

Pennsylvania Immunization Program
VFC Program 2025 Reenrollment Webinar FAQ

General Webinar and Reenrollment Questions

Question: Will the PowerPoint presentation and webinar recording be available?

Answer: Yes. As soon as the recording is available, it will be published to [TRAIN PA](#). A provider notice will be sent once it's published with instructions on how to find it. The PowerPoint presentation is currently available on the [VFC webpage](#) under [Reenrollment](#).

Question: What is the reenrollment deadline?

Answer: The reenrollment period is from April 1 through May 31. The deadline for submitting the reenrollment template in PIERS is May 31.

General PIERS 2025 VFC Reenrollment Template Questions

Question: Will the 2024 reenrollment information autofill the 2025 template?

Answer: No. The 2025 VFC Reenrollment template in PIERS is not connected to the 2024 template. It is connected to your information in Clinic Tools including Storage Units, Manage Assets, and all your Clinic Information. Some sections of the template will autofill from your information in Clinic Tools, but other sections must be manually filled out every year.

Please see the 2025 VFC Reenrollment Guide for detailed information on every section of the template. The 2025 VFC Reenrollment Guide is available on the [PIERS homepage](#), on the [VFC webpage](#) under [Reenrollment](#), and in the Enrollment Guide section of the reenrollment template.

Question: Does the reenrollment template in PIERS need to be filled out in order?

Answer: No. Providers can complete the template in whatever order they want. They can save their progress, close out, and continue working on their template at a later time. The template must be completed in its entirety and submitted for review by May 31.

Manage Assets Questions

Question: Do we have the ability to add our back-up digital data logger (DDL)?

Answer: Yes. The PIERS 25.2 release added the option to designate a DDL as a back-up DDL, which removes the requirement to assign it to a storage unit.

Question: It is not required to log temperatures in PIERS, correct? It is required to answer "yes" to the question that says we use IIS to manage our storage units, correct?

Answer: That is correct on both questions. Providers are not required to log temperatures in PIERS, but they are now required to have all of their storage units and DDLs with current certificates of calibration listed in PIERS including at least one back-up DDL with current certificate of calibration.

Required Staff and Staff Training Questions

Question: We only need to have primary and back-up coordinators and their YCTS certificates in PIERS? Not for all staff who administer vaccines?

Answer: Only the primary coordinator and the back-up coordinator are required to complete the annual provider training (You Call the Shots full modules 10 and 16 or the You Call the Shots refresher tests for Storage and Handling and Vaccines for Children Program). If the medical director is also the primary or back-up coordinator, that person must complete the annual provider training.

Question: Is there a limit on how many back-up coordinators we can have?

Answer: Providers are free to have as many staff fully trained and ready to take over the back-up coordinator role as they want. However, only one staff person can be listed as the official back-up coordinator in PIERS with the back-up coordinator box checked.

Question: We are a school-based clinic, and our medical director is not the person who prescribes vaccines. What should we put for the Prescribing Staff Members section?

Answer: You should add the staff person who does prescribe vaccines to your PIERS Clinic Information. They could be added with either the physician or non-physician contact type, either the license number, NPI number, or Medicaid number, and the prescribes vaccinations box checked. Once that staff person is listed in your PIERS Clinic Information, their information will appear in your reenrollment template.

Question: Do all staff who prescribe vaccines have to be added?

Answer: If there are additional staff at your clinic who prescribe vaccines, you can add up to five additional prescribing staff members to your clinic staff.

Patient Population Number Questions

Question: What is the name of the PIERS report we can use to get our patient population numbers? What information is included in that report?

Answer: It is the VFC Category Patient Count report. Below is a screenshot of what that report looks like. It contains the following age groups needed for reenrollment: under one year, one year, two years, three years, four years, five through 18 years, and 19 years and older. It also includes the following insurance statuses needed for reenrollment: Not VFC Eligible (meaning privately or commercially insured), VFC Eligible – Medicaid/Medicaid Managed Care, VFC Eligible – Uninsured, VFC Eligible – American Indian/Alaska Native, and VFC Eligible – Underinsured.

PIERS
VFC Category Patient Count Report

Provider = [REDACTED] Vaccination Date From = 04/01/2024, Vaccination Date Through = 04/04/2025

Age Group	<1	1	2	3	4	5-18	Total	%	Age	
									19+	Unknown
VFC Eligibility Not Determined/Unknown	0	0	0	0	0	0	0	0.00	0	0
Not VFC Eligible	0	0	0	0	0	0	0	0.00	0	0
* VFC Eligible - Medicaid/Medicaid Managed Care	0	0	0	0	0	0	0	0.00	0	0
* VFC Eligible - Uninsured	0	0	0	0	0	0	0	0.00	0	0
* VFC Eligible - American Indian/Alaska Native	0	0	0	0	0	0	0	0.00	0	0
* VFC Eligible - Underinsured At FQHC	0	0	0	0	0	0	0	0.00	0	0
CHIP	0	0	0	0	0	0	0	0.00	0	0
317	0	0	0	0	0	1	1	100.00	13	0
Medicare	0	0	0	0	0	0	0	0.00	0	0
State Program Eligibility	0	0	0	0	0	0	0	0.00	0	0
Total Clients	0	0	0	0	0	1	1		13	0
Total of VFC Eligible Clients:	0	Percentage VFC Eligible Clients:					0 / 1	0.00%		
Total of NON-VFC Eligible Clients:	1	Percentage of NON-VFC Eligible Clients:					1 / 1	100.00%		

* = VFC Eligible
Ages 19+ are not counted in the totals

Question: What date range should be used for the VFC Category Patient Count report in PIERS?

Answer: April 1, 2024, to March 31, 2025.

Question: Does the VFC Category Patient Count report in PIERS get our patient population numbers from our EHR?

Answer: If your clinic is submitting HL7 messages to PIERS, then the VFC Category Patient Count report in PIERS is getting your patient numbers from your EHR. If your clinic has not been set up to submit HL7 messages to PIERS, then you are required to manually enter your patient and vaccine administration data, and the report will get your patient numbers from the data you manually enter.

Question: What should we put for the patient numbers for the 19 years and older category?

Answer: All providers whether they are private or public (FQHCs, RHCs, etc.) should enter the number of patients they serve who are 19 years and older with private or commercial insurance in the Not VFC Eligible category, who have Medicaid, who are uninsured, who are underinsured, and who are American Indian/Alaska Native.

Question: What should birthing hospitals put for their patient population numbers?

Answer: VFC birthing hospitals, formerly called Tot Trax sites, should enter their patient numbers for age under 1 year for the required insurances statuses including Not VFC Eligible meaning privately or commercially insured. They should enter zeroes for all other categories and age groups.