



Pennsylvania
**Commission on Crime
and Delinquency**

FY25 Byrne Justice Assistance Grant (JAG)
Application

Program Narrative

FY 2025 Edward Byrne Memorial Justice Assistance Grant (JAG) Program – Pennsylvania Program Narrative

a. Description of the Issue

The Pennsylvania Commission on Crime and Delinquency (PCCD) was established in 1978 by state law and serves as the Commonwealth's State Administering Agency (SAA). PCCD's [2026-2030 Strategic Framework](#) is the primary tool used for prioritizing agency-supported criminal justice, juvenile justice, victim services, and other public safety initiatives that benefit citizens in Pennsylvania's communities. PCCD's administrative structure consists of a Commission, the School Safety and Security Committee, seven Advisory Committees, and three Training Boards. These entities are comprised of subject matter experts, practitioners, and community members who are well-attuned to justice-related issues facing the Commonwealth. These subject matter experts meet with regularity to discuss these issues, review proposed projects, and subsequently provide recommendations for funding those that are well-positioned to accomplish the stated objectives. PCCD Commission, School Safety and Security Committee, Advisory Committee, and Training Board meetings are open to the public and are governed by 65 Pa. C.S. § Chapter 7 (relating to Open Meetings).

In accordance with PCCD's application management policy, each award recommendation is reviewed by PCCD staff, vetted by relevant Advisory Committees, and presented to the Commission during publicly accessible quarterly meetings. In determining where FY 2025 Edward Byrne Memorial Justice Assistance Grant (JAG) Funds could achieve the greatest impact, the Commission approves targeting these funds to a select group of objectives within the 2026-2030 Strategic Framework.

PCCD will use FY 2025 JAG Program – State Formula funds to continue support for and implement projects that address emerging issues and coincide with one or more of the goals and objectives from PCCD's Strategic Framework identified within the Project Design and Implementation Section below.

b. Project Design and Implementation

In 2025, PCCD initiated the development of the 2026-2030 Strategic Framework. The Strategic Framework provides a common understanding of agency purpose and direction; unifies the agency related to long-term goals and objectives; identifies emerging trends; provides focus for change; creates a

framework for decision-making; provides a basis for measuring success; and provides context to inform budget decisions.

The 2025 agency-wide strategic planning process focused on:

- Assessing PCCD's current role and influence within Pennsylvania's justice system;
- Considering where PCCD should be positioned moving forward;
- Updating the agency's mission and vision;
- Evaluating the current state of Pennsylvania's justice system, including analyzing data trends, identifying gaps, and anticipating future needs; and
- Establishing long and short-term goals and objectives for the final plan.

To aid in these efforts, PCCD established an internal Strategic Planning Team comprised of senior leadership to oversee these activities. As with prior agency-wide strategic planning efforts, PCCD utilized a committee comprised of the Advisory Committee Chairs¹ to ensure alignment with respective Committee priorities and responsibilities.

Recognizing the importance of stakeholders in its work, PCCD also conducted multiple surveys to gauge perceptions of the agency's programs and processes among applicants, grantees, members (Commission, Advisory Committees, Subcommittees, etc.), partner agencies, and staff members. In addition, PCCD conducted a comprehensive landscape analysis that captured recent growth, evolving responsibilities, and a shifting policy and funding environment. This work emphasized prioritizing the agency's core statutory functions while maintaining the flexibility to respond to emerging trends and needs. Key findings and themes were presented to PCCD leadership as well as Commission members to inform the agency's continuous improvement efforts.

PCCD used available data on crime trends, agency performance measures, and other indicators to inform its strategic planning efforts. More information about PCCD's justice system support and

¹ This included chairs of the Children's Advocacy Center Advisory Committee, County Adult Probation and Parole Advisory Committee, Criminal Justice Advisory Committee, Indigent Defense Advisory Committee, Juvenile Justice and Delinquency Prevention Committee, Mental Health and Justice Advisory Committee, School Safety and Security Committee, and Victims' Services Advisory Committee.

improvement efforts, including a copy of its most recent [FY 2023-2024 Annual Report](#), is available on PCCD's website.

The 2026-2030 Strategic Framework was presented for review and consideration at the Commission's meeting on December 10, 2025, at which time it was adopted by unanimous vote. The newly approved Strategic Framework includes several goals, objectives, and strategies that relate closely to BJA's "Areas of Emphasis" -- most notably, ***Combatting Violent Crime*** and ***Safe Communities***.

The Goals and Objectives of PCCD's 2026-2030 Strategic Framework are listed below:

Goal 1: Support PCCD's core statutory functions by advancing cross-system efforts to improve safety, justice, and healing.

This goal and its underlying objectives reflect PCCD's broad – and growing – mandates related to our role as Pennsylvania's justice planning and policymaking agency, State Administering Agency, and statewide training authority for key system partners. This goal reaffirms the strategic framework's intent to maintain the programs and operational resources needed to fulfill PCCD's statutory responsibilities amidst evolving trends and needs.

Objective 1.1. Ensure victims of crime have access to financial help and trauma-informed services by sustaining the Victims Compensation Assistance Program (VCAP) and supporting high-quality programs through grant funding, training, technical assistance, and standards.

Objective 1.2. Continue to support the development and expansion of accredited children's advocacy centers and multidisciplinary investigative teams to ensure comprehensive, trauma-informed responses to child sexual abuse and child abuse throughout the Commonwealth.

Objective 1.3. Improve the safety and well-being of Pennsylvania's youth by helping schools meet basic safety standards and supporting programs that prevent youth violence and delinquency and address risk early on.

Objective 1.4. Advance initiatives and standards that enhance the effectiveness of key justice system services, such as public defense and county probation and parole supervision and improve how data is collected and used to monitor results and improve accountability.

Objective 1.5. Advance reforms that strengthen the professional standards for sheriffs, deputy sheriffs, and constables by modernizing training, clarifying statutory roles, and addressing recruitment and retention challenges across the system.

