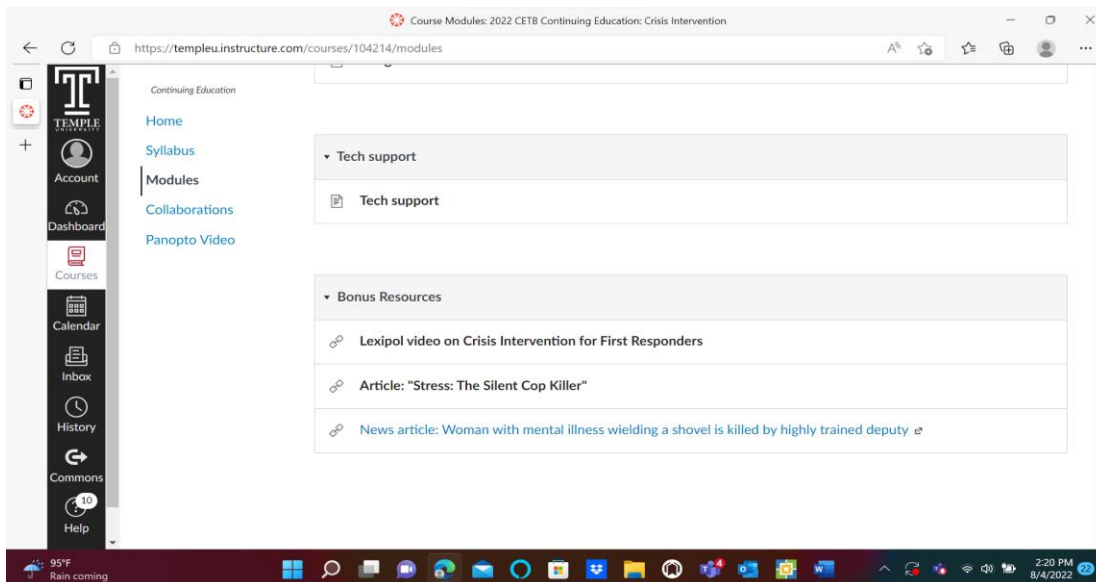
In the upper left-hand corner of the page, a menu will list “Home, Syllabus, Modules, Collaborations, and Panopto Video. Please click on “Modules.”



When “Modules” is clicked, the top of the screen for all course materials should appear as below:



Scroll down through all course materials to the very bottom of the page. If the course incorporates Bonus Resources (this will hold any case law discussed in class, articles, and other relevant but unrequired materials to supplement the training curriculum), it will always be at the very bottom of all course content as shown below:



In any subject of training, scroll to the bottom of the “Modules” page every time to see if there are Bonus Resources available. These materials can be accessed and referenced at any time during training, or after training has been concluded. It is strongly recommended that each student read through these materials in support of training content.



NORTHWEST REGION

Armstrong, Butler, Butler, Cameron, Centre, Clarion, Clearfield, Clinton, Crawford, Elk, Erie, Forest, Jefferson, Lawrence, McKean, Mercer, Potter, Venango and Warren Counties

PSU-JASI

To register, a completed Standard Registration Form must be mailed or emailed to:

PSU-JASI

Website: <https://jasi.psu.edu/constable-program/>

Constable Training

301 Outreach Building

Justice and Safety Institute

University Park, PA 16802

ATTN: Anthony Mucha

E-mail: txm52@psu.edu Telephone: (814) 865-8051

8-Hour In-Person Continuing Education

Apr 25, 2026

NW01CE26

Sat 25 (08:00AM-05:00PM)

Ramada Conference Center - State College

State College, PA

May 02, 2026

NW02CE26

Sat 02 (08:00AM-05:00PM)

Moraine Sportsmens Club

Slippery Rock, PA

Jun 27, 2026

NW03CE26

Sat 27 (08:00AM-05:00PM)

Gem City Gun Club

Erie, PA

Jun 28, 2026

NW04CE26

Sun 28 (08:00AM-05:00PM)

Gem City Gun Club

Erie, PA

Sep 12, 2026

NW05CE26

Sat 12 (08:00AM-05:00PM)

Moraine Sportsmens Club

Slippery Rock, PA

8-Hour Annual Firearms

May 02, 2026

NW01AF26

Sat 02 (08:00AM-05:00PM)

Moraine Sportsmens Club

Slippery Rock, PA

May 03, 2026

NW02AF26

Sun 03 (08:00AM-05:00PM)

Moraine Sportsmens Club

Slippery Rock, PA



8-Hour Annual Firearms (continued...)

