

x-140 12/94 COMMONWEALTH OF PENNSYLVANIA PENNSYLVANIA LIQUOR CONTROL BOARD	<b>LOCAL POLICE  OFFICIAL QUESTIONAIRE</b>	BUREAU OF LICENSING MUNICIPALITY NO.					
ENTER INFORMATION AS IT APPEARS ON THE LIST OF LICENSEES BY MUNICIPALITY.							
LICENSE NO.	LOCAL POLICE CONTACT PERSON						
LICENSEE NAME	TELEPHONE NO. (     )						
LICENSEE ADDRESS	MAILING ADDRESS						
<b>NOTE: The licensee has the right to know the source of the evidence obtained in the event of a hearing; therefore, do not include confidential, undercover or hearsay information in the questionnaire. Copies of the incident reports or police logs should not be submitted to the Board at this time.</b>							
<b>SYNOPSIS OF INCIDENTS ON THE LICENSED PREMISES WITHIN THE PAST TWO YEARS:</b>							
TYPE OF INCIDENT	YES	NO	TOTAL NUMBER OF TIMES INCIDENT(S) OCCURED	SPECIFY EXACT LOCATION AND NUMBER OF INCIDENT(S)		OCCURRED	
				INSIDE PREMISES	OUTSIDE PREMISES	FROM (MO. & YEAR)	TO (MO. & YEAR)
DRUG ACTIVITY							
SALES TO MINORS							
SALES AFTER HOURS							
PROSTITUTION							
NOISY/DISORDERLY OPERATION							
FIGHTING							
ASSAULTS							
OTHER (IDENTIFY)							
YES	NO						
		1. Who reported incidents to the police?					
		a. Licensee					
		b. Manager/employee of licensee					
		c. Other (Identify) _____					
		2. Has any action to enjoin as a nuisance under Liquor Code Section 611 been initiated?					
		3. Is court action pending to seize license under the controlled substances forfeiture act?					
		4. In the event of refusal of this of this renewal:					
		a. Are you willing to testify to these incidents at a Board Hearing?					
		b. If outside witnesses are involved, are they willing/able to testify?					
		c. Do you have documentary evidence to substantiate these incidents?					
		d. Will you provide copies of the documentation to the Boards attorney?					
		e. Will you provide certified copies of the documentation in the event of a hearing?					

**INSTRUCTIONS FOR COMPLETING THE LOCAL POLICE  
OFFICIAL QUESTIONNAIRE**

1. Complete the form only for those licensee's who are causing a nuisance problem in the community.
2. List only incidents that occurred in the past two (2) years for which you have documentary evidence. This evidence will be required in the event the information provided results in denial of the licensee's renewal of license. Do not include confidential, hearsay or undercover incidents.
3. Specify the number of times the incidents occur. The inside incidents and the outside incidents should equal the total: For example:

TYPE OF INCIDENT	TOTAL NUMBER OF TIMES INCIDENT(S) OCCURED	SPECIFY EXACT LOCATION AND NUMBER OF INCIDENT(S)		OCCURRED	
		INSIDE PREMISES	OUTSIDE PREMISES	FROM (MO. & YEAR)	TO (MO. & YEAR)
<b>TYPE OF ACTIVITY AS LISTED ON FORM</b>	<b>13</b>	<b>6</b>	<b>7</b>	<b>12/92</b>	<b>7/94</b>
<b>OTHER - IDENTIFY SPECIFIC TYPE OF INCIDENTS</b>	<b>5 PUBLIC INDECENCY 1 SHOOTING</b>	<b>1</b>	<b>6</b>	<b>3/93</b>	<b>5/94</b>

If the information you provided is a basis for denial of the renewal, the total number for each type of incident is listed as an objection in a formal letter to the licensee. Therefore, please be accurate.

4. Who reported incidents to the police? In reviewing the incident reports, can it be determined who reported the incidents. If so, summarize in Question #1, the amount and type of incidents reported by the licensee, neighbors, or police (i.e., **15** calls of disorderly conduct reported by the licensee, **5** fights reported by neighbors, **1** assault reported by police during routine patrol).
5. Has any action to enjoin as a nuisance under Liquor Code Section **611** been initiated? Has contact with the District Attorney's office been initiated to padlock the premises? If so, answer **yes** to Question #2.
6. Answer Question #4 relative to the refusal of the renewal. Outside witnesses, such as neighbors, are needed only if there is no documentary evidence to substantiate the incident.

**DO NOT SUBMIT COPIES OF INCIDENT REPORTS OR POLICE LOGS AT THIS TIME. YOU WILL BE NOTIFIED OF THE DECISION REGARDING THE RENEWAL.**