Objective 1.6. Implement a range of public safety initiatives to bolster community safety and prevent targeted violence.

Goal 2: Where available, use flexible funding to support innovative, promising approaches to address persistent and emerging public safety needs.

While much of the agency's work is driven by statutory mandates, PCCD has always used resources at its disposal to also test and advance new, innovative ideas that respond to emerging or unmet needs. This goal and its related objectives acknowledge the continued need to address long-standing public safety challenges, like gun violence and mental/behavioral health needs, with an eye toward newer challenges on the horizon (e.g., artificial intelligence, etc.).

Objective 2.1. Advance strategies that are likely to reduce violent crime and overall crime rates.

Objective 2.2. Fill critical gaps and uphold PCCD's statutory mandates – such as victim services, law enforcement support, and system coordination – through targeted, flexible investments.

Objective 2.3. Enhance PCCD's ability to anticipate and respond effectively to emerging public safety issues – such as artificial intelligence (AI) and other advances in public safety technology, crisis response, and new justice system reforms – through proactive planning and flexible resource deployment.

Objective 2.4. Support gun violence intervention and prevention strategies that combine community-based and law enforcement-led approaches, improve clearance rates, and promote healing and recovery for individuals and communities.

Objective 2.5. Advance reforms in juvenile justice and expand youth-focused strategies that support the needs, safety, and positive development of young people.

Objective 2.6. Promote innovation in law enforcement recruitment, retention, and accreditation by investing in training, technology, equipment, regionalization, and other strategies to strengthen public safety.

Goal 3: Strengthen Pennsylvania’s public safety data infrastructure and expand PCCD’s research and analytic capacity to improve decision-making, transparency, and accountability.

This goal and its underlying objectives reaffirm PCCD’s role as Pennsylvania’s Statistical Analysis Center and focus on addressing gaps in Pennsylvania’s crime data reporting infrastructure and improving quality and availability of data related to PCCD administered programs.

Objective 3.1. Expand PCCD’s research and analysis capacity and create an agency-wide research agenda with input from the Commission and advisory committees to inform policy decisions and support data-informed improvements across Pennsylvania’s public safety system.

Objective 3.2. Help improve the quality, completeness, and timeliness of Pennsylvania’s crime data through continued investments and policy reforms to increase NIBRS compliance among law enforcement agencies, in collaboration with key partners.

Objective 3.3. Publish user-friendly data dashboards to increase transparency and public confidence.

Objective 3.4. Strengthen how PCCD tracks, measures, and communicates the outcomes of funded programs by standardizing performance measures, improving monitoring tools, and promoting accountability and transparency.

Objective 3.5. Link and coordinate data across systems – such as justice, health, and education – to better understand public safety trends, including root causes and unmet needs across Pennsylvania communities.

Goal 4: Promote proven practices across PCCD programs through focused investments and cross-system coordination and convenings.

This goal recognizes that PCCD's resources are limited, and that public safety challenges are interconnected and often require collaborative approaches to understand and address effectively. Objectives in this area align with PCCD's statutory responsibilities and emphasize the importance of expanding use of evidence-based and evidence-informed strategies statewide.

Objective 4.1. Where possible, direct resources to programs with demonstrated impact and effectiveness, especially those advancing collaborative approaches.

Objective 4.2. Strengthen statewide and local planning efforts by promoting cross-system partnerships, coordinated strategies, and a shared understanding of emerging and persistent public safety trends.

Objective 4.3. Promote universal, sustained participation by all 67 counties in PCCD-endorsed collaborative structures – including, but not limited to Criminal Justice Advisory Boards (CJABs), Reentry Coalitions, and Youth Justice Advisory Boards (YJABs) – as a foundation for effective planning and resource coordination.

Objective 4.4. Create forums that bring together state, local, and community perspectives to identify shared priorities, foster innovation, and advance common goals.

PCCD is proud of its ability to leverage and utilize various state and federal funding streams so that it can maximize the use of JAG funds to promote system-wide enhancements. Where other state and/or federal funding sources are available to address our objectives (i.e., forensic science improvements, residential substance abuse treatment, crime victim services, and criminal records improvements), PCCD uses those funds as designed and dedicates JAG funds to support or enhance those objectives where other state or federal funding streams are unavailable or do not fulfill needs.

At the March 11, 2026, meeting, the Commission approved the PCCD 2026-2027 JAG Funding Plan which includes a breakdown of JAG funds into four separate areas with distinct federal requirements for how each can be used.

- **Administration:** Ten percent of the total award may be used for PCCD costs associated with administering JAG funds.

- **Variable Pass-Through (Local Share):** Approximately 58.9 percent of the total award must be passed through to units of local government, such as a city, county, township, or town. There is a waiver process that allows other entities to be funded from this category.
- **Under \$10K:** The funds awarded to PCCD from the “less than \$10,000” jurisdictions must be sub-awarded to state police departments that provide criminal justice services to units of local government and/or units of local government whose federal allocation is less than \$10,000.
- **State Share:** The amount remaining after the above totals have been set-aside may be used by the state in support of projects that are deemed to be priorities including statewide projects.

JAG Local Share funds provide seed money to assist non-profit agencies and state and local government entities in implementing a wide range of public safety initiatives aligned with PCCD's 2026-2030 Strategic Framework. The JAG Funding Plan includes goals, objectives, and activities aligned with the Strategic Framework that have been prioritized for JAG funding as no equivalent state or federal funding is available to support those initiatives.

PCCD will release a competitive JAG Local Share funding announcement to support local initiatives. Funding will support projects over a two-year period and will prioritize new projects and the expansion of current projects into new regions. In addition to the goals and objectives established in the Strategic Framework, the JAG Funding Plan includes activity examples for each objective that will serve as the eligible activities for the JAG Local Share funding announcement. A detailed timeline for the JAG Local Share process is included below.

