

RECOMMENDATION FOR LAW FIRM SELECTION

Date: June 17, 2024

To: Laurie A. Malone
Chief of Staff to the General Counsel

From: Jordan M. Kiessling
Issuing Officer

CC: Derek Riker
Deputy Chief of Staff

RE: Evaluation of Proposals Submitted in Response to
RFP OGC-2024-01 Workers' Compensation Defense Counsel (Territory 1)
Issued January 22, 2024

PART I.

This RFP was issued pursuant to Executive Order 2015-2 dated January 20, 2015, and in accordance with Section 518 of the Commonwealth Procurement Code, 62 Pa.C.S. § 518, and Part III Chapter 8 of the Department of General Services (DGS) Procurement Handbook.

The Issuing Office designated to conduct this procurement has completed its evaluation. As further described below, the following law firms are being recommended for award of legal services contracts:

Thomson, Rhodes & Cowie, PC
Law Office of Nathaniel M. Holmes, LLC
Rulis & Bochicchio, LLC
Goldfein & Joseph, PC
Berman Voss

This memorandum also documents that all necessary steps were taken in conducting the procurement in accordance with the provisions of the Commonwealth Procurement Code. To the extent that written determinations are required under the Code for any of the following steps and no attached record exists, this memorandum shall serve as written confirmation that such step occurred.

**** DUE TO THE URGENT NEED FOR LEGAL SERVICES, APPROVAL IS BEING SOUGHT FOR THE SELECTED LAW FIRMS TO BEGIN WORK IMMEDIATELY ****

PART II.

A. PUBLIC NOTICE: Public notice of the RFP was posted on both the DGS website and the Office of General Counsel's website on **January 22, 2024**

B. EVALUATION COMMITTEE: An evaluation committee was established consisting of agency representatives from the **Office of Administration and the Governor's Office of General Counsel**.

C. ADDENDA TO THE RFP: Potential offerors were given the opportunity in accordance with Section I-9 of the RFP to submit questions concerning the procurement to the Issuing Office. The official responses to the questions were incorporated into the RFP by addenda per Section I-10 of the RFP.

PART III.

A. CRITERIA: The relative importance of the major evaluation criteria established prior to opening the proposals consisted of **technical 70%**, **cost 30%** and **100 law firm diversity bonus points**.

B. PROPOSALS: A total of **five (5)** proposals were received for Territory 1, on or before the due date of **February 13, 2024**. No proposals were received late.

C. RESULTS:

1. The evaluation committee reported the following results of its evaluation to the Issuing Office:
2. As indicated in the Initial Scoring, all of the offeror's technical submittals received at least **75%** of the available technical points required in order to be eligible to be considered for award.
3. In Territory 1, all of the offeror's met the SDB/VBE participation goals set forth in this RFP and were therefore considered for award.
4. Representatives from the Department of General Services and Governor's Office of General Counsel evaluated and scored the law firm diversity submittals and combined the technical scores and law firm diversity scores.

5. INITIAL SCORING: The overall scoring for this procurement concluded as follows:

<i>Offeror</i>	<i>Technical Score</i>	<i>Cost Score</i>	<i>Law Firm Diversity</i>	<i>Overall Score</i>
Berman Voss	676.46	285.31	20.00	981.77
Goldfein & Joseph, P.C.	669.44	281.12	10.00	960.56
Law Office of Nathaniel M. Holmes, LLC	700.00	268.18	25.00	993.18
Rulis & Bochicchio, LLC	675.28	291.61	3.00	969.89
Thomson, Rhodes & Cowie, PC	692.71	300.00	3.00	995.71

6. SMALL DIVERSE BUSINESS/VETERAN BUSINESS ENTERPRISE COMMITMENTS:

The Law Office of Nathaniel M. Holmes, LLC is self-performing as a DGS verified small diverse and veteran owned business enterprise.

Goldfein & Joseph, P.C. is committed to subcontracting with one (1) small diverse firm and veteran business enterprise, the Law Office of Nathaniel M. Holmes, LLC, for legal services over the entire engagement timeframe. Goldfein & Joseph, P.C. is committing **20%** of the total value of its offering to the **Law Office of Nathaniel M. Holmes LLC**.