Jun 27, 2026
NW03AF26
Sat 27 (08:00AM-05:00PM)

Gem City Gun Club
Erie, PA

Jun 28, 2026
NW04AF26
Sun 28 (08:00AM-05:00PM)

Gem City Gun Club
Erie, PA

Sep 12, 2026
NW05AF26
Sat 12 (08:00AM-05:00PM)

Moraine Sportsmens Club
Slippery Rock, PA

Sep 13, 2026
NW06AF26
Sun 13 (08:00AM-05:00PM)

Moraine Sportsmens Club
Slippery Rock, PA

40-Hour Basic Firearms

May 08 - May 17, 2026
NW01BF26
Fri 08 (06:00PM-10:00PM); Sat 09 (08:00AM-05:00PM); Sun 10 (08:00AM-05:00PM); Fri 15 (06:00PM-10:00PM); Sat 16 (08:00AM-05:00PM); Sun 17 (08:00AM-05:00PM)

Moraine Sportsmens Club
Slippery Rock, PA



NORTHEAST REGION

Bradford, Carbon, Columbia, Lackawanna, Luzerne, Lycoming, Monroe, Montour, Northumberland, Pike, Snyder, Sullivan, Susquehanna, Tioga, Union, Wayne and Wyoming Counties

Temple University

To register, a completed Standard Registration Form must be mailed or emailed to:

Temple University
Constable Training
Haines House, 2nd Floor
580 Meetinghouse Road
Ambler, PA 19002
ATTN: Michael Marcantino

Website: www.temple.edu/cjtp

E-mail: michael.marcantino@temple.edu Telephone: (267) 468-8331

8-Hour In-Person Continuing Education

Mar 28, 2026
NE01CE26
Sat 28 (08:00AM-05:00PM)

Monroe County Public Safety Center
Stroudsburg, PA

Apr 25, 2026
NE02CE26
Sat 25 (08:00AM-05:00PM)

Cabin Armory
Wilkes Barre, PA

May 02, 2026
NE03CE26
Sat 02 (08:00AM-05:00PM)

Luzerne Comm. College
Nanticoke, PA

Sep 19, 2026
NE04CE26
Sat 19 (08:00AM-05:00PM)

Monroe County Public Safety Center
Stroudsburg, PA

Sep 26, 2026
NE05CE26
Sat 26 (08:00AM-05:00PM)

Roll Call
Scranton, PA

Sep 27, 2026
NE06CE26
Sun 27 (08:00AM-05:00PM)

Roll Call
Scranton, PA



8-Hour Annual Firearms

Aug 15, 2026
NE01AF26
Sat 15 (08:00AM-05:00PM)

Cabin Armory
Wilkes Barre, PA

Aug 16, 2026
NE02AF26
Sun 16 (08:00AM-05:00PM)

Cabin Armory
Wilkes Barre, PA

Sep 12, 2026
NE03AF26
Sat 12 (08:00AM-05:00PM)

Silver Brook Rod & Gun
McAdoo, PA

Sep 13, 2026
NE04AF26
Sun 13 (08:00AM-05:00PM)

Silver Brook Rod & Gun
McAdoo, PA

Oct 10, 2026
NE05AF26
Sat 10 (08:00AM-05:00PM)

Cabin Armory
Wilkes Barre, PA

Oct 11, 2026
NE06AF26
Sun 11 (08:00AM-05:00PM)

Cabin Armory
Wilkes Barre, PA



SOUTHWEST REGION

Adams, Allegheny, Beaver, Bedford, Blair, Cambria, Cumberland, Fayette, Franklin, Fulton, Greene, Huntingdon, Indiana, Juniata, Mifflin, Perry, Somerset, Washington and Westmoreland Counties

PSU-JASI

To register, a completed Standard Registration Form must be mailed or emailed to:

PSU-JASI
Constable Training
301 Outreach Building
Justice and Safety Institute
University Park, PA 16802
ATTN: Anthony Mucha

Website: <https://jasi.psu.edu/constable-program/>

E-mail: txm52@psu.edu Telephone: (814) 865-8051

80-hour Basic Training

Feb 06 - Mar 01, 2026

Murrysville Community Center

SW01BT26

Murrysville, PA

Fri 06 (06:00PM-10:00PM); Sat 07 (08:00AM-05:00PM); Sun 08 (08:00AM-05:00PM); Fri 13 (06:00PM-10:00PM); Sat 14 (08:00AM-05:00PM); Sun 15 (08:00AM-05:00PM); Fri 20 (06:00PM-10:00PM); Sat 21 (08:00AM-05:00PM); Sun 22 (08:00AM-05:00PM); Fri 27 (06:00PM-10:00PM); Sat 28 (08:00AM-05:00PM); Sun 01 (08:00AM-09:00AM)

8-Hour In-Person Continuing Education

Jan 24, 2026

Westmoreland County Community College - Youngwood

SW01CE26

Youngwood, PA

Sat 24 (08:00AM-05:00PM)

Jan 31, 2026

Murrysville Community Center

SW02CE26

Murrysville, PA

Sat 31 (08:00AM-05:00PM)

Mar 07, 2026

Washington County Fairgrounds

SW03CE26

Washington, PA

Sat 07 (08:00AM-05:00PM)

Mar 14, 2026

Westmoreland County Community College - Youngwood

SW04CE26

Youngwood, PA

Sat 14 (08:00AM-05:00PM)



8-Hour In-Person Continuing Education (continued...)

