



COMMONWEALTH OF PENNSYLVANIA
GOVERNOR'S OFFICE OF GENERAL COUNSEL

July 29, 2024

Margaret M. Hock, Esquire
Thomson, Rhodes & Cowie, P.C.
665 Rodi Road, Suite 301
Pittsburgh, Pennsylvania 15235
[REDACTED]

RE: RFP OGC-2024-06
Pennsylvania Insurance Department
Project: Workers' Compensation Security Fund Counsel

Dear Ms. Hock:

After evaluation of your proposal in response to RFP #OGC-2024-06 Workers' Compensation Security Fund Counsel, by the Office of General Counsel ("OGC"), on behalf of the Pennsylvania Insurance Department ("PID"), I hereby appoint your firm, Thomson, Rhodes & Cowie, P.C., one of the firms ("Firms") in Areas 4, 5 & 6, to represent the Commonwealth of Pennsylvania and PID, in the above-referenced matter. As per the terms of the contract, your firm will be subcontracting with the Law Office of Nathaniel M. Holmes LLC at 3% of the contract value and Berry & Associates at 3% of the contract value throughout the duration of this engagement. This appointment will be governed by all terms and conditions of the Contract for Legal Services which will be routed for execution.

This letter sets forth: (1) information regarding the proposed engagement; (2) specific scope of work to be performed; and (3) compensation to be paid for these services.

I. Information regarding the proposed engagement

The PID, Office of Liquidations, Rehabilitations and Special Funds ("OLRSF") has identified a need for legal services for the Workers' Compensation Security Fund ("Security Fund") that include: representation of the Security Fund to defend workers' compensation claims arising under policies issued by insurance companies that did business in the Commonwealth of Pennsylvania, that are insolvent and in liquidation. The defense of claims includes practice before workers' compensation judges, the Workers' Compensation Appeal Board and appellate courts. This engagement may include other general work as designated by the Chief Counsel of the PID, the Security Fund or the Governor's Office of General Counsel.

Please review the above-described information carefully to ensure there are no conflicts of interest posed in the proposed representation of the Commonwealth of Pennsylvania in

Margaret M. Hock, Esquire

July 29, 2024

Page 2 of 3

connection with providing legal services. Should you require additional information to evaluate any potential conflicts prior to your acceptance of this appointment, please contact Derek Riker, Deputy Chief of Staff at [REDACTED]

2. Scope of Services

The Security Fund has identified a need for workers' compensation defense counsel to defend workers' compensation claims filed against employers which were insured under policies issued by insurance companies that did business in the Commonwealth of Pennsylvania, that are insolvent and placed in liquidation. The Firms will provide a full range of legal services from consultation services to mediation services to defense litigation at all levels of the appeal process. In performing these services, the Firms will work with the Security Fund, the Security Fund's third-party administrator, and the staff of the PID.

Subject to modification from time to time at the direction of the General Counsel, the Chief Counsel of the PID or her designee, the Firms shall represent the Security Fund in workers' compensation matters as set forth below:

- (1) Firms shall provide counsel to defend claims against insurance companies that did business in Pennsylvania, that are insolvent and in liquidation, and that are assigned to them at all stages of workers' compensation proceedings, including the appeals process, as directed by the Chief Counsel of the PID or her designee.
- (2) Firms shall work collaboratively with the Security Fund, its third-party administrator, and/or the PID when developing claims handling strategies and in the resolution of claims when appropriate.

3. Compensation

It is agreed upon by the Firm and all parties to this agreement consistent with its proposal for this engagement that the Firm shall be paid at the following rates: Attorneys will be billed at a rate of \$110.00 per hour; Paralegals will be billed at a rate of \$55.00 per hour; and travel time will be billed at \$55.00 per hour.

Upon your review of the proposed assignment, the scope of work, and the compensation, should the Firm be willing to accept this assignment, please execute this letter as indicated below and return the correspondence via email to ogc-outsidecounsel@pa.gov, along with copies to the Issuing Officer, Jordan Kiessling at [REDACTED] and Kimberly Sheaffer, Legal Office Administrator, PID at [REDACTED]. By signature hereto, you are acknowledging that the Firm has completed a conflict-of-interest analysis and identified nothing to be reported prior to the acceptance of work on behalf of the Governor's Office of General Counsel. Should a conflict or potential conflict be identified at any time during the term of this engagement, the Firm is under a continuing obligation to disclose such matter, in writing, to the Governor's Office of General Counsel in accordance with OGC's Conflict Waiver Procedure. Failure to sign

Margaret M. Hock, Esquire
July 29, 2024
Page 3 of 3

and return your Firm's appointment letter within thirty (30) days will result in your Firm being dropped from this engagement.

