# Attachment C

PROGRAM GUIDANCE
FIRE COMPANY EMERGENCY MEDICAL SERVICE GRANT PROGRAM
STATE FISCAL YEAR 2026-2027

**THE 2026-27 GRANT APPLICATION PERIOD WILL BE SEPTEMBER 8, 2026– OCTOBER 22, 2026**

**Section 1. Introduction.**

(a) The Fire Company and Emergency Medical Service Grant Program (Program) provides grants to improve and enhance firefighting, ambulance and rescue services capabilities of fire companies and emergency medical services throughout the Commonwealth of Pennsylvania (Commonwealth). Program funds may be used for projects that are eligible in accordance with Chapter 78 (relating to Grants to Fire Companies and Emergency Medical Services Companies) of Title 35 of the Pennsylvania Consolidated Statutes, 35 Pa.C.S. §7801 *et seq.,* Eligible projects are defined at 35 PA.C.S. § 7813 & 7823 (relating to Award of Grants).

(b) Assistance from the Program is in the form of grants from the Commonwealth to eligible Fire and Rescue companies and Emergency Medical Services for projects which, in the judgment of the State Fire Commissioner meet the Criteria of Chapter 78 of Title 35, as amended, and are in accordance with this Program Guidance, guidelines in this chapter and meet all Fire Company and Emergency Medical Service Grant Application criteria as stated in the application.

(c) Grants will be not less than $2,500 and not more than $20,000 per applicant fire company and no more than $15,000 per applicant emergency medical service.

(d) Applicants should be aware that the Program expects to receive many applications for the limited funds appropriated from the State Gaming Fund. As such, it is possible that not every application can be fully funded, in which case grants will be awarded on a prorated basis to projects that are determined to be eligible.

(e) The program expenditures will be charged to funds appropriated to the Fire Company and Emergency Medical Service Grant Program by section 1720-C(c) of The Fiscal Code.

**Section 2. Definitions.**

The following words and terms, when used in this chapter, have the following meanings unless the context clearly indicates otherwise:

*Advanced Life Support*--The advanced pre-hospital and inter-hospital emergency medical care of serious illness or injury by appropriately trained health professionals and by certified EMT-paramedics.

*Application*--The Fire Company and Emergency Medical Service Grant Program Application.

*Basic Life Support Services*--Prehospital or inter-hospital emergency medical care and management of illness or injury performed by specially trained and certified or licensed personnel.

*Career emergency medical services*--A for-profit chartered emergency medical service corporation, association or organization which meets all of the following: 1. Is located in this Commonwealth; 2.Is licensed by the Department of Health; 3. Is not associated or affiliated with a hospital unless recognized in accordance with 7823 (b.1) (relating to grant awards); 4. Is regularly engaged in the provision of emergency medical services, including basic life support or advanced life support services and advanced life support squads as defined in 28 Pa Code § 1027.1 (relating to general provisions). This does not include a corporation, association or organization that is primarily engaged in the operation of invalid coaches which are intended for routine transport of individuals who are convalescent or non-ambulatory and who do not ordinarily require emergency medical treatment while in transit.

*Certification*--Any class of instruction or test that will provide certification at any level that is currently offered in the Commonwealth through the Voluntary Fire Fighter Certification program administered by the Pennsylvania State Fire Academy. **A certified member can only be used in one grant application regardless of the number of certifications the individual holds.**

*Certified Personnel*--Any member of the fire or rescue company who is certified at a minimum level of Fire Fighter 1 on or before July 1, 2026, by the National Professional Qualifications Board or by the International Fire Service Accreditation Congress and verified by the Pennsylvania State Fire Academy.

*Chapter 78*--Chapter 78 (relating to Grants to Fire Companies and Volunteer Services) of Title 35 of the Pennsylvania Consolidated Statutes, 35 Pa.C.S. §7801 *et seq*.

*Commissioner*--The State Fire Commissioner.

*Emergency Medical Services Company/EMS*--A career or volunteer medical services company.

*Equipment*--Any apparatus, equipment or tools ordinarily used by a fire, rescue, or ambulance service in the performance of their duties.

*Facility*--A structure or portion thereof intended for storage or protection of firefighting apparatus, ambulances and rescue vehicles and related equipment and gear. **The term does not include meeting halls, social halls, social rooms, lounges, crew rooms, bathrooms, or any other facility not directly related to firefighting or the furnishing of ambulance or rescue services.**

*Final Report*--The report to be filed as provided in Section 6 of these Guidelines by the Fire Company or Emergency Medical services detailing the expenditure of the funds granted. All final reports shall be submitted electronically through the grant application.

