

**Handbook for Issuing
Pennsylvania Boat Registrations and Titles**

Pennsylvania Fish & Boat Commission (PFBC)

Contact Information

Direct correspondence, reports, inquiries on the status
of registrations, and related questions to:

Pennsylvania Fish & Boat Commission
Division of Licensing and Registration
P.O. Box 68900
Harrisburg, PA 17106-8900

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www.fishandboat.com

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*Pennsylvania Fish & Boat Commission
Division of Licensing and Registration
1601 Elmerton Avenue
Harrisburg, PA 17110*

Office Hours

8:00 A.M. to 4:00 P.M.

Monday through Friday

Closed on State Holidays

PFBC Regional Law Enforcement Offices - Direct questions regarding rules and regulations to your local office. Do not call these offices to check the status of registrations or titles.

NORTHWEST REGION –

11528 State Highway 98, Meadville, PA 16335
814-337-0444 ● Fax: 814-337-0579

Counties - Butler, Clarion, Crawford, Erie, Forest, Lawrence, Mercer, Venango, Warren

SOUTHWEST REGION –

236 Lake Road, Somerset, PA 15501-1644
814-445-8974 ● Fax: 814-445-3497

Counties - Allegheny, Armstrong, Beaver, Cambria, Fayette, Greene, Indiana, Somerset, Washington, Westmoreland

NORTHCENTRAL REGION -

595 East Rolling Ridge Drive, Bellefonte, PA 16823
814-359-5250 ● Fax: 814-359-5254

Counties - Cameron, Centre, Clearfield, Clinton, Elk, Jefferson, Lycoming, McKean, Montour, Northumberland, Potter, Snyder, Tioga, Union

SOUTHCENTRAL REGION -

1704 Pine Road, Newville, PA 17241
717-486-7087 ● Fax: 717-486-8227

Counties - Adams, Bedford, Blair, Cumberland, Dauphin, Franklin, Fulton, Huntingdon, Juniata, Lebanon, Mifflin, Perry, York

NORTHEAST REGION –

5565 Main Road, Sweet Valley, PA 18656
570-477-5717 ● Fax: 570-477-3221

Counties - Bradford, Carbon, Columbia, Lackawanna, Luzerne, Monroe, Pike, Sullivan, Susquehanna, Wayne, Wyoming

SOUTHEAST REGION –

Box 9, Elm, PA 17521
717-626-0228 ● Fax: 717-626-0486

Counties - Berks, Bucks, Chester, Delaware, Lancaster, Lehigh, Montgomery, Northampton, Philadelphia, Schuylkill



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Section I
Operation of the Boat Registration & Titling Agency

- A. Sub-Agents Prohibited** - Issuing agents are not permitted to appoint sub-agents to sell or issue temporary boat registrations. Violation will result in the loss of an agent's authority to issue temporary registrations.
- B. Bond Coverage** - The minimum bond coverage for each agent is \$2,000 for each location where temporary registrations are issued. Agents should secure sufficient bond amounts to ensure purchase of an adequate supply of temporary registrations to meet local demand. Prior year sales are generally good criteria for determining the size of the bond. Large volume agencies should have a proportionately larger bond.
- C. Temporary Registration Summary Report** - Agents are required by law to submit reports of temporary registrations issued within 10 days of issuance. The Temporary Registration Summary Report must accompany the applications for boat registration. Delinquent agents are subject to a penalty of ten percent (10 %) per month or portion of a month on any outstanding balance of registration money due the Commission, which is not paid when due. Reports will be audited for accuracy on dates sold and reported.
1. Items listed below must be returned to the Division of Licensing and Registration within 10 days of Issuance and must arrive together.
 - ◆ Form PFBC-725, Temporary Registration Summary Report
 - ◆ PFBC copy of the completed temporary registration (REV-336)
 2. Items listed below must be retained by the agent.
 - ◆ Copy of Temporary Registration Summary Report
 - ◆ Agent copy of completed applications, REV-336.
- D. Additional Supplies** - Use form PFBC-701, *Registration & Titling Supply Request*, to order additional forms and supplies. Fax or mail orders to the Division of Licensing and Registration.
- E. Check Shipments** - Check your shipment immediately upon arrival. Report any discrepancies.
- F. Audits** - Agent accounts may be audited annually.
- G. Nonpublic Information** - Issuing agents have access to nonpublic information concerning holders of boat registration and titles. Issuing agents shall not release or disclose any nonpublic information, except for official purposes.
- H. Insufficient Funds** - If any check issued in payment is returned to the PFBC as uncollectible, the person who makes, issues, or presents the check shall be charged a fee of \$15.00.
1. Replacement payment must be made by certified check or money order.
 2. Failure to forward the amount due within ten days after notice of insufficient funds will result in the Commission initiating criminal charges.
- I. Violations** - Any issuing agent violating provisions of this handbook or the rules and regulations regarding operation of a boat registration issuing agency commits a summary offense and, in addition, may have the agency recalled at the discretion of the PFBC.
- J. Amphibious All-Terrain Vehicles (ATVs)** ATV owners are required to register their vehicles with the PFBC if they are operating in water. The Department of Conservation and Natural Resources (DCNR) is where registration should begin. Once the customer has registration from DCNR they may provide a copy of the registration and title to the PFBC and appropriate paperwork to obtain PFBC registration.

Section II General Information

- A. Boat Registration** - Pennsylvania boat registrations are issued directly to boat owners by the Pennsylvania Fish & Boat Commission (PFBC).

A registration card is provided as proof of registration and it must be carried on the boat for which it is issued.

Registrations are valid for two years and expire on March 31 of the 2nd year. One-year registrations are not issued.

1. **Boats that must be registered include:**
 - ◆ Motorboats, including boats equipped with electric motors
 - ◆ Boats (powered and unpowered) used at PFBC lakes or access areas. Please Note: Owners of non-powered vessels have the option to obtain a Use (Launch) Permit.
 - ◆ Documented vessels used for recreational purposes
 - ◆ Boats registered in other states when PA becomes the state of principal use; a boat must be registered in PA within 60 days

 2. **Boats that do not require registration include:**
 - ◆ Foreign boats temporarily using the waters of this Commonwealth
 - ◆ Boats owned by the United States
 - ◆ Boats used solely for public service functions such as search and rescue (See I-3)
 - ◆ Lifeboats on ships
 - ◆ Documented vessels used for non-recreational purposes

 3. **Obtaining a Boat Registration and/or Boat Title** – Registrations and titles are obtained by completing form REV-336, *Application for Pennsylvania Boat Registration and/or Boat Title*, and by submitting the completed form to the PFBC along with supporting documentation. Applications can be obtained at PFBC offices, approved boat registration issuing agents, or the PFBC web site: www.fishandboat.com.

 4. **Boat Validation Decals** - Registered boats are required to have numbered validation decals displayed. These decals are issued by the PFBC and are sent to boat owners with the PA Boat Registration Card on a single self-mailing form. Validation decals will indicate Powered or Unpowered and PA boat registration number printed on the decal that corresponds for the specific boat. Decals cannot be used on any boat other than the boat for which they are issued.

 5. **Replacement Boat Registration/Decals** - If the PFBC is notified within 90 days of issuing a registration certificate and validation decals that the intended recipient has not received them, the PFBC shall issue a replacement registration certificate and a set of replacement validation decals at no cost to the customer. If the PFBC does not receive notification within 90 days of issuing a registration certificate and validation decals that the intended recipient has not received them, the customer shall be required to purchase a duplicate registration card at the cost of \$3.00 and shall be issued a set of replacement validation decals at no cost. Duplicate registration cards and validation decals can be obtained only from the PFBC's Division of Licensing and Registration. Use form PFBC-732 for a duplicate registration card and/or validation decals. Applications can be obtained at PFBC offices, approved boat registration issuing agents, or at our web site: www.fishandboat.com or may be processed on the Outdoor Shop at www.pa.wildlifelicense.com.
- B. Temporary Registrations** - Issued by the PFBC and designated issuing agents.

1. The green, “owner”, copy of the REV-336, *Application for Pennsylvania Boat Registration and/or Boat Title* becomes the temporary registration for the boat.
2. Temporary registrations are issued for new boats, transfers of ownership, boats previously registered in another state and currently registered boats that are upgrading from unpowered to powered.
3. Do not issue temporary registrations for dealers, jobbers, manufacturers, duplicate registrations, renewal applications, applications for abandoned boats, or title only. These are handled directly by the PFBC.
4. Temporary registrations are valid for 60 days from the date of the application. Refer to the 60-day Temporary Registration and T-Sticker Expiration Insert. Insert that will be available annually to issuing agents or can be obtained on www.fishandboat.com under permits and forms, PFBC Agents.
5. Provide a Boating Handbook to the applicant.
6. Submit the REV 336, *Application for Pennsylvania Boat Registration and/or Boat Title and supporting documents* to PFBC.

Example of a Powered Registration Card and Validation Decal Form

SEE REVERSE SIDE FOR OPENING INSTRUCTIONS

SEE REVERSE SIDE FOR OPENING INSTRUCTIONS

SEE REVERSE SIDE FOR OPENING INSTRUCTIONS

PENNSYLVANIA FISH & BOAT COMMISSION

POWERED

21

PA 0000 BD

REGISTRATION EXPIRES MARCH 31 2021

PENNSYLVANIA FISH & BOAT COMMISSION

POWERED

21


PA 0000 BD

REGISTRATION EXPIRES MARCH 31 2021

000000

UNPOWERED REGISTRATIONS are only valid for boats WITHOUT electric motors or internal combustion engines.

PLACEMENT ON BOAT:
PAINTED OR ATTACHED TO EACH FORWARD HALF OF VESSEL.



Registration letters and numbers must:

- Read from left to right, be in a continuous line and easily read.
- Be painted or permanently attached to each side on the forward half of the boat where no other number may be displayed.
- Be bold, block letters 3 inches high and contrasting color to the boat hull.
- Be separated by a hyphen or space equal to the width of any letter or number except "I" or "1".

PA 0000 BD 21

SPACING-HYPHEN OR EQUIVALENT SPACE BETWEEN 3 PARTS OF YOUR NUMBER WITHIN 6 INCHES

For more boating information, visit the Commission's website: www.fishandboat.com

COMMONWEALTH OF PENNSYLVANIA
PENNSYLVANIA FISH & BOAT COMMISSION
CERTIFICATE OF BOAT REGISTRATION

VALIDATED HULL IDENTIFICATION NUMBER

12/01/2018 ERD06032409

***** EAST RIVER BOATWORKS

TITLE NUMBER	MANUFACTURER		YEAR
	FEET	INCHES	
08/17/1962	16	**	1995

THIS CERTIFICATE OF REGISTRATION CARD SHALL BE ON BOARD THE BOAT WHENEVER THE BOAT IS IN USE.

MARCH 31, 2021 PA 0000 BD

EXPIRES REGISTRATION NUMBER

TEST BOAT RECORD
1601 ELMERTON AVENUE LOT 100
HARRISBURG PA
17100

DATE OF REGISTRATION PAID - ALL FEES PAID PROPERLY
PAID - ALL FEES PAID PROPERLY

VALID ONLY WHEN SIGNED IN INK - DO NOT PRINT

DETACH THE ABOVE REGISTRATION CARD FROM THIS FORM AND SIGN IN THE SPACE PROVIDED ABOVE.

PFBC-720C
7/2018

Example of an Unpowered Registration Card and Validation Decal Form

SEE REVERSE SIDE FOR OPENING INSTRUCTIONS

UNPOWERED

21

PA 0000 BD

REGISTRATION EXPIRES MARCH 31 2021

UNPOWERED


21

PA 0000 BD

REGISTRATION EXPIRES MARCH 31 2021

000000 UNPOWERED REGISTRATIONS are only valid for boats WITHOUT electric motors or internal combustion engines.

PLACEMENT ON BOAT:
PAINTED OR ATTACHED TO EACH FORWARD HALF OF VESSEL.



PA 0000 BD 21

SPACING-HYPHEN OR EQUIVALENT SPACE BETWEEN 3 PARTS OF YOUR NUMBER WITHIN 6 INCHES

For more boating information, visit the Commission's website: www.fishandboat.com

Registration letters and numbers must:

- Read from left to right, be in a continuous line and easily read.
- Be painted or permanently attached to each side on the forward half of the boat where no other number may be displayed.
- Be bold, block letters 3 inches high and contrasting color to the boat hull.
- Be separated by a hyphen or space equal to the width of any letter or number except "I" or "1".

The DECAL must be displayed within 6 inches of the number (before or following) on the same level. How to apply:

1. Surface where decal is applied must be clean and dry.
2. Carefully remove decal from paper backing.
3. Position decal and press firmly onto prepared surface.

COMMONWEALTH OF PENNSYLVANIA PENNSYLVANIA FISH & BOAT COMMISSION CERTIFICATE OF BOAT REGISTRATION		MARCH 31, 2021	PA 0000 BD
VALIDATED	HULL IDENTIFICATION NUMBER	EXPIRES	REGISTRATION NUMBER
12/01/2018	ERD06032409	TEST BOAT RECORD 1601 ELMERTON AVENUE LOT 100 HARRISBURG PA 17100	
***** EAST RIVER BOATWORKS		SEE PHOTOGRAPHIC FILE AT PENN DEP PROPERTY AND/OR PENN DEP WEBSITE FOR DETAILS	
TITLE NUMBER	MANUFACTURER	DO NOT CUT - FOLD HERE	
08/17/1962	16 ** 1995		
THIS CERTIFICATE OF REGISTRATION CARD SHALL BE ON BOARD THE BOAT WHENEVER THE BOAT IS IN USE.		VALID ONLY WHEN SIGNED IN INK - DO NOT PRINT	

DETACH THE ABOVE REGISTRATION CARD FROM THIS FORM AND SIGN IN THE SPACE PROVIDED ABOVE.

PFBC-720C
7/2018

C. Boat Titles - Certain boats are required by Pennsylvania law to be titled in Pennsylvania. All Pennsylvania boat titles are issued by the PFBC. A Certificate of Title is provided to the boat owner or principal lienholder.

1. **Boats purchased, transferred, or sold after March 1, 1998, must be titled if the boat is:**
 - ◆ Powered by an inboard engine (regardless of length), including personal watercraft, 1997 model year or newer.
 - ◆ Powered by an outboard motor, 14 feet in length or longer, and 1997 model year or newer.
 - ◆ Currently titled in Pennsylvania.
 - ◆ Currently titled in another state when Pennsylvania becomes the state of principal use.
2. **Voluntary Boat Titling** - Any boat can be voluntarily registered or titled. Once a boat is titled, it must remain titled by all future owners.
3. **Obtaining a Boat Registration and/or Boat Title** – Registration and title are obtained by completing form REV-336, *Application for Pennsylvania Boat Registration and/or Boat Title*, along with supporting documents and by submitting the completed form to the PFBC. Applications can be obtained at PFBC offices, approved boat registration issuing agents, or at the PFBC web site: www.fishandboat.com.

