

COMMONWEALTH OF PENNSYLVANIA  
PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY  
3101 North Front Street, Harrisburg, PA

December 8, 2021 Commission Meeting  
MINUTES

Before: Chairman Charles H. Ramsey  
Mr. John Adams, Commissioner  
Reverend Dr. Anne Ard, Commissioner  
Ms. Karen Baker, Commissioner  
Honorable Bruce Beemer, Commissioner  
Honorable Tim Briggs, Commissioner  
Mr. Tarik Casteel, Commissioner\*  
Ms. Gwen Dando, Designee for Senator Wayne Langerholc  
Mr. John Delaney, Jr., Commissioner  
Representative Sheryl DeLozier, Commissioner  
Honorable Diane Ellis-Marseglia, Commissioner  
Ms. Suzanne Estrella, Commissioner  
Colonel Robert Evanchick, Commissioner  
Ms. Tanoa Fagan, Designee for Honorable Meg Snead  
Ms. Faith Haeussler, Designee for Ms. Alison Beam  
Sheriff Anthony Harvilla, Commissioner  
Honorable David W. Heckler, Commissioner  
Dr. Gerald Huesken, Designee for Mr. Noe Ortega  
Senator Vincent Hughes, Commissioner  
Honorable Timika Lane, Commissioner  
Honorable Megan McCarthy King, Commissioner  
Mr. Sean T. McGinley, Commissioner  
Dr. Edward B. Michalik, Commissioner  
Mr. Geoff Moulton, Commissioner  
Commissioner Michael Muldrow, Commissioner  
Honorable Carolyn Nichols, Commissioner  
Mr. Kevin J. Schreiber, Commissioner  
Mayor Derek Slaughter, Commissioner  
Honorable Jennifer Smith, Commissioner  
Mr. Keith Snyder, Commissioner  
Mr. Richard D. Steele, Commissioner  
Ms. Phoenicia D.W. Wallace, Commissioner  
Mr. William Ward, Esq., Commissioner  
Ms. Vicki Wilken, Designee for Honorable Patrick Browne

Guests: Mr. Timothy Clawges, Pennsylvania House Judiciary Committee  
Mr. Michael Deery, Chief Counsel, Senator Vincent Hughes  
Ms. Joni Shenck, District Office Manager, State Representative Sheryl Delozier

Staff: Michael Pennington, Executive Director  
Sally Barry, Director, Office of Justice Programs  
Kathleen Buckley, Director, Office of Victims' Services  
Kirsten Kenyon, Director, Office of Research, Evaluation and Strategic Policy Development  
Derin Myers, Director, Office of Financial Management and Administration  
Debra Sandifer, Chief Counsel  
Jeffrey Blystone  
Stacie Brendlinger  
Kathy Clarke  
Christina Cosgrove-Rooks  
Chris Epoca  
Lynn Fidler  
James Haas  
Gregory Harhigh  
Nancy Heisler  
Heather Hewitt  
Rebecca Kiehl  
Samantha Koch  
Geoffrey Kolchin  
Michael Leister  
Roi Ligon  
Diane Morgan  
Natalie Novotny-Goles  
John Pfau  
Madelyn Roman-Scott  
Alyssa Subsinsky  
Brian Swoyer  
Jacqueline Weaknecht  
Danielle Wilbert  
Gregory Young

**I. Call to Order**

The December 8, 2021 meeting of the Pennsylvania Commission on Crime and Delinquency (PCCD) was called to order at 10:00 a.m. by Chairman Charles Ramsey. Roll call was requested. He informed members that the meeting was being recorded, to which there were no objections.

**II. Chairman's Report**

Chairman Charles H. Ramsey

- The first order of business was to approve the minutes from the September 8, 2021 meeting.