Timeline

| Date | Activity |
|----------------------------|---|
| 03/03/2026 | <u>2026-2027 JAG Funding Plan.</u> Committee of Chairs meets to finalize recommended funding plan. |
| 03/11/2026 | <u>Present JAG Funding Plan.</u> Plan for JAG funds presented to the Commission for approval. |
| 05/04/2026 | <u>Funding Announcement Released.</u> Funding announcement is opened in Egrants. |
| 06/10/2026 | <u>Present 2025 JAG Application.</u> 2025 JAG Application is provided to the Commission and published to the PCCD website for review and comment. |
| 06/23/2026 | <u>Funding Announcement Question and Answer Period Closes.</u> All questions must be submitted to PCCD by this date for consideration. |
| 06/30/2026 | <u>Funding Announcement Closes.</u> Application Deadline date, FA auto closes in Egrants. |
| 07/07/2026 | <u>Internal Administrative Review.</u> Staff identifies any applications that may meet the criteria for administrative rejection. |
| 07/08/2026 – 09/07/2026 | <u>Scoring Process.</u> Applications are initially provided to review teams for scoring. Reconciliation calls are held with each review team post-scoring to discuss applications recommended for funding at greater length. PCCD leadership conduct “Tier 2” meetings post reconciliation calls to finalize recommendation decisions made by the scoring teams. |
| 09/14/2026 – 10/02/2026 | <u>Committee of Chairs.</u> Recommendations are summarized and presented to the Committee of Chairs for consideration. |
| November 2026 | <u>Advisory Committees.</u> Applications are vetted by committees. |
| 12/09/2026 | <u>Commission Meeting.</u> Present applications to the Commission for consideration. After Commission action – applicants are formally notified of award or decision not to fund. |
| 01/01/2027 | <u>Project Period Start Date.</u> Awarded grants will have official start dates of January 1, 2027. |

In addition to the timeline above, FY 2025 JAG funds will be released throughout 2026 to support State Share and Under \$10k Share projects as outlined in the 2026-2027 JAG Funding Plan and accompanying FY 2025 JAG budget.

c. Capabilities and Competencies

PCCD serves as the SAA for the Commonwealth of Pennsylvania. In addition to administering JAG funds, PCCD currently administers approximately \$770 million in active state and federal grant projects.

Given the agency's nexus to these other federal and state programs and direct involvement with other state agencies administering federal and state programs, PCCD is well-positioned to fill gaps or fund needs as they are identified at the state and local level.

As part of PCCD's FY 2025 formula JAG funding strategy established by the PCCD 2026-2027 JAG Funding Plan, PCCD has utilized a gap analysis approach to determine what objectives have an established allocation of funds (i.e., Coverdell Forensic Science, National Criminal History Records Improvement, Victims of Crime Act, Statistical Analysis Center, state funds, etc.) so that the JAG funds can fill the gaps where no other or insufficient funds exist. PCCD's senior leadership team coordinates closely with members of the state's Administration as well as national organizations, such as the National Criminal Justice Association, to remain abreast of evolving state and federal dynamics and opportunities, with the goal of enhancing coordination and reducing duplication.

Beyond its funding opportunities, PCCD has earned a reputation as a leader in state criminal justice, juvenile justice, and matters connected to those that have been victims of a crime. Many members of PCCD's staff also serve in varying capacities to other federal and state workgroups and advisory committees to both lend support and expertise, which also affords an opportunity to discern what other funding exists, or where gaps exist for possible PCCD funding consideration.

PCCD staff will work in tandem with successful subrecipients of FY 2025 JAG funds to ensure the required performance measures are collected. All subrecipients of FY 2025 JAG funds will be required to submit quarterly program and fiscal reports to PCCD via the Egrants system. Since 2002, PCCD has utilized its web-based Egrants system for all grant-related purposes, including performance reporting. It has an extensive library of performance measures that incorporates any federally prescribed measures. All subrecipients of FY 2025 JAG funds will be required to accept and report on performance measures selected by PCCD staff that will fulfill federal guidelines for the use of this funding. BJA's JAG required performance measures will be incorporated into programmatic reporting for all subrecipients and reported on by PCCD through BJA's Performance Management Tool (PMT). Subrecipients will also be encouraged to develop additional performance measures that are specifically related to the activities outlined in their application and will be required to track and report all measures on a quarterly basis through the PCCD

Egrants system. This data will remain stored in PCCD's Egrants system, for review, a minimum of three years post award. PCCD prioritizes the collection of data that allows for an analysis of project outcomes related to stated objectives and reviews the performance measures of each project to ensure appropriate measures are selected and applied.

PCCD's Grant Monitoring Procedure provides agency-wide standards related to the monitoring of agencies receiving grant awards and establishes monitoring thresholds by funding stream. PCCD will complete monitoring activities in a fair and objective manner. PCCD monitors will be thorough in their assessment of compliance with grant conditions and requirements with the understanding that the monitoring activity is an opportunity to correct issues that may impact the success of the specific grant program being monitored as well as the overarching grant program that is operated by PCCD.

FY25 Byrne Justice Assistance Grant (JAG
Application

Budget Worksheet

Budget Detail - Year 1

Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N Yes
[\(DOJ Financial Guide, Section 3.10\)](#)

A. Personnel

| Name | | Position | | Computation | | | | |
|--|--|--------------------------------------|--------|--|--------------------|------------------|---|------------------|
| <i>List each name, if known.</i> | | <i>List each position, if known.</i> | | <i>Show annual salary rate & amount of time devoted to the project for each name/position.</i> | | | | |
| <input type="button" value="Add Personnel"/> | <input type="button" value="Delete Selected"/> | Salary | Rate | Time Worked (# of hours, days, months, years) | Percentage of Time | Total Cost | Non-Federal Contribution | Federal Request |
| PCCD Staff | Administrative | \$39.21 | hourly | 4,360 | 100% | \$170,956 | | \$170,956 |
| PCCD Staff | Program Activities | \$28.12 | hourly | 6,800 | 100% | \$191,216 | | \$191,216 |
| | | | | | | \$0 | | \$0 |
| | | | | | | \$0 | | \$0 |
| Total(s) | | | | | | \$362,172 | \$0 | \$362,172 |
| Narrative | | | | | | | <input type="button" value="Add Additional Narrative Text Area"/> | |

Narrative

Utilization of Administrative and Program Staff Funds
 The Pennsylvania Commission on Crime and Delinquency (PCCD) will utilize funding to cover staff costs related to the administration of JAG-related program activities.

