



PENNSYLVANIA STATE FIRE ACADEMY
FIRE INSPECTOR SKILLS STATIONS
NFPA 1030 (2024 Edition) Chapter 7

Effective March 1, 2026:

- All certification candidates are required to maintain an active Acadis user portal account. (Acadis portal location = OSFC website/ Training and Certification Portal, or click here: [ENVISAGE Acadis®](#))
- All certification candidates are to be registered with the designated test site and rostered for the certification test.

Fire Inspector Skill Stations

NFPA 1030 – Chapter 7 (2024 Edition)

Station A	Field Inspection 1	MANDATORY
Station B	Permit Application	MANDATORY
Station C	Plan Review Application	MANDATORY
Station D	Field Inspection 2	MANDATORY
Station E	Code Adoption	MANDATORY
Station F	Legal Proceedings	MANDATORY
Station G	Field Inspection 3	MANDATORY
Station H	Fixed Fire Protection Acceptance	MANDATORY
Station I	Emergency Planning	MANDATORY
Station J	Policy Development	MANDATORY
Station K	Building Mechanical Equipment	MANDATORY
Station L	Performance Design Evaluation	MANDATORY

The candidate must complete twelve (12) out of the twelve (12) skills.

NOTE: All paperwork and reports MUST be typed.



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Station A – Field Inspection 1		Reference NFPA 1030, Chapter 7 - 2024 Edition Mandatory JPRs 7.2.1, 7.2.2, 7.4.1, 7.4.2, 7.4.3, 7.4.6, 7.5.1, 7.5.2, 7.5.5, 7.5.6	
Test Site	Test Date	Candidate #	Check the Test Type ____ Initial ____ Retest

Directions: Review the attached documentation/scenario. Using the International Fire Code (IFC) and International Building Code (IBC), conduct a field inspection, prepare an inspection report/notice of violation as applicable including identification of the existing building occupancy, verification of the posted occupant load, building construction classification, allowable building height number of stories and building area, means of egress, and any observed deficiencies, noting required corrective actions, including appropriate deadlines and the applicable codes/standards. Include copies of all sketches, calculations, and supporting information for your supervisor top review prior to issuance.

Note: The International Fire Code and International Building Code edition is to be consistent with the edition of the International Codes that are currently adopted by the Commonwealth of Pennsylvania in the Uniform Construction Code of Pennsylvania (UCC).

Performance Outcome: Pass / Fail is determined by **45 of 45** tasks being correctly performed.

No.	Tasks	Yes	No
Inspection			
1	Conducts a field inspection following agency policies and procedures		
2	Identifies and references the proper edition and section of the applicable codes or standards		
3	Identifies observed life-safety issues and deficiencies		
4	Determine the appropriate action to mitigate the deficiency, and reinspection date and time		
Occupancy Classification			
5	Utilizes occupancy information from scenario or observations from field inspection		
6	Considers occupancy use when determining occupancy classification		
7	Utilizes appropriate codes and standards to determine occupancy classification		
8	Identifies the correct occupancy classification based on applicable codes and standards		
9	Verifies that occupancy classification is consistent with permit documents on file		
Occupant Load Verification			
10	Utilizes the occupancy information from the scenario or observations from field inspection to determine the proper occupant load category		
11	Uses applicable codes and standards to establish occupancy load		
12	Utilizes measuring tools as necessary to assist in determining occupancy load calculations		
13	Utilizes proper occupant load formula for calculation		
14	Calculates allowable occupant load		
15	Makes field sketches as necessary to assist in determining occupancy load calculations		
16	Verifies that occupant load is consistent with permit documents on file		
Building Construction Type Verification			
17	Utilizes building structural material information from scenario or observations from field inspection		
18	Considers building structural material information when determining construction classification		
19	Utilizes appropriate codes and standards to determine construction classification		
20	Identifies the correct construction classification based on applicable codes and standards		
21	Verifies that construction classification is consistent with permit documents on file		



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Continued from Previous Page (Station A – Field Inspection 1)