**Motion:** Briggs. **Seconded:** Schreiber. **Abstentions:** None  
**Aye Votes: 29 No Votes: 0 Motion Adopted**

- Chairman Ramsey opened his report by noting that PCCD was recognized again in the Body-Worn Camera Training and Technical Assistance Weekly Bulletin for our efforts in rolling out cameras throughout the state. In the November 12 bulletin's Innovative and Noteworthy Activities of BWC PIP Sites, they featured an infographic highlighting the agencies around PA that PCCD has supported. To date, over 100 entities have been supported by our funding. He credited the staff of the Office of Justice Programs and the CJAC for their collective efforts.
- This quarter, the Commission was recognized for our efforts in regard to the services supported by the state Endowment Act grant funding. November of this year marked the ten-year anniversary of the arrest of Jerry Sandusky for his crimes against children, and there were several stories in the news highlighting what the state has accomplished since his arrest. The [Pittsburgh Post-Gazette](#) in particular printed a story called "How Penn State's \$60M Fine Has Helped," which outlined how the funding has gone to support victims and survivors of child sexual abuse.
- Commission member Sheriff Anthony Harvilla recently submitted his retirement and resignation notice as Sheriff of Carbon County, which will go into effect on January 10, 2022. He has asked to step down from the Commission as well. Sheriff Harvilla served for 44 years in law enforcement. His service will be missed. Congratulations, Sheriff Harvilla!
- Chairman Ramsey provided an update on Gun Violence related efforts. At the last meeting, we provided an update on \$30 million that PCCD received as part of a new Violence Intervention and Prevention line item in the state budget this year. The Commission has been working over the past few months in tandem with the Criminal Justice Advisory Committee and the School Safety and Security Committee to release those funds through a multi-pronged approach.

To date, PCCD has on-boarded the 53 applicants that were awarded funding through our Gun Violence Initiative in September. We issued a competitive solicitation in September to distribute the remaining \$24 million.

Last week, the School Safety and Security Committee moved to approve 40 Violence Intervention and Prevention projects throughout the state totaling nearly \$16 million. Funding will go to various community-based organizations and nonprofits, municipalities and DA's Offices, and an institution of higher education to support a wide range of activities. The project summary can be found on PCCD's website under our Gun Violence section.

Moving forward, PCCD staff and the VIP Workgroup under the School Safety and Security Committee are going to continue to review the applications that came in and do some additional outreach, to make sure that funding requests aren't duplicating prior or pending investments at the state or local level. Following that, the intention is to bring a recommendation on the remaining \$8 million before the School Safety and Security Committee in January. Further, we intend to develop a solicitation for technical assistance, as it has become clear that there is a need for some

additional resources at a statewide level in order to support agencies in both operations and implementation.

If you have any questions or would like further information, please do not hesitate to contact Mike Pennington.

### III. Executive Director's Report

Michael Pennington, Executive Director

- During the September 8, 2021 meeting, Mr. Pennington provided legislative updates regarding two new task forces/committees that were temporarily formed at PCCD. The **Judicial Computer System Financial Audit Committee** is tasked with reviewing the judiciary's statewide case management system for magisterial, common pleas, and appellate court and assessing the annual financial needs and revenue streams that support the operation of the system.

Thus far, the Committee has met four times since its inaugural meeting on October 27. Representative Torren Ecker serves as the Committee Chair. To date, they have received testimony from a wide variety of state and local agencies that utilize the Administrative Office of Pennsylvania Courts (AOPC) case management system. Universally, that system is held in high regard, and the need for it to be funded and continued has been promoted. AOPC has also provided comprehensive information about the financing of that system. It is anticipated that a report will be developed by the January 31 deadline as required by the law. An update on the findings of the Committee will be given at the March 2022 meeting.

The **Task Force on Child Pornography** is supported by staff from both PCCD and the Joint State Government Commission and is charged with examining the offense of child pornography – how it is investigated, charged, etc. – and make recommendations for its improvement.

To date, they have held two meetings of the Task Force. The first meeting focused on initial data gathering needs and the organizational structure of the Task Force, and the second included detailed presentations from the Internet Crimes Against Children Task Force and the PA State Police on how cases are investigated. They anticipate holding another meeting in January to learn more about how these types of cases are prosecuted, and additional meetings throughout 2022 to learn more about the psychology behind these types of offenders, sentencing guidelines and enhancements, and a deeper dive into the court and criminal justice related data regarding these offenders.

If you are interested in learning more about either of these Committees, please do not hesitate to reach out to Mr. Pennington.

### IV. Victims' Services Advisory Committee Report

*Mr. John Delaney*

*Ms. Kathy Buckley*

- Committee Chair John Delaney provided the Victims' Services Advisory Committee (VSAC) report, which begins on page 1 of the Commission meeting materials. Mr. Delaney provided brief highlights from the VSAC meeting, held on November 9, 2021 via Teams, and presented three informational updates and five action items for the Commission's consideration.

