



## **Children's Advocacy Center Advisory Committee**

### **Project Safe and Smart Technical Assistance**

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**Please Note:** Applications are only accepted through PCCD's Egrants system. Applicants must register in Egrants prior to submitting an application. Applicants are strongly encouraged to familiarize themselves with the Egrants system and allow adequate time to prepare and submit an application.

**Prior to starting an application in Egrants, your agency must be registered in Egrants, and at least two individuals from your agency must register as Egrants users and have Egrants user roles for your agency.**

**Every agency must also have at least one person with the e-signature role in Egrants.**

**Please refer to the [Getting Started in Egrants](#) page on our website for Egrants registration information and guides.**

### **Egrants Application Deadline: April 18, 2025**

**This funding guideline contains information not appearing in the Egrants application. Applicants are advised to print and review this document and refer to it while completing your Egrants application.**

**PCCD staff may only respond to questions to clarify the funding announcement. Questions must be sent via email to: [ra-pccd-cacac@pa.gov](mailto:ra-pccd-cacac@pa.gov) with "Project Safe and Smart Technical Assistance" in the subject line. All questions regarding this funding announcement must be received by close of business on April 16, 2025. PCCD staff will post responses to questions, as they are received, on [PCCD's website](#). Select the appropriate funding announcement to view questions and answers.**

**For any technical or system questions, contact and ask for the Egrants Help Desk at (717) 787-5887 or (800) 692-7292, or by emailing [RA-eGrantsSupport@pa.gov](mailto:RA-eGrantsSupport@pa.gov).**

**PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY  
Children’s Advocacy Center Advisory Committee**

**Funding Stream: Endowment Act - Prevention**

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**PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY**  
**Children's Advocacy Center Advisory Committee**

**Funding Announcement Title: Project Safe and Smart Technical Assistance**

**Funding Stream: Endowment Act - Prevention**

**Submission Requirements for Applications:**

- **Scoring** – All applications received will be [competitively reviewed and scored](#) based on the applicant's adherence to the funding announcement guidelines and timely submission in the PCCD Egrants system.
- **Due Date** – Applications must be submitted electronically through PCCD's Egrants system no later than 11:59 PM on Friday, April 18, 2025.
- **Technical Assistance** – Grant application and administrative guides can be accessed on [PCCD's website](#). Applicants are strongly encouraged to review the application and administrative guides before calling the Egrants Help Desk for assistance. The Egrants Help Desk is available to assist with technical or system questions Monday through Friday, 8:00 AM to 4:00 PM, and may be reached by calling (717) 787-5887 or (800) 692-7292, or by emailing [RA-eGrantsSupport@pa.gov](mailto:RA-eGrantsSupport@pa.gov).
- **Egrants Submission** – An application submitted in Egrants by the deadline is not considered complete until the application has been electronically signed in Egrants, and PCCD has received any required documents. Successful applications will be presented for consideration at the June 11, 2025 Commission meeting.
- **Administrative Rejection** – An application that does not meet all the listed requirements in this funding announcement may be administratively rejected.
- **Corrections** – If PCCD returns an application for corrections, the final application (including all corrections and required documents) must be returned to and approved by PCCD for the requested funding to be awarded.
- **Non-supplantation** – Funding must not be used to supplant/replace state, federal, or local funds that would otherwise be available to provide for program-related services. PCCD funding is to be used in addition to other funds that are made available for services.
- **Keywords** – Applicants are required to select "Keywords" from the dropdown menu located on the Main Summary screen in Egrants. The required keywords are below. Applicants may also select other keywords that apply specifically to their application.

Keywords: Endowment Act (selected for you)

**PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY**  
**Office of Research, Evaluation, and Strategic Policy Development**

**1. Overview:**

The Pennsylvania Commission on Crime and Delinquency (PCCD) is now accepting applications for funding under [Act 1 of 2013](#), better known as the “Endowment Act.”

The primary purpose of the Endowment Act is to distribute \$48 million in National Collegiate Athletic Association (NCAA) monetary penalties levied on the Pennsylvania State University (PSU) to the victims of child sexual abuse in the Commonwealth.

Act 1 states: “Unless otherwise expressly stated in the agreement, the funds may only be used within the Commonwealth for the benefit of the residents of this Commonwealth and on any of the following:

- (i) Programs or projects preventing child sexual abuse and/or assisting the victims of child sexual abuse.
- (ii) Multidisciplinary Investigative Teams (MDITs) established under 23 Pa.C.S. (relating to domestic relations).
- (iii) Child Advocacy Centers (CACs).
- (iv) Victim service organizations that provide services to children subjected to sexual abuse.
- (v) Training of persons who are mandated by law to report child sexual abuse or to treat victims of child sexual abuse.”

This funding announcement is specifically for Category 1, or Projects Preventing Child Sexual Abuse.