Rulis & Bochicchio, LLC is committed to subcontracting with one (1) small diverse firm and veteran business enterprise, the Law Office of Nathaniel M. Holmes, LLC, for legal services over the entire engagement timeframe. Rulis & Bochicchio, LLC is committing **17%** of the total value of its offering to the **Law Office of Nathaniel M. Holmes LLC**.

Thomson, Rhodes & Cowie, PC is self-performing 94% of the contract value as a DGS verified small diverse business. Thomson, Rhodes & Cowie, PC is committed to subcontracting with one (1) small diverse firm, Berry & Associates, for legal services over the entire engagement timeframe. Thomson, Rhodes & Cowie, PC is committing **3%** of the total value of its offering to **Berry & Associates**. Thomson, Rhodes & Cowie, PC is committed to subcontracting with one (1) veteran business enterprise, the Law Office of Nathaniel M. Holmes, LLC, over the entire engagement timeframe. Thomson, Rhodes & Cowie, PC is committing **3%** of the total value of its offering to the **Law Office of Nathaniel M. Holmes, LLC**.

Berman Voss is committed to subcontracting with one (1) small diverse firm and veteran business enterprise, the Law Office of Nathaniel M. Holmes, LLC, for legal services over

the entire engagement timeframe. Berman Voss is committing **17%** of the total value of its offering to the **Law Office of Nathaniel M. Holmes LLC**.

7. **CONTRACTOR RESPONSIBILITY:** Goldfein & Joseph, P.C., Rulis & Bochicchio, LLC, Thomson, Rhodes & Cowie, PC, the Law Office of Nathaniel M. Holmes, LLC, Berman Voss and their respective subcontractors required to be disclosed or approved by the Commonwealth have been verified as responsible contractors in accordance with management directives, the Procurement Handbook and the Procurement Code, as applicable.

PART IV.

RECOMMENDATION: As the Issuing Officer, I recommend Goldfein & Joseph, P.C., Rulis & Bochicchio, LLC, Thomson, Rhodes & Cowie, PC, the Law Office of Nathaniel M. Holmes, LLC and Berman Voss be awarded contracts for legal services. This recommendation selection is based upon the results of the evaluation and review of the proposals as summarized above. **The term of the contracts will be two (2) years with three (3) additional one (1) year renewals.** The Office of Administration will allocate the legal services set forth in the resulting contracts among the selected law firms. **Due to the urgent need for legal services, the Office of Administration is seeking Goldfein & Joseph, P.C., Rulis & Bochicchio, LLC, Thomson, Rhodes & Cowie, PC, the Law Office of Nathaniel M. Holmes, LLC and Berman Voss to begin work immediately.**

PART V.

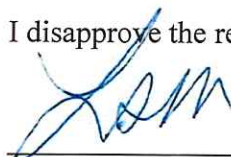
CONTRACTING OFFICER DETERMINATION:



Based upon the results of the evaluation and the above recommendation, I have determined that Goldfein & Joseph, P.C., Rulis & Bochicchio, LLC, Thomson, Rhodes & Cowie, PC, the Law Office of Nathaniel M. Holmes, LLC and Berman Voss are the best qualified law firms based on the evaluation factors set forth in the RFP.



I disapprove the recommendation.



Laurie A. Malone
Chief of Staff to the General Counsel

6/17/2024

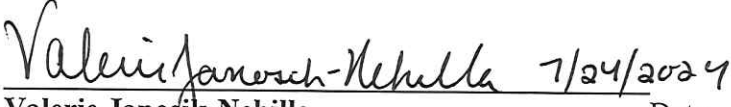
Date

PART VI.

AUTHORIZATION:

Based upon the Contracting Officer's determination, I authorize the Issuing Office to make contract awards to Goldfein & Joseph, P.C., Rulis & Bochicchio, LLC, Thomson, Rhodes & Cowie, PC, the Law Office of Nathaniel M. Holmes, LLC and Berman Voss.

OFFICE OF ADMINISTRATION:


Valerie Janosik-Nehilla 7/24/2024
Valerie Janosik-Nehilla Date
Deputy Chief Counsel

RECOMMENDATION FOR LAW FIRM SELECTION

Date: June 17, 2024

To: Laurie A. Malone
Chief of Staff to the General Counsel

From: Jordan M. Kiessling
Issuing Officer

CC: Derek Riker
Deputy Chief of Staff

RE: Evaluation of Proposals Submitted in Response to
RFP OGC-2024-01 Workers' Compensation Defense Counsel (Territory 2)
Issued January 22, 2024

PART I.