**Action Item:** STOP Violence Against Women Act (VAWA) Funds

Staff and the Victims' Services Advisory Committee are recommending approval of 32 county applications submitted for STOP Formula Grant Funding for 2022-2024, not to exceed \$12 million, pending the resolution of any outstanding programmatic and/or fiscal concerns.

**Motion:** Delaney. **Seconded:** Michalik. **Abstentions:** Adams, Ard.

**Aye Votes: 29 No Votes: 0 Motion Adopted**

**Action Item:** STOP Violence Against Women Act (VAWA) Funds

Staff and the Victims' Services Advisory Committee are recommending the approval of one application submitted by the Administrative Office of the Pennsylvania Courts (AOPC) for the "STOP Judicial 2022" Project not to exceed \$231,207 in federal STOP Grant funds, pending the resolution of any outstanding programmatic and/or fiscal concerns.

**Motion:** Delaney. **Seconded:** Snyder. **Abstentions:** Moulton.

**Aye Votes: 30 No Votes: 0 Motion Adopted**

**Action Item:** STOP Violence Against Women Act (VAWA) Funds

Staff and the Victims' Services Advisory Committee are recommending the approval of five applications requesting a total not to exceed \$1,305,000 for five (5) STOP training and technical assistance projects submitted by the Pennsylvania Coalition Against Domestic Violence (PCADV) for up to \$450,000; the Pennsylvania Coalition Against Rape (PCAR) for up to \$450,000; the Pennsylvania Chiefs of Police Association (PCPA) for up to \$105,000; the Pennsylvania District Attorney's Institute (PDAI) for up to \$150,000 and the Office of Victim Advocate (OVA) for up to \$150,000 in federal STOP Grant funds, pending the resolution of any outstanding programmatic and/or fiscal concerns.

**Motion:** Delaney. **Seconded:** Ellis-Marseglia. **Abstentions:** Adams, Baker, Estrella, Fagan.

**Aye Votes: 27 No Votes: 0 Motion Adopted**

**Action Item:** Federal Victims of Crime Act (VOCA) Funds

Staff and the Victims' Services Advisory Committee are recommending the approval of one application submitted by the Pennsylvania District Attorneys Institute for the "PA SAVIN Maintenance 2022-2026" not to exceed \$3,785,800 in federal Victims of Crime Act Grant funds, pending the resolution of any outstanding programmatic and/or fiscal concerns.

**Motion:** Delaney. **Seconded:** Ward. **Abstentions:** Adams.

**Aye Votes: 30 No Votes: 0 Motion Adopted**

**Action Item:** Federal Victims of Crime Act (VOCA) Funds

Staff and the Victims' Services Advisory Committee are recommending approval of an application submitted by the Pennsylvania Chiefs of Police Association for the "Victims' Rights Law Enforcement Video Project" not to exceed \$25,000 in federal Victims of Crime Act Grant funds, pending the resolution of any outstanding programmatic and/or fiscal concerns.

**Motion:** Delaney. **Seconded:** Heckler. **Abstentions:** None.

**Aye Votes: 32 No Votes: 0 Motion Adopted**

**V. Juvenile Justice and Delinquency Prevention Committee Report**

*Mr. Keith Snyder*

*Ms. Sally Barry, Mr. Geoffrey Kolchin, Mr. Gregory Young*

- Committee Chair Keith Snyder provided the Juvenile Justice and Delinquency Prevention Committee (JJDP) report, which begins on page 38 of the Commission meeting materials. Mr. Snyder provided brief highlights from the JJDP meeting, held on November 10, 2021 via Teams, and presented two informational updates and five action items for the Commission's consideration.

**Action Item:** Federal Byrne Justice Assistance Grant (JAG) Funds - Continuation

Staff and the Juvenile Justice and Delinquency Prevention Committee are recommending approval of one application requesting a total not to exceed \$91,017 in federal JAG funds, pending the resolution of any outstanding programmatic and/or fiscal issues.

**Motion:** Snyder. **Seconded:** Steele. **Abstentions:** None.

**Aye Votes: 32 No Votes: 0 Motion Adopted**

**Action Item:** Federal Juvenile Justice and Delinquency Prevention (JJDP) Funds

Staff and the Juvenile Justice and Delinquency Prevention Committee are recommending approval of one application requesting a total not to exceed \$250,000 in federal JJDP funds, pending the resolution of any outstanding programmatic and/or fiscal issues.