*Fire Company*-A volunteer fire company, a municipal fire company or a combined volunteer and municipal fire company located in this Commonwealth. The term includes an airport fire company

*Invalid Coach*--A vehicle which is primarily maintained, operated, and intended to be used for routine transport of persons who are convalescent or otherwise non-ambulatory and do not ordinarily require emergency medical treatment while in transit. Such vehicles shall not be considered ambulance or emergency medical service vehicles.

*Merger*-The following documents constitute an official merger and will be used to determine grant eligibility as a merged entity: Signed merger resolutions from each company; Statement of Merger paperwork filed with the Pennsylvania Department of State; By-Laws reflecting the merger or minutes approving the merger; IRS Letter showing the new EIN # if applicable; County Orphans Court approval, No objection letter from the Attorney General's office**. All required paperwork must be received in the OSFC by August 1st to apply as a merged company for the upcoming grant cycle**.

***New Airport Fire Company***- Is associated with an airport; Has a mutual aid agreement with a neighboring municipality; Has responded to at least 15 fire or rescue emergency calls annually to neighboring fire companies as provided in documentation requested by the State Fire Commissioner. The following documents constitute a new airport fire company and will be used to determine grant eligibility: Copy of IRS letter showing the company name and EIN #; Completed W-9 form; 15 incident reports from the previous calendar year showing your response to emergency calls as part of the response to fires or vehicle accidents. A completed information sheet: A letter from the municipality secretary verifying the company has a mutual aid agreement to provide fire or rescue services; **All required paperwork must be received in the OSFC by August 1st to be considered for the upcoming grant cycle.**

*New Career EMS Company*-The following documents constitute a new career EMS company and will be used to determine grant eligibility: ; A letter from the municipality verifying the company shares the same EIN# and is recognized by the municipality as the primary EMS provider. A completed W-9 form; Copy of the IRS letter showing the EIN#; A copy of your Dept. of Health EMS license.
15 patient care reports showing the company responded to at least 15 calls in the previous calendar year as the primary EMS provider. (personal information can be blacked out). **All required paperwork must be received in the OSFC by August 1st to be considered for the upcoming grant cycle**.

*New Career/Combination Fire Company*-The following documents constitute a new career\municipal fire company and will be used to determine grant eligibility: A completed information sheet; A letter from the municipality verifying the company shares the same EIN# and is recognized by the municipality. A completed W-9 form; Copy of the IRS letter showing the EIN#; A copy of the ordinance or supporting document which established your organization as a municipal or combination department; 15 incident reports from the previous calendar year showing calls in response to fire protection or rescue services. (personal information can be blacked out). **All required paperwork must be received in the OSFC by August 1st to be considered for the upcoming grant cycle.**

*New Hospital Based EMS Company*-The following documents constitute a hospital based EMS company and will be used to determine grant eligibility: A letter from the municipality verifying the company is on the county 911 center call box as the primary EMS provider; A letter from the hospital verifying the EMS company shares the same EIN# with the hospital, and is licensed to run EMS calls; Copy of the IRS letter showing the EIN#; A copy of your Dept. of Health EMS license. Completed W-9 form; 15 patient care reports showing the company responded to at least 15 calls in the previous calendar year as the primary EMS provider (personal information can be blacked out). **All required paperwork must be received in the OSFC by August 1st to be considered for the upcoming grant cycle.**

*New Volunteer EMS Company*-The following documents constitute a new volunteer EMS company and will be used to determine grant eligibility: Copy of articles of incorporation; Copy of your Bylaws; Copy of your IRS letter showing your company name and EIN #; A copy of your Dept. of Health EMS license. A completed W-9 form; 15 patient care reports verifying the company responded to at least 15 emergency medical service calls in the previous calendar year as the primary EMS provider (personal information may be blacked out). A letter from the municipality verifying the company is on the county 911 center call box as the primary EMS provider; **All required paperwork must be received in the OSFC by August 1st to be considered for the upcoming grant cycle**.