D. Proof of Ownership – To establish proof of ownership, one of the following is required:

1. Valid Certificate of Title from Pennsylvania or another state, properly assigned title must be provided if the boat was previously titled.
 - ◆ Title must be signed by seller.
 - ◆ If a title has written instructions for notarization, the title must be notarized as described.
 - ◆ If a lien is recorded on the title, a release of lien must be attached or indicated on the title.
2. Valid Registration from another state.
3. Original Manufacturers Certificate of Origin (MCO) and bill of sale or sales receipt is required for all **new** boats, except as noted below.
 - ◆ Proof of ownership must be the original MCO (transferring ownership from the manufacturer, distributor or dealer to the applicant) for boats manufactured after January 1, 1993, **AND** a bill of sale or sales receipt.
 - ◆ Note – non-powered boats with a retail value of less than \$2,000 are not required to surrender a MCO; only a bill of sale or sales receipt is required.
4. U.C.C. Documents, Sheriff Sale Documents, Court Order or Pennsylvania Certificate of Salvage.
5. PFBC-734, Affidavit of Purchase/Ownership. This form cannot be used for new boats or previously registered boats.
6. Bill of sale or a completed REV-336, *Application for Pennsylvania Boat Registration and/or Boat Title*, signed by both parties. The REV-336 form can be used as a bill of sale between two private parties.
 - ◆ Bill of sale must include the following:
 - A. The name, address and signature of the seller.
 - B. The name and address of the purchaser.
 - C. The name and address of the legal owner.
 - D. The location, date of sale, and description of the boat, including HIN if the boat was built after October 31, 1972.
 - E. Any other serial number of the boat if it was built prior to October 31, 1972.

E. Display Requirements for Boat Numbering - The registration number shall be displayed above the waterline on both sides of the bow of the boat.

1. The registration number shall be in solid vertical block characters, at least 3 inches in height and of a color which shall contrast with the background.



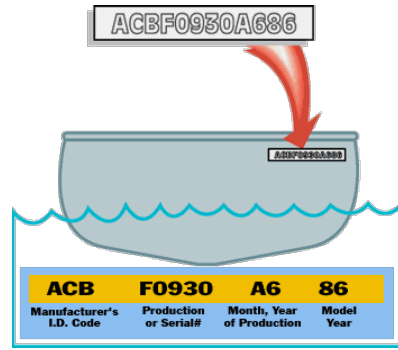
2. The registration numbers shall be painted on or permanently attached so that they read from left to right and are in a position that provides maximum visibility and shall be maintained so they are clearly visible and legible.



3. **Display Requirements for Validation Decals** - Decals shall be displayed within six inches (6") before or after the registration number and on the same horizontal level. No other numbers or letters may be displayed on either side of the bow of the boat.
4. **Documented Vessels** are only required to display the validation decals. They should not display a Pennsylvania registration number.

Display Requirements (if registered)		
Watercraft Description	PA Boat Numbering Required	PA Validation Decals Required
Powered watercraft	Yes	Yes
Watercraft used at PFBC lakes and access areas	Yes	Yes
Documented Vessels (non-recreational purposes)	No	No
Documented Vessels (recreational purposes)	No	Yes
Kayaks, sculls, sailboards, float tubes, etc.	No	Yes
Inflatable boats and boats configured in a manner that a number on the hull or superstructure would not be easily visible.	Yes - Registration numbers and validation decals may be displayed on boards (placards) lashed to the bow on each side of the boat.	

F. Hull Identification Number (HIN) - A unique identification number assigned by the manufacturer to a boat that has been required by the U.S. Coast Guard since 1973. A unique HIN has been required by the U.S. Coast Guard to be permanently affixed, engraved or embossed by the manufacturer or importer to the starboard half of the transom on the outboard or exterior side, so that it can be seen from the outside of the vessel. The first three characters of the HIN are generally alphabetic and represent the identification code assigned by the U. S. Coast Guard to the manufacturer/importer, characters four through eight represent the serial number assigned by the manufacturer/importer and the last four characters indicate the date of manufacture and model year.



Key for HIN Month Designation

A=January	E=May	I=September
B=February	F=June	J=October
C=March	G=July	K=November
D=April	H=August	L=December

G. Dealer/Jobber/Manufacturer (Dealer) Trade-Ins - When receiving a boat as a trade-in, dealers must notify the PFBC within 15 days of acquiring the boat. Once properly notified, the PFBC will indicate the transfer of the PA Boat Registration to the dealer in the PFBC registration system.

1. There is no fee for a dealer notification.
2. Use form PFBC TS-1 to report trade-ins.
3. If the boat is titled, the dealer must obtain a Certificate of Title in the dealer name.
 - ◆ There is a \$15 fee for the title.
 - ◆ Dealers are encouraged to title all boats received in trade.
 - ◆ Use form REV-336, *Application for Pennsylvania Boat Registration and/or Boat Title*, to process all registrations and titles.
4. It is unlawful for a person who has purchased or gained ownership of a boat with a current PA Boat Registration to operate or allow operation of that boat until ownership is transferred and the boat is registered by the new owner.

H. Registration and Titling Fees

2-Year Registration Fees	
Unpowered boats	\$22
Powered Boats Under 16 feet	\$26
Powered Boats 16 feet to less than 20 feet	\$39
Powered Boats 20 feet and over	\$52
Other Fees	
Transfer of Registration Fee (same owner) See Section VI	\$5
Duplicate Registration Card	\$3
Certificate of Title (New or Corrected)	\$15
Lien Recording	\$5
Duplicate Title	\$5
Agents Fee	
Issuing temporary registration	\$2
Issuing Use (Launch) Permit	\$1

I. Exemption from Fees - The following boats are required to be registered but are exempt from titling and registration fees:

1. Motorboats owned or operated by the Commonwealth of Pennsylvania.
2. Motorboats owned by public service organizations approved by the Commission and used exclusively for training, education, water safety and other public service functions.
3. Although registration is not required for the entities listed below registration fees are exempt. Motorboats, owned by political subdivisions and quasi-public organizations, such as police departments, volunteer fire departments and river rescue units, and used exclusively in the performance of their work in enforcement, furthering safety and search and rescue on the water.

J. PA Sales Tax on Casual Sales – A casual sale is a sale of a non-powered, untitled used boat between private individuals. These are the kinds of sales that take place because of yard sales, flea markets, etc. New and used non-powered boats, including accessories, service contracts and shipping fees, sold by dealers are subject to sales tax.

1. Sales of non-powered boats that have been titled under Pennsylvania law remain subject to sales tax, even if the boats are acquired by means of a casual sale.
2. There is no requirement to seek or collect Pennsylvania state sales taxes from individuals who engage in the sale of a non-powered, untitled boat when the sale between the parties utilizes an even trade or exchange.

Section III
Processing a Boat Registration – Without Title

- A. General** - To register a new boat or process a transfer between two parties without titling it, follow these steps. See Section VI if the same party wants to transfer the remaining registration period of their current registration to a newly acquired boat.
- B. Completing the Application Form** - Complete REV-336, *Application for Pennsylvania Boat Registration and/or Boat Title*. Agents are responsible for the proper and correct completion of the application prior to submitting it to the PFBC.
1. Agents must ensure that application forms are completed correctly and signed properly. Agents should take reasonable steps to ensure that all information presented is true and correct.
 2. **PA Registration Number** – Provide if boat was previously registered in Pennsylvania.
 3. **Date of Purchase** - The date that the applicant received, purchased or was assigned ownership to the boat.
 4. **Section A** - Check appropriate block.
 5. **Sections B, C, D, E and F**– complete all sections and provide requested information.
 6. **Section G** - Applicant is eligible to receive a temporary registration. Enter the expiration date, agent number, and agent name. Applicant must be in possession of the temporary registration when operating the boat.
 7. **Section H** - Complete all applicable lines. Note: If sale is the result of dealer inventory, complete line 5. If the sale is a result of a broker deal, consignment agreement, or private sale, complete line 6 and remit all applicable taxes to the PFBC.
 8. **Section I** - Complete if transaction is exempt from PA sales tax.
 9. **Section J** - All parties involved in the ownership, purchase and/or sale of the boat must sign and date the form. A bill of sale signed by the seller may be substituted for the seller’s signature on the REV-336. REV-336's will not be processed without the required signatures.
- C. Agent** - Give applicant the green, “owner”, copy of signed and completed application (must be dated and include agent number). The green copy becomes the temporary registration for the boat.
1. Refer to the 60 day Temporary Registration Expiration Insert that will be available annually to issuing agents or can be obtained at on www.fishandboat.com under permits and forms, PFBC Agents.
 2. Provide a Boating Handbook to the applicant.
 3. Submit the following to the PFBC within 10 days:
 - ◆ Completed REV-336
 - ◆ Temporary Registration Summary Report
 - ◆ Check/money order payable to PFBC
 - ◆ Originals of the document(s) used to establish ownership
- D. Applicant** – Applicant must carry the green “owner” copy of the REV 336 *Application for Pennsylvania Boat Registration and/or Boat* when operating the boat.

E. PFBC - Process application and send Registration Card and validation decals to appropriate party.

F. Example of a Completed Registration Only Form

B		BOAT			FISH			N			I		TAX AND FEES		
BUYER(S) Last Name: _____ First Name: _____ M.I.: _____ Mailing Address: _____ City: _____ State: _____ ZIP Code: _____ Date of Birth: _____ Phone Number: _____ Buyer's Email Address: _____ Co-Buyer Last Name: _____ First Name: _____ M.I.: _____ Mailing Address: _____ City: _____ State: _____ ZIP Code: _____ Date of Birth: _____ Phone Number: _____ Co-Buyer's Email Address: _____		1601 ELMERTON AVENUE			01 - 03 - 79			Date of Purchase		05 / 01 / 2011		Line 1		\$ 20,000.00	
		HARRISBURG PA 17100			22			717-705-7800		Trade-In Value		Line 2		\$ 10,000.00	
		PA 17100			22			717-705-7800		Trade-In Value		Line 2		\$ 10,000.00	
		PA 17100			22			717-705-7800		Trade-In Value		Line 2		\$ 10,000.00	
		PA 17100			22			717-705-7800		Trade-In Value		Line 2		\$ 10,000.00	
BUYER(S) Last Name: _____ First Name: _____ M.I.: _____ Mailing Address: _____ City: _____ State: _____ ZIP Code: _____ Date of Birth: _____ Phone Number: _____ Co-Buyer's Email Address: _____		When applying for title with a co-owner other than your spouse, check one of the blocks below. If no block is checked, title will be issued as "Tenants in Common." A. <input type="checkbox"/> Joint Tenants with Right of Survivorship (on death of one owner, title goes to the surviving owner). B. <input type="checkbox"/> Tenants in Common (on death of one owner, interest goes to his or her heirs or estate).			PA 1246 BD OMC123456M989 Taxable Total - Subtract Line 2 from Line 1 Line 3 \$ 10,000.00			Line 4 \$ 600.00 Total Sales Tax Amount Line 5 \$ 600.00 Sales Tax Due - Subtract Line 5 from Line 4 Line 6 \$ 3.00 Line 7 (# of Fee Certs) 1 x \$3 ea. 3.00 Line 8 \$ 52.00 Registration Fee (see instructions) Line 9 \$ _____ Title Fee (\$15) Line 10 \$ _____ Lien Encumbrance Fee (\$5) Line 11 \$ 655.00 Grand Total - Add Lines 6, 7, 8, 9 & 10 MAKE CHECK PAYABLE TO: PA Fish & Boat Commission							
BOAT Hull Identification Number (HIN) 2011 Ft. 20 In. 6 Type 3 Hull Material 4 Prop 2 Fuel 1 Use 1		BAYLINER CC222			Line 4 \$ 600.00 Total Sales Tax Amount Line 5 \$ 600.00 Sales Tax Due - Subtract Line 5 from Line 4 Line 6 \$ 3.00 Line 7 (# of Fee Certs) 1 x \$3 ea. 3.00 Line 8 \$ 52.00 Registration Fee (see instructions) Line 9 \$ _____ Title Fee (\$15) Line 10 \$ _____ Lien Encumbrance Fee (\$5) Line 11 \$ 655.00 Grand Total - Add Lines 6, 7, 8, 9 & 10 MAKE CHECK PAYABLE TO: PA Fish & Boat Commission										
CAP PLATE Capacity Plate Information: Must be filled out. See instruction page. Horsepower # of Persons Total Weight Capacity Persons Weight Capacity		I AM THE (CHECK ONE BLOCK): <input type="checkbox"/> Registered or Titled Owner <input type="checkbox"/> Seller who is NOT the Registered or Titled Owner <input checked="" type="checkbox"/> Boat Dealer			99-9999 Applicant or Dealer Sales Tax License Number										
OUTBOARD MOTOR Outboard Motor #1 _____ Outboard Motor Serial Number _____ Manufacturer _____ Horsepower _____ IS THERE A LIEN ON THIS BOAT? <input type="checkbox"/> YES <input type="checkbox"/> NO (If yes, you MUST complete this section)		OCEAN PINES MARINA Last Name: _____ First Name: _____ M.I.: _____ Mailing Address: _____ City: _____ State: _____ ZIP Code: _____ Date of Birth: _____ Phone Number: _____			PA Sales Tax Exemption Code _____ Was this boat ever registered or titled in PA or another state? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>										
AGENT Temporary Decal # 999999 Detail Expires (mm/yy) 07 / 11 Issuing Agent Number 22-A-0000 Name of Agency BINFORD MARINA		Signature of Buyer: _____ Signature of Seller/Owner/Dealer: _____ Signature of Co-Buyer: _____ Signature of Co-Owner: _____ Date: 05-10-2011 Date: 05-10-2011			Official Use Only										

Section IV
Processing a Boat Title Only Application

- A. General** - To title a boat for the first time without registering it, or to voluntarily title a boat that is already registered, follow these steps.
- B. Completing the Application Form** - Complete REV-336, *Application for Pennsylvania Boat Registration and/or Boat Title*. Agents are responsible for the proper and correct completion of the application prior to submitting it to the PFBC.
1. Agents must ensure that application forms are completed correctly and signed properly. Agents should take reasonable steps to ensure that all information presented is true and correct.
 2. **PA Registration Number** - Complete if previously registered in Pennsylvania.
 3. **Date of Purchase** - The date that the applicant received, purchased or was assigned ownership to the boat.
 4. **Section A** - Check *Title Only* block.
 5. **Sections B, C and F** – Complete all sections and provide requested info. In Section B, *Joint Tenants with Rights of Survivorship* automatically applies for a spouse. If no block is checked, the Certificate of Title will be issued as *Tenants in Common*.
 6. **Section D** - Complete only if lienholder requires outboard motor information to be displayed on title.
 7. **Section E** - Check *Record Lien* block if a lien is being recorded against the boat. Complete if a lien exists and is to be recorded against the boat. Certificate of Title will be mailed to and retained by the first lienholder. If more than one lienholder exists, attach an additional sheet listing each lienholder.
 8. **Section H** - Complete all applicable lines. Note: If sale is the result of dealer inventory, complete line 5. If the sale is a result of a broker deal, consignment agreement, or private sale, complete line 6 and remit all applicable taxes to the PFBC.
 9. **Section I** - Complete if transaction is exempt from PA sales tax.
 10. **Section J** - All parties involved in the ownership, purchase and/or sale of the boat must sign and date the form. A bill of sale signed by the seller may be substituted for the seller's signature on the REV-336. REV-336's will not be processed without the required signatures.
- C. Agent** - Give green, "owner", copy of signed and completed application to applicant.
1. Provide a Boating Handbook to the applicant.
 2. Submit the following to the PFBC within 10 days:
 - ◆ Completed REV-336.
 - ◆ Check/money order payable to PFBC.
 - ◆ Original documents used to establish ownership.
- D. PFBC** - Process application and send PA boat title to appropriate party.