This RFP was issued pursuant to Executive Order 2015-2 dated January 20, 2015, and in accordance with Section 518 of the Commonwealth Procurement Code, 62 Pa.C.S. § 518, and Part III Chapter 8 of the Department of General Services (DGS) Procurement Handbook.

The Issuing Office designated to conduct this procurement has completed its evaluation. As further described below, the following law firms are being recommended for award of legal services contracts:

Law Office of Nathaniel M. Holmes, LLC
Rulis & Bochicchio, LLC
Goldfein & Joseph, PC

This memorandum also documents that all necessary steps were taken in conducting the procurement in accordance with the provisions of the Commonwealth Procurement Code. To the extent that written determinations are required under the Code for any of the following steps and no attached record exists, this memorandum shall serve as written confirmation that such step occurred.

**** DUE TO THE URGENT NEED FOR LEGAL SERVICES, APPROVAL IS BEING SOUGHT FOR THE SELECTED LAW FIRMS TO BEGIN WORK IMMEDIATELY ****

PART II.

A. PUBLIC NOTICE: Public notice of the RFP was posted on both the DGS website and the Office of General Counsel's website on **January 22, 2024**

B. EVALUATION COMMITTEE: An evaluation committee was established consisting of agency representatives from the **Office of Administration and the Governor’s Office of General Counsel**.

C. ADDENDA TO THE RFP: Potential offerors were given the opportunity in accordance with Section I-9 of the RFP to submit questions concerning the procurement to the Issuing Office. The official responses to the questions were incorporated into the RFP by addenda per Section I-10 of the RFP.

PART III.

A. CRITERIA: The relative importance of the major evaluation criteria established prior to opening the proposals consisted of **technical 70%, cost 30% and 100 law firm diversity bonus points**.

B. PROPOSALS: A total of **five (5)** proposals were received for Territory 2, on or before the due date of **February 13, 2024**. No proposals were received late.

C. RESULTS:

1. The evaluation committee reported the following results of its evaluation to the Issuing Office:
2. As indicated in the Initial Scoring, all of the offeror’s technical submittals received at least **75%** of the available technical points required in order to be eligible to be considered for award.
3. In Territory 2, all of the offeror’s met the SDB/VBE participation goals set forth in this RFP and were therefore considered for award.
4. Representatives from the Department of General Services and Governor’s Office of General Counsel evaluated and scored the law firm diversity submittals and combined the technical scores and law firm diversity scores.
5. INITIAL SCORING: The overall scoring for this procurement concluded as follows:

<i>Offeror</i>	<i>Technical Score</i>	<i>Cost Score</i>	<i>Law Firm Diversity</i>	<i>Overall Score</i>
Elias Mickle Kennedy, LLC	641.97	272.11	12.00	926.08
Goldfein & Joseph, P.C.	669.44	289.80	10.00	969.24

Law Office of Nathaniel M. Holmes, LLC	700.00	277.21	25.00	1,002.21
Rulis & Bochicchio, LLC	675.28	300.00	3.00	978.28
Sand & Saidel, PC	665.72	277.55	0.00	943.27

6. SMALL DIVERSE BUSINESS/VETERAN BUSINESS ENTERPRISE COMMITMENTS:

The Law Office of Nathaniel M. Holmes, LLC is self-performing as a DGS verified small diverse and veteran owned business enterprise.

Goldfein & Joseph, P.C. is committed to subcontracting with one (1) small diverse firm and veteran business enterprise, the Law Office of Nathaniel M. Holmes, LLC, for legal services over the entire engagement timeframe. Goldfein & Joseph, P.C. is committing **20%** of the total value of its offering to the **Law Office of Nathaniel M. Holmes, LLC.**

Rulis & Bochicchio, LLC is committed to subcontracting with one (1) small diverse firm and veteran business enterprise, the Law Office of Nathaniel M. Holmes, LLC, for legal services over the entire engagement timeframe. Rulis & Bochicchio, LLC is committing **17%** of the total value of its offering to the **Law Office of Nathaniel M. Holmes, LLC.**

- 7. CONTRACTOR RESPONSIBILITY:** Goldfein & Joseph, P.C., Rulis & Bochicchio, LLC, the Law Office of Nathaniel M. Holmes, LLC and their respective subcontractors required to be disclosed or approved by the Commonwealth have been verified as responsible contractors in accordance with management directives, the Procurement Handbook and the Procurement Code, as applicable.