Height & Area Verification			
22	Utilizes the occupancy and building construction classification from the scenario or observations from field inspection to determine the allowable building height number of stories, and building area		
23	Uses applicable codes and standards to calculate the allowable building height		
24	Uses applicable codes and standards to calculate the allowable building area		
25	Uses applicable codes and standards to calculate the allowable number of stories		
26	Uses appropriate equations for allowable building area calculation		
27	Accounts for frontage in building area calculation		
28	Accounts for automatic fire sprinkler in allowable building area calculation		
29	Accounts for automatic sprinkler in allowable building height calculation		
30	Accounts for automatic sprinkler in allowable number of stories determination		
31	Verifies that the observed building height, number of stories, and building area is consistent with permit documents on file		
32	Verifies that the allowable building height, number of stories, and building area is consistent with permit documents on file		
Inspection – Means of Egress Elements			
33	Conducts a field inspection following agency policies and procedures		
34	Identifies and references the proper edition and section of the applicable codes or standards		
35	Identifies means of egress elements present.		
36	Identifies observed life-safety issues and deficiencies with the means of egress elements		
37	Verifies the observed means of egress elements are consistent with permit documents on file		
38	Determines the appropriate action to mitigate the observed deficiencies, and reinspection date and time		
Inspection Report			
39	Utilizes observations from field inspection and prepares a notice of violation documenting the observed deficiencies, and corrective measures		
40	Report accurately reflects the findings of the inspection		
41	Applicable codes, standards, or agency policies are accurately cited		
42	Report is clear and concise, and contains all essential information		
43	Report includes compliance timeframe and date or reinspection or follow-up		
Administrative			
44	Follows policies and procedures of the agency or jurisdiction		
45	All paperwork is typed, complete, and grammatically correct with no spelling errors		
	Please indicate skill outcome	PASS	FAIL

Evaluator Comments: _____

Evaluator Signature: _____

Evaluator # _____



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Station B – Permit Application		Reference NFPA 1030, Chapter 7 - 2024 Edition Mandatory JPRs 7.2.3	
Test Site	Test Date	Candidate #	Check the Test Type ____ Initial ____ Retest

Directions: Review the attached documentation/scenario. Review and evaluate the permit application in accordance with policies of the AHJ using the International Fire Code (IFC) and the International Building Code (IBC). Based on compliance with the applicable codes and standards issue or deny the permit in accordance with the policies/procedures of the jurisdiction.

Note: The International Fire Code and International Building Code edition is to be consistent with the edition of the International Codes that are currently adopted by the Commonwealth of Pennsylvania in the Uniform Construction Code of Pennsylvania (UCC).

Performance Outcome: Pass / Fail is determined by **12 of 12** tasks being correctly performed.

No.	Tasks	Yes	No
Application			
1	Receives application with attentiveness and concern		
2	Records the application information in accordance with the policies/procedures of the jurisdiction		
3	Reviews the application for completeness		
4	Reviews the proposed work for compliance with the applicable codes, and standards		
5	Communicates effectively orally and in writing		
6	Provides a written list of deficiencies, accurately citing appropriate code/standard sections		
7	Properly documents disposition		
8	Report is clear and concise, and contains all essential information		
9	Report accurately reflects the findings of the review		
10	If appropriate issues the permit		
Administrative			
11	Follows policies and procedures of the agency or jurisdiction		
12	All paperwork is typed, complete, and grammatically correct with no spelling errors		
	Please indicate skill outcome	PASS	FAIL

Evaluator Comments: _____

Evaluator Signature: _____ **Evaluator #** _____



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Station C – Plan Review Application		Reference NFPA 1030, Chapter 7 - 2024 Edition Mandatory JPRs 7.2.5	
Test Site	Test Date	Candidate #	Check the Test Type ____ Initial ____ Retest

Directions: Review the attached documentation/scenario. Review and evaluate the plan review application in accordance with policies of the AHJ using the International Fire Code (IFC) and the International Building Code (IBC). Based on compliance with the applicable codes and standards approve or deny the plan review in accordance with the policies/procedures of the jurisdiction.