Note: Temporary registrations are not permitted to be issued for this type of transaction.

Example of a Completed Title Only Application when Boat is Registered

Application for Pennsylvania Boat Registration and/or Boat Title		PA Registration Number 7654 DQ
Mail To: PA Fish & Boat Commission; Licensing & Registration Section; PO BOX 58990; Harrisburg, PA 17105-8990; (717)705-7840; www.fish.state.pa.us		
Please check proper block: <input type="checkbox"/> Registration & Title <input type="checkbox"/> Registration Only <input checked="" type="checkbox"/> Title Only <input type="checkbox"/> Documented Vessel <input type="checkbox"/> Registration Upgrade		
TYPE OR PRINT ALL INFORMATION. ATTACH PROOF OF OWNERSHIP.		
B BOAT	FISH	N
	Last Name: 1601 ELMERTON AVENUE	
B U Y E R (S)	First Name: JOHN	
	Date of Birth: 01 - 03 - 79	
Mailing Address: HARRISBURG PA 17100 22 717-705-7800		
City State ZIP Code County # Phone Number		
Buyer's Email Address:		
Co-Owner's Last Name: SMITH		
First Name: JOHN		
Date of Birth: 05 - 05 - 77		
Mailing Address: 1601 ELMERTON AVENUE		
City State ZIP Code: HARRISBURG PA 17100 717-705-7800		
Co-Owner's Phone Number:		
Co-Owner's Email Address:		
When applying for title with a co-owner other than your spouse, check one of the blocks below. If no block is checked, title will be issued as "Tenants in Common."		
A. <input checked="" type="checkbox"/> Joint Tenants with Right of Survivorship (on death of one owner, title goes to the surviving owner).		
B. <input type="checkbox"/> Tenants in Common (on death of one owner, interest goes to his or her heirs or estate).		
C B O A T A	Hull Identification Number (HIN): BLB12345M999	
	Make of Boat: BAYLINER	
Year: 2011		Model Name/Number: CC222
Boat Length: 20 ft.		Hull Material: 3
# of Persons: 6		Prop: 4
Total Weight/Capacity: 2		Fuel: 1
Persons Weight Capacity: 1		Use: 1
Capacity Plate Information: Must be filled out. See instruction page.		
Horsepower # of Persons Total Weight Capacity Persons Weight Capacity		
D C A P P L A T E	Optional: Complete only if your boatholder requires outboard motor data on the title.	
	Outboard Motor #1: 1029384756	
Outboard Motor Serial Number:		Manufacturer: MERCURY
Horsepower: 25		Is there a lien on this boat? <input type="checkbox"/> YES <input type="checkbox"/> NO (If yes, you MUST complete this section)
E M O A T O R	Name of Lienholder: F N B OF HARRISBURG	
	Date of Lien: 01 - 01 - 2011	
Mailing Address: 123 MAIN STREET		Date of Birth:
City State ZIP Code: HARRISBURG PA 17100		Phone Number: 717-555-1010
Name of Lienholder:		
Date of Lien:		
Mailing Address:		
City State ZIP Code:		
Phone Number:		
F L I E N	I AM THE (CHECK ONE BLOCK):	
	<input type="checkbox"/> Registered or Titled Owner	
<input type="checkbox"/> Seller who is NOT the Registered or Titled Owner		<input type="checkbox"/> Boat Dealer
Last Name: First Name: M.I.:		
Mailing Address: Date of Birth:		
City State ZIP Code: Phone Number:		
G S E L L E R	Applicant or Dealer Sales Tax License Number:	
	PA Sales Tax Exemption Code:	
Was this boat ever registered or titled in PA or another state?		
YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		
Current boat registration or title number:		
Official Use Only		
H A G E N T	Temporary Decal # Decal Expires (mm/yr) Issuing Agent Number Name of Agency	
	Signature of Buyer:	
Signature of Co-Owner:		Signature of Seller/Owner/Dealer:
Date: 01-01-2011		Date: 01-01-2011
Signature of Buyer:		
Signature of Co-Owner:		
Date:		
Date:		

BOAT REGISTRATION

Section V
Processing a Boat Registration and Title

- A. General** - To register and title a boat, follow these steps.
- B. Completing the Application Form** - Complete REV-336, *Application for Pennsylvania Boat Registration and/or Boat Title*. Agents are responsible for the proper and correct completion of the application prior to submitting it to the PFBC.
1. Agents must ensure that application forms are completed correctly and signed properly. Agents should take reasonable steps to ensure that all information presented is true and correct.
 2. **PA Registration Number** - Complete if previously registered in Pennsylvania.
 3. **Date of Purchase** - The date that the applicant received, purchased or was assigned ownership to the boat.
 4. **Section A** - *Check Registration & Title block*.
 5. **Sections B, C, and F** - Complete all sections and provide requested info. In Section B, *Joint Tenants with Rights of Survivorship* automatically applies for a spouse. If no block is checked, the Certificate of Title will be issued as *Tenants in Common*.
 6. **Section D**- Complete only if lien holder requires outboard motor information to be displayed on title.
 7. **Section E**- Complete if a lien exists and is to be recorded against the boat. Certificate of Title will be mailed to and retained by the first lienholder. If more than one lienholder exists, attach an additional sheet listing each lienholder.
 8. **Section G**- Applicant is eligible to receive temporary registration. Enter the expiration date, agent number and agent name. Applicant must carry the temporary registration on the boat when in use.
 9. **Section H**- Complete all applicable lines. Note: If sale is the result of dealer inventory, complete line 5. If the sale is a result of a broker deal, consignment agreement, or private sale, complete line 6 and remit all applicable taxes to the PFBC.
 10. **Section I** - Complete if sales transaction is exempt from PA sales tax. If applicant claims an exemption from the payment of sales tax using the "Gift" exemption, the proper exemption code must be included on the REV-336 application form.
 11. **Section J** - All parties involved in the ownership, purchase and/or sale of the boat must sign and date the form. A bill of sale signed by the seller may be substituted for the seller's signature on the REV-336. REV-336's will not be processed without the required signatures.
- C. Agent** - Give applicant the green, "owner", copy of signed and completed application (must be dated and include agent number). The green copy becomes the temporary registration for the boat.
1. Refer to the 60-day Temporary Registration Expiration Insert that will be available annually to issuing agents.
 2. Provide a Boating Handbook to the applicant.
 3. Submit the following to the PFBC within 10 days:
 - ◆ Completed REV-336.
 - ◆ Temporary Registration Summary Report

- ◆ Check/money order payable to PFBC.
- ◆ Originals of the document(s) used to establish ownership.

D. Applicant – Must carry the green “owners” copy which is the temporary registration.

E. PFBC - Process application and send Registration Card, validation decals and title to appropriate party.

F. Example of a Completed Registration and Title Form

pennsylvania DEPARTMENT OF REVENUE		Application for Pennsylvania Boat Registration and/or Boat Title			PA Registration Number
Mail To: PA Fish & Boat Commission Licensing & Registration Section PO BOX 38990 Harrisburg, PA 17106-8990 (717)705-7940 www.fish.state.pa.us					
A Please check proper block: <input checked="" type="checkbox"/> Registration & Title <input type="checkbox"/> Registration Only <input type="checkbox"/> Title Only <input type="checkbox"/> Documented Vessel <input type="checkbox"/> Registration Upgrade					
TYPE OR PRINT ALL INFORMATION. ATTACH PROOF OF OWNERSHIP.					
B	BOAT		FISH		N
	Last Name 1601 ELMERTON AVENUE		First Name 05 - 05 - 77		M T
	Mailing Address HARRISBURG PA 17100		Date of Birth 22		717- 705 - 7800
	City State ZIP Code		County # Phone Number		
C	Buyer's Email Address		First Name		T
	Co-buyer Last Name		Co-buyer's Date of Birth		
	Mailing Address		Co-buyer's Phone Number		
	City State ZIP Code		Co-buyer's Email Address		
When applying for title with a co-owner other than your spouse, check one of the blocks below. If no block is checked, title will be issued as "Tenants in Common." A. <input checked="" type="checkbox"/> Joint Tenants with Right of Survivorship (on death of one owner, title goes to the surviving owner). B. <input type="checkbox"/> Tenants in Common (on death of one owner, interest goes to his or her heirs or estate).					
D	PAZ12345E202		SEA WAVE		MISTY 190
	Hull Identification Number (HIN)		Make of Boat		Model Name/Number
	Year Ft. In. Lb.		Boat Length Type		Hull Material Prop. Fuel Use
	Capacity Plate Information: Must be filled out. See instruction page.		Horsepower # of Persons		Total Weight Capacity Persons Weight Capacity
E	Optional. Complete only if your lienholder requires outboard motor data on the title.		Outboard Motor #1		
	Outboard Motor Serial Number		Manufacturer		Horsepower
	IS THERE A LIEN ON THIS BOAT? <input type="checkbox"/> YES <input type="checkbox"/> NO (If yes, you MUST complete this section)				
	F N B OF HARRISBURG				
F	Name of Lienholder 123 MAIN STREET		Date of Lien 01 - 01 - 2011		
	Mailing Address HARRISBURG PA 17100		Date of Lien 717 - 555 - 1010		
	City State ZIP Code		Phone Number		
G	<input type="checkbox"/> Registered or Titled Owner <input type="checkbox"/> Seller who is NOT the Registered or Titled Owner <input type="checkbox"/> Boat Dealer				
	IF AM THE (CHECK ONE BLOCK):				
	Last Name BINFORD MARINA		First Name		R.L.
	Mailing Address 123 MAIN STREET		Date of Birth		717-555-0001
City State ZIP Code		Phone Number			
H	<input type="checkbox"/> Was this boat ever registered or titled in PA or another state? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>				
	<input type="checkbox"/> Temporary Decal # <input type="checkbox"/> Decal Expires (mm/yy) <input type="checkbox"/> Issuing Agent Number <input type="checkbox"/> Name of Agency				
	I/We certify under penalty of law the statements made herein are true and correct to the best of my/our knowledge, information and belief.				
	Signature of Buyer: <i>[Signature]</i> Signature of Seller/Owner/Dealer: <i>[Signature]</i> Signature of Co Buyer: _____ Signature of Co Owner: _____ Date: 04-01-2011 Date: 04-01-2011				
TAX AND FEES					
Date of Purchase 04 / 01 / 2011					
Line 1 \$ 20,000.00 Purchase Price Line 2 \$ 10,000.00 Trade-In Value 2a PA 4567 YX 2b PAZ12345E999 Line 3 \$ 10,000.00 Taxable Total - Subtract Line 2 From Line 1 Allegheny County residents multiply Line 3 by 0.07. Philadelphia residents multiply Line 3 by 0.08. Residents of other counties multiply by 0.06 and show amount on Line 4 below. Line 4 \$ 600.00 Total Sales Tax Amount Line 5 \$ 600.00 Tax Credit (paid to another state or dealer) Line 6 \$ 600.00 Sales Tax Due - Subtract Line 5 From Line 4 Line 7 (# of Exp Cards) 1 x \$3 ea. 3.00 Line 8 \$ 39.00 Registration Fee (see instructions) Line 9 \$ 15.00 Title Fee (ST) Line 10 \$ 5.00 Lien Encumbrance Fee (SE) Line 11 \$ 662.00 Grand Total - Add Lines 6, 7, 8, 9 & 10 MAKE CHECK PAYABLE TO: PA Fish & Boat Commission					
J Applicant or Dealer Sales Tax License Number PA Sales Tax Exemption Code (See Instructions) Was this boat ever registered or titled in PA or another state? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> Current Boat Registration or Title Number Official Use Only					

BOAT REGISTRATION

Section VI
Transfer of Registration Period for the Same Party


- A. General** – The process outlined on form PFBC-R-4 must be followed when an individual is transferring the remaining registration period of a boat they currently have registered to a boat registration for a newly acquired boat. ***This process cannot be used to transfer the registration of a boat from one party to another party.***
1. The holder of a valid Pennsylvania registration on a boat may transfer the remaining period on the current registration to a newly acquired boat (new or used).
 2. There is a **\$5.00** transfer fee for processing newly acquired applications plus any difference in registration fees must also be paid and applicable sales tax must be paid.
 3. The PA registration number is not transferred. If the owner acquires a new boat, a new registration number will be assigned by the PFBC. If the owner acquires a used boat already registered in PA, the current registration number will remain with that boat.
 4. If the registration fee for the new boat is greater than the registration fee for the old boat, based on the length of the boat, the applicant will pay the difference between the registration fees for the newly acquired boat and the old boat.
 5. If the registration fee for the newly acquired boat is less than the registration fee for the old boat, no credit or refund will be issued.
- B. Application** - Complete form PFBC-R4, *Application for Transfer of Registration to a Newly Acquired Boat*.
1. Complete **Sections A, B, and C**.
 2. PA Registration Card for the old boat must be submitted with the application. The transfer of registration **will not** be processed without the old, original Registration Card.
 3. **Section D** - Customer must remove and certify removal of validation stickers on the old boat.
 4. The fee for a transfer of registration is **\$5.00**, plus the difference (if any) between the registration fee for the old boat and the newly acquired boat. See table on the back of the form to determine the registration fee.
- C. Registration/Titling of the New Boat**
1. To register and/or title the newly acquired boat, complete and attach form REV-336, *Application for Pennsylvania Boat Registration and/or Title* with this application. Follow instructions in Sections II, III, or IV.
 2. In addition to completing all applicable sections, enter the registration fee calculated on the back of form PFBC-R4 on Line 8, Section H of REV-336.
- D. Agents**- Give applicant the green, “owner”, copy of signed and completed application (must be dated and include agent number). The green copy becomes the temporary registration for the boat.
1. Refer to the 60-day Temporary Registration Expiration Insert that will be available annually to issuing agents.
 2. Provide a Boating Handbook to the applicant.