**Motion:** Snyder. **Seconded:** Michalik. **Abstentions:** None.  
**Aye Votes: 32 No Votes: 0 Motion Adopted**

**Action Item:** Federal Juvenile Justice and Delinquency Prevention (JJDP) Funds

Staff and the Juvenile Justice and Delinquency Prevention Committee are recommending approval of three applications requesting a total not to exceed \$449,990 in federal JJDP funds, pending the resolution of any outstanding programmatic and/or fiscal issues.

**Motion:** Snyder. **Seconded:** Moulton. **Abstentions:** None.  
**Aye Votes: 32 No Votes: 0 Motion Adopted**

**Action Item:** Federal Juvenile Justice and Delinquency Prevention (JJDP) Funds

Staff and the Juvenile Justice and Delinquency Prevention Committee are recommending approval of one application requesting a total not to exceed \$983,402 in federal JJDP funds, pending the resolution of any outstanding programmatic and/or fiscal issues.

**Motion:** Snyder. **Seconded:** Delaney. **Abstentions:** None.  
**Aye Votes: 32 No Votes: 0 Motion Adopted**

**Action Item:** Federal Justice Assistant Grant (JAG) State Share Funds

Staff and the Juvenile Justice and Delinquency Prevention Committee are recommending approval of one application requesting a total not to exceed \$200,000 in federal JAG/state share funds, pending the resolution of any outstanding programmatic and/or fiscal issues.

**Motion:** Snyder. **Seconded:** Baker. **Abstentions:** Steele.  
**Aye Votes: 31 No Votes: 0 Motion Adopted**

**VI. Criminal Justice Advisory Committee Report**

*Mr. Mike Vereb*

*Ms. Sally Barry and Ms. Jacqueline Weaknecht*

- Sally Barry provided the Criminal Justice Advisory Committee (CJAC) report, which begins on page 50 of the Commission meeting materials. Ms. Barry provided brief highlights from the CJAC meeting, held on November 10, 2021 via Teams, and presented one informational update and ten action items for the Commission's consideration.

**Action Item:** Federal Byrne Justice Assistance Grant (JAG) Funds

Staff and the Criminal Justice Advisory Committee are recommending approval of one application requesting a total not to exceed \$870,000 in federal JAG funds, pending the resolution of any outstanding programmatic and/or fiscal concerns.

**Motion:** Briggs. **Seconded:** Ard. **Abstentions:** Adams.  
**Aye Votes: 31 No Votes: 0 Motion Adopted**

**Action Item:** Federal Byrne Justice Assistance Grant (JAG) Funds

Staff and the Criminal Justice Advisory Committee are recommending approval of one application requesting a total not to exceed \$549,928 in federal JAG funds, pending the resolution of any outstanding programmatic and/or fiscal concerns.

**Motion:** Moulton. **Seconded:** Michalik. **Abstentions:** None.  
**Aye Votes: 32 No Votes: 0 Motion Adopted**

**Action Item:** Federal Byrne Justice Assistance Grant (JAG) Funds

Staff and the Criminal Justice Advisory Committee are recommending approval of one application requesting a total not to exceed \$1,875,000 in federal JAG Under \$10K funds, pending the resolution of any outstanding programmatic and/or fiscal concerns.

**Motion:** Steele. **Seconded:** Adams. **Abstentions:** Evanchick, McGinley.  
**Aye Votes: 30 No Votes: 0 Motion Adopted**

**Action Item:** Federal Byrne Justice Assistance Grant (JAG) Funds

Staff and the Criminal Justice Advisory Committee are recommending approval of 27 applications requesting a total not to exceed \$1,331,675 in federal JAG Under \$10K funds, pending the resolution of any outstanding programmatic and/or fiscal concerns.

**Motion:** Snyder. **Seconded:** Ellis-Marseglia. **Abstentions:** None.  
**Aye Votes: 32 No Votes: 0 Motion Adopted**

**Action Item:** Federal Byrne Justice Assistance Grant (JAG) Funds - Continuations

Staff and the Criminal Justice Advisory Committee are recommending approval of two applications requesting a total not to exceed \$85,865 in federal JAG funds, pending the resolution of any outstanding programmatic and/or fiscal concerns.