PCCD is not designated as a "High Risk" agency by any other federal grant-making agency.

B. Fringe Benefits

| Name | | Computation | | | | |
|--|--|--|--------|------------------|--------------------------|--|
| <i>List each grant-supported position receiving fringe benefits.</i> | | <i>Show the basis for computation.</i> | | | | |
| <input type="button" value="Add Benefit"/> | <input type="button" value="Delete Selected"/> | Base | Rate | Total Cost | Non-Federal Contribution | Federal Request |
| PCCD staff | | \$362,172.00 | 73.60% | \$266,559 | | \$266,559 |
| Total(s) | | | | \$266,559 | \$0 | \$266,559 |
| Narrative | | | | | | <input type="button" value="Add Additional Narrative Text"/> |

Average costs associated with the providing fringe benefits for involved staff:

- RetiredEmpHealth - 7.286%
- SocSecurity - 6.01%
- Medicare - 1.406%
- RetCont - 38.82%
- Wrkmn In sPrem - 0.75%
- Emp Grp Life Ins - 0.132%
- Active Emp Health - 16.98%
- Leave Payout Assmt - 2.216%
- Total Percentage - 73.6%

| C. Travel | | | | | | | | | | |
|---|---|-----------------------------|----------------------------------|---|----------|------------|------------|-----------------|--------------------------|-----------------|
| Purpose of Travel | Location | Type of Expense | Basis | Computation | | | | | | |
| <i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i> | <i>Indicate the travel destination.</i> | <i>Lodging, Meals, Etc.</i> | <i>Per day, mile, trip, Etc.</i> | <i>Compute the cost of each type of expense X the number of people traveling.</i> | | | | | | |
| Add Travel Expense | Delete Selected | | | Cost | Quantity | # of Staff | # of Trips | Total Cost | Non-Federal Contribution | Federal Request |
| PCCD Staff - NCJA | Washington, DC | Lodging | Night | \$275.00 | 4 | 1 | 1 | \$1,100 | | \$1,100 |
| PCCD Staff- NCJA | Washington, DC | Mileage | Mile | \$0.73 | 250 | 1 | 1 | \$182 | | \$182 |
| PCCD Staff- NCJA | Washington, DC | Meals | Day | \$92.00 | 5 | 1 | 1 | \$460 | | \$460 |
| PCCD Staff Compliance Reviews | Commonwealth of Pennsylvania | Lodging | Night | \$110.00 | 1 | 9 | 3 | \$2,970 | | \$2,970 |
| PCCD Staff Compliance Reviews | Commonwealth of Pennsylvania | Meals | Day | \$68.00 | 2 | 9 | 3 | \$3,672 | | \$3,672 |
| PCCD Staff Compliance Reviews | Commonwealth of Pennsylvania | Mileage | Mile | \$0.73 | 200 | 9 | 3 | \$3,915 | | \$3,915 |
| Total(s) | | | | | | | | \$12,299 | \$0 | \$12,299 |

| Narrative | Add Additional Narrative Text |
|---|-------------------------------|
| <p>PCCD Staff Compliance Reviews - In accordance with PCCD policy, staff are required to complete onsite monitoring of subrecipients. Funds will support a total of 9 staff conducting 3 onsite visits each. Lodging, Meals, and mileage rates are based on the GSA rates effective October 1, 2025. An average of 200 miles was estimated for each onsite visit.</p> <p>PCCD Staff - NCJA - Funds will support the costs of one PCCD staff to attend the National Criminal Justice Association Meeting. All costs are based on the GSA rate.</p> | |

| E. Supplies | | | | | | |
|---|-----------------|---|-------------|-----------------|--------------------------|-----------------|
| Supply Items | | Computation | | | | |
| <i>Provide a list of the types of items to be purchased with grant funds.</i> | | <i>Describe the item and the compute the costs. Computation: The number of each item to be purchased X the cost per item.</i> | | | | |
| Add Supply Item | Delete Selected | # of Items | Unit Cost | Total Cost | Non-Federal Contribution | Federal Request |
| Operating Expenses and Supplies | | 1 | \$45,189.00 | \$45,189 | | \$45,189 |
| Total(s) | | | | \$45,189 | \$0 | \$45,189 |

| Narrative | Add Additional Narrative Text |
|---|-------------------------------|
| <p>Utilization of Administrative Funds</p> <p>The Pennsylvania Commission on Crime and Delinquency (PCCD) will utilize of its allocation to cover various expenses, necessary for the continued, successful administration of these federal resources.</p> <p>It is anticipated that operating costs will include the following:</p> <p>Key personnel training IT – related PCCD application and network support Applicable portion of interagency billings such as comptroller operations timesheet/transactions, IT (servers/software) Software licenses Vehicle rental (this might already be in travel) Printing/postage</p> <p>PCCD is not designated as a "High Risk" agency by any other federal grant making agency.</p> | |

| G. Subawards (Subgrants) | | | | | |
|--|--|--|-----------------|--------------------------|-----------------|
| Description | Purpose | Consultant? | Total Cost | Non-Federal Contribution | Federal Request |
| <i>Provide a description of the activities to be carried out by subrecipients.</i> | <i>Describe the purpose of the subaward (subgrant)</i> | <i>Is the subaward for a consultant? If yes, use the section below to explain associated travel expenses included in the cost.</i> | | | |
| <input type="button" value="Add Item"/> <input type="button" value="Delete Selected"/> | | | | | |
| Variable Pass Through | | | \$2,998,661 | | \$2,998,661 |
| Less Than \$10,000 Allocations | | | \$1,161,292 | | \$1,161,292 |
| State Share JAG | | | \$2,016,013 | | \$2,016,013 |
| | | | | | \$0 |
| | | | | | \$0 |
| | | | | | \$0 |
| | | | | | \$0 |
| | | | Total(s) | \$6,175,966 | \$0 |
| Consultant Travel (if necessary) | | | | | |
| Number of Travel | Location | Type of Expense | Computation | | |