Mar 21, 2026 SW05CE26 <i>Sat 21 (08:00AM-05:00PM)</i>	Franklin County Public Safety Training Center Chambersburg, PA
Mar 28, 2026 SW06CE26 <i>Sat 28 (08:00AM-05:00PM)</i>	Westmoreland County Community College - Youngwood Youngwood, PA
Apr 11, 2026 SW07CE26 <i>Sat 11 (08:00AM-05:00PM)</i>	Murrysville Community Center Murrysville, PA
Apr 18, 2026 SW08CE26 <i>Sat 18 (08:00AM-05:00PM)</i>	Westmoreland County Community College - Youngwood Youngwood, PA
Jun 13, 2026 SW09CE26 <i>Sat 13 (08:00AM-05:00PM)</i>	Adams County 911 Center Gettysburg, PA
Jun 14, 2026 SW10CE26 <i>Sun 14 (08:00AM-05:00PM)</i>	Adams County 911 Center Gettysburg, PA
Oct 11, 2026 SW11CE26 <i>Sun 11 (08:00AM-05:00PM)</i>	Hollidaysburg Sportsmen Club Hollidaysburg, PA
Oct 17, 2026 SW12CE26 <i>Sat 17 (08:00AM-05:00PM)</i>	Westmoreland County Community College - Youngwood Youngwood, PA

8-Hour Annual Firearms

Apr 12, 2026 SW01AF26 <i>Sun 12 (08:00AM-05:00PM)</i>	Westmoreland Co. Comm. College-Public Safety Center Smithton, PA
Apr 19, 2026 SW02AF26 <i>Sun 19 (08:00AM-05:00PM)</i>	Westmoreland Co. Comm. College-Public Safety Center Smithton, PA



8-Hour Annual Firearms (continued...)

Jun 06, 2026 SW03AF26 <i>Sat 06 (08:00AM-05:00PM)</i>	Steel Rivers Cog Elizabeth, PA
Jun 13, 2026 SW04AF26 <i>Sat 13 (08:00AM-05:00PM)</i>	Adams County 911 Center Gettysburg, PA
Jun 14, 2026 SW05AF26 <i>Sun 14 (08:00AM-05:00PM)</i>	Adams County 911 Center Gettysburg, PA
Jul 18, 2026 SW06AF26 <i>Sat 18 (08:00AM-05:00PM)</i>	Steel Rivers Cog Elizabeth, PA
Jul 25, 2026 SW07AF26 <i>Sat 25 (08:00AM-05:00PM)</i>	Westmoreland Co. Comm. College-Public Safety Center Smithton, PA
Aug 08, 2026 SW08AF26 <i>Sat 08 (08:00AM-05:00PM)</i>	Westmoreland Co. Comm. College-Public Safety Center Smithton, PA
Aug 22, 2026 SW09AF26 <i>Sat 22 (08:00AM-05:00PM)</i>	Westmoreland Co. Comm. College-Public Safety Center Smithton, PA
Oct 10, 2026 SW10AF26 <i>Sat 10 (08:00AM-05:00PM)</i>	Hollidaysburg Sportsmen Club Hollidaysburg, PA
Oct 17, 2026 SW11AF26 <i>Sat 17 (08:00AM-05:00PM)</i>	Westmoreland Co. Comm. College-Public Safety Center Smithton, PA
Oct 18, 2026 SW12AF26 <i>Sun 18 (08:00AM-05:00PM)</i>	Westmoreland Co. Comm. College-Public Safety Center Smithton, PA



SOUTHEAST REGION

Berks, Bucks, Chester, Dauphin, Delaware, Lancaster, Lebanon, Lehigh, Montgomery, Northampton, Schuylkill and York Counties

Temple University

To register, a completed Standard Registration Form must be mailed or emailed to:

Temple University
Constable Training
Haines House, 2nd Floor
580 Meetinghouse Road
Ambler, PA 19002

Website: www.temple.edu/cjtp

ATTN: Michael Marcantino E-mail: michael.marcantino@temple.edu Telephone: (267) 468-8331

80-Hour Basic Training

Aug 07 - Aug 30, 2026

Lancaster Co. Public Safety Center

SE01BT26

Manheim, PA

Fri 07 (06:00PM-10:00PM); Sat 08 (08:00AM-05:00PM); Sun 09 (08:00AM-05:00PM); Fri 14 (06:00PM-10:00PM); Sat 15 (08:00AM-05:00PM); Sun 16 (08:00AM-05:00PM); Fri 21 (06:00PM-10:00PM); Sat 22 (08:00AM-05:00PM); Sun 23 (08:00AM-05:00PM); Fri 28 (06:00PM-10:00PM); Sat 29 (08:00AM-05:00PM); Sun 30 (08:00AM-05:00PM)

8-Hour Continuing Education

Jan 10, 2026

Lancaster Co. Public Safety Center

SE01CE26

Manheim, PA

Sat 10 (08:00AM-05:00PM)

Jan 24, 2026

Lancaster Co. Public Safety Center

SE02CE26

Manheim, PA

Sat 24 (08:00AM-05:00PM)

Feb 07, 2026

DELCO

SE03CE26

Sharon Hill, PA

Sat 07 (08:00AM-05:00PM)

Feb 21, 2026

Chester County PSTC

SE04CE26

Coatesville, PA

Sat 21 (08:00AM-05:00PM)



8-Hour In-Person Continuing Education (continued...)