3. Submit the following to the PFBC within 10 days:
 - ◆ Completed REV-336
 - ◆ Temporary Registration Summary Report
 - ◆ Check/money order payable to PFBC
 - ◆ Originals of the document(s) used to establish ownership

E. Applicant - Must carry the green “owners” copy which is the temporary registration.

F. PFBC - Process application and send Registration Card, validation decals and title to appropriate party.

Example of the Front of a Completed PFBC R-4 Form

PFBC - R4 <small>(8/09)</small> 	Pennsylvania Fish and Boat Commission Licensing and Registration Section P.O. Box 68500 Harrisburg, PA 17106-8500 717-705-7840/Fax: 717-705-7931 www.fish.state.pa.us
Application for Transfer of Registration Fee to a Newly Acquired Boat	
Use this form to transfer a boat registration fee from a boat you own to a newly acquired boat. You may transfer the remaining registration period and value from the original boat to a new boat. Boat Registration Numbers are Not Transferable.	
Instructions:	
<ul style="list-style-type: none"> • Complete Sections A, B, C and D and <u>submit the old Certificate of Registration (registration card) with this application.</u> <u>Your transfer of registration cannot be processed without the old Registration Card.</u> • Remove the validation stickers on your old boat. • The fee for a transfer of registration is \$5.00, plus the difference (if any) between the registration fee for the original boat and the new boat. <i>(See the back of this form to calculate your registration fees).</i> • Obtain form REV-336, <i>Application for Boat Registration and/or Boat Title</i>. Complete form REV-336 with information about your newly acquired boat. Attach form REV-336 to this application. • Do not send cash. Make your check or money order payable to: Pa Fish and Boat Commission. • Mail to the address listed above. 	
A. Owner Information	
Owner Name(s) (exactly as shown on original title and/or certificate of registration) FISH N. BOAT	
Mailing Address: 1601 ELMERTON AVENUE	
City: HARRISBURG	State: PA Zip Code: 17110
E-Mail Address:	
B. Old Boat Information (boat you are transferring registration FROM)	
PA Registration Number: PA 1246 BD	Title Number: 1234117-0100 Hull Identification Number (HIN): BAYL1234E95
Manufacturer: BAYLINER	Model: STS100 Year: 1995 Length (in feet and inches): 24'
C. New Boat Information (boat you are transferring registration to, attach form REV-336, Application for Boat Registration and/or Boat Title)	
PA Registration Number: N/A	Title Number: N/A Hull Identification Number (HIN): OMCB4333A05
Manufacturer: OMC	Model: XTC Year: 2005 Length (in feet and inches): 19' 6"
D. Signatures	
I/We certify under penalty of law (18 Pa. C.S. §4904 (relating to unsworn falsification to authorities)) that the statements made herein are true and correct to the best of my/our knowledge, information and belief.	
<input checked="" type="checkbox"/> I certify that all validation stickers have been removed from the old boat. (Box Must be Checked to Verify Sticker Removal)	
Signature of Owner or Authorized Person: <i>Fish N Boat</i>	Date: 05-05-2011
Signature of Co-Owner or Title of Authorized Person:	Date:
Applicant's Telephone Number: (717) 705-7800	Email Address:
See Back of Form to Calculate Registration Fee	

Example of the Back of a Completed PFBC R-4 Form

Pennsylvania Boat Registration Fee Table (2 Year Fees):

Boats less than 16 feet	\$26.00
Boats 16 feet but less than 20 feet	\$39.00
Boats 20 feet and larger	\$52.00
Unpowered Boats	\$22.00

Use this table to determine your fees to transfer registration from your old boat to your newly acquired boat:

1	Required Registration Transfer Fee		\$5.00
2	Newly Acquired Boat Registration Fee-- your new boat (See fee table above) Enter Fee Amount Here >>	\$ 26	
3	Registration Fee Paid for Previously Registered Boat-- your old boat (See fee table above) Enter Fee Amount Here >>	\$ 39	
4	Subtract line 3 from line 2 Enter Difference Here >>	\$ (-13)	
5	If amount on line 4 is greater than \$0.00 (*) Enter the Amount Here >>	\$ 0.00	
6	Add lines 1 and 5, this is your Registration Fee ----- Enter the Amount Here >> and on Line 8, Section 1 of form REV-336	\$ 5.00	

(*) Pennsylvania Fish and Boat Commission regulations do not permit a refund or credit of previously paid registration fees on registration transfers. Chapter 93, Section: 93.3 (d).

** Pennsylvania Sales Tax must be submitted, if applicable. Use form REV-336 to calculate the tax.

Section VII
Transfer of Registration and/or Title, Upon Death of Owner

- A. General** – This process used when the registered owner is deceased, and the heirs or estate request an ownership transfer or desires to sell the boat.
- B. Complete Form REV-336, Application for Pennsylvania Boat Registration and/or Title.** This form is required to facilitate all transfers of ownerships. Applicants and agents should follow the appropriate instructions shown in Section II through V for the type of ownership change being requested.
1. **Joint Owners** - If the applicant was a joint owner with the deceased, an original death certificate must be submitted along with REV-336 form.
 2. **Non-Joint Owners** - If applicant was not a joint owner with the deceased, one of the following must be submitted along with REV-336:
 - ◆ An original death certificate and letters testamentary.
 - ◆ An original death certificate and letters of administration.
 - ◆ An original short certificate.
 - ◆ An original death certificate and court order filed under small estates procedures.
 - ◆ An original death certificate and completed form PFBC-T8, *Notification of Assignment/Correction of Title and/or Registration Upon Death of Owner*.
*Instructions for completing form PFBC-T8 are on the back of the form.
 3. Note - Original death certificates and short certificates are required. Copies of any kind will not be accepted.
- C. Agent** - Give applicant the green, “owner”, copy of signed and completed application (must be dated and include agent number). The green copy becomes the temporary registration for the boat.
1. Refer to the 60-day Temporary Registration Expiration Insert that will be available annually to issuing agents.
 2. Provide a Boating Handbook to the applicant.
 3. Submit the following to the PFBC within 10 days:
 - ◆ Completed REV-336
 - ◆ Temporary Registration Summary Report
 - ◆ Check/money order payable to PFBC
 - ◆ Originals of the document(s) used to establish ownership
- D. Applicant** - Must carry the green “owners” copy which is the temporary registration.
- E. PFBC** - Process application and send Registration Card, validation decals and title to appropriate party.

SECTION VIII
Registration Upgrade

- A. General** – If a boat registrant adds a gas or electric motor to an unpowered boat, the boat registration must be upgraded to the appropriate power boat registration.
1. If the boat displays a current registration, the non-powered registration fee will be applied as “credit” toward the new motorboat registration fee.
 2. Based upon the length of the boat, the applicant will pay the difference between the registration fees.
 3. If the registration is expired, the applicant must pay the full motorboat registration fee, based upon the length of the boat.
- B. Title Required** - Motors (gas or electric) added to certain non-powered boats may require the owner to obtain a title. See section on titling requirements for boats that require titling.
- C. PA State Sales Tax Required** – If PA Sales Tax was not paid when the boat was first registered as non-powered through a casual sale between private parties, the PA Department of Revenue now requires the tax to be paid when applying for registration upgrade. Tax must be calculated on the original purchase price.
- D. Complete Form REV-336, *Application for Pennsylvania Boat Registration and/or Title*.** Agents are responsible for the proper and correct completion of the application prior to submitting it to the PFBC.
1. Agents must ensure that application forms are completed correctly and signed properly. Agents should take reasonable steps to ensure that all information presented is true and correct.
 2. **Section A** – Indicate, “**REGISTRATION UPGRADE**” at the top of the REV-336 form.
 3. **Section B** -- Current owner name(s), mailing address and information.
 4. **Section C** – Enter all available boat data, including the **Engine Drive, Propulsion** and **Fuel** codes.
 5. **Section G** - Applicant is eligible to receive a temporary registration. Enter expiration date, agent number and agent name. Applicant must maintain the green “owners” copy on the boat to use the motor.
 6. **Section H** – Line 8:
 - ◆ If registration is current, enter the balance of money due; subtract the non-powered fee from the motorboat fee.
 - ◆ If registration has expired, the full motorboat fee must be remitted.
 - ◆ Include Title Fee (Line 9) if the boat meets title requirements.
 - ◆ Be sure to include sales tax payments as indicated in paragraph B.
- E. Agent** - Give applicant the green, “owner”, copy of signed and completed application (must be dated and include agent number). The green copy becomes the temporary registration for the boat.
1. Refer to the 60-day Temporary Registration Expiration Insert that will be available annually to issuing agents.
 2. Provide a Boating Handbook to the applicant.
 3. Submit the following to the PFBC within 10 days:


- ◆ Completed REV-336
- ◆ Temporary Registration Summary Report
- ◆ Check/money order payable to PFBC
- ◆ Originals of the document(s) used to establish ownership

F. Applicant - Must carry the green “owners” copy which is the temporary registration.

G. PFBC - Process application and send Registration Card, validation decals and title to appropriate party.

H. Example of a Completed Registration Upgrade Form

REGISTRATION UPGRADE


Application for Pennsylvania Boat Registration and/or Boat Title
PA Registration Number

PA Fish & Boat Commission
 Licenses & Registration Section
 PG BOX 58900
 Harrisburg, PA 17106-8900
 (717) 705-7940
 www.fish.state.pa.us

Registration & Title Registration Only Title Only
 Documented Vessel Registration Upgrade

TYPE OR PRINT ALL INFORMATION. ATTACH PROOF OF OWNERSHIP.

B	BOAT Boat Name: 1601 ELMERTON AVENUE Mailing Address: HARRISBURG PA 17100 City: HARRISBURG State: PA ZIP Code: 17100 County #: 22	FISH First Name: _____ Date of Birth: 01 - 03 - 79 717 - 705 - 7800 Phone Number	N Date of Purchase: / / Trade-In Value: \$ _____ Trade-In PA State Registration #: _____ Trade-In Boat Hull ID # (HIN): _____ Taxable Total - Subtract Line 2 from Line 3: \$ _____ Total Sales Tax Amount: \$ _____ Tax Credit (paid to another state or country): \$ _____ Sales Tax Due - Subtract Line 5 from Line 4: \$ _____ Registration Fee (see instructions): \$ 8.00 Title Fee (\$15): \$ _____ Lien Encumbrance Fee (EF): \$ _____ Grand Total - Add Lines 6, 7, 8, 9 & 10: \$ 8.00 MAKE CHECK PAYABLE TO: PA Fish & Boat Commission
C	CNPX0000D005 COLEMAN SCANOE Hull Identification Number (HIN): _____ Year: 2011 Pl: 14 In: 6 Type: 7 Hull Material: _____ Prop: 1 Fuel: 3 Use: 1		I Date of Purchase: / / Trade-In Value: \$ _____ Trade-In PA State Registration #: _____ Trade-In Boat Hull ID # (HIN): _____ Taxable Total - Subtract Line 2 from Line 3: \$ _____ Total Sales Tax Amount: \$ _____ Tax Credit (paid to another state or country): \$ _____ Sales Tax Due - Subtract Line 5 from Line 4: \$ _____ Registration Fee (see instructions): \$ 8.00 Title Fee (\$15): \$ _____ Lien Encumbrance Fee (EF): \$ _____ Grand Total - Add Lines 6, 7, 8, 9 & 10: \$ 8.00 MAKE CHECK PAYABLE TO: PA Fish & Boat Commission
D	Capacity Plate Information: _____ Horsepower: _____ # of Persons: _____ Total Weight Capacity: _____ Persons Weight Capacity: _____ Outboard Motor #1: _____ Outboard Motor Serial Number: _____ Manufacturer: _____ Horsepower: _____ IS THERE A LIEN ON THIS BOAT? YES <input type="checkbox"/> NO <input type="checkbox"/> (If yes, you MUST complete this section)		
E	I AM THE (CHECK ONE BLOCK) <input type="checkbox"/> Registered or Titled Owner <input type="checkbox"/> Seller who is NOT the Registered Owner <input type="checkbox"/> Dealer		J Applicant or Dealer Sales Tax License Number: _____ PA Sales Tax Exemption Code: _____ Was this boat ever registered or titled in PA or another state? YES <input type="checkbox"/> NO <input type="checkbox"/> Current Boat Registration or Title Number: _____ Official Use Only
F	Name of Lienholder: _____ Mailing Address: _____ Date of Birth: _____ City: _____ State: _____ ZIP Code: _____ Phone Number: _____		
G	Last Name: _____ Mailing Address: _____ Date of Birth: _____ City: _____ State: _____ ZIP Code: _____ Phone Number: _____		K Signature of Buyer: _____ Signature of Co-Buyer: _____ Date: 01-01-2011
H	99999 01/11 22 0 PFBC Temporary Decal #: _____ Decal Expires (mrr/yy): _____ Issuing Agency: _____ Name of Agent: _____		

REGISTRATION

Prop Code = "1".

Fuel Code = "1 or 3".

Section IX
Documented Vessel Registration

- A. General Information** – All documented vessels used for recreational purposes (pleasure) and operate primarily on Pennsylvania waters are required to obtain and display validation decals from the Pennsylvania Fish and Boat Commission. Federal law prohibits the display of state registration numbers on documented vessels; only the state’s validation decals should be visible on the bow of the boat.
- B. Complete Form REV-336, *Application for Pennsylvania Boat Registration and/or Title*.** Check the box indicating **DOCUMENTED VESSEL** at the top of the REV-336 form.
1. Agents must ensure that application forms are completed correctly and signed properly. Agents should take reasonable steps to ensure that all information presented is true and correct.
 2. **PA Registration Number** - Complete if previously registered in Pennsylvania.
 3. **Date of Purchase** - The date that the applicant received, purchased or was assigned ownership to the boat.
 4. **Section A** – Check the “Documented Vessel” box.
 5. **Section B** – Current owner name(s) and mailing address information.
 6. **Section C** – Enter all available boat data. **Note: the “Use” code for a documented vessel is an “A”.**
 7. **Sections D** – Optional Information.
 8. **Section E** – Lienholder information is not required on documented vessels.
 9. **Section F** – Seller information is required.
 10. **Section G** - Applicant is eligible to receive a temporary registration. Enter the expiration date, agent number and agent name.
 11. **Section H – Proof of the payment of Sales Tax is required.** Attach a copy of the Bill of Sale (to support proof of taxes paid) to the REV-336 form.
 12. **Section I** - Complete if sales transaction is exempt from PA sales tax.
 13. **Section J** - All parties involved in the ownership, purchase and/or sale of the boat must sign and date the form. A bill of sale signed by the seller may be substituted for the seller’s signature on the REV-336. REV-336’s will not be processed without the required signatures.
- C. Agent** - Give applicant the green, “owner”, copy of signed and completed application (must be dated and include agent number). The green copy becomes the temporary registration for the boat.
1. Refer to the 60-day Temporary Registration Expiration Insert that will be available annually to issuing agents.
 2. Provide a Boating Handbook to the applicant.
 3. Submit the following to the PFBC within 10 days:
 - ◆ Completed REV-336
 - ◆ Temporary Registration Summary Report

- ◆ Check/money order payable to PFBC
- ◆ Document(s) used to establish ownership
 - Copy of seller's Certificate of Documentation (front and back)
 - Copy of out-of-state registration

D. Applicant - Must carry the green "owners" copy which is the temporary registration.

E. PFBC - Process application and send validation card and validation decals to appropriate party.

F. Example of a Completed Documented Vessel Registration Form

DOCUMENTED VESSEL

PA Fish & Boat Commission
 Licensing & Registration Section
 PO BOX 50900
 Harrisburg, PA 17106-0900
 (717) 765-7940
 www.fish.state.pa.us

Application for Pennsylvania Boat Registration and/or Boat Title

PA Registration Number

Please check proper block: Registration & Title Registration Only Title Only
 Documented Vessel Registration Upgrade

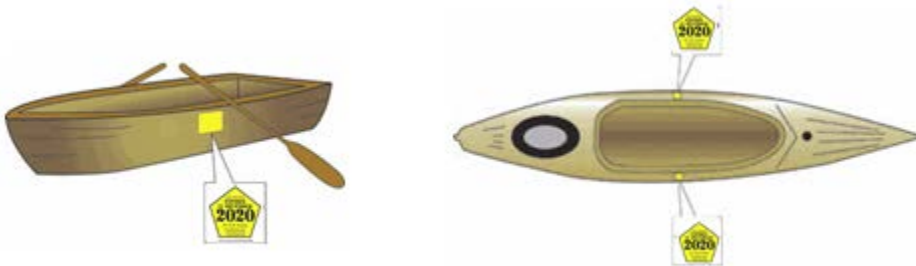
TYPE OR PRINT ALL INFORMATION. ATTACH PROOF OF OWNERSHIP.