Narrative

The JAG program provides seed money to assist non-profit agencies and state and local government entities in implementing a wide range of criminal justice-related projects. JAG awards made to states are based on a formula that includes the following:

- Violent Crime and Population (equally weighted);
- Dividing the state's final award between the state and local government at a rate of 60 and 40 percent, respectively;
- Determining the total amount of funds remaining following the distribution of awards over \$10,000 to local jurisdictions; and
- Reallocation of various penalties, such as Sex Offender Registration and Notification Act (SORNA) Compliance.

PCCD utilizes an advisory committee structure to identify issues and needs and develop corresponding solutions. PCCD's Commission and advisory committees are comprised of state and local experts across criminal and juvenile justice systems, victim services, public safety, violence prevention, education, behavioral health, and related fields. PCCD engages in a comprehensive and deliberate cross-agency strategic planning process every five years, which includes the incorporation of advisory committee input through surveys and other mechanisms. The agency's Strategic Framework helps to guide discussions regarding how to best utilize JAG funds and, to the extent practicable, build upon the successes of previously supported projects and initiatives.

Budget Summary

Note: Any errors detected on this page should be fixed on the corresponding Budget Detail tab.

| Budget Category | Year 1 | | Year 2 (if needed) | | Year 3 (if needed) | | Year 4 (if needed) | | Year 5 (if needed) | | Total(s) |
|----------------------------|--------------------|---------------------|-----------------------|---------------------|-----------------------|---------------------|-----------------------|---------------------|-----------------------|---------------------|--------------------|
| | Federal Request | Non-Federal Request | Federal Request | Non-Federal Request | Federal Request | Non-Federal Request | Federal Request | Non-Federal Request | Federal Request | Non-Federal Request | |
| A. Personnel | \$362,172 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$362,172 |
| B. Fringe Benefits | \$266,559 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$266,559 |
| C. Travel | \$12,299 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$12,299 |
| D. Equipment | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| E. Supplies | \$45,189 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$45,189 |
| F. Construction | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| G. Subawards (Subgrants) | \$6,175,966 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$6,175,966 |
| H. Procurement Contracts | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| I. Other | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total Direct Costs | \$6,862,185 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$6,862,185 |
| J. Indirect Costs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total Project Costs | \$6,862,185 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$6,862,185 |

Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N Yes

FY25 Byrne Justice Assistance Grant (JAG)
Application

Financial Management Questionnaire



Background

Recipients' financial management systems and internal controls must meet certain requirements, including those set out in the "Part 200 Uniform Requirements" (2.C.F.R. Part 2800).

Including at a minimum, the financial management system of each OJP award recipient must provide for the following:

- (1) Identification, in its accounts, of all Federal awards received and expended and the Federal programs under which they were received. Federal program and Federal award identification must include, as applicable, the CFDA title and number, Federal award identification number and year, and the name of the Federal agency.
- (2) Accurate, current, and complete disclosure of the financial results of each Federal award or program.
- (3) Records that identify adequately the source and application of funds for Federally-funded activities. These records must contain information pertaining to Federal awards, authorizations, obligations, unobligated balances, assets, expenditures, income, and interest, and be supported by source documentation.
- (4) Effective control over, and accountability for, all funds, property, and other assets. The recipient must adequately safeguard all assets and assure that they are used solely for authorized purposes.
- (5) Comparison of expenditures with budget amounts for each Federal award.
- (6) Written procedures to document the receipt and disbursement of Federal funds including procedures to minimize the time elapsing between the transfer of funds from the United States Treasury and the disbursement by the OJP recipient.
- (7) Written procedures for determining the allowability of costs in accordance with both the terms and conditions of the Federal award and the cost principles to apply to the Federal award.
- (8) Other important requirements related to retention requirements for records, use of open and machine readable formats in records, and certain Federal rights of access to award-related records and recipient personnel.

1. Name of Organization and Address:

Organization Name:
 Street1:
 Street2:
 City:
 State:
 Zip Code:

2. Authorized Representative's Name and Title:

Prefix: First Name: Middle Name:
 Last Name: Suffix:
 Title:

3. Phone: 4. Fax:

5. Email:

| | | |
|---|---|--|
| 6. Year Established: <input type="text" value="1978"/> | 7. Employer Identification Number (EIN): <input type="text" value="01-0661737"/> | 8. Unique Entity Identifier (UEI) Number: <input type="text" value="FRBWK1133NG5"/> |
|---|---|--|

9. a) Is the applicant entity a nonprofit organization (including a nonprofit institution of higher education) as described in 26 U.S.C. 501(c)(3) and exempt from taxation under 26 U.S.C. 501(a)? Yes No

If "No" skip to Question 10.

If "Yes", complete Questions 9. b) and 9. c).



AUDIT INFORMATION

9. b) Does the applicant nonprofit organization maintain offshore accounts for the purpose of avoiding paying the tax described in 26 U.S.C. 511(a)? Yes No

9. c) With respect to the most recent year in which the applicant nonprofit organization was required to file a tax return, does the applicant nonprofit organization believe (or assert) that it satisfies the requirements of 26 C.F.R. 53.4958-8 (which relate to the reasonableness of compensation of certain individuals)? Yes No

If "Yes", refer to "Additional Attachments" under "What An Application Should Include" in the OJP solicitation (or application guidance) under which the applicant is submitting its application. If the solicitation/guidance describes the "Disclosure of Process related to Executive Compensation," the applicant nonprofit organization must provide -- as an attachment to its application -- a disclosure that satisfies the minimum requirements as described by OJP.