PART IV.

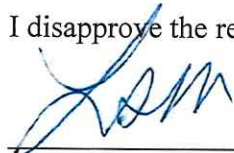
RECOMMENDATION: As the Issuing Officer, I recommend Goldfein & Joseph, P.C., Rulis & Bochicchio, LLC and the Law Office of Nathaniel M. Holmes, LLC be awarded contracts for legal services. This recommendation selection is based upon the results of the evaluation and review of the proposals as summarized above. **The term of the contracts will be two (2) years with three (3) additional one (1) year renewals.** The Office of Administration will allocate the legal services set forth in the resulting contracts among the selected law firms. **Due to the urgent need for legal services, the Office of Administration is seeking Goldfein & Joseph, P.C., Rulis & Bochicchio, LLC and the Law Office of Nathaniel M. Holmes, LLC to begin work immediately.**

PART V.

CONTRACTING OFFICER DETERMINATION:

Based upon the results of the evaluation and the above recommendation, I have determined that Goldfein & Joseph, P.C., Rulis & Bochicchio, LLC and the Law Office of Nathaniel M. Holmes, LLC are the best qualified law firms based on the evaluation factors set forth in the RFP.

I disapprove the recommendation.



Laurie A. Malone
Chief of Staff to the General Counsel

6/17/2024

Date

PART VI.

AUTHORIZATION:

Based upon the Contracting Officer's determination, I authorize the Issuing Office to make contract awards to Goldfein & Joseph, P.C., Rulis & Bochicchio, LLC and the Law Office of Nathaniel M. Holmes, LLC.

OFFICE OF ADMINISTRATION:



Valerie Janosik-Nehilla
Deputy Chief Counsel

6/20/24

Date

RECOMMENDATION FOR LAW FIRM SELECTION

Date: June 17, 2024

To: Laurie A. Malone
Chief of Staff to the General Counsel

From: Jordan M. Kiessling
Issuing Officer

CC: Derek Riker
Deputy Chief of Staff

RE: Evaluation of Proposals Submitted in Response to
RFP OGC-2024-01 Workers' Compensation Defense Counsel (Territory 3)
Issued January 22, 2024

PART I.

This RFP was issued pursuant to Executive Order 2015-2 dated January 20, 2015, and in accordance with Section 518 of the Commonwealth Procurement Code, 62 Pa.C.S. § 518, and Part III Chapter 8 of the Department of General Services (DGS) Procurement Handbook.

The Issuing Office designated to conduct this procurement has completed its evaluation. As further described below, the following law firms are being recommended for award of legal services contracts:

Law Office of Nathaniel M. Holmes, LLC
Rulis & Bochicchio, LLC
Goldfein & Joseph, PC

This memorandum also documents that all necessary steps were taken in conducting the procurement in accordance with the provisions of the Commonwealth Procurement Code. To the extent that written determinations are required under the Code for any of the following steps and no attached record exists, this memorandum shall serve as written confirmation that such step occurred.

**** DUE TO THE URGENT NEED FOR LEGAL SERVICES, APPROVAL IS BEING SOUGHT FOR THE SELECTED LAW FIRMS TO BEGIN WORK IMMEDIATELY ****

PART II.

A. PUBLIC NOTICE: Public notice of the RFP was posted on both the DGS website and the Office of General Counsel's website on **January 22, 2024**

B. EVALUATION COMMITTEE: An evaluation committee was established consisting of agency representatives from the **Office of Administration and the Governor’s Office of General Counsel**.

C. ADDENDA TO THE RFP: Potential offerors were given the opportunity in accordance with Section I-9 of the RFP to submit questions concerning the procurement to the Issuing Office. The official responses to the questions were incorporated into the RFP by addenda per Section I-10 of the RFP.

PART III.

A. CRITERIA: The relative importance of the major evaluation criteria established prior to opening the proposals consisted of **technical 70%, cost 30% and 100 law firm diversity bonus points**.