Mar 14, 2026 SE05CE26 <i>Sat 14 (08:00AM-05:00PM)</i>	Temple-Ambler Campus Ambler, PA
Apr 11, 2026 SE06CE26 <i>Sat 11 (08:00AM-05:00PM)</i>	Bucks Co. Public Safety Training Center Doylestown, PA
Apr 18, 2026 SE07CE26 <i>Sat 18 (08:00AM-05:00PM)</i>	York County 911 Center York, PA
May 03, 2026 SE08CE26 <i>Sun 03 (08:00AM-05:00PM)</i>	Bucks Co. Public Safety Training Center Doylestown, PA
Jun 06, 2026 SE09CE26 <i>Sat 06 (08:00AM-05:00PM)</i>	PSU-Berks Campus Reading, PA
Aug 01, 2026 SE10CE26 <i>Sat 01 (08:00AM-05:00PM)</i>	Chester County PSTC Coatesville, PA
Aug 09, 2026 SE11CE26 <i>Sun 09 (08:00AM-05:00PM)</i>	PSU-Harrisburg Middletown, PA
Oct 03, 2026 SE12CE26 <i>Sat 03 (08:00AM-05:00PM)</i>	Temple-Ambler Campus Ambler, PA
Oct 31, 2026 SE13CE26 <i>Sat 31 (08:00AM-05:00PM)</i>	Temple-Ambler Campus Ambler, PA



8-Hour Annual Firearms

Jan 11, 2026 SE01AF26 <i>Sun 11 (08:00AM-05:00PM)</i>	Lancaster Co. Public Safety Center Manheim, PA
Jan 25, 2026 SE02AF26 <i>Sun 25 (08:00AM-05:00PM)</i>	Lancaster Co. Public Safety Center Manheim, PA
Feb 28, 2026 SE03AF26 <i>Sat 28 (08:00AM-05:00PM)</i>	Chester County PSTC Coatesville, PA
Mar 07, 2026 SE04AF26 <i>Sat 07 (08:00AM-05:00PM)</i>	DELCO Sharon Hill, PA
Mar 21, 2026 SE05AF26 <i>Sat 21 (08:00AM-05:00PM)</i>	Chester County PSTC Coatesville, PA
Apr 27, 2026 SE06AF26 <i>Mon 27 (08:00AM-05:00PM)</i>	Schuylkill Gun Works Schuylkill Haven, PA
May 02, 2026 SE07AF26 <i>Sat 02 (08:00AM-05:00PM)</i>	Lehigh Township Police Range Walnutport, PA
May 06, 2026 SE08AF26 <i>Wed 06 (08:00AM-05:00PM)</i>	Bucks County Police Association Bedminster, PA
May 16, 2026 SE09AF26 <i>Sat 16 (08:00AM-05:00PM)</i>	York FOP Range West Manchester TWP, PA
May 30, 2026 SE10AF26 <i>Sat 30 (08:00AM-05:00PM)</i>	York FOP Range West Manchester TWP, PA
Sep 20, 2026 SE11AF26 <i>Sun 20 (08:00AM-05:00PM)</i>	Chester County PSTC Coatesville, PA



8-Hour Annual Firearms (continued...)

Sep 21, 2026
SE12AF26
Mon 21 (08:00AM-05:00PM)

Schuylkill Gun Works
Schuylkill Haven, PA

Oct 04, 2026
SE13AF26
Sun 04 (08:00AM-05:00PM)

Chester County PSTC
Coatesville, PA

40-Hour Basic Firearms

Oct 16 - Oct 25, 2026
SE01BF26

Lancaster Co. Public Safety Center
Manheim, PA

Fri 16 (06:00PM-10:00PM); Sat 17 (08:00AM-05:00PM); Sun 18 (08:00AM-05:00PM); Fri 23 (06:00PM-10:00PM); Sat 24 (08:00AM-05:00PM); Sun 25 (08:00AM-05:00PM)



PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY
CONSTABLES' EDUCATION AND TRAINING BOARD

80-Hour Basic Training Enrollment Form

PLEASE NOTE: PRINT COMPLETED FORM, SIGN AND DATE IT. MAIL DIRECTLY, ALONG WITH PAYMENT (PAYABLE TO PCCD): to the PCCD, BUREAU OF TRAINING SERVICES, PO BOX 1167, HARRISBURG, PA 17108-1167. PAYMENT MUST BE SUBMITTED BEFORE YOU WILL BE ENROLLED INTO THIS COURSE. QUESTIONS CAN BE DIRECTED TO STAFF AT RA-CD-CCETS@PA.GOV.

FIRST CHOICE CLASS ID NUMBER:

				B	T	2	6
--	--	--	--	---	---	---	---

LOCATION:

SECOND CHOICE CLASS ID NUMBER:

				B	T	2	6
--	--	--	--	---	---	---	---

LOCATION:

NAME:

Last

First

MI

MAILING ADDRESS:

COUNTY:

DATE OF BIRTH:

BUSINESS TELEPHONE:

EMAIL ADDRESS:

APPLICANT'S UNDERSTANDING AND SIGNATURE

By signing my name below, I am stating that the information given on this enrollment form is true and correct to the best of my knowledge.