For purposes of this questionnaire, an "audit" is conducted by an independent, external auditor using generally accepted auditing standards (GAAS) or Generally Governmental Auditing Standards (GAGAS), and results in an audit report with an opinion.

10. Has the applicant entity undergone any of the following types of audit(s) (Please check all that apply):

"Single Audit" under OMB A-133 or Subpart F of 2 C.F.R. Part 200

Financial Statement Audit

Defense Contract Agency Audit (DCAA)

Other Audit & Agency (list type of audit):

DOJ OIG-VOCA Assistance & Compensation Performance Audits; PA Auditor General

None (if none, skip to question 13)

11. Most Recent Audit Report Issued: Within the last 12 months Within the last 2 years Over 2 years ago N/A

Name of Audit Agency/Firm: PA Auditor General and CliftonLarsonAllen

AUDITOR'S OPINION

12. On the most recent audit, what was the auditor's opinion?

Unqualified Opinion Qualified Opinion Disclaimer, Going Concern or Adverse Opinions N/A: No audits as described above

Enter the number of findings (if none, enter "0"): 14

Enter the dollar amount of questioned costs (if none, enter "\$0"): 0

Were material weaknesses noted in the report or opinion? Yes No

13. Which of the following best describes the applicant entity's accounting system:

Manual Automated Combination of manual and automated

14. Does the applicant entity's accounting system have the capability to identify the receipt and expenditure of award funds separately for each Federal award? Yes No Not Sure

15. Does the applicant entity's accounting system have the capability to record expenditures for each Federal award by the budget cost categories shown in the approved budget? Yes No Not Sure

16. Does the applicant entity's accounting system have the capability to record cost sharing ("match") separately for each Federal award, and maintain documentation to support recorded match or cost share? Yes No Not Sure



| | |
|--|--|
| 17. Does the applicant entity's accounting system have the capability to accurately track employees actual time spent performing work for each federal award, and to accurately allocate charges for employee salaries and wages for each federal award, and maintain records to support the actual time spent and specific allocation of charges associated with each applicant employee? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure |
| 18. Does the applicant entity's accounting system include budgetary controls to preclude the applicant entity from incurring obligations or costs that exceed the amount of funds available under a federal award (the total amount of the award, as well as the amount available in each budget cost category)? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure |
| 19. Is applicant entity familiar with the "cost principles" that apply to recent and future federal awards, including the general and specific principles set out in 2 C.F.R. Part 200? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure |
| PROPERTY STANDARDS AND PROCUREMENT STANDARDS | |
| 20. Does the applicant entity's property management system(s) maintain the following information on property purchased with federal award funds (1) a description of the property; (2) an identification number; (3) the source of funding for the property, including the award number; (4) who holds title; (5) acquisition date; (6) acquisition cost; (7) federal share of the acquisition cost; (8) location and condition of the property; (9) ultimate disposition information? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure |
| 21. Does the applicant entity maintain written policies and procedures for procurement transactions that -- (1) are designed to avoid unnecessary or duplicative purchases; (2) provide for analysis of lease versus purchase alternatives; (3) set out a process for soliciting goods and services, and (4) include standards of conduct that address conflicts of interest? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure |
| 22. a) Are the applicant entity's procurement policies and procedures designed to ensure that procurements are conducted in a manner that provides full and open competition to the extent practicable, and to avoid practices that restrict competition? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure |
| 22. b) Do the applicant entity's procurement policies and procedures require documentation of the history of a procurement, including the rationale for the method of procurement, selection of contract type, selection or rejection of contractors, and basis for the contract price? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure |
| 23. Does the applicant entity have written policies and procedures designed to prevent the applicant entity from entering into a procurement contract under a federal award with any entity or individual that is suspended or debarred from such contracts, including provisions for checking the "Excluded Parties List" system (www.sam.gov) for suspended or debarred sub-grantees and contractors, prior to award? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure |
| TRAVEL POLICY | |
| 24. Does the applicant entity: (a) maintain a standard travel policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (b) adhere to the Federal Travel Regulation (FTR)? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| SUBRECIPIENT MANAGEMENT AND MONITORING | |
| 25. Does the applicant entity have written policies, procedures, and/or guidance designed to ensure that any subawards made by the applicant entity under a federal award -- (1) clearly document applicable federal requirements, (2) are appropriately monitored by the applicant, and (3) comply with the requirements in 2 CFR Part 200 (see 2 CFR 200.331)? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure <input type="checkbox"/> N/A - Applicant does not make subawards under any OJP awards |



| | |
|---|--|
| <p>26. Is the applicant entity aware of the differences between subawards under federal awards and procurement contracts under federal awards, including the different roles and responsibilities associated with each?</p> | <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure <input type="checkbox"/> N/A - Applicant does not make subawards under any OJP awards</p> |
| <p>27. Does the applicant entity have written policies and procedures designed to prevent the applicant entity from making a subaward under a federal award to any entity or individual is suspended or debarred from such subawards?</p> | <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure <input type="checkbox"/> N/A - Applicant does not make subawards under any OJP awards</p> |

DESIGNATION AS 'HIGH-RISK' BY OTHER FEDERAL AGENCIES

| | |
|---|--|
| <p>28. Is the applicant entity designated "high risk" by a federal grant-making agency outside of DOJ? (High risk includes any status under which a federal awarding agency provides additional oversight due to the applicant's past performance, or other programmatic or financial concerns with the applicant.)</p> <p>If "Yes", provide the following:</p> <p>(a) Name(s) of the federal awarding agency: [Redacted]</p> <p>(b) Date(s) the agency notified the applicant entity of the "high risk" designation: [Redacted]</p> <p>(c) Contact information for the "high risk" point of contact at the federal agency: Name: [Redacted] Phone: [Redacted] Email: [Redacted]</p> <p>(d) Reason for "high risk" status, as set out by the federal agency: [Redacted]</p> | <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Sure</p> |
|---|--|

CERTIFICATION ON BEHALF OF THE APPLICANT ENTITY

(Must be made by the chief executive, executive director, chief financial officer, designated authorized representative ("AOR"), or other official with the requisite knowledge and authority)

On behalf of the applicant entity, I certify to the U.S. Department of Justice that the information provided above is complete and correct to the best of my knowledge. I have the requisite authority and information to make this certification on behalf of the applicant entity.