In 2022, PCCD and CMSN implemented *Project Safe and Smart*. Through this project, PCCD supported 10 sites to implement two evidence-based approaches, *Safe Touches* and *Smarter Parents. Safer Kids* (see below for description of the programs). Between July 2022 and June 2024, more than 32,000 second graders received a *Safe Touches* workshop and over 270 parents completed the *Smarter Parents* workshop. To continue the success of this initiative, PCCD awarded 15 grantees funding to support the following two programs from January 2025 through June 2027:

1) *Safe Touches*. This is a 50-minute puppet-based workshop that will be implemented to students in kindergarten through 3<sup>rd</sup> grade classrooms. The evidence-based curriculum teaches children about healthy boundaries, that it is okay to say “no”, and how to get help from safe adults.

2) *Smarter Parents. Safer Kids*. Adapted from an evidence-based selective intervention (Guastaferro et al., 2019; 2022), the *Smarter Parents. Safer Kids*. curriculum is a universal prevention workshop delivered to parents of children under 13. The program teaches parents about, and builds skills related to, child healthy sexual development, communicating with children about sexual boundaries, ensuring safety, and obtaining help and resources.

To meet the growing number of participants, PCCD is now seeking to enhance technical assistance for the 2025-2027 Project Safe and Smart initiative. This announcement aims to establish a collaboration with the Child Maltreatment Solutions Network (CMSN) at Pennsylvania State University (PSU), including CMSN Affiliate Dr. Kate Guastaferro from New York University (NYU), to provide additional support to the 15 awarded Project Safe and Smart grantees, ensuring the successful implementation of their projects.

## **2. Funding Availability:**

A total of \$150,000 in state Endowment Act funding is being announced to support this initiative. PCCD expects to fund one (1) grant over the 2-year project period.

PCCD is not liable for costs incurred prior to the official start date of the award.

## **3. Project Dates:**

Applications approved at the June 2025 Commission meeting will be 2-year projects and have a start date of July 1, 2025 and an end date of June 30, 2027.

## **4. Eligible Applicants:**

Eligibility for these funds is open to any community-based organization, non-profit, for-profit, or educational institution. The applicant must successfully demonstrate their history in providing technical assistance in child sexual abuse prevention programming. Preference will be given to applicants that have an expertise in implementing *Safe Touches* and/or *Smarter Parents Safer Kids*.

Applicants must be in good standing with PCCD to be eligible for these funds.<sup>1</sup> The applicant and recipient agencies' historical success in implementing PCCD-funded programs/initiatives that met their intended goals will be considered in the review process. Applicants are not required to have a prior funding history with PCCD to be eligible.

## **5. Eligible Program Activities and Expenses:**

Funds for the proposed program may be used to support any, all, or one of the following:

- a. Expenses related to staffing of the project.
- b. Travel costs.
- c. Indirect costs – limited to 10% of the total project.
- d. Any other expenses related to providing technical assistance for the 2025-2027 Project Safe and Smart initiative.

All expenses must be described in the Justification box located in the Egrants Budget Detail section. PCCD has approval of all final budgets and may require budget adjustments.

## **6. Ineligible Program Activities and Expenses:**

The following items are not eligible for funding and may be administratively rejected:

- a. Costs not related to providing technical assistance to 15 Project Safe and Smart grantees.
- b. Luxury items.
- c. Conference costs.
- d. Indirect costs over 10% of the total project cost.

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<sup>1</sup> This may include, but is not limited to, compliance with PCCD program and fiscal reporting requirements, State and Federal funding guidelines, and acceptable risk rating as determined by PCCD.

## 7. Required Egrants Sections/Documents:

- a. Required Egrants Sections – All sections identified in Egrants are required. Applicants will not be able to submit their grant application in Egrants until all sections are marked as complete.
- b. Required Signed Documents – A successful application must be accompanied by the following:
  - Letters of support that show history in providing technical assistance to sites implementing child sexual abuse prevention programming.

## 8. Scoring:

Applicants must submit the requested information for each section specified below within the defined response fields provided in Egrants. Responses should not be duplicated in multiple sections.

The following application sections in Egrants have a point value associated with them and will be scored as described below:

### a. **Executive Summary - Maximum of 5 points**

All applicants should fill out the following script and paste into the executive summary section:

The name of applicant is requesting \$\_\_\_\_\_ to *[provide a single sentence or two of what you are seeking to implement with your grant funding]*.

These funds will be used for the following: *[provide bullet points of what the funds will be used for]*.

### b. **Budget Detail - Maximum of 25 points**

Applicants should provide an explanation in the justification box in each budget category (personnel, travel, supplies, etc.) as to why each of the requested line items are necessary for the successful completion of the project. Failure to provide an adequate narrative of the costs being requested and including costs unrelated to the project may impact your overall score in this section.

The Budget Detail must:

- Include a comprehensive budget detail section for the 24-months or 2 years of funding; and
- Provide a clear description of all costs including salary and benefits for which grant funds will be utilized. Each benefit must be listed as a separate line item. You must include information as to how each position or item requested is currently funded.

