



pennsylvania
OFFICE OF GENERAL COUNSEL



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OFFICE OF STATE
INSPECTOR GENERAL

**GOVERNOR'S OFFICE OF GENERAL COUNSEL
ASSISTANT COUNSEL
PENNSYLVANIA OFFICE OF STATE INSPECTOR GENERAL
(HARRISBURG)**

The Pennsylvania Office of General Counsel (OGC) seeks a licensed attorney to serve as Assistant Counsel to support the mission and investigative functions of the Office of State Inspector General (OSIG). This Harrisburg-based position, within the OSIG Office of Chief Counsel, currently allows for three (3) days in office work and two (2) days telework, which may change at the discretion of the General Counsel. The position will be classified as an Attorney 2 or 3 depending on the level of relevant experience possessed by the successful applicant.

Who We Are

The purpose of the OSIG is to investigate fraud, waste, abuse, and misconduct in executive agencies and to report problems and deficiencies in programs, operations, and contracting to the Governor, the General Counsel, and heads of agencies. This attorney will assist investigators and other attorneys during sensitive and confidential investigations authorized under Act 29 of 2017, which established the OSIG, to ensure that investigations are performed efficiently and within the confines of any applicable law. This position would also work with OSIG's Bureau of Fraud Prevention and Prosecution, OSIG's law enforcement bureau, and advise on law enforcement training, policy, operations and best practices.

What You'll Do

Specifically, an Assistant Counsel in this position will be assigned to active investigations from the time of inception and work side by side with the investigative team to create an investigation plan, conduct interviews, review evidence, research, review and apply relevant Commonwealth work rules, statutes, regulations, and laws and upon completion of the investigation draft the final investigative report.

The successful candidate for this position will also be able to: exhibit effective report writing skills; comprehensively review investigative files and effectively analyze whether gathered evidence supports violations of Commonwealth policy, laws, regulations, or work rules; work with investigative staff to identify rules, laws, and authorities that impact particular investigations; prioritize work tasks such that assignments are timely produced and deadlines met; understand basic criminal process and procedures and corresponding constitutional law, particularly those relating to search and seizure; understand rules and motions related to subpoenas, affidavits of probable cause and search warrants; possess and demonstrate advanced trial advocacy skills; spot issues and identify solutions; be able to adjust and adapt to meet client expectations. Investigative and prosecutorial experience preferred.

Who We Are Looking For

This position requires solid written and oral communication and interpersonal skills, attention to detail, and the ability to work collaboratively in a team environment. The candidate should possess knowledge, experience, and the ability to train law enforcement personnel and advise on legal issues related to law enforcement operations.

Why OGC?

Working as an attorney with the OGC offers a unique and fulfilling career opportunity where you can make a significant impact on the people of Pennsylvania. Employees enjoy a dynamic and supportive work environment that fosters professional growth and development. This role not only allows you to contribute to the public good but also provides ample opportunities to hone your legal skills in a collaborative setting.

In addition to meaningful work, the OGC offers:

- a **competitive benefits package**, including excellent health care options, retirement plans, and generous paid time off;
- a **work-life balance** that ensures that you can excel professionally while also enjoying time for personal pursuits; and,
- a **supportive culture** promoting continuous learning and professional advancement, making it an ideal place for both new and experienced lawyers to thrive.

Joining our team means being part of a respected institution dedicated to legal excellence and public service. To learn more about OGC's mission and what it is like to be part of the OGC team, visit our website, at www.ogc.pa/careers.

How To Apply

Applicants must have a Juris Doctor degree from an American Bar Association-accredited law school prior to commencing employment and be a member in good standing with the Pennsylvania Bar. Interested attorneys should send a letter of interest in this specific position, resume, and writing sample (10 pages or fewer) **no later than October 31, 2025**, to ogchiring@pa.gov, directed to Derek Riker, Deputy Chief of Staff, 333 Market Street, 17th Floor, Harrisburg, Pennsylvania 17101.

OGC is an equal opportunity employer and is committed to a diverse workforce. The Commonwealth values inclusion as we seek to recruit, develop, and retain the most qualified people to serve the citizens of Pennsylvania. The Commonwealth does not discriminate based on race, color, religious creed, ancestry, union membership, age, gender, sexual orientation, gender identity or expression, national origin, AIDS or HIV status, disability, or any other categories protected by applicable federal or state law. All diverse candidates are encouraged to apply.