Due to the urgent need for legal services, approval has been granted for the Firms to begin work immediately. We look forward to working with you on these important matters for the Commonwealth of Pennsylvania.

Sincerely,



LAURIE A. MALONE

Chief of Staff to the General Counsel

Accepted on Behalf of the Firm:

By:

 7/30/24
Date

SHARGHUDEK / PRESIDENT
(Title)

cc: Theron R. Perez, First Deputy General Counsel, Office of General Counsel
Derek Riker, Deputy Chief of Staff, Office of General Counsel
Sean Brennan, Deputy General Counsel, Office of General Counsel
Kathryn McDermott Speaks, Chief Counsel, Pennsylvania Insurance Department
Nathaniel M. Holmes, Esquire, Law Office of Nathaniel M. Holmes LLC
Eugene G. Berry, Esquire, Berry & Associates
Jordan M. Kiessling, Senior Legal Analyst, Office of General Counsel
Alicia C. Rizzi, Legal Office Administrator, Office of General Counsel
Kimberly Sheaffer, Legal Office Administrator, Pennsylvania Insurance Department



COMMONWEALTH OF PENNSYLVANIA
GOVERNOR'S OFFICE OF GENERAL COUNSEL

July 29, 2024

Wadud Ahmad, Esquire
Ahmad Zaffarese LLC
One South Broad Street, Suite 1810
Philadelphia, Pennsylvania 19107
[REDACTED]

RE: RFP OGC-2024-06
Pennsylvania Insurance Department
Project: Workers' Compensation Security Fund Counsel

Dear Mr. Ahmad:

After evaluation of your proposal in response to RFP #OGC-2024-06 Workers' Compensation Security Fund Counsel, by the Office of General Counsel ("OGC"), on behalf of the Pennsylvania Insurance Department ("PID"), I hereby appoint your firm, Ahmad Zaffarese LLC, one of the firms ("Firms") in Area 1, to represent the Commonwealth of Pennsylvania and PID, in the above-referenced matter. As per the terms of the contract, your firm will be subcontracting with the Law Office of Nathaniel M. Holmes LLC at 5% of the contract value throughout the duration of this engagement. This appointment will be governed by all terms and conditions of the Contract for Legal Services which will be routed for execution.

This letter sets forth: (1) information regarding the proposed engagement; (2) specific scope of work to be performed; and (3) compensation to be paid for these services.

1. Information regarding the proposed engagement

The PID, Office of Liquidations, Rehabilitations and Special Funds ("OLRSF") has identified a need for legal services for the Workers' Compensation Security Fund ("Security Fund") that include: representation of the Security Fund to defend workers' compensation claims arising under policies issued by insurance companies that did business in the Commonwealth of Pennsylvania, that are insolvent and in liquidation. The defense of claims includes practice before workers' compensation judges, the Workers' Compensation Appeal Board and appellate courts. This engagement may include other general work as designated by the Chief Counsel of the PID, the Security Fund or the Governor's Office of General Counsel.

Please review the above-described information carefully to ensure there are no conflicts of interest posed in the proposed representation of the Commonwealth of Pennsylvania in

Wadud Ahmad, Esquire

July 29, 2024

Page 2 of 3

connection with providing legal services. Should you require additional information to evaluate any potential conflicts prior to your acceptance of this appointment, please contact Derek Riker, Deputy Chief of Staff at [REDACTED]

2. Scope of Services

The Security Fund has identified a need for workers' compensation defense counsel to defend workers' compensation claims filed against employers which were insured under policies issued by insurance companies that did business in the Commonwealth of Pennsylvania, that are insolvent and placed in liquidation. The Firms will provide a full range of legal services from consultation services to mediation services to defense litigation at all levels of the appeal process. In performing these services, the Firms will work with the Security Fund, the Security Fund's third-party administrator, and the staff of the PID.

Subject to modification from time to time at the direction of the General Counsel, the Chief Counsel of the PID or her designee, the Firms shall represent the Security Fund in workers' compensation matters as set forth below:

- (1) Firms shall provide counsel to defend claims against insurance companies that did business in Pennsylvania, that are insolvent and in liquidation, and that are assigned to them at all stages of workers' compensation proceedings, including the appeals process, as directed by the Chief Counsel of the PID or her designee.
- (2) Firms shall work collaboratively with the Security Fund, its third-party administrator, and/or the PID when developing claims handling strategies and in the resolution of claims when appropriate.