B	BOAT	FISH	N	I TAX AND FEES
B U Y E R (S)	Last Name 1601 ELMERTON AVENUE		First Name	Date of Birth 04 / 01 / 2011
	Mailing Address HARRISBURG PA 17100		County # 22	Line 1 \$ 35,000.00 Purchase Price
	City State ZIP Code		Phone Number 717-705-7800	Line 2 \$ _____ Trade-In Value
	Buyer's Email Address			Line 3 \$ 35,000.00 Trade-In Boat PA State Registration #
C B O A T A T A	Hull Identification Number (HIN) ZZZ126543705		Make of Boat SEA RAY	Model Name/Number CRUISER
	Year 2011	Length 30 ft 6 in	Type 3	Prop 3
D C A P P L A T E	Capacity Plate Information: Must be filled out. See instruction page.			
	Horsepower _____ # of Persons _____ Total Weight Capacity _____ Persons Weight Capacity _____			
E M O T O R	Optional: Complete only if your lender requires outboard motor data on the title.			
	Outboard Motor #1 _____ Outboard Motor Serial Number _____ Manufacturer _____ Horsepower _____			
F L I E N	Is there a LIEN on this boat? <input type="checkbox"/> YES <input type="checkbox"/> NO (If yes, you MUST complete this section)			
	Name of Lienholder _____ Mailing Address _____ Date of Lien _____			
G S E L L E R	I AM THE (CHECK ONE BLOCK): <input type="checkbox"/> Registered or Titled Owner <input type="checkbox"/> Seller who is NOT the Registered or Titled Owner <input type="checkbox"/> Boat Dealer			
	WIND IN MY SAILS MARINA Last Name 123 MAIN STREET First Name _____ H.I. _____ Mailing Address HARRISBURG PA 17110 Date of Birth 717-555-0000 City State ZIP Code Phone Number			
H A G E N T	Temporary Decal # 99999 Decal Expires (mm/yy) 07/11 Issuing Agent Number 22-A-0000 Name of Agency PFBC			
	I/We certify under penalty of law the statements made herein are true and correct to the best of my/our knowledge, information and belief.			
K	Signature of Buyer _____		Signature of Seller/Owner/Dealer _____	
	Signature of Co Buyer _____		Signature of Co Owner _____	
Date: 04-01-2011		Date: 04-01-2011		
BOAT REGISTRATION				USE CODE = "A"

Documented Vessel Use Code = "A".


Section X
Use Permit Decals Issued by Agents

- A. General** – Use Permit Decals are designed to provide the non-powered boater a quick and easy way to get their boat on the water without going through the boat registration process. **Note: This is not a registration!** Owners of non-powered boats (canoes, kayaks rowboats, etc.) can launch their boats at Commonwealth owned lakes and access areas under the management of the PFBC if their boat has a current registration or if it displays a valid PFBC Use Permit Decal. State Park launch permits are also recognized at PFBC lakes and access areas; PFBC Use Permit Decals will be recognized at State Parks and State Forests lakes and access areas.
- B. Cost** - The cost is \$12 for a one-year permit and it expires December 31st of the year it is issued. The cost for a two-year permit is \$22 and it expires December 31st of the second year after it is issued. Agents are permitted to charge \$1.00 issuing agent fee for each use permit decal issued.
- C. Issuing a Use Permit Decal** – A Customer must complete the Use Permit Decal application form (PFBC-769) and provide the requested boat and applicant information.
- a. Issue Use Permit Decals in numerical sequence.
 - b. Write the Use Permit Decal number and your agent number on the customer application form.
 - c. Instruct the user that the Use Permit Decal must be clearly displayed on each side of the boat between the middle (amidships) and the rear (stern) just below the top of the hull (gunwale). For low-volume boats, such as kayaks, decals may be placed on the deck between amidships and the stern.



- D. Reports** - Within 10 days of issuance, agents are required by state law to submit reports to the PFBC of all permits sold or issued. Remit all applications, reports, and funds to the PFBC within 10 days of issuing decals.
- Delinquent agents are subject to a penalty of ten percent (10%) per month on any outstanding balance due the PFBC.
 - Reports will be audited for accuracy on the reported dates sold and when reports are submitted.
 - Checks or money orders covering Use Permit Decals fees must be remitted with reports.
- E. Agent** – Submit the following to the PFBC within 10 days:
- PFBC-UP001, Use Permit Decal Report
 - Completed Use Permit application form PFBC-769
 - Check or Money Order covering fees made payable to *PFBC*

Use Permit Decals Issued by PALS Issuing Agents

- A. General** – Use Permit Decals are designed to provide the non-powered boater a quick and easy way to get their boat on the water without going through the boat registration process. **Note: This is not a registration!** Owners of non-powered boats (canoes, kayaks rowboats, etc) can launch their boats at Commonwealth owned lakes and access areas under the management of the PFBC if their boat has a current registration or if it displays a valid PFBC Use Permit Decal. State Park launch permits are also recognized at PFBC lakes and access areas; PFBC Use Permit Decals will be recognized at State Parks and State Forests lakes and access areas.
- 
- B. Cost** - A one-year launch permit sold in PALS will cost \$14.90 and expires December 31st of the year it is issued. The Price Breakdown for the 1-yr permit is: \$12.00 for the permit, \$1.00 Agent Fee/Commission, \$1.00 Shipping Fee and \$.90 Transaction Fee.
- A two-year launch permit sold in PALS cost \$24.90 and expires December 31st of the second year after it is issued. The Price Breakdown for the 2-yr permit is: \$22.00 for the permit, \$1.00 Agent Fee/Commission, \$1.00 Shipping Fee and \$.90 Transaction Fee.
- The issuing agent \$1.00 agent commission is included in the price of the launch permit is like a fishing license. For agents that continue to sell launch permit decals “over the counter”, the price of the 1-yr and 2-yr launch permits will remain the same.
- C. Issuing a Temporary Use Permit Decal** – The Agent will process on the PALS system.
- Input all the information such as name of customer and boat information
 - A temporary Launch Permit will print out and is valid for 30 days
 - PFBC will mail either the one-year Launch Permit or the two-year Launch Permit out to the customer

D. Agent – Will have the funds available for the weekly EFT draft which will have the Fishing Sales included.

E. Reversing Launch Permits Sold through PALS-

- a. **WebPOS:** Any launch permit agent that had a problem with the transaction or discovered an issue AFTER the document printed (i.e. a typographical error occurred, the customer's address is not correct on the printed documents, or the customer selected the incorrect type of license) must void and reprocess. Therefore, please contact PFBC no later than the next business day to have the transaction voided. The Active Network's helpdesk is not authorized to void launch permit transactions. If these transactions are not voided and you process a corrected transaction the cost of both the incorrect and correct launch permit will be added to your weekly EFT. Please note that launch permit transactions are not linked to a Customer ID (CID#).

PFBC-769, Application for PFBC Unpowered Boat Use (Launch) Permit

PFBC-769 (12/06)



PA Fish & Boat Commission
 Licensing & Registration Section
 PO Box 67000 • Harrisburg, PA 17106-7000
 Phone: 717.705.7930 Fax: 717.705.7931
 Web: www.fish.state.pa.us

Application for PFBC Use (Launch) Permit

- One-Year Permit: \$12
- Two-Year Permit: \$22

Make check/money order payable to: PA Fish & Boat Commission

Agent Information: (to be completed by Issuing Agent)			
Agency Name	PFBC		
Issuing Agent #:	22507-1	Date:	05 / 05 / 11
Permit Decal #:	999999		

Applicant Information	
Name of Applicant(s):	FISH N BOAT
Address:	1601 ELMERTON AVENUE
City, State, Zip:	HARRISBURG, PA 17110
Telephone Number:	(717) 705-7800

Boat Information	
Type of boat:	<input type="checkbox"/> Canoe <input type="checkbox"/> Kayak <input checked="" type="checkbox"/> Rowboat <input type="checkbox"/> Sailboat <input type="checkbox"/> Other
Hull Identification Number (if readily available):	

A Use Permit is issued for a specific boat. It is unlawful to transfer a Use Permit, issued for a specific boat, to another boat. This permit will expire on December 31 (one or two years) after the date for which it was issued.

PFBC-UP001, Issuing Agent's Use Permit Decal Report

PFBC - UP001 (567)	Issuing Agent's Use Permit Decal Report	Pennsylvania Fish and Boat Commission Licensing and Registration Section P.O. Box 88900 Harrisburg, PA 17106-8900 717.705.7942 • Fax: 717.725.7821 www.fish.state.pa.us
Instructions		
<ul style="list-style-type: none"> • Complete this report and attach all Use Permit applications for the past 10 days. • Checks or Money Orders must be for Use Permit Decals only. • Mail to: Pennsylvania Fish & Boat Commission Licensing & Registration Section PO Box 88900 Harrisburg, PA 17106-8900 		
A. Agent Information		
Agent Number	Date	Period Ending
Agency Name and Address		
City	State	Zip Code
B. Decals Issued		
1. Enter the starting and ending permit decal numbers. 2. Multiply the total number of decals issued times the purchase price. This is the total amount due to the Commission. 3. All checks or money orders must be made payable to the PFBC.		
One-Year Use Permit Decals		
Quantity Issued	Times Fee of \$12 each	Amount Due \$
From Decal Number	To Decal Number	Check Number
Two-Year Use Permit Decals		
Quantity Issued	Times Fee of \$22 each	Amount Due \$
From Decal Number	To Decal Number	Check Number
C. PFBC Use Only (Do Not Write in the Space Below)		
Remarks to Agent		
Date & Transmittal Number		
Check Overpaid/Short		

PFBC-770, Use Permit Supply Request

PFBC-770 <small>(06-07)</small>		Use Permit Supply Request		<small> Pennsylvania Fish and Boat Commission Licensing & Registration Section P.O. Box 47000 Harrisburg, PA 17106-7000 717-735-7941 • Fax 717-735-7931 www.pfb.state.pa.us </small>	
Agent and Shipping Information					
Agent Name		Agent Number		Date	
Shipping Address				Phone Number	
City		State		Zip Code	
Quantity	Item Description	Package Quantity			
	One (1) Year Use Permit Decals	10/shipment			
	Two (2) Year Use Permit Decals	10/shipment			
	PFBC-UP001 (Decal Report Form)	Individually			
	PFBC-755/769 (Application Form)	Individually			
	PFBC-770 (Supply Request Form)	Individually			
This Form May Be Reproduced Locally.					

Section XI
Application for Certificate of Title by an Agent or Dealer

A. General - A new (replacement) title is issued when the original title held by a dealer or agent has been lost, stolen or defaced.

1. Form **PFBC -T4**, *Application for Certificate of Title by Agent/Dealer*, is available to obtain a new (replacement) title.
2. This form may be used only if the previous owner's title was in the agent's possession. If agent or dealer is applying for title in agent's name, and an active lien exists on the boat, the agent or dealer must obtain a letter from the lien holder stating the lien on the boat has been satisfied.

B. Boat Dealer

1. Boat must have been previously reported as a trade-in on form PFBC-TS1.
2. Complete Sections A, B & C on form PFBC-T4.
3. The fee for a replacement title is **\$15**.
4. Make check or money order payable to PFBC.

C. Agent (Non-Dealer)

1. Complete Sections A, B & C on form PFBC-T4.
2. Attach copy of REV-336 as evidence of application.
3. The fee for a replacement title is **\$15**.
4. Make check or money order payable to PFBC.

Section XII Registration and Titling Forms

Listed below is a complete list of Boat Registration and titling forms. Forms available at the PFBC website at www.fishandboat.com *Requires Adobe Acrobat Reader® to print forms*

REV-336, Application for Pennsylvania Boat Registration and/or Boat Title

REV-336 is the primary form used to apply for and secure a Pennsylvania boat registration and/or a certificate of title. It is a single sided three-part snap set form with an attached two-sided instruction page. Part one of this form is white and is submitted to the Pennsylvania Fish and Boat Commission, Division of Licensing and Registration for processing. Part two, green in color, is the customer copy. This serves as a temporary registration for a boat when completed by an authorized issuing agent. Part 3, yellow is retained by the authorized issuing agent and/or boat dealer.

PFBC-T1, Application for Duplicate Certificate of Title by Owner

PFBC-T1 is a single part form used by a boat owner to apply for a duplicate title when an original title has been lost, stolen, defaced, or was never received.

PFBC-T2, Application for Duplicate Certificate of Title or to Record, Satisfy, or Correct Lien Information by Lienholder

PFBC-T2 is a single part form used by a lien holder to apply for a duplicate title when an original title has been lost, stolen, defaced, never received, or when lien information is being changed.

PFBC-T3, Application for Title for Outboard Motor Changes

PFBC-T3 is a single part form used by a boat owner to apply for a new title because of outboard motor changes.

PFBC-T4, Application for Certificate of Title by an Agent/Dealer

PFBC-T4 is a single part form used by an Agent/Dealer to apply for a new title when an original title held by the agent/dealer has been lost, stolen or defaced.

PFBC-T5, Application for Cancellation of Certificate of Title

PFBC-T5 is a single part form used to cancel a title because a boat was returned to the manufacturer or dealer within 30 days or an incorrect MCO was submitted by an agent/dealer with an application for a certificate of title.

PFBC-T6, Application for Certificate of Salvage

PFBC-T6 is a single part form used to secure certificate salvage or a duplicate certificate of salvage.

PFBC-T7, Application for Certificate of Title after Default by Owner

PFBC-T7 is a single part form used by a lien holder to obtain a certificate of title on repossessed boats.

PFBC-T8, Notification of Assignment/Correction of Title Upon Death of Owner

PFBC-T8 is a single part form used to transfer ownership and registration of a boat upon the death of the boat owner.

PFBC-T9, Request for Boat Title or Security Interest Information

PFBC-T9 is a single part form used to obtain boat or lien information and/or title history of a boat.

PFBC-T10, Application for Correction or Change of Boat Record

PFBC-T10 is a single part form used to obtain a new title when any material information on a Pennsylvania certificate of title is changed or is different from the information originally listed on the title. This form can be used to 1) correct a Hull Identification Number (HIN), 2) apply for a Pennsylvania Fish and Boat Commission Issue Hull Identification Number (HIN), 3) change or correct a boat owner's name, and 4) change or correct boat information.

PFBC-T11, Notice of Intent to Register & Title a Boat Abandoned on Private Property

PFBC-T11 is a single part form used to notify the Commission of intent to register and/or a titled boat that was abandoned and found on private property.

PFBC-T12, *Application for New Certificate of Title*

PFBC-T12 is a single part form used to obtain a Certificate of Title and/or record a lien for boats that are registered.

PFBC-R2, *Notice of Intent to Register Boat Abandoned on Private Property*

PFBC-R2 is a single part form used to notify the Commission of intent to register a boat that was abandoned and found on private property. This form is like PFBC-T11, *Notice of Intent to Register & Title a Boat Abandoned on Private Property*. PFBC-R2 can only be used for untitled registered boats.

PFBC-R4, *Application for Transfer of Registration to a Newly Acquired Boat*

PFBC-R4 is a single part form used to transfer the registration period of a valid registration from a currently owned boat to a newly acquired boat.

PFBC-R5, *Statement of Abandoned Boat*

PFBC-R5 is a statement made under penalty of law that a boat has been abandoned for at least 30 days and is required when attempting to register and/or title an abandoned boat.

PFBC-R6, *Certificate of Boat Length*

PFBC-R6 is a single part form used to certify the length of a boat.

PFBC-701, *Registration and Titling Supply Request*

PFBC-701 is a single part form used by Issuing Agents to order materials and supplies to administer the boat registration and titling agency.