Note: The International Fire Code and International Building Code edition is to be consistent with the edition of the International Codes that are currently adopted by the Commonwealth of Pennsylvania in the Uniform Construction Code of Pennsylvania (UCC).

Performance Outcome: Pass / Fail is determined by **12 of 12** tasks being correctly performed.

No.	Tasks	Yes	No
Application			
1	Receives application with attentiveness and concern		
2	Records the application information in accordance with the policies/procedures of the jurisdiction		
3	Reviews the application for completeness		
4	Reviews the proposed work for compliance with the applicable codes, and standards		
5	Communicates effectively orally and in writing		
6	Provides a written list of deficiencies, accurately citing appropriate code/standard sections		
7	Properly documents disposition		
8	Report is clear and concise, and contains all essential information		
9	Report accurately reflects the findings of the review		
10	If appropriate approves the plan review		
Administrative			
11	Follows policies and procedures of the agency or jurisdiction		
12	All paperwork is typed, complete, and grammatically correct with no spelling errors		
		Please indicate skill outcome	
		PASS	FAIL

Evaluator Comments: _____

Evaluator Signature: _____ **Evaluator #** _____



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Station D - Field Inspection 2		Reference NFPA 1030, Chapter 7 - 2024 Edition Mandatory JPRs 7.2.4, 7.2.6, 7.4.7, 7.4.10, 7.4.11, 7.4.12	
Test Site	Test Date	Candidate #	Check the Test Type ____ Initial ____ Retest

Directions: Review the attached documentation/scenario. In response to a complaint received, using the International Fire Code (IFC), conduct a field inspection, prepare an inspection report/notice of violation as applicable identifying observed deficiencies, noting required corrective actions, including appropriate deadlines and the applicable codes/standards.

Note: The International Fire Code edition is to be consistent with the edition of the International Codes that are currently adopted by the Commonwealth of Pennsylvania in the Uniform Construction Code of Pennsylvania (UCC).

Performance Outcome: Pass / Fail is determined by **24 of 24** tasks being correctly performed.

No.	Tasks	Yes	No
Complaint			
1	Receives complaint with attentiveness and concern		
2	Records the complaint information for future reference		
3	Performs an investigation to determine the validity of the complaint		
4	Resolves the complaint based on policies, codes, and standards		
5	Communicates effectively orally and in writing		
6	Properly documents disposition		
Inspection			
7	Conducts a field inspection following agency policies and procedures		
8	Identifies and references the proper edition and section of the applicable codes or standards		
9	Identifies observed hazardous conditions, hazardous equipment, hazardous processes, hazardous operations, life-safety issues, and deficiencies		
10	Recognizes hazardous fire growth potential of building contents (materials, liquids, or gases)		
11	Verifies code compliance for storage and handling and use of flammable and combustible liquids and gases		
12	Recognizes hazardous fire growth potential of building interior finishes and construction elements		
13	Determines the appropriate action to mitigate the deficiency, and reinspection date and time		
Inspection Report			
14	Utilizes observations from field inspection and prepares a notice of violation documenting the observed deficiencies, and corrective measures		
15	Report accurately reflects the findings of the inspection		
16	Applicable codes, standards, or agency policies are accurately cited		
17	Report is clear and concise, and contains all essential information		
18	Report includes compliance timeframe and date or reinspection or follow-up (



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Complaint Report			
19	Prepares written correspondence, responding the complainant, documenting the investigation		
20	Applicable codes, standards, or agency policies are accurately cited		
21	Report is clear and concise, and contains all essential information		
22	Report accurately reflects the findings of the inspection		
Administrative			
23	Follows policies and procedures of the agency or jurisdiction		
24	All paperwork is typed, complete, and grammatically correct with no spelling errors		
Please indicate skill outcome		PASS	FAIL

Evaluator Comments: _____

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Station E – Code Adoption		Reference NFPA 1030, Chapter 7 - 2024 Edition Mandatory JPRs 7.2.7	
Test Site	Test Date	Candidate #	Check the Test Type _____Initial _____Retest

Directions: Review the attached documentation/scenario. Respond in writing to the citizen inquiry explaining the process to modify the locally adopted International Fire Code (IFC) in response to a reoccurring problem, including recommendation of appropriate chapter and section for modification in accordance with the policies/procedures of the jurisdiction.