B. PROPOSALS: A total of **six (6)** proposals were received for Territory 3, on or before the due date of **February 13, 2024**. No proposals were received late.

C. RESULTS:

1. The evaluation committee reported the following results of its evaluation to the Issuing Office:
2. As indicated in the Initial Scoring, all of the offeror’s technical submittals received at least **75%** of the available technical points required in order to be eligible to be considered for award.
3. In Territory 3, one (1) offeror failed to meet the SDB/VBE participation goals set forth in this RFP and was therefore not considered for award.
4. Representatives from the Department of General Services and Governor’s Office of General Counsel evaluated and scored the law firm diversity submittals and combined the technical scores and law firm diversity scores.
5. INITIAL SCORING: The overall scoring for this procurement concluded as follows:

<i>Offeror</i>	<i>Technical Score</i>	<i>Cost Score</i>	<i>Law Firm Diversity</i>	<i>Overall Score</i>
Elias Mickle Kennedy, LLC	641.97	272.11	12.00	926.08
Goldfein & Joseph, P.C.	669.44	289.80	10.00	969.24

Law Office of Nathaniel M. Holmes, LLC	700.00	277.21	25.00	1,002.21
Rulis & Bochicchio, LLC	677.08	300.00	3.00	980.08
Sand & Saidel, PC	665.72	277.55	0.00	943.27

6. SMALL DIVERSE BUSINESS/VETERAN BUSINESS ENTERPRISE COMMITMENTS:

The Law Office of Nathaniel M. Holmes, LLC is self-performing as a DGS verified small diverse and veteran owned business enterprise.

Goldfein & Joseph, P.C. is committed to subcontracting with one (1) small diverse firm and veteran business enterprise, the Law Office of Nathaniel M. Holmes, LLC, for legal services over the entire engagement timeframe. Goldfein & Joseph, P.C. is committing **20%** of the total value of its offering to the **Law Office of Nathaniel M. Holmes, LLC.**

Rulis & Bochicchio, LLC is committed to subcontracting with one (1) small diverse firm and veteran business enterprise, the Law Office of Nathaniel M. Holmes, LLC, for legal services over the entire engagement timeframe. Rulis & Bochicchio, LLC is committing **17%** of the total value of its offering to the **Law Office of Nathaniel M. Holmes, LLC.**

7. CONTRACTOR RESPONSIBILITY: Goldfein & Joseph, P.C., Rulis & Bochicchio, LLC, the Law Office of Nathaniel M. Holmes, LLC and their respective subcontractors required to be disclosed or approved by the Commonwealth have been verified as responsible contractors in accordance with management directives, the Procurement Handbook and the Procurement Code, as applicable.

PART IV.

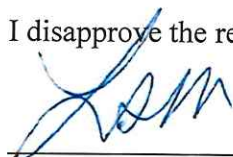
RECOMMENDATION: As the Issuing Officer, I recommend Goldfein & Joseph, P.C., Rulis & Bochicchio, LLC and the Law Office of Nathaniel M. Holmes, LLC be awarded contracts for legal services. This recommendation selection is based upon the results of the evaluation and review of the proposals as summarized above. **The term of the contracts will be two (2) years with three (3) additional one (1) year renewals.** The Office of Administration will allocate the legal services set forth in the resulting contracts among the selected law firms. **Due to the urgent need for legal services, the Office of Administration is seeking Goldfein & Joseph, P.C., Rulis & Bochicchio, LLC and the Law Office of Nathaniel M. Holmes, LLC to begin work immediately.**

PART V.

CONTRACTING OFFICER DETERMINATION:

Based upon the results of the evaluation and the above recommendation, I have determined that Goldfein & Joseph, P.C., Rulis & Bochicchio, LLC and the Law Office of Nathaniel M. Holmes, LLC are the best qualified law firms based on the evaluation factors set forth in the RFP.

I disapprove the recommendation.



Laurie A. Malone
Chief of Staff to the General Counsel

6/17/2024

Date

PART VI.

AUTHORIZATION:

Based upon the Contracting Officer's determination, I authorize the Issuing Office to make contract awards to Goldfein & Joseph, P.C., Rulis & Bochicchio, LLC and the Law Office of Nathaniel M. Holmes, LLC.

