



**COMMONWEALTH OF PENNSYLVANIA  
OFFICE OF GENERAL COUNSEL  
DISPUTE RESOLUTION PROGRAM**

[www.ogcdr.pa.gov](http://www.ogcdr.pa.gov)

**OGC MEDIATION SUMMARY**

1. Name of Case:
2. Name of OGC Mediator:
3. Names, addresses, and email addresses of all parties and counsel present for the mediation.
4. Location of the mediation.  
  
Address:  
City, State, Zip:
5. Mediation Sessions:
  - a. Number of sessions:
  - b. Dates of sessions:
  - c. Amount of time per session:
  - d. Total hours of all sessions:
6. Did the parties settle the dispute as a result of the mediation?
7. If yes, did the parties reduce their Settlement Agreement to writing?