*New Volunteer Fire Company*-The following documents constitute a new volunteer fire company and will be used to determine grant eligibility: Copy of the articles of incorporation; Copy of the bylaws; Copy of the IRS letter showing the company name and EIN #; Completed W-9 form; 15 incident reports from the previous calendar year showing calls in response to fire protection or rescue services; A letter from the township/borough/municipality Secretary verifying your company is the designated fire or rescue services provider. **All required paperwork must be received in the OSFC by August 1st to be considered for the upcoming grant cycle.**

*New Volunteer Rescue Company*- The following documents constitute a new volunteer rescue company and will be used to determine grant eligibility: Copy of the articles of incorporation; Copy of the bylaws; Copy of the IRS letter showing the company name and EIN #; Completed W-9 form; A letter from the township/borough/municipality Secretary verifying your company is the designated fire or rescue services provider; 15 incident reports from the previous calendar year showing your response to rescue calls as part of the response to fires or vehicle accidents. **All required paperwork must be received in the OSFC by August 1st to be considered for the upcoming grant cycle.**

*OSFC*--Office of the State Fire Commissioner.

*Quick Response Service* (QRS)-These companies are not eligible for the OSFC grant program based on the services provided.

*Program*--The Fire Company and Emergency Medical Service Grant Program.

*Regional or Joint Project*--A cooperative agreement wherein any combination of three (3) or more separately chartered fire or rescue companies agree to use all or any portion of their respective grant request to jointly complete any project that qualifies under the Act. To be eligible for a joint project, each company's share shall not be less than $5,000 per organization. **Joint projects cannot be submitted by organizations who share the same physical space. Joint projects CANNOT BE AMENDED.**

*Volunteer EMS Company*--Any nonprofit chartered corporation, association or organization located in the Commonwealth, which is licensed by the Pennsylvania Department of Health and is not associated or affiliated with any hospital unless recognized in accordance with section 7823 (b.1) (relating to award of grants) and which is regularly engaged in the provision of emergency medical services, including basic life support or advanced life support services and advanced life support squads as defined in 28 Pa. Code § 1027.1 (relating to general provisions). The term shall not include any corporation, association or organization that is primarily engaged in the operation of invalid coaches which are intended for the routine transport of persons who are convalescent or otherwise non-ambulatory and do not ordinarily require emergency medical treatment while in transit.

*Volunteer Fire Company*—A nonprofit chartered corporation, association or organization located in this Commonwealth which provides fire protection or rescue services, and which may offer other voluntary emergency services within this Commonwealth. Volunteer emergency services provided by a volunteer fire company may include volunteer ambulance and volunteer rescue services.

*Volunteer Rescue Company*--A nonprofit chartered corporation, association or organization located in this Commonwealth that provides rescue services as part of the response to fires or vehicle accidents within this Commonwealth.

**Section 3. Eligibility.**

(a) Fire Company Grant

(1) Eligible applicants. A fire company as defined in Section 2. To receive grant funds a fire company shall have actively responded to 15 or more fire or rescue emergencies during the previous calendar year and is officially recognized by the appropriate municipality. The fire company shall also agree to participate in the reporting of information (incidents) using the Pennsylvania Fire Information Reporting System (PennFIRS). **To be eligible to apply for the 2026-27 grant, companies must be current with reporting their incidents through July 31, 2026. To be awarded a grant, a company must continue to actively report your incidents monthly throughout the grant year.**

(2) Eligible projects. Program funds may be used for projects that are consistent with Chapter 78 and the Program. Eligible projects must improve and enhance the capabilities of the fire company to provide firefighting, ambulance, or rescue services. Eligible projects are:

(i) Construction and renovation of facilities and purchase or repair of fixtures and furnishings, office equipment, and support services necessary to maintain or improve the capability of the company to provide fire, ambulance, or rescue services. This includes repair, renovation, or construction of sleeping quarters (bunk rooms) and training rooms. **Any work done must be performed by a licensed contractor registered with the Pennsylvania Attorney General's Office. Members of fire/EMS companies cannot be paid for labor, they can only purchase materials.**

(ii) Repair of firefighting, ambulance, or rescue equipment OR purchase thereof.

a. Includes the purchase of fuel for company vehicles

(iii) Debt reduction associated with already completed projects eligible under subsection (i) and (ii)

(iv) Training and certification of members.

(v)Education of the general public regarding fire prevention and community risk reduction:

(vi) **Career Fire Departments Only-** any regular wage costs for personnel or overtime costs associated with backfilling positions while firefighters are attending training.

(vii) Recruitment and retention, including but not limited to, volunteer firefighter length of service award programs and programs for minors.