**Please note:** Indirect costs are limited to 10% of the total project cost.

### c. **Applicant Experience - Maximum of 30 points**

Applicants will be asked to provide the following information:

- Describe your organization's understanding and familiarity with both Safe Touches and Smarter Parents. Safer Kids.
- Detail your organization's experience in implementing Safe Touches and/or Smarter Parents. Safer Kids.
- Provide specific examples of any technical assistance or support your organization has offered to others implementing child sexual abuse prevention programs, highlighting both successes and challenges encountered during the process.

d. **Project Description - Maximum of 40 points**

Applicants will be asked to provide the following information:

- Explain how your organization plans to offer technical assistance and support to the 15 Project Safe and Smart sites located across the Commonwealth. Include details on the staff listed in the budget and describe how they will contribute to the success of the initiative.
- Discuss your commitment to collaborate with Dr. Kate Guastaferro, an affiliate of the Child Maltreatment Solutions Network at PSU, throughout the duration of the project.

**9. Performance Measures:**

Under this funding announcement, successful applicants are required to comply with all reporting, data collection and evaluation requirements, as prescribed by PCCD and federal or state guidelines.

**10. Competitive Bidding/Sole Source Procurement:**

All procurement transactions shall be conducted in a manner that provides open and free competition. Grant recipients must follow the Procurement Standards section in PCCD's [Applicant's Manual](#).

Procurements by noncompetitive proposal are strongly discouraged and must demonstrate an economic benefit or lack of alternate resources to be justified. If a request is made, the prospective applicant must identify the request as a procurement by noncompetitive proposal and provide a substantial justification for the request within their funding request (See PCCD's [Applicant's Manual](#) for Procurement by Noncompetitive Proposal Approval Procedure).

**11. Administrative Requirements:**

a. Egrants Agency and User Registration:

Prior to submitting a grant application, both the applicant agency and at least two users from the applicant agency must be registered in Egrants. Applicants are strongly advised to allow adequate time to work on application documents in Egrants prior to the submission deadline. Please go to the [Getting Started in Egrants](#) page on PCCD's website for further information.

b. Fiscal Accountability:

See the [Fiscal Accountability](#) page on PCCD's website for further information.

c. Time and Effort Reporting:

See the [Time and Effort Reports](#) page on PCCD's website for further information.

d. Grant Payments:

- Payments will not be released until all applicable special conditions on the grant award have been satisfied.
- All grantees are required, at a minimum, to submit quarterly fiscal reports. PCCD will only make payments to reimburse actual expenditures reported on the fiscal reports. An agency experiencing cash flow problems may submit fiscal reports monthly and PCCD will reimburse reported expenditures. Non-submission or late submission of the required reports will result in payment delays.

- ACH Payments:
  - All payments to grant recipients will be made through ACH.
  - Either before or at the time an application is submitted to PCCD, the applicant agency must [register as a Non-Procurement Vendor](#) with the Commonwealth of Pennsylvania.
- e. Federal Transparency Act Certification:  
This section is required for both state and federal funding streams. See the [Federal Applicants](#) page on PCCD's website for further information.
- f. Reporting Requirements:
  - Programmatic reports are due quarterly.
  - Fiscal reports are due quarterly.
  - Late submission of programmatic and fiscal reports may delay payments.
  - All reports must be submitted through the Egrants system.

## **12. PCCD Contact Information and Resources:**

- a. Staff Contacts:  
PCCD staff may only respond to questions to clarify the funding announcement. Questions must be sent via email to: [ra-pccd-cacac@pa.gov](mailto:ra-pccd-cacac@pa.gov) with "Project Safe and Smart Technical Assistance" in the subject line. All questions regarding this funding announcement must be received by close of business on April 16, 2025. PCCD staff will post responses to questions, as they are received, on [PCCD's website](#). Select the appropriate funding announcement to view questions and answers.
- b. Egrants Funding Announcement:  
Log into the Egrants system and search under the "Funding Announcement" tab for Project Safe and Smart Technical Assistance.
- c. PCCD Guidelines and Documents:  
Applicants should be familiar with the [Applicant's Manual](#), grant application and administrative guides, and other documents common to PCCD's grant application process, all of which are available on the [Funding and Grants Process](#) page of the PCCD website.
- d. Egrants Technical Questions:  
For any technical or system questions, contact and ask for the Egrants Help Desk at (717) 787-5887 or (800) 692-7292, or by emailing [RA-eGrantsSupport@pa.gov](mailto:RA-eGrantsSupport@pa.gov).
- e. PCCD Webmaster:  
Please address any technical problems you may have with the website or online forms to the [PCCD Web Master](#).
- f. Reporting Potential Fraud, Waste and Abuse:  
Information about waste, fraud, abuse, conflict of interest, bribery, gratuity, or other similar misconduct, or whistleblower reprisal relating to a PCCD employee, program, contract or grant, may be reported to the PCCD Fraud Hotline at (717) 525-5031. For more information, visit the [Reporting Fraud, Waste and Abuse](#) page on PCCD's website.

## **13. Submission Information:**

The application must be entered into Egrants **no later than Friday, April 18, 2025 by 11:59 PM.**



**The grant application must be electronically signed within Egrants. To electronically sign the application, at least one person from your organization must have the E-signature role in Egrants. Please use the link below to access instructions which explain how to request the E-signature role.**

[E-signature Access Request Instructions](#)

[E-signature Access Request Form](#) (This must be attached to your access request in Egrants)

***Please note that you cannot request the e-signature role on behalf of someone else.***