3. Compensation

It is agreed upon by the Firm and all parties to this agreement consistent with its proposal for this engagement that the Firm shall be paid at the following rates: Partners will be billed at a rate of \$130.00 per hour; Associates will be billed at a rate of \$115.00 per hour; Paralegals will be billed at a rate of \$60.00 per hour; and travel time will be billed at \$55.00 per hour.

Upon your review of the proposed assignment, the scope of work, and the compensation, should the Firm be willing to accept this assignment, please execute this letter as indicated below and return the correspondence via email to ogc-outsidecounsel@pa.gov, along with copies to the Issuing Officer, Jordan Kiessling at [REDACTED] and Kimberly Sheaffer, Legal Office Administrator, PID at [REDACTED]. By signature hereto, you are acknowledging that the Firm has completed a conflict-of-interest analysis and identified nothing to be reported prior to the acceptance of work on behalf of the Governor's Office of General Counsel. Should a conflict or potential conflict be identified at any time during the term of this engagement, the Firm is under a continuing obligation to disclose such matter, in writing, to the Governor's Office of General Counsel in accordance with OGC's Conflict Waiver Procedure. Failure to sign

Wadud Ahmad, Esquire

July 29, 2024

Page 3 of 3

and return your Firm's appointment letter within thirty (30) days will result in your Firm being dropped from this engagement.

Due to the urgent need for legal services, approval has been granted for the Firms to begin work immediately. We look forward to working with you on these important matters for the Commonwealth of Pennsylvania.

Sincerely,

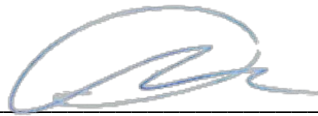


LAURIE A. MALONE

Chief of Staff to the General Counsel

Accepted on Behalf of the Firm:

By: _____



7/30/24

Date

President

(Title)

cc: Theron R. Perez, First Deputy General Counsel, Office of General Counsel
Derek Riker, Deputy Chief of Staff, Office of General Counsel
Sean P. Brennan, Deputy General Counsel, Office of General Counsel
Kathryn McDermott Speaks, Chief Counsel, Pennsylvania Insurance Department
Nathaniel M. Holmes, Esquire, Law Office of Nathaniel M. Holmes LLC
Jordan M. Kiessling, Senior Legal Analyst, Office of General Counsel
Alicia C. Rizzi, Legal Office Administrator, Office of General Counsel
Kimberly M. Sheaffer, Legal Office Administrator, Pennsylvania Insurance Department



COMMONWEALTH OF PENNSYLVANIA
GOVERNOR'S OFFICE OF GENERAL COUNSEL

July 29, 2024

Shannon Mickle, Esquire
Elias Mickle Kennedy LLC
540 Pennsylvania Avenue, Suite 200
Fort Washington, Pennsylvania 19034
[REDACTED]

RE: RFP OGC-2024-06
Pennsylvania Insurance Department
Project: Workers' Compensation Security Fund Counsel

Dear Ms. Mickle:

After evaluation of your proposal in response to RFP #OGC-2024-06 Workers' Compensation Security Fund Counsel, by the Office of General Counsel ("OGC"), on behalf of the Pennsylvania Insurance Department ("PID"), I hereby appoint your firm, Elias Mickle Kennedy LLC, one of the firms ("Firms") in Areas 1, 2 & 3, to represent the Commonwealth of Pennsylvania and PID, in the above-referenced matter. As per the terms of the contract, your firm will be subcontracting with the Law Office of Nathaniel M. Holmes LLC at 3% of the contract value throughout the duration of this engagement. This appointment will be governed by all terms and conditions of the Contract for Legal Services which will be routed for execution.

This letter sets forth: (1) information regarding the proposed engagement; (2) specific scope of work to be performed; and (3) compensation to be paid for these services.

1. Information regarding the proposed engagement

The PID, Office of Liquidations, Rehabilitations and Special Funds ("OLRSF") has identified a need for legal services for the Workers' Compensation Security Fund ("Security Fund") that include: representation of the Security Fund to defend workers' compensation claims arising under policies issued by insurance companies that did business in the Commonwealth of Pennsylvania, that are insolvent and in liquidation. The defense of claims includes practice before workers' compensation judges, the Workers' Compensation Appeal Board and appellate courts. This engagement may include other general work as designated by the Chief Counsel of the PID, the Security Fund or the Governor's Office of General Counsel.

Please review the above-described information carefully to ensure there are no conflicts of interest posed in the proposed representation of the Commonwealth of Pennsylvania in connection with providing legal services. Should you require additional information to evaluate

Shannon Mickle, Esquire

July 29, 2024

Page 2 of 3

any potential conflicts prior to your acceptance of this appointment, please contact Derek Riker, Deputy Chief of Staff at [REDACTED].