(viii) **Construction Savings Account** – A fire company may apply for a grant under subsection (a) for the purpose of constructing a new facility beginning with the grant period commencing for the 2022-2023 fiscal year. **This project CANNOT BE AMENDED.** The grant shall be deposited into the Construction Savings Account, which is established within the State Treasury. Money in the Construction Savings Account maybe withdrawn by application of the fire company. The Construction Savings Account shall be administered by the Commissioner. The following shall apply:

(1) A fire company may only access money in the Construction Savings Account for emergency purposes and at the discretion of the Commissioner.

(2) For a fire company to withdraw money from the Construction Savings Account:
(i) The application shall contain the signatures of two duly elected officers of the fire company.
(ii) The fire company shall indicate on the application how the money is going to be used under subsection a).

(3) Any interest accrued on the Construction Savings Account may be used by the Commissioner for administrative purposes.

**Eligible projects initiated and paid for between July 1, 2026– September 1, 2027 are eligible projects for the 2026-27 grant year, even if the project was completed prior to disbursement of grant program funds.**

(3) When two or more fire companies have merged, their use of equipment, firefighters and services within twenty years preceding the date of the current year application submission deadline, the consolidated entity may be deemed eligible to receive a grant not to exceed the amount of the combined total for which the individual companies would have been eligible had they not consolidated. **Proof of merger must be**

**provided to the OSFC by August 1 of the grant year to allow for review of materials prior to the application closure**.

(4) To be eligible, a project cost must be no less than $2,500.

Fire companies shall submit a completed application and **shall submit a copy of their application to the municipality where the fire company is located.**

(b) Emergency Medical Service Grant

(1) Eligible applicants. An Emergency Medical Service as defined in Section 2 and must be designated by the municipality as the municipality's primary EMS provider. EMS companies are not required to report through PennFIRS.

(i) **Basic Life Support (BLS) Squad and Quick Response Service (QRS) are not eligible for the OSFC grant program based on the services provided.**

(2) Eligible projects. Program funds may be used for projects that are consistent with Chapter 78. Eligible projects must improve and enhance the capability of the ambulance service to provide ambulance, emergency medical, basic life support, or advanced life support services. Eligible projects are:

(i) Construction and renovation of the EMS company's facilities and purchase or repair of fixtures, furnishings, office equipment and support services necessary to maintain or improve the capability of the services to provide ambulance, emergency medical, basic life support, and advanced life support services. This includes repair, renovation, or construction of sleeping quarters (bunk room) and training rooms. **Any work done must be performed by a licensed contractor registered with the Pennsylvania Attorney General's Office. Members of fire/EMS companies cannot be paid for labor, they can only purchase materials.**

(ii) Repair of ambulance equipment or purchase thereof.

b. Includes the purchase of fuel for company vehicles.

(iii) Debt reduction associated with already completed projects eligible under subsection (i) and (ii).

(iv) Training and certification of members.

(v) Education of the general public regarding community risk reduction.

(vi) Recruitment and retention programs, including, but not limited to, programs for minors.

**Eligible projects initiated and paid for between July 1, 2026 – September 1, 2027 are eligible projects for the 2026-27 grant year, even if the project was completed prior to disbursement of grant program funds.**

(3) When two or more ambulance companies have merged, their use of equipment, emergency medical technicians, paramedics and services within twenty years preceding the date of the current year application submission deadline, the merged entity may be deemed eligible to receive a grant not to exceed the amount of the combined total for which the individual companies would have been eligible had they not merged. **Proof of merger must be provided to the OSFC by August 1 of the grant year to allow for review of materials prior to the application closure**. **Mergers with defunct companies are not acceptable under the Program.**

**Section 4. Program Requirements and Instructions.**

The following requirements apply to the program:

(1) Project applications for the grants shall be submitted using the online web-based application process.

(2) The OSFC reserves the right to:

(i) Request additional information regarding eligibility.

(ii) Request additional information regarding proposed use of funds.

(iii) Require explanation or revision of the applicant's project budget; and

(iv) Require clarification of the applicant's project narrative.

(3) Incomplete applications will be rejected. An applicant shall carefully follow the instructions for completing the online application. Specific information is required as indicated on the online application. Applications not containing required information will be considered incomplete.

(4) The Project Narrative shall provide a detailed and comprehensive description of the project and must include:

(i) Description of the project(s);

(ii) Benefits to be realized from the project; and

(iii) Grant funds to be expended on the project.