Signature of Applicant

Date

Program Staff Use Only:

Code of Conduct: ____Yes ____No

Class Payment: ____Yes ____No

Enrollment # _____

Date Enrolled: _____

Program Staff: _____

**PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY
CONSTABLES' EDUCATION AND TRAINING BOARD**

8-HOUR CONTINUING EDUCATION TRAINING ENROLLMENT FORM

PLEASE NOTE: Print completed form, sign and date it, and EMAIL or MAIL DIRECTLY to the APPROPRIATE TRAINING DELIVERY CONTRACTOR. DO NOT SEND TO PCCD.

8-HOUR CONTINUING EDUCATION (CE)

FIRST CHOICE CLASS ID NUMBER:					C	E	2	6
-------------------------------	--	--	--	--	----------	----------	----------	----------

LOCATION:

SECOND CHOICE CLASS ID NUMBER:					C	E	2	6
--------------------------------	--	--	--	--	----------	----------	----------	----------

LOCATION:

NAME:

Last	First	MI

CERTIFICATION NUMBER:

--	--	--	--	--	--	--

MAILING ADDRESS:

BUSINESS TELEPHONE:

EMAIL ADDRESS:

APPLICANT'S UNDERSTANDING AND SIGNATURE

I am, as of this date, an active Constable or Deputy Constable and eligible to take this training. Further, I will inform the training school of any changes in my status as a constable or deputy constable that may occur between now and the conclusion of the training program for which I am now registering. By signing my name below, I am stating that the information given on this enrollment form and the above affirmation is true and correct to the best of my knowledge.

Signature of Applicant

Date _____



PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY
CONSTABLES' EDUCATION AND TRAINING BOARD

40-Hour Basic Firearms Enrollment Form

PLEASE NOTE: PRINT COMPLETED FORM, SIGN AND DATE IT. PLEASE MAIL DIRECTLY, ALONG WITH PAYMENT (PAYABLE TO PCCD), HANDGUN REGISTRATION FORM, AND FORM PCCD 214 to the PCCD, BUREAU OF TRAINING SERVICES, PO BOX 1167, HARRISBURG, PA 17108-1167. PAYMENT MUST BE SUBMITTED BEFORE YOU WILL BE ENROLLED INTO CLASS. QUESTIONS CAN BE DIRECTED TO RA-CD-CCETS@PA.GOV.

FIRST CHOICE CLASS ID NUMBER:

				B	F	2	6
--	--	--	--	---	---	---	---

LOCATION:

SECOND CHOICE CLASS ID NUMBER:

				B	F	2	6
--	--	--	--	---	---	---	---

LOCATION:

NAME:

Last

First

MI

Certification Number:

--	--	--	--	--	--	--

MAILING
ADDRESS:

Business Telephone:

Email Address:

APPLICANT'S UNDERSTANDING AND SIGNATURE

I am, as of this date, an active Constable or Deputy Constable and eligible to take this training. Further, I will inform the training school of any changes in my status as a constable or deputy constable that may occur between now and the conclusion of this training program for which I am requesting to be enrolled. By signing my name below, I am stating that the information given on this enrollment form and the above affirmation is true and correct to the best of my knowledge.

Signature of Applicant

Date

Program Staff Use Only:

Liability Insurance: ____ Yes ____ No

Class Payment: ____ Yes ____ No

Background Check Complete: ____ Yes ____ No

Handgun Registration Form: ____ Yes ____ No

Enrollment # _____

Date Enrolled: _____

Program Staff: _____



PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY
CONSTABLES' EDUCATION AND TRAINING BOARD

8-Hour Annual Firearms Enrollment Form

PLEASE NOTE: PRINT COMPLETED FORM, SIGN AND DATE IT, AND EMAIL OR MAIL DIRECTLY TO THE APPROPRIATE TRAINING DELIVERY CONTRACTOR. DO NOT SEND TO PCCD.

8-HOUR ANNUAL FIREARMS QUALIFICATION (Class ID contains "AF" then year "##")

FIRST CHOICE CLASS ID NUMBER:

				A	F	2	6
--	--	--	--	---	---	---	---

LOCATION:

SECOND CHOICE CLASS ID
NUMBER:

				A	F	2	6
--	--	--	--	---	---	---	---

LOCATION:

NAME:

Last

First

MI

Certification Number:

--	--	--	--	--	--	--

MAILING
ADDRESS:

Business Telephone:

Email Address:

APPLICANT'S UNDERSTANDING AND SIGNATURE

I am, as of this date, an active Constable or Deputy Constable and eligible to take this training. Further, I will inform the training school of any changes in my status as a constable or deputy constable that may occur between now and the conclusion of the training program for which I am requesting to be enrolled. By signing my name below, I am stating that the information given on this enrollment form and the above affirmation is true and correct to the best of my knowledge.

Signature of Applicant

Date



PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY
CONSTABLES' EDUCATION AND TRAINING BOARD



**Handgun Registration
for
Firearms Courses**

Please provide the following information for your Weapon 1 that you will use to qualify with at the firearms qualification session for which you are registering. This would be the weapon that will be carried and used by you when conducting your duties as a Constable. You may also provide this information for a second weapon (Weapon 2), which is entirely optional. You must provide a properly fitting, secure, Level 2 holster for each weapon you use and must provide factory new ammunition for each qualification attempt.