PFBC-725, *Temporary Registration Summary Report*

PFBC-725 is a single part form submitted by issuing agents to account for temporary boat registrations.

PFBC-732, *Change of Address, Status, or Request for Duplicate PA Boat Registration Card*

PFBC-732 is a single part form used to notify the Pennsylvania Fish and Boat Commission of a boat owner's address change, registrant/owner possession status, and request for duplicate PA Boat Registration Card.

PFBC-733, *Application for Pennsylvania Boat Registration Renewal*

PFBC-733 is a single part form that may be used to renew the registration of a boat when the boat owner does not possess a PFBC issued renewal notice, or it may be used to renew a boat registration that has expired.

PFBC-734, *Affidavit of Purchase/Ownership*

PFBC-734 is a single part form used to establish ownership of boats purchased at flea markets, yard/garage sales, auction/estate sales, and other private transactions where a bill-of-sale or a Manufacturers Certificate of Origin (MCO) is not available and the boat was not previously registered in Pennsylvania or any other state. Also, use this form to show ownership of a homemade or specially constructed boat (include bills-of-sale for major components).

Section XIII Definitions

Bill-of-sale - A certified document that describes the vessel contains the purchase price, date of sale, signatures of the purchaser and seller and verifies the transfer of ownership. Retail and boat dealer bills-of-sale must show sales tax information.

Boat - Any description of watercraft constructed or sold for the primary purpose of being used as a means of transportation on the water.

Boat Length - The measurement of a boat along its greatest dimension. The overall length is the horizontal distance from the bow (front of the boat) to the stern (back of the boat) along the centerline.

Boating Handbook - A publication developed and provided by the Commission that contains key boating regulation information to assist in the safe operation of all watercraft.

Certificate of Registration - PFBC-730B the card issued by the Pennsylvania Fish and Boat Commission that evidences the legal authority to operate a boat on Commonwealth waters.

Certificate of Title - The legal document issued by the PFBC showing ownership of a boat.

Commission or PFBC - The Pennsylvania Fish & Boat Commission.

Consideration - The amount of money, services or tangible personal property given for a boat.

County Code - A unique two-digit code used to identify each of Pennsylvania's 67 counties.

County Tax - In addition to state sales tax (6 percent), a local sales tax applies to boats and related accessories purchased by residents of Allegheny and Philadelphia Counties. Allegheny County residents are subject to 1 percent local sales tax, and Philadelphia residents are subject to a 2 percent local sales tax.

Dealer - A person engaged in the business of buying, selling or exchanging boats.

Death Certificate - An official document that certifies the termination of life.

Documented Vessel - Vessels that are numbered/registered with the U.S. Coast Guard.

Documented Vessel Numbering (Recreational Use) - Documented vessels used for recreational purposes are exempt from displaying a PA Boat Registration number on the boat. Boat owners receive a set of PA Validation Decals and a PA Boat Registration Card. The PA Validation Decals must be displayed.

Documented Vessel Proof of Ownership - A copy of the seller's Federal documentation for a vessel will satisfy the proof of ownership requirements for registration and titling.

Duplicate Registration Card - A duplicate of the original registration of the card issued by the PFBC that evidences the legal authority to operate a boat on Commonwealth waters.

Duplicate Certificate of Title - A certificate of title for a boat issued by the PFBC when an original Certificate of Title is lost, stolen or defaced.

Encumbrance - A lien or claim upon property.

Encumbrance Fee - The fee required to record an encumbrance on a boat record by the PFBC.

Engine Drive - Designates the type of engine used on a boat such as Outboard, Inboard, Stern Drive, Unpowered or POD Drive

Fuel - Pertains to the type of liquid material used to power internal combustion engines such as gas or diesel fuels. Electric and non-power are considered as fuel types by the PFBC.

Horsepower Rating - The recommended maximum engine size permitted to be used on the craft.

Hull Identification Number -The unique 12-character vessel identification number required by Federal Law, starting November 1, 1972, to be assigned by the manufacturer. It is generally located on the outside of the transom, above the waterline on the starboard (right) side of the vessel.

Hull Material- What the fabric/material of the hull is made of such as Wood, Aluminum, Steel, Fiberglass, Rubber, Other or Plastic

Issuing Agent - An authorized representative of the Pennsylvania Fish and Boat Commission appointed to issue temporary boat registrations.

Joint Tenants with Rights of Survivorship - A form of co-ownership that gives each tenant equal interest and equal rights in the property, including the right of survivorship. Upon the death of one owner, rights to the property go to the surviving owner.

Length - The measurement of a boat along its greatest dimension.

Letters of Administration - A legal document entrusting an individual with the administration of the estate of a decedent (the letters granted when there is no will).

Letters Testamentary - A document issued by probate court or officer informing an executor of a will of his appointment and empowering him to discharge his responsibilities (the letters granted when there is a will).

Lien - the right to take and hold or sell the property of a debtor as security or payment for a debt.

Lien holder - The person or business that has the legal right to take and hold or sell the property of a debtor as security or payment for a debt.

Lien Satisfaction - The fulfillment of an obligation to repay borrowed money.

Lender - The person or business which temporarily provides money on the condition that the amount borrowed be returned, usually with interest.

Loan - A sum of money lent at interest.

Manufacturer - A person engaged in building, testing or constructing boats or boat parts from raw material or parts.

Manufacturers Certificate of Origin (MCO) - The manufacturer's or importer's document that establishes ownership of a vessel and provides for the transfer of that ownership progressively from the manufacturer or importer to the dealer and purchaser. Required for all watercraft built after January 1, 1993.

Messenger Service - A person or business, which, for a fee, advertises, offers, or provides to the public the service of delivering and obtaining documents to and from the PFBC.

Motorboat - Any boat equipped with propelling machinery (including electric motors).

Notary - An official appointed by the state to verify signatures on legal documents, affidavits, acknowledgments, etc.

Numbering - Unique number issued to a registered vessel.

Operation of Law (Transfer by) - The involuntary transfer of boat ownership according to statute such as Uniform Commercial Code repossession or storage charges, or other State and municipal ordinance. Boats may also be involuntarily transferred because of judgment, court order, bankruptcy action, or governmental seizure.

Outboard Motor - An internal combustion engine with a propeller integrally attached for mounting at the stern of a boat.

Owner - A person, other than a lien holder, having legal possession of or title to a boat. The term includes a person entitled to the use or possession of a boat subject to the interest of another person reserved or created by agreement and securing payment or performance of an obligation. The term does not include a lessee under a lease not intended as security.

PFBC or Commission - The Pennsylvania Fish & Boat Commission.

PA Boat Registration Card – PFBC-730B the card issued by the PFBC that provides proof that the boat has met the regulatory requirements for registration.

Purchase Price - The total price of a vessel at the time of sale including motor, accessories, extended warranty, freight-in, and preparation charges.

Personal Watercraft - A class A boat (less than 15 feet in length that uses an inboard engine powering a water jet pump as the primary source of propulsion) sometime called water scooters, jet bikes or jet skis powered by a jet drive.

Prop (Propulsion) - Designates the type of motor used on a boat such as propeller , waterjet, air thrust, manual, sail or other.

Registration - Authorization to legally operate a boat on Pennsylvania waters. Proof of registration consists of PA Boat Registration Card validation decals (affixed to boat).

Registration Card - The card issued by the PFBC that evidences the legal authority to operate a boat on Commonwealth waters.

Registration Fee - The amount of money required to register a boat. Registration fees are based on boat length and power source.

Sales Tax - The tax imposed at the time of purchase, in Pennsylvania, on all vessels, including accessories, service contracts and shipping fees, being used principally in Pennsylvania. The tax rate is seven (7%) percent in Allegheny County and eight (8%) percent in Philadelphia County.

Sales Tax Exemption Codes - Codes used by applicants to designate a type of exemption from collection or payment of Pennsylvania Sales Tax.

Sales Tax License Number - The official license number assigned by the Pennsylvania Department of Revenue to a person or business for the collection, remittance or exemption for Pennsylvania Sales Tax.

Salvage Certificate - A certificate of ownership indicating a boat has been designated as junk or salvaged property. A junk boat is a boat inoperable or damaged beyond repair.

Salvor - A person engaged in the business of acquiring boats for taking them apart, junking, or rebuilding.

Short Certificate - An abbreviated form of letters of testamentary or letters of administration.

Specially Constructed Boat - A boat not originally constructed under a distinctive name, make or type by a generally recognized manufacturer of boats. A boat constructed or assembled from parts of various boats or is homemade.

State of Principal Use - The state or jurisdiction in which a boat is used the greatest percentage of time in a calendar year.

Tax Credit - The amount of sales tax paid to another state or submitted to the Department of Revenue by the boat dealer.

Taxable Total - The net taxable value of the vessel after deducting any trade-in amount.

Temporary Registration - A temporary registration is issued to a boat registration applicant, by an authorized issuing agent, to signify application for Pennsylvania registration. A temporary boat registration allows the boat to be operated on Commonwealth waters for up to 60 days while a permanent registration is processed and secured.

Tenants in Common - A type of joint ownership in a property without right of survivorship. On the death of one owner, interest goes to his or her heirs or estate.

Title - See Certificate of Title.

Titled - A term used to denote vessels that have been provided with a Certificate of Title.

Title Brand - Designates a marked or "branded" title for various reasons. Four types of Branded titles are issued by the Pennsylvania Fish and Boat Commission: H - Reissue Hull Number, O - Out of country/State, R - Reconstructed and S - Salvage.

Title Fee - \$15.00, the amount of money required to title a boat in Pennsylvania.

Title Number - A unique number assigned by the PFBC to a certificate of title for a boat.

Trade-in - A boat accepted as partial payment on the purchase of a new boat.

Trade-in Value - The monetary value of a boat accepted as partial payment on the purchase of a new boat.

Transfer of Registration - The ability to transfer the value of a registration from one boat to another owned by the same person(s).

Type Boat - Designates the design or type of boat being registered such as runabout, rowboat, pontoon boat, canoe, personal watercraft, etc.

UCC - Uniform Commercial Code, a Federal act that governs commercial transactions.

Use - Designates how the registered boat will be used during operation such as pleasure, rental, dealer, etc.

Validation Decal - Decals issued by the PFBC that are affixed to the bow of a boat to verify current registration.

Use Permit – Decal displayed on non-powered boats to launch at Fish & Boat Commission lakes, access ramps and state parks.

Watercraft - Every description of device used on the water or ice or capable of being used as a means of transportation on water or ice. The term includes boats, motorboats, iceboats, and all such other devices.

Waters of the Commonwealth - Includes all inland, tidal and boundary waters, whether navigable or non-navigable, under the jurisdiction of the Commonwealth. The term includes ice that forms on these waters.

WCO (Waterways Conservation Officer) - A uniformed enforcement officer of the Pennsylvania Fish and Boat Commission who enforces the Fish and Boat Code.

**Section XIV
States' Titling Requirements**

State	Titling Requirements
California (CA)	All motorboats plus sailboats exceeding 8ft in length. Effective 1959.
Washington D.C. (DC)	All vessels that renew a registration after March 4, 1984.
Florida (FL)	All powered watercraft used on public waterways must be registered and titled. All un-powered boats 15 ft. or more in length must be registered and titled. Effective January 1, 1968.
Idaho (ID)	Any vessel, acquired/transferred on or after 01/01/2000, with a permanently attached mode of propulsion, model year 2000 or newer. Any vessel over 12-ft, regardless of propulsion, if model year 2000 or newer.
Illinois (IL)	All watercraft operated on the waters within the jurisdiction of Illinois must be registered and titled. Exceeding 12 ft. Effective January 1, 1981.
Indiana (IN)	All powered watercraft must be registered that are valued when new at \$3,000 or greater. A watercraft that must be registered must also be titled except watercraft with a Class Type 5 and under. Non-powered watercrafts do not have to be registered or titled.
Iowa (IA)	All vessels 17 feet or more in length. Effective 1/1/88.
Kentucky (KY)	All powered watercraft must be registered and titled. Non-powered vessels do not have to be registered or titled. Effective January 1, 1990.
Maryland (MD)	All powered watercraft must be registered and titled. Un-powered vessels do not have to be registered or titled. Effective January 1, 1965.
Massachusetts (MA)	All powered vessels 14 feet or more in length, effective 4/15/90. All Unpowered craft are NOT required to be titled or registered.
Michigan (MI)	All vessels 20 ft. or greater in length or shorter craft if they have permanently affixed engines must be titled. Privately owned non-motorized canoes, kayaks, or rowboats 16 ft. or less in length does not require a registration or title. Effective April 1, 1987.
Minnesota (MN)	All vessels 16 ft or longer with a model year of 1979 or newer excluding canoes, kayaks, lifeboats or seaplanes. Effective 1/1/91.
Missouri (MO)	All motorboats, including jet skis and motorized water bikes, plus sailboats 12 feet or more in length. Effective 1970.
Montana (MT)	All motorboats & sailboats 12 feet or longer, 1970 or newer.
Nebraska (NE)	All motorboats. Effective 1971.
Nevada (NV)	All motorboats. Effective 1971.

State	Titling Requirements
New Jersey (NJ)	All watercraft greater than 12 ft. in length must be registered and titled regardless of propulsion means. Canoes and kayaks are not registered or titled. PWC are not titled. Effective June 15, 1987.
New Mexico (NM)	All motorboats and sailboats 10 ft or longer. Effective 7/1/87
New York (NY)	All powered vessels 14 ft or longer with a model year of 1987 or newer. Effective 6/1/86.
Mississippi	Titling is available but not mandatory for all vessels and must be registered prior to being titled. Effective 7/1/1998.
N. Carolina (NC)	Titling is required for all 2007 & newer, 14' or longer, powered & unpowered watercraft. Titling is optional for all vessels that do not fall under these specifications. Effective May 2007.
Ohio (OH)	All watercraft must be registered. Watercraft 14 ft. or longer plus outboard motors exceeding 10 horsepower must be titled. Effective 1964. Title PWC if purchased or sold after January 1, 2000.
Oklahoma (OK)	All watercraft plus outboard motors exceeding 10 horsepower. Effective 1959.
Oregon (OR)	All motorboats plus sailboats 12 ft or longer. Effective 1959.
Pennsylvania (PA)	Any boat purchased, transferred, or sold after March 1, 1998, must be titled if it is: <ul style="list-style-type: none"> ▪ Powered by an inboard engine, including personal watercraft, and 1997 model year or newer. ▪ Powered by an outboard motor (gas/electric), 14 feet or larger, 1997 model year or newer. Currently titled in another state when Pennsylvania becomes the state of principal use.

Rhode Island (RI)	All vessels must be registered except a rowboat less than 12 ft. long, or a canoe or kayak. All vessels must be titled except non-motorized inflatables, rowboats, and vessels less than 14 ft. long. Effective January 1, 1989.
S. Carolina (SC)	All motorized boats and watercraft, except documented vessels, windsurfers, canoes, or kayaks, and all outboard motors of 5 H.P. or more since 7/1/74, plus all sailboats regardless of length. Effective 6/8/89.
S. Dakota (SD)	Boats over 12-feet or all motorboats (any length) except canoes, kayaks, inflatables, sailboards and seaplanes. Effective 1991.
Texas (TX)	Motorboats exceeding 14 ft - plus outboard motors of 12 H.P. or more. Effective 1/1/76.
Utah (UT)	All vessels except canoes or inflatables less than 25 H.P. Effective 1984.
Vermont (VT)	All motorboats 16 feet or larger, 1989 or newer. Effective July 1, 1989.
Virginia (VA)	All watercraft 15 ft or larger powered by a motor in

State	Titling Requirements
	excess of 25 H.P. and sailboats over 18 ft. Effective 1/1/82.
Washington (WA)	All motorboats. Effective 7/1/83.
West Virginia (WV)	Registers and titles all powered watercraft, including sailboats with motors, purchased after 7/1/89. Non-powered vessels are not required to be registered or titled. Titles beginning with AT were registered only prior to being titled. Effective 7/1/89.
Wisconsin (WI)	Title vessels 16 feet or larger. Effective 2/1/89.