**Section 5. Application Submission and Approval Procedure.**

(a) The OSFC will mail and post information on the OSFC's website (www.pa.gov/services/osfc/fire-co-ems-grant) detailing the grant application process to fire companies, rescue companies and emergency medical services throughout the Commonwealth. Applications shall be submitted to the Office of the State Fire Commissioner online at www.pa.gov/services/osfc/fire-co-ems-grant.

(1) The OSFC will provide an online Web based process to gather the additional applicant information and verify project eligibility. The agency will provide written information to every fire, rescue company and ambulance service regarding the grant program guidelines and the availability of the online applicant information/project eligibility verification process.

(b) A fire company, rescue company or emergency medical service seeking a grant under this program shall submit a completed online grant application to the OSFC. The application period will remain open for 45 days each year.

(c) Completed applications shall be submitted to the Office of the State Fire Commissioner no later than 4:00 PM Eastern Daylight Savings Time, 45 days after the grant application opens.

(d) In cases of extreme hardship or undue burden that prevent a company from filing their application within the 45-day window allowed by law, the applicant may, within 30 days of the closing of the window, request an extension not to exceed 45 days after the closing of the original official grant application window. The decision to grant these extreme hardship extensions must be made to the State Fire Commissioner in writing, explaining the specific circumstances that created the extreme hardship. Routine changes in, or failure of personnel responsible for the grant application will not be considered an extreme hardship. The decision of the State Fire Commissioner to grant or deny such extensions is final with no appeal.

(e) OSFC shall act to approve or disapprove applications within 60 days of the application submission deadline each year. Applications received by the OSFC, which have not been approved or disapproved in the 60-day period, shall be deemed approved, subject to the provisions of Act 91 of 2020, as amended.

(f) Grant award determinations

(1) Fire Company Grants

(i) A fire company or rescue company as defined in Section 2 that actively responded to fifteen or more fire or rescue emergencies during the previous calendar year; is officially recognized by the appropriate municipality; agrees to actively participate in the Pennsylvania Fire Information Reporting System; submits a complete application, and proposes a qualifying project, will be eligible for a base award.

(ii) If the base award is only a portion of the applicant's grant request, additional grant funds will be awarded to eligible applicants by applying an award factor to that portion of the applicant's grant request which exceeds the base award. The award factor is determined by dividing the applicant's bonus points by fifteen (15), the highest possible number of points.

Award factor points:

Five (5) points will be awarded to an eligible fire or rescue service who uses the grant funding to perform a regional/joint project as found in the definitions.

One (1) point will be awarded for each member of the fire company who meets the definition of certified personnel, up to a maximum of 20 points.

(iii) If necessary, the resultant additional award will be prorated by a factor determined by dividing the total program funds remaining after the base awards have been determined by the total amount of

funds requested more than the base awards so that all grant awards do not exceed the total grant funds available.

(iv) If funding is not fully distributed after this award factor calculation, the OSFC reserves the right to adjust the award factor formula so that all grant funds available are distributed, subject to the provisions of Act 78.

(v) Fire/Rescue company grants to individual fire/rescue companies shall not exceed $20,000.00 and shall be no less than $2,500.

(2) Emergency Medical Service Grants

An emergency medical service as defined in Section 2 that actively responded to fifteen or medical service emergencies during the previous calendar year; is designated by the municipality as the municipality's primary EMS provider; submits a complete application, and proposes a qualifying project, will be eligible for a grant.

An eligible emergency medical service will be eligible for a grant ranging in amount from $2,500 to $15,000. Awards shall be prorated by a factor determined by dividing the total funds available by the total amount of funds requested so that all grant awards do not exceed the total grant funds available.

**Section 6. Grant Award and Reporting Procedures.**

(a) Grant award notifications will be made as follows:

(1) Applicants will be notified by e-mail

(b) At the time grant recipients are notified of their award, and in the same manner, they will be notified their grant agreement is accessible via their grant application. This grant agreement will contain the details of the grant, including name of recipient, amount of award, project description and terms of the agreement. In the case of fire company grant recipients, they must agree to participate in PennFIRS as stipulated in Section 3. The grant agreement must be electronically signed by an appropriate representative of the organization authorized to bind the recipient organization to the terms of the agreement for execution by the Commonwealth before grant funds can be released. **Grant Agreements must be electronically signed by May 31, 2027**, or the organization may not be awarded the grant funds. This will allow agreements to be processed and funds distributed in a timely fashion, so funds can be spent and all reporting deadlines can be adhered to. **The last day grant agreements will be transmitted is July 31, 2027**.

