

Instructions on how to format the Primary SCC and UPC Columns (J & K)

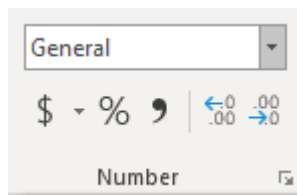
1. Click on the Wholesale Catalog link

[Wholesale Wine Catalog](#)

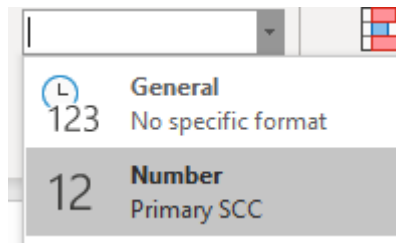
2. Highlight columns J & K by clicking the column headers.

J	K
Primary SCC	UPC
1E+13	3.13E+10
1E+13	1.24E+10
1.01E+13	8.5E+10
1.01E+13	8.5E+10
1.01E+13	8.5E+10
6.01E+13	8.68E+10
5.01E+13	8.6E+10
5.01E+13	8.6E+10
8.52E+10	8.52E+10

3. In the Excel ribbon, select the dropdown box in the Number column.



4. Select Number as the format option.



5. The Primary SCC and UPC will update accordingly.

Primary SCC	UPC
10031259049233	31259049236
10012354002446	12354013933
10085000005214	85000045213
10085000005467	85000045466
10085000005603	85000045602
60086785211666	86785211664
50086003002567	86003002562
50086003002574	86003002579
85200100798	85200518746
85200100774	85200218745

- It is important to note that the Wholesale Catalog is produced in CSV format which means leading zeros in the UPC column are omitted.

Please be advised that users will need to add the leading zeros back into the UPC column to receive the 14 digit UPC code.