Section XV Registration and Titling Regulations

§ 93.1. Registration.

(a) With the exception of a “Manufacturer/Dealer/Jobber” registration certificate, which is valid for 1 year, and a “State Owned” registration certificate, which is valid until the removal of the property from inventory, all other boat registration certificates issued under this chapter are valid for a period not exceeding 2 years. The Commission will not issue 1-year registration certificates except to “Manufacturer/Dealer/Jobbers.” The registration period expires on March 31 of the second year following issuance.

(b) Except for Manufacturers/Dealer/Jobber registrations, the fee for the registration will be twice the annual registration fee as set forth in the code.

(c) Persons registering a boat under a company name shall supply the name of an individual who is responsible for the boat.

(d) The Commission ordinarily relies solely on the information submitted by an applicant to show that the applicant is the true and lawful owner of the boat for which registration is sought. Issuance of a boat registration does not constitute an adjudication or finding with respect to ownership of the boat. However, the Commission will defer issuance of a new or renewal registration for any boat after it receives written notice of the existence of a reasonable dispute as to the ownership of a boat. The parties who dispute the ownership of the boat shall be responsible to obtain a determination of ownership from an appropriate civil forum or by settlement and to notify the Commission, in writing, of the determination.

§ 93.2. Permanent and temporary registration.

(a) *Boat not previously registered in this Commonwealth:*

(1) A person acquiring a boat which has not been previously registered in the person’s name in this Commonwealth shall complete an application for boat registration as set forth in § 93.3 (relating to application for boat registration). The applicant will receive a copy of the completed application which will be recognized as the boat’s certificate of registration for 60 days including the date of issuance. This temporary certificate of registration shall be carried on the boat when the boat is in operation and shall be available for inspection by an authorized officer.

(2) The owner or operator shall apply the biannual validation decals when received from the Commission. The biannual validation decals shall be displayed on the boat in accordance with § 93.5. The new owners will also receive from the Commission a biannual certificate of registration card which shall be carried onboard the boat while it is being operated.

(b) *Boat previously registered in this Commonwealth but having expired registration:*

(1) A person acquiring a boat which has been previously registered in another person’s name in this Commonwealth and possesses an expired registration shall complete an application for boat registration as set forth in § 93.3. The applicant will receive a copy of the completed application which will be recognized as the boat’s certificate of registration for 60 days including the date of issuance. This temporary certificate of registration shall be carried on the boat whenever the boat is in operation and shall be available for inspection by an authorized officer. If the boat is displaying expired validation decals, the owner or operator shall remove the expired validation decals. The previously assigned registration number currently on the boat will remain with the boat as long as the boat is registered in this Commonwealth.

(2) The owner or operator shall apply the biannual validation decals when received from the Commission. The biannual validation decals shall be displayed on the boat in accordance with § 93.5. The new owners will also receive from the Commission a biannual certificate of registration card which shall be carried onboard the boat while it is being operated.

(c) *Boat previously registered in this Commonwealth having current registration:*

(1) A person acquiring a boat which has been previously registered in another person’s name in this Commonwealth displaying current biannual validation decals shall complete an application for boat registration as set forth in § 93.3. The applicant will receive a copy of the completed application which will be recognized as the boat’s certificate of registration for 60 days including the date of issuance. This temporary certificate of registration shall be carried on the boat when the boat is in operation and shall be available for inspection by an authorized officer. Before operating the boat on the waters of this Commonwealth, the owner or operator shall remove the prior validation decals. The previously assigned

registration number will remain with the boat as long as the boat is registered in this Commonwealth. It is unlawful for a person acquiring a boat described in this subsection to operate the boat on the waters of this Commonwealth until the registration is transferred to the new owner as provided in this section.

(2) The Commission will send the registrant biannual validation decals and a new biannual certificate of registration. The registrant shall display the new biannual validation decals in accordance with § 93.5 and shall carry the registration card onboard the boat while it is operating.

(d) *Expiration of new registration*: In determining the expiration date of a new biannual registration, the Commission will ensure that the duration of temporary and permanent registrations issued to the registrant, taken together, allow the operation of the boat during at least two boating seasons. For purposes of this section, a boating season is the period between the Saturday before Memorial Day and Labor Day.

(e) *Temporary Internet registration renewals*: Temporary Internet registration renewals shall be valid for 30 days from the date of issuance. A temporary Internet registration renewal shall be available at all times for inspection on the boat for which it was issued whenever the boat is in operation and shall be carried in such a manner that it can be presented upon request to an officer authorized to enforce the code.

§ 93.3. Application for boat registration.

(a) New registration. Application for a boat registration for a new boat or a used boat that was not previously registered in this Commonwealth shall conform with the following:

(1) Forms. The owner of a boat desiring registration shall apply on Form REV-336, provided by the Commission. The completed form shall be forwarded to the Fish and Boat Commission, Licensing and Registration Section [Note: Division of Licensing and Registration].

(2) Required information. The applicant shall provide the following information on the application (REV-336) for a boat registration:

(i) The name, mailing address, residence address, phone number, county and zip code of the owner. If there is more than one owner, the principal owner shall be listed first.

(ii) The name of the person from whom the boat was purchased.

(iii) The State registration number, if any, currently assigned to the boat.

(iv) The hull material, such as, wood, steel, aluminum, plastic or fiberglass or other.

(v) The full Hull Identification Number (HIN).

(vi) The make, model and year built, if known.

(vii) The length of the boat in feet and inches.

(viii) The type of propulsion, such as, outboard, inboard sterndrive or unpowered.

(ix) The type of fuel, such as, gas, diesel or other.

(x) The temporary validation decal number, if one was issued.

(xi) The primary usage such as, pleasure, rental/livery, manufacturer/dealer/jobber, commercial passenger, and the like.

(xii) A certificate of ownership. For initial registration in this Commonwealth this shall be supported by title, bill of sale, a complete Form PFBC-734 “Affidavit of Purchase/Ownership” or other positive proof of ownership.

(xiii) The date the applicant completed the form.

(xiv) The signature of the owners and certification, under penalty of law, that they are the owners of the boat and that the information contained in the application is true and correct.

(xv) Complete Sales and Use Tax information.

(xvi) The date of birth of the primary registrant.

(3) *Manufacturers, jobbers or dealers*. Paragraph (2)(iv)—(x) and (xvi) do not apply to manufacturers, jobbers or dealers.

(4) *Boat rental business*. Paragraph (2)(viii) and (ix) does not apply to a boat rental business if a motor is not rented with the boat.

(5) *Incomplete or incorrect applications*. Incomplete or incorrect applications will not be processed until completed and may be returned by the Commission to the applicant or issuing agent.

(b) *Renewals*. Only Forms PFBC-730a and PFBC-733 shall be used to renew registrations of boats which are being kept by the same owner. If the registration has lapsed, the owner shall obtain Form PFBC-730a or PFBC-733 from the Licensing and Registration Section [Note: Division of Licensing and Registration] of the Commission to renew the lapsed registration.

(c) *Previously registered boats*. Application for a certificate of registration for a boat previously registered in this Commonwealth shall conform with the following:

(1) Form REV-336 shall be completed by the purchaser and seller and signed by the last registered owner.

(2) A bill of sale, signed by the last registered owner, may be substituted for the required signature on REV-336.

(3) If the registered owner of a boat to be transferred is deceased, the personal representative (executor/administrator) of the decedent shall sign Form REV-336 for the deceased owner. The personal representative shall indicate his capacity with his signature and shall provide documentation—an original death certificate and letters testamentary, letters of administration, original short certificate, court order filed under small estates procedures or Form PFBC-R1—certifying his capacity to act on behalf of the decedent's estate. An original death certificate is not required if Form PFBC-R1 is signed by the attending physician or funeral director. If the boat registration is to be transferred from joint ownership, when one of the joint owners is deceased, the other joint owner shall present the original death certificate to affect the transfer.

(4) When an applicant seeks to register a boat having an expired registration and the last registered owner has not signed the REV-336 or bill of sale because the applicant is not the seller of the boat, the Commission will, prior to processing the application for registration, notify the last registered owner at his last known address that the applicant is seeking to register the boat. If the last registered owner claims an ownership interest in the boat and objects to the transfer of the registration to the applicant, the Commission will defer further processing until the parties resolve the ownership issues through established civil processes. If the last registered owner does not object to the transfer or fails to respond to the notice after 30 days, the Commission may process the request for registration if it is otherwise satisfied that the applicant is the true and lawful owner of the boat and entitled to registration.

(d) *Transfer of registration to new boat.* The holder of a valid Pennsylvania registration certificate on a boat previously owned by the holder may transfer the registration certificate for the remainder of the original boat's registration period to a new boat upon payment of the transfer fee for multiyear registrations as set forth in the code and submission of a complete Form PFBC R-4. If the registration fee for the new boat is greater than the registration fee for the old boat based on the length of the boat, the applicant shall also pay the difference between the registration fees for the new and old boat. The applicant shall submit the certificate of registration for the old boat and certify that the validation decals have been removed from the old boat at the time of transfer. The old boat's number shall remain with the old boat, and the new boat shall be issued a new number unless it was previously numbered in this Commonwealth.

§ 93.4. Certificate of registration.

(a) The owner shall sign the certificate of registration, Form PFBC-730b, in ink and place a numbered, registration certificate validation decal on the reverse side of the certificate to validate the registration. A registration certificate is not valid unless a decal is applied.

(b) The Commission will mark a boat rental business's certificate of registration with "rental business." When the motor is not rented with the boat, the description of the propulsion and type of fuel shall be omitted from the certificate of registration.

(c) A boat's owner or representative who rents or leases boat less than 26 feet long to someone else for noncommercial use for less than 7 days, may retain the certificate of registration at the place from which the boat is rented. These boats shall be identified as required by § 117.2(f) (relating to standards) while in use and comply with this subpart. A copy of the lease or rental agreement, signed by the owner or his representative and by the person renting or leasing the boat, that shows the registration number of the boat and the period of time for which the boat is rented or leased, shall be onboard and presented for inspection by an authorized officer requesting it.

(d) Each dealer's, jobber's and manufacturer's certificate shall be plainly marked "dealer," "jobber" or "manufacturer" in lieu of the description of the boat. The certificate of registration shall be onboard when a boat displaying the number is in use.

(e) *Boating without a certificate of registration onboard:*

(1) When a resident of this Commonwealth is found operating a boat without the required certificate of registration onboard and claims that the boat is validly registered, the apprehending officer shall give the operator 7 days to produce the original certificate.

(2) If it is inconvenient for the operator to produce the certificate in person, the officer may permit the operator to mail the original certificate to the officer for verification. The operator shall provide a stamped self-addressed envelope for the return of the certificate. If the officer permits the operator to mail the

original certificate to the officer, the officer shall provide the operator with a receipt or other documentation allowing continued operation of the boat during the period the original certificate is not in possession.

(3) If the operator fails to send the original certificate within the 7-day period, the officer shall institute summary proceedings against the operator in the manner prescribed by law.

§ 93.5. Display of registration number and validation decal.

(a) The registration number shall be displayed above the waterline on both sides of the bow of the boat, considered to be any part of a boat's side forward of a point halfway between the front and the back of the boat.

(1) The registration number shall be in solid vertical block characters, at least 3 inches in height and of a color which shall contrast with the background.

(2) The registration numbers shall be painted on or permanently attached so they read from left to right and are in a position that provides maximum visibility and shall be maintained so they are clearly visible and legible.

(3) Inflatable boats and boats configured in a manner that a number on the hull or superstructure would not be easily visible, and unless special provision is made by the manufacturer for display of numbers, may carry registration numbers and validation decals on boards to be lashed to the bow on each side of the boat.

(4) Unpowered kayaks, sculls, sailboards and other low volume boats of similar design are exempt from displaying registration numbers.

(5) Boats possessing a valid marine document, when used for recreational purposes and when Pennsylvania is the state of principal operation, shall display a valid registration decal but may not display the registration number.

(b) A set of two color-coded validation decals will be issued for display with each registration number. The decal shall be displayed within 6 inches of the registration number and on a level with the number. The decals shall be approximately 3 inches by 3 inches and color-coded to indicate the registration period. Registration numbers and validation decals shall be displayed in the following manner: PA 1234 AB. A validation decal may be displayed prior to April 1 of the period for which it is issued.

(c) No other number may be displayed on either side of the bow of the vessel.

(d) The displayed registration number of a manufacturer, jobber or dealer shall have the number printed upon or attached to a removable sign to be temporarily but firmly affixed to the bow of the vessel being operated for demonstration or testing. This temporary placement of the number shall otherwise be as prescribed in this section. This number may be transferred from boat to boat but may be used on only one boat at a time.

(e) An unauthorized person may not erase, deface, change paint on or tamper with a registration number or certificate, validation decal or other identification number on a boat or motor.

§ 93.6. Numbering pattern.

(a) The registration number shall be divided into three parts. The first or prefix part shall consist of the letters "PA." The second part shall consist of not more than four Arabic numerals. The third or suffix part shall consist of not more than three letters.

(b) The parts shall be separated by hyphens or spaces equivalent to a letter.

(c) Registration numbers issued to a boat rental business shall contain the letter "L" as the last letter in the suffix.

(d) Registration numbers issued to manufacturers, dealers and jobbers will consist of the letters "PA" followed by three numerals and ending in three letters, the first two of which shall be "DL."

§ 93.7. Duplicate certificate of registration.

The Commission will issue a duplicate certificate of registration upon receipt of Form PFBC-730a or Form PFBC-732 from the registered owner and payment of the appropriate fee. The Commission will not issue the numbered registration certificate validation decal for duplicate registrations, but the lack of the decal will not affect the validity of a duplicate registration certificate.

§ 93.8. Lost, stolen, destroyed or abandoned boats.

The loss, theft, destruction or abandonment of a registered boat shall be reported to the Commission within 5 days. The recovery of a boat that is lost, stolen or abandoned shall be reported to the Commission within 5 days of recovery.

§ 93.9. Surrender of certificate of registration.

(a) The person whose name appears on the certificate of registration as owner of a boat shall surrender the certificate and the validation decals to the Commission, within 15 days after it becomes invalid, for one or more of the following reasons:

(1) The owner transfers ownership of the boat.

(2) The boat is destroyed or abandoned.

(3) Sixty days has expired after the date on which the boat is no longer principally used in this Commonwealth.

(4) The owner involuntarily loses his interest in the boat by legal process.

(5) A false or fraudulent statement is contained in the application or the fees for the issuance of the certificate are not paid.

(6) The registration is revoked or suspended.

(b) If the certificate of registration becomes invalid for the reasons in subsection (a)(3) or (5), the person whose name appears on the certificate as the owner shall remove the number and validation decal from the boat. If the registration becomes invalid for the reasons in subsection (a)(6), the owner shall remove the validation decal but shall leave the registration number fixed to the boat.