(c) The applicant will maintain complete and accurate records with respect to the project. The OSFC will have free access to these records, including invoices of material and services, and other relative data and records, as well as the right to inspect all project work. The applicant shall furnish upon request of OSFC all data, reports, contracts, documents, and other information relevant to the project.

(d) The applicant shall, upon completion of the project, but no later than **September 1, 2027** of the current grant year, file a Final Report with the OSFC in a manner and form prescribed by the OSFC. **The final report form must be submitted electronically through the grant application, along with supporting documentation.** All supporting documentation should be kept at the facility for a minimum 3-year period for audit purposes. **Supporting documentation will include either paid invoices from a vendor with a zero balance or an invoice and cancelled checks for the fundable projects completed and paid for during the grant cycle (July 1, 2026-September 1, 2027**). Expenditures for debt reduction must include evidence from the lender such as a copy of the cancelled check(s) or letter from the lender showing that the funds were applied to such debt reduction consistent with the terms of the grant agreement. If the invoices or purchases are not identified in your grant application, an amendment to the grant application will be required. **Any grant funds not expended by the applicant for the project shall be returned to the OSFC prior to or with the filing of the Final Report.** Payment shall be in the form of a check made payable to the Commonwealth of Pennsylvania. Failure to file a Final Report will be grounds for the OSFC to seek the return of all grant funds awarded.

(e) The OSFC will audit 400-600 grant recipients per year. These audits will be completed either on-site or by submitting hard copy documentation to the OSFC. Organizations will be given notice of audits to be conducted on-site to allow personnel to be available with appropriate documents. Companies being audited via hard copy documentation will be provided details by e-mail, which will include the deadline for hard copy documentation submission and the required documents to be submitted to the OSFC. All documentation must be received via email.

**Section 7. Program Limitations.**

(a) This section identifies program limitations that may result from the misuse of the grant funds.

(b) An applicant may not make or authorize changes to an approved project without first obtaining consent of the OSFC by submitting an on-line written project amendment. **All project changes must be submitted to the OSFC by August 11, 2027.**

(c) The applicant agrees that noncompliance with the conditions of this grant shall be grounds for the recapture of funds provided to the applicant. If the applicant fails to refund the monies, the Commonwealth, in addition to any rights or remedies it may have at law or in equity, reserves the right to offset the amount due against any existing or future sums of money owed the applicant by any Commonwealth agency or department, including OSFC.

(d) OSFC, or its duly authorized representative, shall have access to the records of the applicant for auditing financial transactions, determination of compliance with grant terms, and an evaluation of project performance.

(e) The applicant agrees to retain all cost supporting records and documentation for a period of three years from the date that it receives its final grant payment from the OSFC.

**Section 8. Special Provisions**

(a) An applicant for a grant under this act who is delinquent in loan payments to the Fire and Emergency Medical Services Loan Program, must use its grant funds to pay any arrears to the Commonwealth or it will not be qualified to receive a grant. Any organization that fails to comply with this sub section shall be disqualified from applying to the grant program for a period of five years.

(b) An applicant for a grant under this act must demonstrate that it complied with all terms of its grant agreement in the previous year regarding the use of the grant money it received in previous years, or it shall not be eligible to receive a grant in the current year.

c) An applicant for a grant under this act who fails to return a signed grant agreement for any previous grant year will not be permitted to apply for a grant in the current grant year, unless the applicant provides the OSFC with a reasonable written explanation as to why it did not claim its grant.

d) Any equipment purchased through grant monies that has a service life can be transferred, but not sold to another fire company, rescue company or emergency medical service organization via an appropriate agreement which states that the equipment is transferred from one organization to another and identifies the equipment being transferred. Copies of the agreement should be retained for audit purposes. Such transfer meets the intent of the Program by allowing approved equipment to be used to improve and enhance the capabilities of other fire, rescue or emergency medical services throughout the Commonwealth.

e) Should a Fire Company, Rescue Company or Emergency Medical Service Company no longer be officially recognized by the local government, they shall be ineligible to receive a grant under the Program.

f) Any organization who knowingly submits fraudulent information will be ineligible to receive a grant for 2 years.

**Section 9. Contact Information.**

All applicant inquiries should be directed to: E-mail - ra-vfcvasgp@pa.gov .
All **checks for unexpended grant funds** should be made payable to the Commonwealth of PA and mailed to:

Office of the State Fire Commissioner
FCEMS Grant Program
1310 Elmerton Avenue
Harrisburg, PA 17110-9364
Toll free 1- 800-670-3473