Note: The International Fire Code edition is to be consistent with the edition of the International Codes that are currently adopted by the Commonwealth of Pennsylvania in the Uniform Construction Code of Pennsylvania (UCC).

Performance Outcome: Pass / Fail is determined by **8 of 8** tasks being correctly performed.

No.	Tasks	Yes	No
Written Correspondence			
1	Chooses appropriate correspondence type for the intended audience		
2	Recognizes the common fire safety issue		
3	Recognizes and conveys the fire protection and prevention concern		
4	Accurately identifies and documents the applicable codes and standards		
5	Report is clear and concise and contains all essential information		
6	Accurately identifies and documents the codes or standard modification process		
Administrative			
7	Follows policies and procedures of the agency or jurisdiction		
8	All paperwork is typed, complete, and grammatically correct with no spelling errors		
		Please indicate skill outcome	
		PASS	FAIL

Evaluator Comments: _____

Evaluator Signature: _____

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Station F – Legal Proceedings		Reference NFPA 1030, Chapter 7 - 2024 Edition Mandatory JPRs 7.3.1, 7.3.2	
Test Site	Test Date	Candidate #	Check the Test Type ____ Initial ____ Retest

Directions: Given a scenario involving a fire safety issue and a written inspection report, assume the role of the Fire Inspector in a legal scenario. Outline the nature of the issue or issues for the court, referencing any applicable codes or standards, and prepare written correspondence detailing the information needed for the filing a non-traffic citation for review by the AHJ and legal counsel regarding the issue so that the procedures issues are documented and issues for non-compliance are outlined in accordance with the policies and procedures of the jurisdiction.

Note: The International Fire Code edition is to be consistent with the edition of the International Codes that are currently adopted by the Commonwealth of Pennsylvania in the Uniform Construction Code of Pennsylvania (UCC).

Performance Outcome: Pass / Fail is determined by 7 of 7 tasks being correctly performed.

No.	Tasks	Yes	No
Legal Proceeding			
1	Utilizes observations from field inspection and prepares written correspondence		
2	Correspondence accurately reflects findings of the inspection		
3	Correspondence utilizes appropriate language and professional demeanor		
4	Applicable code(s), standard(s) or agency policies are cited		
5	Correspondence is clear and concise and contains all essential information		
Administrative			
6	Follows policies and procedures of the agency or jurisdiction		
7	All paperwork is typed, complete, and grammatically correct with no spelling errors		
Please indicate skill outcome		PASS	FAIL

Evaluator Comments: _____

Evaluator Signature: _____ **Evaluator #** _____



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Station G - Field Inspection 3		Reference NFPA 1030, Chapter 6 - 2024 Edition Mandatory JPRs 7.4.4, 7.4.16	
Test Site	Test Date	Candidate #	Check the Test Type ____ Initial ____ Retest

Directions: Review the attached documentation/scenario. Using the International Fire Code (IFC), conduct a field inspection, prepare an inspection report/notice of violation as applicable including fixed fire suppression systems, fire detection and alarm systems, portable fire extinguishers, verification of available fire flow, and any observed deficiencies, noting required corrective actions, including appropriate deadlines and the applicable codes/standards.

Note: The International Fire Code edition is to be consistent with the edition of the International Codes that are currently adopted by the Commonwealth of Pennsylvania in the Uniform Construction Code of Pennsylvania (UCC).

Performance Outcome: Pass / Fail is determined by **29 of 29** tasks being correctly performed.