Name: Derin Meyers Date: 04-06-2026

Title: Executive Director Chief Financial Officer Chairman
 Other: Director, OFMA

Phone: 717-265-8466

FY25 Byrne Justice Assistance Grant (JAG)
Application

Assurances and Certifications

Disclosure of Lobbying Activities*

The applicant is required by law to complete and submit a lobbying disclosure form (Standard Form/SF-LLL) if it has paid or will pay any person to lobby in connection with the award for which it is applying **AND** this application is for an award in excess of \$100,000. This disclosure requirement is not applicable to such payments by an Indian Tribe, Tribal organization, or any other Indian organization that are permitted by other federal law.

Lobbying means (for this requirement) influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress. See 31 U.S.C. 1352; 28 C.F.R. part 69.

Note: Most applicants do not engage in activities that trigger this disclosure requirement.

Is the applicant required to complete and submit a lobbying disclosure form (SF-LLL) for this application?

- No **The applicant is not required to submit a lobbying disclosure under 31 U.S.C. 1352 for this application.**
- Yes

Applicant Disclosure of Duplication in Cost Items*

- No. [Applicant Name on SF-424] does not have (and is not proposed as a subrecipient under) any pending applications submitted within the last 12 months for federally funded grants or cooperative agreements (or for subawards under federal grants or cooperative agreements) that request funding to support the same project being proposed in this application to OJP and that would cover any identical cost items outlined in the budget submitted as part of this application.
- Yes. My organization has pending applications submitted within the last 12 months for federally funded grants or subgrants (including cooperative agreements) that include requests for funding to support the same project being proposed under this funding opportunity and will cover the identical cost items outlined in the budget narrative and worksheet in the application under this funding opportunity.
-

U.S. DEPARTMENT OF JUSTICE

CERTIFIED STANDARD ASSURANCES

On behalf of the Applicant, and in support of this application for a grant or cooperative agreement, I certify under penalty of perjury to the U.S. Department of Justice ("Department"), that all of the following are true and correct:

(1) I have the authority to make the following representations on behalf of myself and the Applicant. I understand that these representations will be relied upon as material in any Department decision to make an award to the Applicant based on its application.

(2) I certify that the Applicant has the legal authority to apply for the federal assistance sought by the application, and that it has the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project costs) to plan, manage, and complete the project described in the application properly.

(3) I assure that, throughout the period of performance for the award (if any) made by the Department based on the application--

- a. the Applicant will comply with all award requirements and all federal statutes and regulations applicable to the award;
- b. the Applicant will require all subrecipients to comply with all applicable award requirements and all applicable federal statutes and regulations; and
- c. the Applicant will maintain safeguards to address and prevent any organizational conflict of interest, and also to prohibit employees from using their positions in any manner that poses, or appears to pose, a personal or financial conflict of interest.

(4) The Applicant understands that the federal statutes and regulations applicable to the award (if any) made by the Department based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, and, in addition--

- a. the Applicant understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);
- b. the Applicant understands that the applicable statutes pertaining to nondiscrimination may include section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110(e)); section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and that the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13)), which will apply to all awards made by the Office on Violence Against Women, also may apply to an award made otherwise;
- c. the Applicant understands that it must require any subrecipient to comply with all such applicable statutes (and associated regulations); and
- d. on behalf of the Applicant, I make the specific assurances set out in 28 C.F.R. §§ 42.105 and 42.204.

(5) The Applicant also understands that (in addition to any applicable program-specific regulations and to applicable federal regulations that pertain to civil rights and nondiscrimination) the federal regulations applicable to the award (if any) made by the Department based on the application may include, but are not limited to, 2 C.F.R. Part 2800 (the DOJ "Part 200 Uniform Requirements") and 28 C.F.R. Parts 22 (confidentiality - research and statistical information), 23 (criminal intelligence systems), 38 (regarding faith-based or religious organizations participating in federal financial assistance programs), and 46 (human subjects protection).

(6) I assure that the Applicant will assist the Department as necessary (and will require subrecipients and contractors to assist as necessary) with the Department's compliance with section 106 of the National Historic Preservation Act of 1966 (54 U.S.C. § 306108), the Archeological and Historical Preservation Act of 1974 (54 U.S.C. §§ 312501-312508), and the National Environmental Policy Act of 1969 (42 U.S.C. §§ 4321-4335), and 28 C.F.R. Parts 61 (NEPA) and 63 (floodplains and wetlands).

(7) I assure that the Applicant will give the Department and the Government Accountability Office, through any authorized representative, access to, and opportunity to examine, all paper or electronic records related to the award (if any) made by the Department based on the application.

(8) If this application is for an award from the National Institute of Justice or the Bureau of Justice Statistics pursuant to which award funds may be made available (whether by the award directly or by any subaward at any tier) to an institution of higher education (as defined at 34 U.S.C. § 10251(a)(17)), I assure that, if any award funds actually are made available to such an institution, the Applicant will require that, throughout the period of performance--

- a. each such institution comply with any requirements that are imposed on it by the First Amendment to the Constitution of the United States; and
- b. subject to par. a, each such institution comply with its own representations, if any, concerning academic freedom, freedom of inquiry and debate, research independence, and research integrity, at the institution, that are included in promotional materials, in official statements, in formal policies, in applications for grants (including this award application), for accreditation, or for licensing, or in submissions relating to such grants, accreditation, or licensing, or that otherwise are made or disseminated to students, to faculty, or to the general public.