**Motion:** Heckler. **Seconded:** Moulton. **Abstentions:** None.  
**Aye Votes: 32 No Votes: 0 Motion Adopted**

**Action Item:** Federal Byrne Justice Assistance Grant (JAG) Funds

Staff and the Criminal Justice Advisory Committee are recommending approval of one application requesting a total not to exceed \$96,669 in federal JAG funds, pending the resolution of any outstanding programmatic and/or fiscal concerns.

**Motion:** Snyder. **Seconded:** Briggs. **Abstentions:** None.  
**Aye Votes: 32 No Votes: 0 Motion Adopted**

**Action Item:** Opioid Misuse Prevention Funds

Staff and the Criminal Justice Advisory Committee are recommending approval of nine applications requesting a total not to exceed \$725,360 in federal SOR funds, pending the resolution of any outstanding programmatic and/or fiscal concerns.

**Motion:** Moulton. **Seconded:** Ard. **Abstentions:** None.  
**Aye Votes: 32 No Votes: 0 Motion Adopted**

**Action Item:** Project Safe Neighborhoods Funds

Staff and the Criminal Justice Advisory Committee are recommending approval of one application requesting a total not to exceed \$266,172 in federal PSN Eastern District funds, pending the resolution of any outstanding programmatic and/or fiscal concerns.

**Motion:** Delaney. **Seconded:** Ellis-Marseglia. **Abstentions:** None.  
**Aye Votes: 32 No Votes: 0 Motion Adopted**

**Action Item:** Project Safe Neighborhoods Funds

Staff and the Criminal Justice Advisory Committee are recommending approval of one application requesting a total not to exceed \$139,829 in federal PSN Middle District funds, pending the resolution of any outstanding programmatic and/or fiscal concerns.

**Motion:** Moulton. **Seconded:** Evanchick. **Abstentions:** Muldrow.  
**Aye Votes: 31 No Votes: 0 Motion Adopted**

**Action Item:** Residential Substance Abuse Treatment (RSAT) Funds

Staff and the Criminal Justice Advisory Committee are recommending approval of two applications requesting a total not to exceed \$300,000 in federal RSAT funds, pending the resolution of any outstanding programmatic and/or fiscal concerns.

**Motion:** Snyder. **Seconded:** Ward. **Abstentions:** None.  
**Aye Votes: 33 No Votes: 0 Motion Adopted**

## VII. Mental Health and Justice Advisory Committee Report

*Mr. William Ward*

*Ms. Sally Barry and Ms. Jacqueline Weaknecht*

- Committee Chair William Ward provided the Mental Health and Justice Advisory Committee (MHJAC) report, which begins on page 82 of the Commission meeting materials. Mr. Ward provided brief highlights from the MHJAC meeting, held on November 3, 2021 via Teams, and presented two action items for the Commission's consideration.

**Action Item:** Federal Byrne Justice Assistance Grant (JAG) Funds

Staff and the Mental Health and Justice Advisory Committee recommend approval of one application requesting a total not to exceed \$79,219 in federal Byrne Justice Assistance Grant funds, pending the resolution of any outstanding programmatic and/or fiscal concerns.

**Motion:** Ward. **Seconded:** Heckler. **Abstentions:** None.

**Aye Votes: 33 No Votes: 0 Motion Adopted**

**Action Item:** Mental Health Funds

Staff and the Mental Health and Justice Advisory Committee recommend approval of ten applications requesting a total not to exceed \$1,206,348 in a combination of federal and state Mental Health Enhancement funds, pending the resolution of any outstanding programmatic and/or fiscal concerns.

**Motion:** Ward. **Seconded:** Michalik. **Abstentions:** Ellis-Marseglia.

**Aye Votes: 32 No Votes: 0 Motion Adopted**

**VIII. Children's Advocacy Center Advisory Committee Report**

*Honorable David W. Heckler*

*Ms. Kirsten Kenyon*

- Committee Chair David Heckler provided the Children's Advocacy Center Advisory Committee (CACAC) report, which begins on page 90 of the Commission meeting materials. Mr. Heckler provided brief highlights from the CACAC meeting, held on November 5, 2021 via Teams, and presented two action items for the Commission's consideration.

**Action Item:** Children's Advocacy Center Funds

Staff and the Children's Advocacy Center Advisory Committee are recommending approval of 40 applications requesting a total of \$1,850,077 in state Children's Advocacy Center funds, pending the resolution of any outstanding programmatic and/or fiscal concerns.