No.	Tasks	Yes	No
Inspection Fixed Fire Suppression Systems / Fire Detection & Alarm Systems / Portable Fire Extinguishers			
1	Conducts a field inspection following agency policies and procedures		
2	Identifies and references the proper edition and section of the applicable codes or standards		
3	Identifies fixed fire suppression systems present		
4	Makes field observations necessary to determine operational readiness of fixed fire suppression systems present		
5	Reviews and interprets test/maintenance documentation necessary to determine operational readiness of fixed fire suppression systems present		
6	Determines operational readiness of fixed fire suppression systems present		
7	Identifies observed life-safety issues and deficiencies with fixed fire suppression systems present		
8	Identifies fire detection and alarm systems present		
9	Makes field observations necessary to determine operational readiness of fire detection and alarm systems present		
10	Reviews and interprets test/maintenance documentation necessary to determine operational readiness of fire detection and alarm systems present		
11	Determines operational readiness of fixed fire detection and alarm systems present		
12	Identifies observed life-safety issues and deficiencies with the means of egress elements		
13	Identifies portable fire extinguishers present		
14	Makes field observations necessary to determine operational readiness of portable fire extinguishers present		
15	Reviews and interprets test/maintenance documentation necessary to determine operational readiness of portable fire extinguishers present		
16	Determines operational readiness of portable fire extinguishers present		
17	Identifies observed life-safety issues and deficiencies with the portable fire extinguishers		



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Continued from Previous Page (Station G - Field Inspection 3)

Verify Available Fire Flows			
18	Identifies available water supplies		
19	Reviews fire flow test results and water supply data		
20	Determines the required fire flow based on occupancy, construction type, and systems present in the building		
21	Utilizes appropriate equations to calculate required fire flow		
22	Evaluates if the available fire flow is adequate based on the occupancy and construction type		
23	Determines if deficiencies are present		
24	Applicable codes, standards, or agency policies are accurately cited		
Inspection Report			
25	Utilizes observations from field inspection and prepares a notice of violation documenting the observed deficiencies, and corrective measures		
26	Report accurately reflects the findings of the inspection		
27	Applicable codes, standards, or agency policies are accurately cited		
Administrative			
28	Follows policies and procedures of the agency or jurisdiction		
29	All paperwork is typed, complete, and grammatically correct with no spelling errors		
Please indicate skill outcome		PASS	FAIL

Evaluator Comments: _____

Evaluator Signature: _____

Evaluator # _____



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Station H – Fixed Fire Protection Acceptance		Reference NFPA 1030, Chapter 7 - 2024 Edition Mandatory JPRs 7.4.5, 7.5.3, 7.5.4	
Test Site	Test Date	Candidate #	Check the Test Type _____ Initial _____ Retest

Directions: Review the attached documentation/scenario. Using the International Fire Code (IFC), review the proposed fixed fire suppression system installation for compliance, conduct field inspections verifying the installation verifying compliance with the approved plans, and witness the acceptance testing of the systems to evaluate systems performance. Note any observed deficiencies, and required corrective actions, including appropriate deadlines and the applicable codes/standards.

Note: The International Fire Code edition is to be consistent with the edition of the International Codes that are currently adopted by the Commonwealth of Pennsylvania in the Uniform Construction Code of Pennsylvania (UCC).

Performance Outcome: Pass / Fail is determined by **17 of 17** tasks being correctly performed.

No.	Tasks	Yes	No
Fire Protection System Plan Review			
1	Reviews proposed fire protection system shop drawings and specifications for code compliance		
2	Reviews proposed fire protection system shop drawings and specifications for compliance with the approved permit documents		
3	Documents observed deficiencies in accordance with policies and procedures of the jurisdiction		
4	Communicates any deficiencies with the permit applicant/representative in accordance with policies and procedures of the jurisdiction		
5	Approves or rejects submission in accordance with policies and procedures of the jurisdiction		
Inspection			
6	Conducts a field inspection following agency policies and procedures		
7	Identifies and references the proper edition and section of the applicable codes or standards		
8	Compares installed fire protection systems with approved plans		
9	Witnesses' appropriate acceptance testing for installed fire protection systems		
10	Evaluates acceptance test results and determine if the system meets the appropriate standard		
Inspection Report			
11	Utilizes observations from field inspection and prepares a notice of violation documenting the observed deficiencies, and corrective measures		
12	Report accurately reflects the findings of the inspection		
13	Applicable codes, standards, or agency policies are accurately cited		
14	Report is clear and concise, and contains all essential information		
15	Report accurately reflects the findings of the inspection		