OFFICE OF ADMINISTRATION:



Valerie Janosik-Nehilla
Deputy Chief Counsel

6/20/24

Date

RECOMMENDATION FOR LAW FIRM SELECTION

Date: June 17, 2024

To: Laurie A. Malone
Chief of Staff to the General Counsel

From: Jordan M. Kiessling
Issuing Officer

CC: Derek Riker
Deputy Chief of Staff

RE: Evaluation of Proposals Submitted in Response to
RFP OGC-2024-01 Workers' Compensation Defense Counsel (Territory 4)
Issued January 22, 2024

PART I.

This RFP was issued pursuant to Executive Order 2015-2 dated January 20, 2015, and in accordance with Section 518 of the Commonwealth Procurement Code, 62 Pa.C.S. § 518, and Part III Chapter 8 of the Department of General Services (DGS) Procurement Handbook.

The Issuing Office designated to conduct this procurement has completed its evaluation. As further described below, the following law firms are being recommended for award of legal services contracts:

Law Office of Nathaniel M. Holmes, LLC
Rulis & Bochicchio, LLC
Goldfein & Joseph, PC
Ahmad Zaffarese, LLC
Sand & Saidel, PC
Berman Voss

This memorandum also documents that all necessary steps were taken in conducting the procurement in accordance with the provisions of the Commonwealth Procurement Code. To the extent that written determinations are required under the Code for any of the following steps and no attached record exists, this memorandum shall serve as written confirmation that such step occurred.

**** DUE TO THE URGENT NEED FOR LEGAL SERVICES, APPROVAL IS BEING SOUGHT FOR THE SELECTED LAW FIRMS TO BEGIN WORK IMMEDIATELY ****

PART II.

A. PUBLIC NOTICE: Public notice of the RFP was posted on both the DGS website and the Office of General Counsel's website on **January 22, 2024**.

B. EVALUATION COMMITTEE: An evaluation committee was established consisting of agency representatives from the **Office of Administration and the Governor's Office of General Counsel**.

C. ADDENDA TO THE RFP: Potential offerors were given the opportunity in accordance with Section I-9 of the RFP to submit questions concerning the procurement to the Issuing Office. The official responses to the questions were incorporated into the RFP by addenda per Section I-10 of the RFP.

PART III.

A. CRITERIA: The relative importance of the major evaluation criteria established prior to opening the proposals consisted of **technical 70%, cost 30% and 100 law firm diversity bonus points**.

B. PROPOSALS: A total of **eight (8)** proposals were received for Territory 4, on or before the due date of **February 13, 2024**. No proposals were received late.

C. RESULTS:

1. The evaluation committee reported the following results of its evaluation to the Issuing Office:
2. As indicated in the Initial Scoring, all of the offeror's technical submittals received at least **75%** of the available technical points required in order to be eligible to be considered for award.
3. In Territory 4, one (1) offeror failed to meet the SDB/VBE participation goals set forth in this RFP and was therefore not considered for award.
4. Representatives from the Department of General Services and Governor's Office of General Counsel evaluated and scored the law firm diversity submittals and combined the technical scores and law firm diversity scores.

5. INITIAL SCORING: The overall scoring for this procurement concluded as follows:

<i>Offeror</i>	<i>Technical Score</i>	<i>Cost Score</i>	<i>Law Firm Diversity</i>	<i>Overall Score</i>
Berman Voss	686.49	293.88	20.00	1,000.37
Elias Mickle Kennedy, LLC	641.97	272.11	12.00	926.08
Goldfein & Joseph, P.C.	669.44	289.80	10.00	969.24
Law Office of Nathaniel M. Holmes, LLC	700.00	277.21	25.00	1,002.21
Rulis & Bochicchio, LLC	677.08	300.00	3.00	980.08
Sand & Saidel, PC	665.72	277.55	0.00	943.27
Ahmad Zaffarese, LLC	666.92	265.31	30.00	962.23

6. SMALL DIVERSE BUSINESS/VETERAN BUSINESS ENTERPRISE COMMITMENTS:

The Law Office of Nathaniel M. Holmes, LLC is self-performing as a DGS verified small diverse and veteran owned business enterprise.