	WEAPON 1	WEAPON 2
Make (Brand)		
Caliber		
Serial Number		
Model (Name or Number)		
Semi-Auto/Revolver		

APPLICANT'S UNDERSTANDING AND SIGNATURE

I am, as of this date, a Certified Constable or Deputy Constable and eligible to take this training. Further, I will inform the training school of any changes in my status as a Constable or Deputy Constable that may occur between now and the conclusion of the training program for which I am now registering. By signing my name below, I am stating that the information given on this enrollment form and the above affirmation is true and correct to the best of my knowledge.

Signature of Applicant

Date



PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY
CONSTABLES' EDUCATION AND TRAINING BOARD



Enrollment Transfer Form
Act 49 Constables Training Courses

PLEASE NOTE: Print completed form, sign and date it, and EMAIL or MAIL DIRECTLY to the APPROPRIATE TRAINING DELIVERY CONTRACTOR. DO NOT SEND TO PCCD. ** ONLY USE THIS FORM TO REQUEST AN ENROLLMENT TRANSFER

TRAINING CLASS TYPE: _____
(i.e. Basic, Continuing Education, Firearms (Basic or Annual))

CURRENT ENROLLMENT CLASS ID
NUMBER:

						2	6
--	--	--	--	--	--	---	---

LOCATION: _____

TRANSFER ENROLLMENT TO CLASS
ID NUMBER:

						2	6
--	--	--	--	--	--	---	---

LOCATION: _____

NAME:

Last

First

MI

CERTIFICATION NUMBER:

--	--	--	--	--	--	--

COUNTY: _____

MAILING ADDRESS: _____

BUSINESS TELEPHONE: _____

EMAIL ADDRESS: _____

APPLICANT'S UNDERSTANDING AND SIGNATURE: I am, as of this date, an active Constable or Deputy Constable and eligible to take this training. Further, I will inform the training school of any changes in my status as a Constable or Deputy Constable that may occur between now and the conclusion of the training program for which I am now registering. By signing my name below, I am stating that the information given on this enrollment form and the above affirmation is true and correct to the best of my knowledge.

Signature of Applicant

Date



PA Constables' Training Code of Conduct

Constables' Training Code of Conduct:

I. Testing

- A. Mandatory tests and proficiency examinations will be given for each major section of the curriculum. To complete the course and receive certification or recertification, a trainee must pass all mandatory tests and proficiency examinations.
- B. Mandatory tests and proficiency examinations will be scheduled and announced to the class in advance.
- C. All mandatory test and proficiency examination material must be returned to the instructor supervising each test at the end of the examination period.
- D. It is the responsibility of each individual user to secure and protect their User ID and password for any computer systems utilized by the Program. Sharing of or providing the User ID and password, allowing someone else to take your online training or mandatory tests and proficiency examinations, or sharing or receiving mandatory test and proficiency examination questions/answers will be considered cheating. This also includes saved User ID and password information on a shared computer or laptop, logging into the "wrong" User account could be grounds for disciplinary action.
- E. Cheating on examinations will be grounds for discipline by the training provider. Cheating includes, but is not limited to, copying from another person's examination, utilizing references or notes without the instructor or proctor's approval, theft of test and/or examination materials, removal of test and/or examination materials from the classroom, using test and/or examination materials stolen by another or providing answers to, receiving answers from, or giving assistance to another person during any phase of a testing and/or examination session.
- F. Constables are prohibited from group functions with multiple individuals accessing the online training on multiple computers and completing the online subject material, or any other group setting where the online training is being reviewed. The online trainings are designed for individual completion not a group setting.



II. Attendance

A. A constable or deputy constable who registers for the Basic Training, Continuing Education or Firearms Qualification Course may withdraw from the course without penalty upon timely notification to the director of the school conducting said course. A notification shall be deemed timely if it is delivered to the director of the school or his or her designee no later than

seven calendar days prior to the start of the course. The school may assess a failing grade for all or part of the Basic Training, Continuing Education or Firearms Qualification Course if the constable or deputy constable fails to provide timely notification or to show good cause.

B. A constable or deputy constable must attend and complete all hours of the training course to receive credit for the course. Constables and deputy constables are required to be on time for all training courses and to remain until the completion of the training as determined by the instructor.

III. Unprofessional Conduct:

A. Unprofessional conduct is defined as conduct that reflects poorly upon the image of the Constables' Education and Training Board (Board) and the Constables of the Commonwealth.

B. Unprofessional conduct is grounds for sanction and the imposition of appropriate disciplinary action.

C. Examples of unprofessional conduct include, but are not limited to: disruptive talking in the classroom; disrespect to instructors; sleeping, eating, or smoking in class; disrupting other activities occurring on the training site; false fire alarm; vandalism; illegal parking; lying to training delivery or Board staff or any other person; refusal to cooperate with staff investigations; and other criminal offenses committed at the training site. Cell phone usage during training classes would be deemed disruptive and disrespectful to the instructors and other students. Utilizing any other electronic device could also be disruptive and disrespectful to the classroom environment.