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Continued from Previous Page (Station H – Fixed Fire Protection Acceptance)

Administrative				
16	Follows policies and procedures of the agency or jurisdiction			
17	All paperwork is typed, complete, and grammatically correct with no spelling errors			
Please indicate skill outcome			PASS	FAIL

Evaluator Comments: _____

Evaluator Signature: _____

Evaluator # _____



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Station I – Emergency Planning		Reference NFPA 1030, Chapter 7 - 2024 Edition Mandatory JPRs 7.4.8, 7.4.9, 7.4.15	
Test Site	Test Date	Candidate #	Check the Test Type ____ Initial ____ Retest

Directions: Review the attached documentation/scenario. In response to a request received, using the International Fire Code (IFC), conduct a field inspection, regarding emergency access to an existing site, review the existing emergency planning and preparedness procedures, and assist in preparing an updated emergency planning and preparedness procedures plan following the jurisdiction’s policies/procedures.

Note: The International Fire Code edition is to be consistent with the edition of the International Codes that are currently adopted by the Commonwealth of Pennsylvania in the Uniform Construction Code of Pennsylvania (UCC).

Performance Outcome: Pass / Fail is determined by **24 of 24** tasks being correctly performed.

No.	Tasks	Yes	No
Request			
1	Receives request with attentiveness and concern		
Emergency Access Inspection			
2	Conducts a field inspection following agency policies and procedures		
3	Identifies and references the proper edition and section of the applicable codes or standards		
4	Identifies emergency site access elements present		
5	Identifies observed life-safety issues and deficiencies with the emergency site access elements		
6	Determines the appropriate action to mitigate the observed deficiencies		
Inspection Report			
7	Utilizes observations from field inspection and prepares a notice of violation documenting the observed deficiencies, and corrective measures		
8	Report accurately reflects the findings of the inspection		
9	Applicable codes, standards, or agency policies are accurately cited		
10	Report is clear and concise, and contains all essential information		
11	Report includes compliance timeframe and date or reinspection or follow-up		
Emergency Planning and Preparedness Procedures Review			
12	Reviews the existing emergency planning and preparedness procedures document		
13	Identifies deficiencies in the existing emergency planning and preparedness procedures document		
14	Communicates observed deficiencies to the facility owner in writing		
15	Applicable codes, standards, or agency policies are accurately cited		
16	Report accurately reflects the findings of the review		



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Continued from Previous Page (Station I – Emergency Planning)

Emergency Planning and Preparedness Procedures Development					
17	Determines critical issues to be address in the emergency planning and preparedness procedures document				
18	Drafts changes to the emergency planning and preparedness procedures document for review by the facility owner				
19	Reviews and evaluates the draft emergency planning and preparedness procedures document				
20	Communicates observed deficiencies to the facility owner in writing				
21	Applicable codes, standards, or agency policies are accurately cited				
22	Report accurately reflects the findings of the review				
Administrative					
23	Follows policies and procedures of the agency or jurisdiction				
24	All paperwork is typed, complete, and grammatically correct with no spelling errors				
Please indicate skill outcome			<table border="1"> <tr> <td>PASS</td> <td>FAIL</td> </tr> </table>	PASS	FAIL
PASS	FAIL				

Evaluator Comments: _____

Evaluator Signature: _____

Evaluator # _____



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Station J – Policy Development		Reference NFPA 1030, Chapter 7 - 2024 Edition Mandatory JPRs 7.3.3	
Test Site	Test Date	Candidate #	Check the Test Type ____ Initial ____ Retest

Directions: Review the attached documentation/scenario. In response to an observed inspection procedure issue, develop a proposed policy/procedure to address the concern according to the jurisdiction’s policies/procedures.

Performance Outcome: Pass / Fail is determined by **6 of 6** tasks being correctly performed.