Goldfein & Joseph, P.C. is committed to subcontracting with one (1) small diverse firm and veteran business enterprise, the Law Office of Nathaniel M. Holmes, LLC, for legal services over the entire engagement timeframe. Goldfein & Joseph, P.C. is committing **20%** of the total value of its offering to the **Law Office of Nathaniel M. Holmes, LLC.**

Rulis & Bochicchio, LLC is committed to subcontracting with one (1) small diverse firm and veteran business enterprise, the Law Office of Nathaniel M. Holmes, LLC, for legal services over the entire engagement timeframe. Rulis & Bochicchio, LLC is committing **17%** of the total value of its offering to the **Law Office of Nathaniel M. Holmes, LLC.**

Sand & Saidel, PC is committed to subcontracting with one (1) small diverse firm and veteran business enterprise, the Law Office of Nathaniel M. Holmes, LLC, for legal services over the entire engagement timeframe. Sand & Saidel, PC is committing **20%** of the total value of its offering to the **Law Office of Nathaniel M. Holmes, LLC.**

Ahmad Zaffarese, LLC is self-performing the SDB portion of this contract as a DGS verified small diverse business. Ahmad Zaffarese, LLC is committed to subcontracting with one (1) small diverse and veteran business enterprise, the Law Office of Nathaniel M. Holmes, LLC, for legal services over the entire engagement timeframe. Ahmad Zaffarese, LLC is committing **5%** of the total value of its offering to the **Law Office of Nathaniel M. Holmes, LLC**.

Berman Voss is committed to subcontracting with one (1) small diverse firm and veteran business enterprise, the Law Office of Nathaniel M. Holmes, LLC, for legal services over the entire engagement timeframe. Berman Voss is committing **17%** of the total value of its offering to the **Law Office of Nathaniel M. Holmes, LLC**.

7. **CONTRACTOR RESPONSIBILITY:** Goldfein & Joseph, P.C., Rulis & Bochicchio, LLC, the Law Office of Nathaniel M. Holmes, LLC, Sand & Saidel, PC, Ahmad Zaffarese, LLC, Berman Voss, and their respective subcontractors required to be disclosed or approved by the Commonwealth have been verified as responsible contractors in accordance with management directives, the Procurement Handbook and the Procurement Code, as applicable.

PART IV.

RECOMMENDATION: As the Issuing Officer, I recommend Goldfein & Joseph, P.C., Rulis & Bochicchio, LLC, the Law Office of Nathaniel M. Holmes, LLC, Sand & Saidel, PC, Ahmad Zaffarese, LLC and Berman Voss be awarded contracts for legal services. This recommendation selection is based upon the results of the evaluation and review of the proposals as summarized above. **The term of the contracts will be two (2) years with three (3) additional one (1) year renewals.** The Office of Administration will allocate the legal services set forth in the resulting contracts among the selected law firms. **Due to the urgent need for legal services, the Office of Administration is seeking Goldfein & Joseph, P.C., Rulis & Bochicchio, LLC, the Law Office of Nathaniel M. Holmes, LLC, Sand & Saidel, PC, Ahmad Zaffarese, LLC and Berman Voss to begin work immediately.**

PART V.

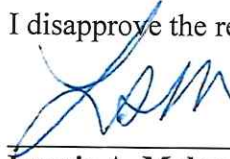
CONTRACTING OFFICER DETERMINATION:



Based upon the results of the evaluation and the above recommendation, I have determined that Goldfein & Joseph, P.C., Rulis & Bochicchio, LLC, the Law Office of Nathaniel M. Holmes, LLC, Sand & Saidel, PC, Ahmad Zaffarese, LLC and Berman Voss are the best qualified law firms based on the evaluation factors set forth in the RFP.



I disapprove the recommendation.



Laurie A. Malone
Chief of Staff to the General Counsel

6/17/2024


Date

PART VI.

AUTHORIZATION:

Based upon the Contracting Officer's determination, I authorize the Issuing Office to make contract awards to Goldfein & Joseph, P.C., Rulis & Bochicchio, LLC, the Law Office of Nathaniel M. Holmes, LLC, Sand & Saidel, PC, Ahmad Zaffarese, LLC and Berman Voss.

OFFICE OF ADMINISTRATION:


Valerie Janosik-Nehilla 7/24/2024
Valerie Janosik-Nehilla Date
Deputy Chief Counsel