



*The PLCB is pleased to announce the*  
**2026 Bureau of Alcohol Education Conference**  
**December 3, 2026 \* 7:30 a.m. to 4:30 p.m.**  
**Penn Harris Hotel and Convention Center**  
**1150 Camp Hill Bypass, Camp Hill, PA**

## **CALL FOR PRESENTERS**

The Pennsylvania Liquor Control Board's (PLCB) Bureau of Alcohol Education (BAE) is seeking presenters for its 2026 Bureau of Alcohol Education Conference and invites you to submit a presentation to be considered for this year's conference. Presentations should focus on projects and initiatives that explore winning strategies, and promising approaches, and evidence-based practices relevant to the prevention of underage and dangerous drinking in communities, schools, and campuses. The audience of the conference is law enforcement professionals, educators, and professionals in the alcohol education community.

### **Presenter Proposal Requirements:**

Proposal submissions must include the topic, summary of the presentation, learning objectives, and reference any supporting research or sources including, but not limited to, personal experience, evidence-based data or research, information on how the project(s) have been used within the community, and implementation results. Proposals must be single spaced, 12-point font size, Times News Roman font, and not exceed 10 single-sided pages. Presenters agree to provide the PLCB with a copyright assignment, comprehensive, license, or whatever permissions are needed for PLCB's continued use of proposal and presentation materials. All presentation materials must be free of any claims, or potential claims, of IP infringement, and must only be used subject to appropriate licensing. Your proposal must also include a brief personal biography to be used for advertising and a scanned business card. The biography must be no longer than 150 words.

Topic examples may include: Collaboration between local and college campus police departments to benefit the communities they serve; Alcohol consumption of various age groups and how trends affect future prevention and education efforts; The collaboration between Liquor Control Enforcement officers and communities on nuisance bar issues; or How peer educators are working to positively influence and educate students on and off college campuses.

If applicable, presenters should identify a speaking fee in the proposal. Each presentation should be approximately 60 minutes in length, including time for questions. Use of visual aids during the presentation is encouraged. All proposals must be submitted electronically to [ra-lbaeconference@pa.gov](mailto:ra-lbaeconference@pa.gov) no later than **12:00 p.m. ET on June 26, 2026**. The subject line of the e-mail should read "2026 Bureau of Alcohol Education Conference: Presenter Proposal."

### **Presenter Eligibility:**

To be considered, presenters must provide any relevant experience or qualifications, including resumes that detail pertinent education or training. Presenters must have the expertise necessary to present the subject clearly and effectively and to respond articulately to audience questions. Presentations must not be used to market products or services.

### **Presenter Benefits:**

Presenters will receive a complimentary lunch. The PLCB will provide a computer and projector for use during the presentation. Reimbursement for travel, if applicable, is subject to the provisions of Management Directive 230.10, [Commonwealth Travel Policy \(pa.gov\)](#), as amended. Presenters are responsible for any tax implications for benefits received.

### **Notification of Selection:**

Presenters will be notified via e-mail by August 14, 2026, regarding whether their proposal has been selected.

### **Selection Criteria:**

The selection of presenters is at the sole discretion of the PLCB. The following criteria may be considered by the PLCB:

1. The proposal cover sheet is filled out and attached (see Call for Presenters Proposal Submittal Form).
2. The summary, description, and objectives of the presentation are clearly stated and defined and focus on an area of alcohol education.
3. The presentation is supported by evidence-based data or research.
4. Presenters have sufficient experience and knowledge of the subject matter.
5. Inclusion of the proposed presentation supports the goal of providing a variety of topics at the conference.



## 2026 Bureau of Alcohol Education Conference

# Call for Presenters Proposal Submittal Form

Please fill out this form and include it as the first page of your proposal submission, along with your brief biography and business card. You may submit multiple proposals; however, a separate form must be included for each proposal. Proposals must be submitted electronically to [ra-lbaeconference@pa.gov](mailto:ra-lbaeconference@pa.gov) no later than **12:00 p.m. ET on June 26, 2026**. Only proposals submitted electronically will be considered.

**Presentation Title:** \_\_\_\_\_

**Presenter Contact Information** (as you want printed in the brochure):

Name: \_\_\_\_\_

Company/Agency: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Presenter Title (if applicable).** Please list names, titles (i.e., Ph.D. LSW) and relevant licensing organizations:

\_\_\_\_\_  
\_\_\_\_\_

**By submitting this proposal and signing below, I acknowledge the following:**

1. I have enclosed an outline and overview of the presentation, including any requested fees.
2. I have included the learning objectives of the presentation.
3. I acknowledge that all presentation materials are free from intellectual property infringement including copyrights and trademarks and is used subject to appropriate licensing.
4. I have included current contact information and relevant qualifications.
5. I understand that all materials and handouts must be delivered to the BAE 45 days in advance of the conference.
6. I understand that no aspect of the conference, including presentations, the venue, or the attendees, may be photographed, videotaped, or otherwise recorded by presenters or participants. However the PLCB reserves the right to do so and if selected, the presenter will be required to sign a media release.
7. I understand that if selected, the presenter will be required to **sign a contract** with relevant terms and conditions.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**THIS IS NOT A CONTRACT**

*Should you require accommodations under the Americans with Disabilities Act (ADA), please contact [ra-lbaeconference@pa.gov](mailto:ra-lbaeconference@pa.gov) at least 7 business days before the event.*