**Motion:** Heckler. **Seconded:** Ard. **Abstentions:** Adams, Delaney, Evanchick, McGinley.

**Aye Votes: 29 No Votes: 0 Motion Adopted**

**Action Item:** State Children's Advocacy Center Funds

Staff and the Children's Advocacy Center Advisory Committee are recommending approval of one application requesting a total of \$400,000 in state Children's Advocacy Center funding, pending the resolution of any outstanding programmatic and/or fiscal concerns.

**Motion:** Heckler. **Seconded:** Ward. **Abstentions:** McGinley.

**Aye Votes: 32 No Votes: 0 Motion Adopted**

**At this point, due to Chairman Ramsey's departure, Commission Vice Chair John Delaney assumed chairing the meeting.**

**IX. County Adult Probation and Parole Advisory Committee Report**

*Honorable Russell D. Shurtleff*

*Honorable Timika Lane*

*Ms. Sally Barry*

- Committee Co-chair Judge Timika Lane provided the County Adult Probation and Parole Advisory Committee (CAPPAC) report, which begins on page 105 of the Commission meeting materials. Judge Lane provided brief highlights from the CAPPAC meeting, held on November 18, 2021 via Teams, and presented four action items for the Commission's consideration.

**Action Item:** Statement of Policy and Interim Rules of Governance for County Adult Probation and Parole Officers' Firearms Education and Training

Staff and the County Adult Probation and Parole Advisory Committee recommend approval of the



County Adult Probation and Parole Advisory Committee Statement of Policy and Interim Rules of Governance for County Probation Officers' Firearms Education and Training as described in the meeting materials.

**Motion:** Lane. **Seconded:** Moulton. **Abstentions:** None.  
**Aye Votes: 30 No Votes: 0 Motion Adopted**

**Action Item:** Revised Evidence-Based Operating Standards

Staff and the County Adult Probation and Parole Advisory Committee recommend approval of the revisions to eight previously approved Standards as described in the meeting materials.

**Motion:** Lane. **Seconded:** Snyder. **Abstentions:** None.  
**Aye Votes: 30 No Votes: 0 Motion Adopted**

**Action Item:** New Evidence-Based Operating Standards

Staff and the County Adult Probation and Parole Advisory Committee recommend approval of the new Standard 82 as described in the meeting materials.

**Motion:** Lane. **Seconded:** Ellis-Marseglia. **Abstentions:** None.  
**Aye Votes: 30 No Votes: 0 Motion Adopted**

**Action Item:** 2019/20 JAG Single Solicitation Local Initiatives - Continuation

Staff and the County Adult Probation and Parole Advisory Committee recommend approval of one application requesting a total not to exceed \$104,911 in federal Byrne Justice Assistance Grant funds, pending the resolution of any outstanding programmatic and/or fiscal concerns.

**Motion:** Lane. **Seconded:** Moulton. **Abstentions:** None.  
**Aye Votes: 30 No Votes: 0 Motion Adopted**

**X. Constables' Education and Training Board Report**

*Mr. John Bruno*

*Mr. John Pfau*

- Board chair John Bruno provided the Constables' Education and Training Board (CETB) report, which begins on page 130 of the Commission meeting materials. Mr. Bruno provided brief highlights from the CETB meeting, held on November 4, 2021 via Teams, and presented one action item for the Commission's consideration.

**Action Item:** Act 49 Instructor Policy

Staff and the Constables' Education and Training Board are recommending that the Commission approve the revised Act 49 Instructor Policy

**Motion:** Michalik. **Seconded:** Delozier. **Abstentions:** None.  
**Aye Votes: 30 No Votes: 0 Motion Adopted**

**XI. Sheriff and Deputy Sheriff Education and Training Board Report**

Vice Chairman Delaney noted that there was no report for the Sheriff and Deputy Sheriff Education and Training Board other than the material that is included as part of the packet.

**XII. Other Business**

Vice Chairman Delaney invited members to bring other business before the Commission.

**XIII. Public Voice**

Vice Chairman Delaney invited anyone from the public to address the Commission. There were no members of the public who addressed the Commission.

**XIV. Adjournment**

Hearing no further comment, Vice Chairman Delaney asked for a motion for adjournment.

Commissioner Ard made a motion to adjourn, which was seconded by Commissioner Snyder. The motion carried unanimously, and the meeting concluded at 11:09 AM.