D. Attendance at training sessions while under the influence of alcohol or illegal drugs is prohibited and is grounds for immediate dismissal from training. Immediate dismissal from a training class while under the influence of alcohol or illegal drugs will constitute a class failure and the constable or deputy constable shall bear financial responsibility for the cost of attending an additional training course.

E. Harassment or discrimination against an individual or group by reason of race, color, familial status, religious creed, ancestry, age, sex, national origin, handicap or disability will not be tolerated and is grounds for dismissal from the course.

1. Physical Harassment/Abuse: This includes, but is not limited to, unwanted physical contact to include touching, fondling, patting, pinching, kissing and all legal classifications of assault.



2. **Verbal Harassment/Abuse:** This includes, but is not limited to, verbal abuse including insults, put-downs, “bullying” comments, yelling, shouting or screaming; derogatory, sexually explicit or offensive comments, epithets, slurs or jokes; threats, ridicule, humiliation or intimidation; inappropriate comments about an individual's body or sexual activities; and/or repeated unwelcome propositions, flirtations or requests for dates (subtle or direct).
3. **Visual Harassment/Abuse:** This includes, but is not limited to, obscene, explicit or insulting gestures, leering or displays, pictures, objects, materials or crude cartoons.

F. **Sexual Harassment:** Includes, but is not limited to, unwanted sexual advances, requests for sexual favors and other verbal or physical conduct such as that described above when it is of a sexual nature and when such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile or offensive working environment.

G. All trainees are expected to respect the rights of their fellow classmates.

IV. Disciplinary Action

A. Violations of this Code of Conduct may subject a trainee to disciplinary action.

B. Disciplinary action may include but is not limited to:

1. An oral reprimand;
2. A written warning;
3. Restitution for damages;
4. Dismissal from the training delivery provider for the course of instruction;
5. Permanent bar from the training delivery provider's training sites.

C. Imposition of disciplinary action by a training delivery provider's director does not waive the training delivery provider's or the Board's right to impose additional or more severe disciplinary action against a trainee when the circumstances require such action. Imposition of disciplinary action by a training delivery provider's director also does not waive the training delivery provider's or the Board's right to impose no or less severe disciplinary action against a trainee.

D. An Act 49 Constable Training Grievance Form can be used by a constable to file a formal grievance with the Board for any disciplinary action taken against a constable. A copy of this Grievance Form can be found on the PCCD website or by writing to PCCD Bureau of Training Services, PO Box 1167, Harrisburg PA 17108-1167.



Statement of Understanding

I, _____, have read and understand the PA Constables' Training Code of Conduct and agree to abide by its provisions. Refusal to sign off on this PA Constables' Training Code of Conduct will prohibit the constable or deputy constable from attending Act 49 Constable Training.

Print Name

Signature

Date

Adopted by CETB – May 11, 2023
Adopted by PCCD – June 13, 2023



PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY
CONSTABLES' EDUCATION AND TRAINING BOARD

BACKGROUND CHECK FORM

This form must be completed by each applicant for certification to carry a firearm while performing duties as a constable or deputy constable. The information provided on this form will be used by the Pennsylvania Commission on Crime and Delinquency to conduct a criminal history record check of the applicant.

APPLICANT INFORMATION (Print or type)

NAME: Last First MI

SOCIAL SECURITY NUMBER: DATE OF BIRTH:

☐ I am currently not charged with a crime that prohibits me from possessing a firearm under federal or state law.

The Crimes Code at 18 Pa.C.S. §6105(a) prohibits persons convicted of any of the following offenses under Title 18, or any equivalent offense under Federal statutes or the statutes of any state, from possessing, using, controlling, selling, transferring, or manufacturing a firearm in the Commonwealth of Pennsylvania. A conviction includes a finding of guilty or the entering of a plea of guilty or nolo contendere, whether or not judgment has been imposed, as determined by the law of the jurisdiction in which the prosecution was held. The term does not include a conviction which has been expunged or overturned or for which an individual has been pardoned unless the pardon expressly provides that the individual may not possess or transport firearms. The prohibited offenses as enumerated in subsection (b) are as follows:

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| § 908 Prohibited offensive weapons | § 3701 Robbery |
| § 911 Corrupt organizations | § 3702 Robbery of motor vehicle |
| § 912 Possession of weapon on school property | § 3921 Theft by unlawful taking or disposition, upon conviction of the second felony offense |
| § 2502 Murder | § 3923 Theft by extortion, when the offense is accompanied by threats of violence |
| § 2503 Voluntary manslaughter | § 3925 Receiving stolen property, upon conviction of the second felony offense |
| § 2504 Involuntary manslaughter, if the offense is based on the reckless use of a firearm | § 4906 False reports to law enforcement authorities if the fictitious report involved the theft of a firearm as provided in Section 4906(c)(2) |
| § 2702 Aggravated assault | § 4912 Impersonating a public servant, if the person is impersonating a law enforcement officer |
| § 2703 Assault by prisoner | § 4952 Intimidation of witnesses or victims |
| § 2704 Assault by life prisoner | § 4953 Retaliation against witness or victim |
| § 2709.1 Stalking | § 5121 Escape |
| § 2716 Weapons of mass destruction | § 5122 Weapons or implements for escape |
| § 2901 Kidnapping | § 5501(3) Riot |
| § 2902 Unlawful restraint | § 5515 Prohibiting of paramilitary training |
| § 2910 Luring a child into a motor vehicle or structure | § 5516 Facsimile weapons of mass destruction |
| § 3121 Rape | § 6110.1 Possession of firearm by minor |
| § 3123 Involuntary deviate sexual intercourse | § 6301 Corruption of minors |
| § 3125 Aggravated indecent assault | § 6302 Sale or lease of weapons and explosives |
| § 3301 Arson and related offenses | |
| § 3302 Causing or risking catastrophe | |
| § 3502 Burglary | |
| § 3503 Criminal trespass, if the offense is graded a felony of the second degree or higher | |