2. Scope of Services

The Security Fund has identified a need for workers' compensation defense counsel to defend workers' compensation claims filed against employers which were insured under policies issued by insurance companies that did business in the Commonwealth of Pennsylvania, that are insolvent and placed in liquidation. The Firms will provide a full range of legal services from consultation services to mediation services to defense litigation at all levels of the appeal process. In performing these services, the Firms will work with the Security Fund, the Security Fund's third-party administrator, and the staff of the PID.

Subject to modification from time to time at the direction of the General Counsel, the Chief Counsel of the PID or her designee, the Firms shall represent the Security Fund in workers' compensation matters as set forth below:

- (1) Firms shall provide counsel to defend claims against insurance companies that did business in Pennsylvania, that are insolvent and in liquidation, and that are assigned to them at all stages of workers' compensation proceedings, including the appeals process, as directed by the Chief Counsel of the PID or her designee.
- (2) Firms shall work collaboratively with the Security Fund, its third-party administrator, and/or the PID when developing claims handling strategies and in the resolution of claims when appropriate.

3. Compensation

It is agreed upon by the Firm and all parties to this agreement consistent with its proposal for this engagement that the Firm shall be paid at the following rates: Partners will be billed at a rate of \$130.00 per hour; Associates will be billed at a rate of \$115.00 per hour; Paralegals will be billed at a rate of \$65.00 per hour and travel time will be billed at \$55.00 per hour.

Upon your review of the proposed assignment, the scope of work, and the compensation, should the Firm be willing to accept this assignment, please execute this letter as indicated below and return the correspondence via email to ogc-outsidecounsel@pa.gov, along with copies to the Issuing Officer, Jordan Kiessling at [REDACTED] and Kimberly Sheaffer, Legal Office Administrator, PID at [REDACTED]. By signature hereto, you are acknowledging that the Firm has completed a conflict-of-interest analysis and identified nothing to be reported prior to the acceptance of work on behalf of the Governor's Office of General Counsel. Should a conflict or potential conflict be identified at any time during the term of this engagement, the Firm is under a continuing obligation to disclose such matter, in writing, to the Governor's Office of General Counsel in accordance with OGC's Conflict Waiver Procedure. Failure to sign and return your Firm's appointment letter within thirty (30) days will result in your Firm being dropped from this engagement.

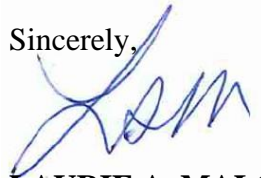
Shannon Mickle, Esquire

July 29, 2024

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Due to the urgent need for legal services, approval has been granted for the Firms to begin work immediately. We look forward to working with you on these important matters for the Commonwealth of Pennsylvania.

Sincerely,



LAURIE A. MALONE

Chief of Staff to the General Counsel

Accepted on Behalf of the Firm:

By:  7/31/2024
Date

Owner/Partner
(Title)

cc: Theron R. Perez, First Deputy General Counsel, Office of General Counsel
Derek Riker, Deputy Chief of Staff, Office of General Counsel
Sean Brennan, Deputy General Counsel, Office of General Counsel
Kathryn McDermott Speaks, Chief Counsel, Pennsylvania Insurance Department
Nathaniel M. Holmes, Esquire, Law Office of Nathaniel M. Holmes LLC
Jordan M. Kiessling, Senior Legal Analyst, Office of General Counsel
Alicia C. Rizzi, Legal Office Administrator, Office of General Counsel
Kimberly Sheaffer, Legal Office Administrator, Pennsylvania Insurance Department



COMMONWEALTH OF PENNSYLVANIA
GOVERNOR'S OFFICE OF GENERAL COUNSEL

July 29, 2024

Nathaniel M. Holmes, Esquire
Law Office of Nathaniel M. Holmes LLC
PO Box 4128
Harrisburg, Pennsylvania 17111
[REDACTED]

RE: RFP OGC-2024-06
Pennsylvania Insurance Department
Project: Workers' Compensation Security Fund Counsel

Dear Mr. Holmes:

After evaluation of your proposal in response to RFP #OGC-2024-06 Workers' Compensation Security Fund Counsel, by the Office of General Counsel ("OGC"), on behalf of the Pennsylvania Insurance Department ("PID"), I hereby appoint your firm, Law Office of Nathaniel M. Holmes LLC, one of the firms ("Firms") in Areas 1, 2, 3, 4, 5 & 6, to represent the Commonwealth of Pennsylvania and PID, in the above-referenced matter. This appointment will be governed by all terms and conditions of the Contract for Legal Services which will be routed for execution.

