



Pennsylvania State Fire Academy

1150 Riverside Drive, Lewistown PA 17044

www.osfc.pa.gov

Act 46 Course Completion Equivalency Application (Hazmat)

Name _____ Organization Name _____

Address _____
Street City State Zip

Telephone (Daytime) _____ County _____

Email: _____

Pennsylvania course title requested (1 per application) *Refer to #2 (a) on page 3 of this application*

Non-PA Course Information

Proposed Course Title: _____

Provide a Brief description of the course content by listing the overall goal & broad topic areas to be taught.

Course Pre-requisites: _____

Instructor to Student Ratio: ___ to ___

Course length (hours): _____ Type of Course: ___ Initial ___ Refresher ___ Both

Course hours relate to what scope of training for PA Responders (Fire, EMS, Hazmat)?

Course Format: ___ Classroom ___ Distributive ___ Computer Based ___ Virtual Instructor Lead

Course materials distribution (how and what are the course materials being distributed to the student).

Does this course align with NFPA 1072? Yes No

If no, what recognized standard does it meet? _____

Has this course been submitted for review to PSFA prior to this time? Yes No

Site References. (textbooks and/or standards, etc. used to develop course content/materials)

Successful Completion Criteria

Is a course completion certificate being issued? Yes No

Who is the certificate issuing authority? (State, County, Department, etc.)

Evaluation Mechanism

Is a test required? (Check all that apply) Written Practical None

If no, please provide a brief description of how competency is measured for successful completion of course.

Instructor Requirements

Pursuant to the provisions of Act 46 of 1992, I hereby request to be issued an equivalency for course recognition by PEMA through the Pennsylvania State Fire Academy based on a Non-Pennsylvania training course submitted for consideration.

By signing and dating of this document I certify that the information contained in this application and any attachments is accurate and complete to the best of my knowledge and submitted as true, correct and in accordance with Pennsylvania Crimes Code 18 Pa C.S. 4904, relating to unsworn falsifications to authorities.

Signature of Applicant

Date

Refer to pages 3 through 4 of this application for instructions on completing the process.

Instructions for completion of the Application for Act 46 Course Equivalency

Please Read Carefully before submitting. Incomplete applications will not be processed.

1. This application is to be used to apply for and *have recognized a training* course for which the learning objectives have been met by completion of formal training courses conducted by another jurisdiction outside of Pennsylvania or for a Non-Local Level Training course conducted in PA. ***This form is for training courses only, not certification.***
2. The application must be completed, please provide ALL of the following. The information being requested is needed to verify that the out-of-state OR Non-Local Level PA course is indeed substantially equivalent to its Pennsylvania counterpart
 - a. Use the correct PA course names. For detailed information on a specific course, review the Academy website for the “*Minimum Standards for Accreditation*” (MSA) for the course you think is equivalent.
 - b. Your course completion certificate;
 - c. Course Syllabus or outline showing course structure and content, including course title (pg. 1), total course time (pg.1), topical lessons (pg. 3), and the time breakdown of the course on a per-lesson basis (pg.3).
 - d. Course Educational objectives (pg. 3) (Behavioral Objectives or Learning Outcomes) for the course.
 - Objectives are *specific, detailed* explanations of what you knew or were able to do after completing each lesson or the course. They include a *condition* (“After completing this lesson and given a 15-foot section of ½ inch rope...”), an *audience* (“the student...”), a *behavior* (“shall demonstrate tying a bowline knot...”) and a *degree* (“to the satisfaction of the instructor.”)
 - e. Use the provided template to complete the crosswalk of out of state or Non-Local Level course to PA course you are requesting to be recognized.
4. Criteria for approval of an out-of-state or Non-Local Level course as equivalent:
 - a. The total number of student contact hours must be substantially (no more than 10% less) the same as its Pennsylvania counterpart; and
 - b. The time spent on each subject area must be substantially (no more than 25% less) the same as the time spent on the same subject area in its Pennsylvania equivalent; and
 - c. The course objectives must be a substantial match (in learning outcomes) to its Pennsylvania equivalent.
5. If rejected, an applicant may reapply after correcting the identified deficiencies.

Submit completed application and supporting documentation to:

PA State Fire Academy
Attention: Act 46 Review
1150 Riverside Dr.
Lewistown, PA. 17044-1979.

Please allow 4-8 weeks for a response

Please use the matrix to complete crosswalk of proposed course to PA course you are requesting review of.

1. List learner’s objectives in behavioral terms
2. Provide content outline for each objective. Must be more than a restatement of objective
3. Teaching Strategies. Describe the teaching methods, strategies, materials and resources for each objective. (lecture, PPT, Student participation)

List the PA course objectives that relate to the objectives for the course you are submitting for review. If the course is based on the JPR’s of the NFPA standard, please list them. Any skills that were completed during the training course, please list and align with objectives of PA course.

PA Courses Learning Objectives	Proposed Course Learning Objectives & Content Outline	Teaching Strategies	Time per Topic	Skills	NFPA JPR’s