No.	Tasks	Yes	No
Policy Development			
1	Chooses appropriate policy format		
2	Recognizes and conveys the inspection issue		
3	Accurately identifies and documents the applicable codes and standards		
4	Policy is clear and concise and contains all essential information		
Administrative			
5	Follows policies and procedures of the agency or jurisdiction		
6	All paperwork is typed, complete, and grammatically correct with no spelling errors		
Please indicate skill outcome		PASS	FAIL

Evaluator Comments: _____

Evaluator Signature: _____

Evaluator # _____



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Station K – Building Mechanical Equipment		Reference NFPA 1030, Chapter 7 – 2024 Edition Mandatory JPRs 7.4.14	
Test Site	Test Date	Candidate #	Check the Test Type ____ Initial ____ Retest

Directions: Review the attached documentation/scenario. Using the International Fire Code (IFC), conduct a field inspection, prepare an inspection report/notice of violation as applicable including identification of the existing building heating ventilation, air conditioning systems (HVAC) and other building service equipment and operations, and identification of observed deficiencies, noting required corrective actions, including appropriate deadlines and the applicable codes/standards.

Note: The International Fire Code edition is to be consistent with the edition of the International Codes that are currently adopted by the Commonwealth of Pennsylvania in the Uniform Construction Code of Pennsylvania (UCC).

Performance Outcome: Pass / Fail is determined by **11 of 11** tasks being correctly performed.

No.	Tasks	Yes	No
Inspection			
1	Conducts a field inspection following agency policies and procedures		
2	Identifies and references the proper edition and section of the applicable codes or standards		
3	Identifies observed life-safety issues and deficiencies with heating ventilation, air conditioning systems (HVAC) and other building service equipment and operations,		
4	Determine the appropriate action to mitigate the deficiency, and reinspection date and time		
Inspection Report			
5	Utilizes observations from field inspection and prepares a notice of violation documenting the observed deficiencies, and corrective measures		
6	Report accurately reflects the findings of the inspection		
7	Applicable codes, standards, or agency policies are accurately cited		
8	Report is clear and concise, and contains all essential information		
9	Report includes compliance timeframe and date or reinspection or follow-up		
Administrative			
10	Follows policies and procedures of the agency or jurisdiction (7.4.14)		
11	All paperwork is typed, complete, and grammatically correct with no spelling errors (7.4.14)		
Please indicate skill outcome		PASS	FAIL

Evaluator Comments: _____

Evaluator Signature: _____

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Station L – Performance Design Evaluation		Reference NFPA 1030, Chapter 7 - 2024 Edition Mandatory JPRs 7.4.13	
Test Site	Test Date	Candidate #	Check the Test Type ____ Initial ____ Retest

Directions: Review the attached documentation/scenario. Using the International Fire Code (IFC), conduct a field inspection, prepare an inspection report/notice of violation as applicable including identification of the performance-based design life-safety systems, review of required testing documentation, and third-party inspection documentation noting observed deficiencies, and noting required corrective actions, including appropriate deadlines and the applicable codes/standards.

Note: The International Fire Code edition is to be consistent with the edition of the International Codes that are currently adopted by the Commonwealth of Pennsylvania in the Uniform Construction Code of Pennsylvania (UCC).

Performance Outcome: Pass / Fail is determined by **13 of 13** tasks being correctly performed.

No.	Tasks	Yes	No
Inspection			
1	Conducts a field inspection following agency policies and procedures		
2	Identifies and references the proper edition and section of the applicable codes or standards		
3	Identifies performance-based design life-safety systems		
4	Reviews required acceptance testing documentation		
5	Reviews third-party testing documentation		
6	Identifies any deficiencies		
Inspection Report			
7	Utilizes observations from field inspection and prepares a notice of violation documenting the observed deficiencies, and corrective measures		
8	Report accurately reflects the findings of the inspection		
9	Applicable codes, standards, or agency policies are accurately cited		
10	Report is clear and concise, and contains all essential information		
11	Report includes compliance timeframe and date or reinspection or follow-up		
Administrative			
12	Follows policies and procedures of the agency or jurisdiction		
13	All paperwork is typed, complete, and grammatically correct with no spelling errors		
	Please indicate skill outcome	PASS	FAIL

Evaluator Comments: _____

Evaluator Signature: _____

Evaluator # _____