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Nathaniel M. Holmes, Esquire

July 29, 2024

Page 2 of 3

any potential conflicts prior to your acceptance of this appointment, please contact Derek Riker, Deputy Chief of Staff at [REDACTED].

2. Scope of Services

The Security Fund has identified a need for workers' compensation defense counsel to defend workers' compensation claims filed against employers which were insured under policies issued by insurance companies that did business in the Commonwealth of Pennsylvania, that are insolvent and placed in liquidation. The Firms will provide a full range of legal services from consultation services to mediation services to defense litigation at all levels of the appeal process. In performing these services, the Firms will work with the Security Fund, the Security Fund's third-party administrator, and the staff of the PID.

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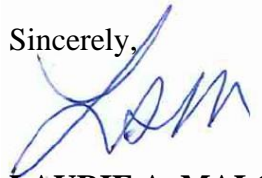
Nathaniel M. Holmes, Esquire

July 29, 2024

Page 3 of 3

Due to the urgent need for legal services, approval has been granted for the Firms to begin work immediately. We look forward to working with you on these important matters for the Commonwealth of Pennsylvania.

Sincerely,



LAURIE A. MALONE

Chief of Staff to the General Counsel

Accepted on Behalf of the Firm:

By: *Nathaniel Holmes* 7/30/24
Date

Owner
(Title)

cc: Theron R. Perez, First Deputy General Counsel, Office of General Counsel
Derek Riker, Deputy Chief of Staff, Office of General Counsel
Sean Brennan, Deputy General Counsel, Office of General Counsel
Kathryn McDermott Speaks, Chief Counsel, Pennsylvania Insurance Department
Jordan M. Kiessling, Senior Legal Analyst, Office of General Counsel
Alicia C. Rizzi, Legal Office Administrator, Office of General Counsel
Kimberly Sheaffer, Legal Office Administrator, Pennsylvania Insurance Department



**COMMONWEALTH OF PENNSYLVANIA
GOVERNOR'S OFFICE OF GENERAL COUNSEL**

July 29, 2024

Jeffrey L. Zeitz, Esquire
Sand and Sidel, PC
113 South 21st Street
Philadelphia, Pennsylvania 19103
[REDACTED]

RE: RFP OGC-2024-06
Pennsylvania Insurance Department
Project: Workers' Compensation Security Fund Counsel

Dear Mr. Zeitz:

After evaluation of your proposal in response to RFP #OGC-2024-06 Workers' Compensation Security Fund Counsel, by the Office of General Counsel ("OGC"), on behalf of the Pennsylvania Insurance Department ("PID"), I hereby appoint your firm, Sand and Sidel, PC, one of the firms ("Firms") in Areas 1, 2 & 3, to represent the Commonwealth of Pennsylvania and PID, in the above-referenced matter. As per the terms of the contract, your firm will be subcontracting with the Law Office of Nathaniel M. Holmes LLC at 20% of the contract value throughout the duration of this engagement. This appointment will be governed by all terms and conditions of the Contract for Legal Services which will be routed for execution.

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1. Information regarding the proposed engagement

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Jeffrey L. Zeitz, Esquire
July 29, 2024
Page 2 of 3

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2. Scope of Services

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- (2) Firms shall work collaboratively with the Security Fund, its third-party administrator, and/or the PID when developing claims handling strategies and in the resolution of claims when appropriate.

3. Compensation

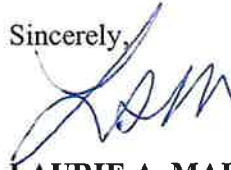
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Jeffrey L. Zeitz, Esquire
July 29, 2024
Page 3 of 3

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Sincerely,



LAURIE A. MALONE
Chief of Staff to the General Counsel

Accepted on Behalf of the Firm:

By:  7/31/2024
Date

Vice President

(Title)

- cc: Theron R. Perez, First Deputy General Counsel, Office of General Counsel
Derek Riker, Deputy Chief of Staff, Office of General Counsel
Sean Brennan, Deputy General Counsel, Office of General Counsel
Kathryn McDermott Speaks, Chief Counsel, Pennsylvania Insurance Department
Nathaniel M. Holmes, Esquire, Law Office of Nathaniel M. Holmes LLC
Jordan M. Kiessling, Senior Legal Analyst, Office of General Counsel
Alicia C. Rizzi, Legal Office Administrator, Office of General Counsel
Kimberly Sheaffer, Legal Office Administrator, Pennsylvania Insurance Department