Check ONE of the following statements:

- ☐ I have never been convicted of any of the prohibiting offenses under 18 Pa.C.S. §6105(b), or any equivalent offense in any other state or federal jurisdiction
- ☐ I have been convicted of one or more of the prohibiting offenses under 18 Pa.C.S. §6105(b), or any equivalent offense in any other state or federal jurisdiction. However, I am exempt pursuant to §6105(f)
- ☐ I have been convicted of one or more of the prohibiting offenses under 18 Pa.C.S. §6105(b), or any equivalent offense in any other state or federal jurisdiction.

The Crimes Code at 18 Pa.C.S. §6105(c) also prohibits the following persons from possessing, using, controlling, transferring, manufacturing, or obtaining a firearm in the Commonwealth of Pennsylvania:

- (1) A fugitive from justice.



- (2) A person who has been convicted of an offense under the Act of April 14, 1972 (P.L. 233, No. 64), known as The Controlled Substance, Drug, Device and Cosmetic Act, or any equivalent Federal statute or equivalent statute of any other state, that may be punishable by a term of imprisonment exceeding two years.
- (3) A person who has been convicted of driving under the influence of alcohol or a controlled substance as provided in 75 Pa.C.S. §3802, or the former §3731, on three or more separate occasions within a five-year period.
- (4) A person who has been adjudicated as an incompetent or who has been involuntarily committed to a mental institution for inpatient care and treatment under section 302, 303, or 304 of the provisions of the Act of July 9, 1976 (P.L. 817, No. 143), known as the Mental Health Procedures Act.
- (5) A person who, being an alien, is illegally or unlawfully in the United States.
- (6) A person who is the subject of an active protection from abuse order issued pursuant to 23 Pa.C.S. §6108, which order provides for the relinquishment of firearms during the period of time the order is in effect.
- (7) A person who was adjudicated delinquent by a court pursuant to 42 Pa.C.S. §6341 or under any equivalent Federal statute or statute of any other state as a result of conduct which if committed by an adult would constitute an offense under sections 2502, 2503, 2702, 2703, 2704, 2901, 3121, 3123, 3301, 3502, 3701 and 3923.
- (8) A person who was adjudicated delinquent by a court pursuant to 42 Pa.C.S. §6341 or under any equivalent Federal statute or statute of any other state as a result of conduct which if committed by an adult would constitute an offense enumerated in subsection (b) with the exception of those crimes set forth in paragraph (7). This prohibition shall terminate 15 years after the last applicable delinquent adjudication or upon the person reaching the age of 30, whichever is earlier.
- (9) A person prohibited from possessing or acquiring a firearm under 18 U.S.C. §922(g)(9).

Check ONE of the following statements:

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| ☐ I do not meet any of the criteria of the prohibitions of 18 Pa.C.S. §6105(c), listed above. |
| ☐ I do meet one or more of the criteria of the prohibitions of 18 Pa.C.S. §6105(c), listed above. |

18 U.S.C. §922 (g) prohibits the possession of a firearm by any person who:

1. has been convicted in any court of a crime punishable by imprisonment for a term exceeding one year;
2. is a fugitive from justice;
3. is an unlawful user of or addicted to any controlled substance;
4. has been adjudicated a mental defective or committed to a mental institution;
5. is an illegal alien;
6. has been discharged from the military under dishonorable conditions,
7. has renounced his or her United States citizenship;
8. is subject to a court order restraining the person from harassing, stalking, or threatening an intimate partner of the person or child of the person or child of the intimate partner; or
9. has been convicted of a misdemeanor crime of domestic violence.

Check ONE of the following statements:

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| ☐ I do not meet any of the criteria of the prohibitions of 18 U.S.C. §922(g), listed above. |
| ☐ I do meet one or more of the criteria of the prohibitions of 18 U.S.C. §922(g), listed above. |

APPLICANT'S UNDERSTANDING AND SIGNATURE

I hereby certify that the statements contained herein are true and correct to the best of my knowledge, information and belief. I understand that if I knowingly make any false statements herein I am subject to the penalties as prescribed by law under 18 Pa.C.S. §4904, relating to unsworn falsification to authorities. I authorize the Pennsylvania Commission on Crime and Delinquency to inspect those records or documents relevant to the information required for this application. I understand that this form will be used by the Pennsylvania Commission on Crime and Delinquency to conduct a check of my criminal history record.

Signature of Applicant

Date

This authorization form is valid for up to sixty (60) days after date of signature.