(9) I assure that, if the Applicant is a governmental entity, with respect to the award (if any) made by the Department based on the application--

- a. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
- b. it will comply with requirements of 5 U.S.C. §§ 1501-1508 and 7324-7328, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

(10) If the Applicant applies for and receives an award from the Office of Community Oriented Policing Services (COPS Office), I assure that as required by 34 U.S.C. § 10382(c)(11), it will, to the extent practicable and consistent with applicable law--including, but not limited to, the Indian Self-Determination and Education Assistance Act--seek, recruit, and hire qualified members of racial and ethnic minority groups and qualified women in order to further effective law enforcement by increasing their ranks within the sworn positions, as provided under 34 U.S.C. § 10382(c)(11).

(11) If the Applicant applies for and receives a DOJ award under the STOP School Violence Act program, I assure as required by 34 U.S.C. § 10552(a)(3), that it will maintain and report such data, records, and information (programmatic and financial) as DOJ may reasonably require.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Please Acknowledge *

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

U.S. DEPARTMENT OF JUSTICE

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS;
DRUG-FREE WORKPLACE REQUIREMENTS; COORDINATION WITH AFFECTED AGENCIES

Applicants should refer to the regulations and other requirements cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations or other cited requirements before completing this form. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the U.S. Department of Justice ("Department") determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by 31 U.S.C. § 1352, as implemented by 28 C.F.R. Part 69, the Applicant certifies and assures (to the extent applicable) the following:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If the Applicant's request for Federal funds is in excess of \$100,000, and any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal grant or cooperative agreement, the Applicant shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities" in accordance with its (and any DOJ awarding agency's) instructions; and

(c) The Applicant shall require that the language of this certification be included in the award documents for all subgrants and procurement contracts (and their subcontracts) funded with Federal award funds and shall ensure that any certifications or lobbying disclosures required of recipients of such subgrants and procurement contracts (or their subcontractors) are made and filed in accordance with 31 U.S.C. § 1352.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

A. Pursuant to Department regulations on nonprocurement debarment and suspension implemented at 2 C.F.R. Part 2867, and to other related requirements, the Applicant certifies, with respect to prospective participants in a primary tier "covered transaction," as defined at 2 C.F.R. § 2867.20(a), that neither it nor any of its principals--

(a) is presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) has within a three-year period preceding this application been convicted of a felony criminal violation under any Federal law, or been convicted or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, tribal, or local) transaction or private agreement or transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion or receiving stolen property, making false claims, or obstruction of justice, or commission of any offense indicating a lack of business integrity or business honesty that seriously and directly affects its (or its principals') present responsibility;

(c) is presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, tribal, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and/or

(d) has within a three-year period preceding this application had one or more public transactions (Federal, State, tribal, or local) terminated for cause or default.

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application. Where the Applicant or any of its principals was convicted, within a three-year period preceding this application, of a felony criminal violation under any Federal law, the Applicant also must disclose such felony criminal conviction in writing to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov), unless such disclosure has already been made.

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about--

- (1) The dangers of drug abuse in the workplace;
- (2) The Applicant's policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the award be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the award, the employee will--

- (1) Abide by the terms of the statement; and
- (2) Notify the employer in writing of the employee's conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

3. FEDERAL TAXES

A. If the Applicant is a corporation, it certifies either that (1) the corporation has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, or (2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov).

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application.

4. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, as implemented at 28 C.F.R. Part 83, Subpart F, for grantees, as defined at 28 C.F.R. §§ 83.620 and 83.650:

A. The Applicant certifies and assures that it will, or will continue to, provide a drug-free workplace by--

(e) Notifying the Department, in writing, within 10 calendar days after receiving notice under subparagraph (d) (2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title of any such convicted employee to the Department, as follows:

For COPS award recipients - COPS Office, 145 N Street, NE, Washington, DC, 20530;

For OJP and OVW award recipients - U.S. Department of Justice, Office of Justice Programs, ATTN: Control Desk, 999 North Capitol Street, NE Washington, DC 20531.

Notice shall include the identification number(s) of each affected award;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d) (2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

5. COORDINATION REQUIRED UNDER PUBLIC SAFETY AND COMMUNITY POLICING PROGRAMS

As required by the Public Safety Partnership and Community Policing Act of 1994, at 34 U.S.C. § 10382(c) (5), if this application is for a COPS award, the Applicant certifies that there has been appropriate coordination with all agencies that may be affected by its award. Affected agencies may include, among others, Offices of the United States Attorneys; State, local, or tribal prosecutors; or correctional agencies.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Please Acknowledge ★

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Declaration and Certification to the U.S. Department of Justice as to this Application Submission

By [taking this action], I --

1. Declare the following to the U.S. Department of Justice (DOJ), under penalty of perjury: (1) I have authority to make this declaration and certification on behalf of the applicant; (2) I have conducted or there was conducted (including by the applicant's legal counsel as appropriate, and made available to me) a diligent review of all requirements pertinent to and all matters encompassed by this declaration and certification.
2. Certify to DOJ, under penalty of perjury, on behalf of myself and the applicant, to the best of my knowledge and belief, that the following are true as of the date of this application submission: (1) I have reviewed this application and all supporting materials submitted in connection therewith (including anything submitted in support of this application by any person on behalf of the applicant before or at the time of the application submission and any materials that accompany this declaration and certification); (2) The information in this application and in all supporting materials is accurate, true, and complete information as of the date of this request; and (3) I have the authority to submit this application on behalf of the applicant.
3. Declare the following to DOJ, under penalty of perjury, on behalf of myself and the applicant: (1) I understand that, in taking (or not taking) any action pursuant to this declaration and certification, DOJ will rely upon this declaration and certification as a material representation; and (2) I understand that any materially false, fictitious, or fraudulent information or statement in this declaration and certification (or concealment or omission of a material fact as to either) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant to civil penalties and administrative remedies under the federal False Claims Act (including under 31 U.S.C. §§ 3729-3730 and/or §§ 3801-3812) or otherwise.

Please Acknowledge *

I agree with the above statements.