(c) A waterways conservation officer, deputy waterways conservation officer or authorized Commission employee or other law enforcement officer may seize the certificate of registration and validation decal for a boat for which the registration has been revoked or suspended.

§ 93.10. Change of address.

The owner shall notify the Commission, in writing, within 15 days after a change of address. The original certificate of registration shall be retained for use until a new certificate is issued.

§ 93.11. Reciprocity and state of principal operation.

(a) The state of principal operation is that state where the boat is on its waters more than on any other state's waters. This time includes the time when the boat is not in motion as for instance when the boat is moored or at anchor. The mooring of a boat in a Commonwealth yacht club, marina, boat club, private dock or similar facility for more than 14 days, as evidenced by the signing of a lease, membership, permit or other document resulting in the assignment of, or permission to construct or occupy, dockage space shall be prima facie evidence that Pennsylvania is the state of principal operation.

(b) When Pennsylvania becomes the state of principal operation of a boat which is validly registered and numbered in another state, the registration and number issued by the other state will be recognized for a period not to exceed 60 days from the date the boat is moved to this Commonwealth during which time the owner of the boat shall apply for and obtain a Pennsylvania registration and number.

(c) When another state is the state of principal operation of a boat and the boat is numbered and validly registered in that state under a numbering system approved by the Secretary of the United States Department of Transportation, the boat is deemed in compliance with this chapter while temporarily operating on the waters of this Commonwealth.

(d) It is unlawful to operate a motorboat, whose state of principal operation is Pennsylvania, without first obtaining a Pennsylvania registration in accordance with this chapter.

§ 93.12. Dealers, manufacturers and jobbers.

(a) Dealer, manufacturer and jobber registrations issued under section 5307 of the code (relating to dealer registration) will be issued only to businesses that prove to the satisfaction of the Commission that they are clearly recognizable as bona fide dealers, manufacturers or jobbers. Special registrations will not be issued to a person or business that fails to prove to the satisfaction of the Commission that it is regularly engaged in the business of being a boat dealer, manufacturer or jobber. It is unlawful for a person to provide false information in applying for dealer, manufacturer or jobber registrations or to seek to obtain special registration for a boat for the purpose of avoiding applicable Commonwealth taxes.

(b) A dealer is a business regularly engaged in the business of selling new or used boats. An applicant for a dealer's registration shall demonstrate that the business is clearly recognizable as a boat dealership on a regular basis. Applicants shall provide the information requested by the Commission. Proof of bona fide boat dealer status may include the following:

(1) Maintenance of a boat display area capable of regularly displaying at least three boats or a minimum of 1,200 square feet, indoors or outdoors.

(2) Annual sales of substantial numbers of new and used boats. "Substantial sales" normally means sale of five or more boats unless the applicant can show unusual circumstances justifying lesser sales.

(3) Consistent identification of the business as a boat dealer in advertising, signs, telephone book listings, and the like. The dealership shall be clearly identifiable as such by a person who visits or deals with it.

(4) Location of a dealership in areas where zoning permits boat sales and commercial operations.

(5) Regular hours of operation between April 30 and September 30 on at least 5 days per week.

(c) To be eligible for a jobber's registration, an applicant shall demonstrate to the satisfaction of the Commission that the applicant is regularly engaged in the boat jobber business. A jobber is a person or business selling boats only to retailers or institutions.

(d) A manufacturer is a person or business engaged in building, testing or constructing boats or boat parts from raw material or parts. To be eligible for a manufacturer's registration, an applicant shall demonstrate to the satisfaction of the Commission that the applicant is regularly engaged in the business of manufacturing or testing boats or boat parts for sale.

(e) Dealer, jobber and manufacturer registrations shall be issued only in the name under which the applicant is regularly engaged in the business of selling, jobbing or manufacturing boats.

(f) The Commission may recall special registrations for dealers, jobbers and manufacturers upon finding that:

(1) The dealer, jobber or manufacturer is no longer entitled to special registration.

(2) The dealer, manufacturer or jobber has made or permitted to be made an unlawful use of a watercraft, certificate of registration, registration number or validation decal.

(g) Boat dealers, jobbers or manufacturers who take in trade a boat bearing previous Pennsylvania boat registration are required, within 15 days of obtaining the boat, to place the boat under the dealer/jobber/manufacturer's dealer registration. The dealer, jobber or manufacturer shall complete Form PFBC-336 and forward it to the Licensing and Registration Section. No fee is applicable to a transaction when dealers place boats taken in trade under their dealer registrations. It is unlawful for a boat dealer, jobber or manufacturer to operate or allow to be operated a boat received in trade bearing a Pennsylvania boat registration until the boat is placed under their dealer registration under this subsection.

§ 93.13. Issuing agents.

(a) *Designation:*

(1) The designation of issuing agents for temporary boat registrations shall be limited to the Commission and Commission offices, county treasurers, businesses dealing in boats, boating equipment or sporting goods and temporary tag services or messenger services approved by the Department of Transportation for the issuance of temporary boat trailer registrations.

(2) An applicant seeking to become an issuing agent for temporary boat registrations shall complete and submit to the Commission an application on the form prescribed by the Commission and shall pay a one-time, nonrefundable fee of \$100. Applications shall be accompanied by a bond in favor of the Commission in a minimum amount specified by the Executive Director or a designee.

(3) Upon being designated as an issuing agent, at least one employee of the new agent with primary responsibility for handling boat registrations shall successfully complete a training course offered by the Commission at its Harrisburg office or other location the Executive Director designates.

(b) *Maintaining an agency:*

(1) To maintain an agency, the agent shall issue at least 25 temporary boat registrations each calendar year, unless the Executive Director, for good cause shown, finds that unusual circumstances precluded the agent from issuing the minimum number of temporary boat registrations.

(2) To maintain an agency, the agent or a designee who is routinely involved in the issuance of temporary boat registrations shall successfully complete, at least once every 2 years, training offered by the Commission at a location designated by the Executive Director.

(c) *Insufficient number of agents.* If the Executive Director determines that a sufficient number of agents is not available in an area reasonably to address the needs of the boating public, the Executive Director may

appoint additional agents from other interested individuals or reduce the number of temporary boat registrations that existing agents are required to issue during the year.

(d) *Change of address, telephone number or ownership.* An issuing agent shall notify the Commission, in writing, within 10 days after a change of address, telephone number or ownership of the agency.

(e) *Operation of an agency.*

(1) Issuing agents shall prominently display the hours of operation and fee schedule at the agent's premises.

(2) Issuing agents who conduct transactions via e-commerce shall maintain the same standards as non-e-commerce agents.

(3) Issuing agents shall retain copies of all applications and related documentation for the current calendar year and the 2 previous years.

(4) Issuing agents shall have access to nonpublic information concerning holders of boat registrations and titles, including their home addresses. Issuing agents who are provided nonpublic information about boat registration holders or boat owners in the course of their duties may not release or disclose the nonpublic information except for official purposes.

(5) Issuing agents shall permit the inspection during regular business hours of the agent's premises and business records by Commission employees designated by the Executive Director or officers authorized to enforce the code.

(f) *Issuance of temporary boat registrations.*

(1) An issuing agent is responsible for ensuring that the "Application for Pennsylvania Boat Registration and/or Boat Title" (Form REV-336) is fully completed. An issuing agent shall ensure that the Form REV-336 is legible and accurate.

(2) An issuing agent may not knowingly permit an applicant to provide false or misleading information on the Form REV-336 or related documentation. If an issuing agent suspects that an applicant has provided false or misleading information on the Form REV-336 or related documentation, the agent immediately shall notify the Commission. An issuing agent may not provide false or misleading information on the Form REV-336 or related documentation.

(3) An issuing agent shall issue a temporary boat registration only to the owner or co-owner of the boat being registered. An issuing agent shall verify the identity of the applicant by requiring that the applicant produce positive means of identification.

(4) An issuing agent shall issue, upon request, a temporary boat registration to any individual who properly completes the Form REV-336, submits the appropriate documentation and pays the applicable fees and sales or use tax as required by the code and this chapter.

(5) An issuing agent shall issue a temporary boat registration only for new boats, used boats where ownership is being transferred and boats brought into this Commonwealth from another state.

(6) An issuing agent shall enter the expiration date (month/day/year) on the completed application which will be recognized as the boat's temporary registration.

(7) Within 10 days of the issuance of a temporary boat registration, the issuing agent shall submit to the Commission a properly completed "Temporary Registration Summary Report" (Form PFBC-725) along with all applications, related documentation, applicable fees and Sales and Use Tax as required by the Code, this chapter and the *Handbook for Issuing Pennsylvania Boat Registrations and Titles*.

(g) *Used boats sold by dealers.* An issuing agent may not submit to the Commission a Form REV-336 and related documentation from an applicant who purchased a used boat from a dealer and does not possess a properly completed "Dealer Notification of Boat Trade-In" (Form PFBC-TS1).

(h) *Acceptance of applications for permanent registrations or titles.* Within 10 days of the acceptance of the Form REV-336 and related documentation for a permanent registration or title, the issuing agent shall forward to the Commission, using the "Temporary Registration Summary Report" (Form PFBC-725), all applications, related documentation, applicable fees and Sales and Use Tax as required by the Code this chapter and the *Handbook for Issuing Pennsylvania Boat Registrations and Titles*.

(i) *Commission offices.* The Commission will collect and deposit in the Boat Fund the \$2 issuing agent fee for all temporary boat registrations issued by Commission offices and boat registration renewals issued online.

(j) *Recall of agency.* The Commission may recall the agency of an issuing agent who violates the code or this chapter. A conviction of an offense under the code or this chapter is not a prerequisite to initiating an action to recall an agency. The Executive Director or a designee may initiate action to recall an agency by serving an order to show cause on the agent, which order will describe the alleged violation of the code or

this chapter. Proceedings to recall an agency shall be governed by 1 Pa. Code Part II (relating to general rules of administrative practice and procedure).

(k) *Renewal of boat registrations.* It is unlawful for a person, other than the Commission, Commission offices and on-line messenger services approved by the Department of Transportation, to issue renewals for boat registrations or collect the applicable fees.

§ 93.14. Proof of ownership for initial registration.

(a) This section applies only to the initial registration of a boat in this Commonwealth. It does not apply to registration of boats previously or currently registered in this Commonwealth.

(b) An applicant for initial registration shall establish proof of ownership as follows:

(1) For a boat manufactured after January 1, 1993, a manufacturer's certificate of origin indicating transfer of ownership from the manufacturer, distributor or dealer to the applicant. The original manufacturer's certificate of origin shall be attached to the Form REV-336 and submitted to the Commission.

(2) For a boat manufactured before January 1, 1993, or when the manufacturer's certificate of origin is not available, a bill of sale or invoice issued or prepared by the seller showing all of the following:

(i) The name and address of the seller.

(ii) The name and address of the purchaser.

(iii) The name and address of the legal owner.

(iv) The location, date of sale and description of the boat, including the hull identification number for boats built after October 31, 1972, or other serial number for boats built prior to October 31, 1972.

(3) For a boat that was registered and issued a title by another state, a properly endorsed document indicating title.

(c) If none of the documents described in subsection (b)(1) and (2) are available, the applicant shall submit an executed Form PFBC-734 (Affidavit of Purchase/Ownership) fully setting forth the facts to support the applicant's claim of ownership in the boat. Applications seeking to prove ownership of homemade boats shall be supported with bills of sale for the major components of the boat. Affidavits are executed under penalty of law.

(d) An applicant for initial registration of a boat with a retail value of less than \$2,000 that is being registered voluntarily under section 5303 of the code (relating to voluntary and special registrations) may substitute the original receipt issued by a dealer or other retailer for the manufacturer's certificate of origin.

(e) A manufacturer, dealer or other person may not sell or otherwise transfer a new boat to a dealer for the purposes of display or resale without delivering to the dealer a completed manufacturer's certificate of origin. A dealer may not purchase or acquire a new boat without obtaining from the seller thereof the manufacturer's certificate.

§ 93.15. Unauthorized transfer, use or display of certificate of registrations, validation decals or numbers.

It is unlawful to use, display or allow to be used or displayed a certificate of registration or registration number or validation decal on or in connection with a watercraft other than that for which it was issued.

§ 93.16. Operation of boat after death of registered owner.

When the registered owner of a boat is deceased, the boat may continue to be operated by or for the heir or personal representative of the decedent for the remainder of the current registration period.

§ 93.17. Registration of abandoned boats.

(a) Policy. Before registering a boat, the Commission must be satisfied that the applicant for registration has sufficient ownership interest in the boat to qualify for registration. Requests to register boats found abandoned on private property and Commonwealth waters present particular problems. It is the policy of the Commission to register these boats only if the applicant demonstrates ownership by taking the steps described in this section and complies with other applicable law and regulations.

(b) *Boats abandoned on private property.* Subject to the following, a landowner, his lessee or his agent may register a boat that has been abandoned on his land or the waters immediately adjacent to his land for at least 3 months.

(1) A person desiring to register an abandoned boat in his name shall provide written notice to the Commission of his intent to register the boat. The notice shall, at a minimum, set forth the date and place

the boat was found, a description of the boat, including the make, model and year, and, if known, the hull identification number, registration number, temporary decal number and other identifying data. The person desiring to register an abandoned boat may provide written notice to the Commission by completing Form PFBC-R2, "Notice of Intent to Register Boat Abandoned on Private Property" and mailing the form to the Commission.

(2) If a boat abandoned on a person's land or waters has a hull identification number, registration number, temporary decal number or other identifying indicia, the Commission will notify the last registrant of the boat that the boat has been abandoned and that the requester desires to register the boat in his name.

(3) Upon receipt of the written request, the Commission will notify the last registrant by certified mail that someone desires to register the boat in his name and if ownership is not claimed and the boat removed within 30 days, the Commission may, upon proper application and payment of fees, register the boat in the name of the person desiring to register it.

(i) The notice shall:

(A) Describe the make, model, hull identification number and registration number of the boat.

(B) State the location where the boat is being held.

(C) Inform the registrant of his right to reclaim the boat within 30 days after the date of the notice upon payment of all registration fees and other applicable charges.

(D) State that failure of the registrant to reclaim the boat is deemed consent to the registration of the abandoned boat in the name of the requester with dissolution of all interests of the prior registrant.

(ii) If the last known registrant does not respond, the Commission may notify the requester to proceed under paragraph (4). The Commission is not required to send a letter if it cannot identify the boat's last registrant or ascertain an address. If the abandoned boat has a registration number, temporary decal number or other identifying indicia, evidencing that the boat is registered in another state, the Commission will notify the other state and ask it to notify the boat's last registrant by certified mail that someone desires to register the boat in his name. The other state's notice shall provide that if ownership is not claimed and the boat removed within 30 days, the Commission may, upon proper application and payment of fees, register the boat in the name of the person desiring to register it. The other state is not required to send a letter if it cannot identify the boat's last registrant or ascertain an address. When the other state notifies the registrant, if known, as provided in this section and advises the Commission that the transfer of registration to the requester is unobjectionable to the other state, the Commission may notify the requester to proceed under paragraph (4).

(4) Regardless of whether the abandoned boat has a hull identification number, registration number, temporary decal number or other identifying indicia, the person desiring to register the boat in his name shall place a notice in a newspaper of general circulation published in the county where the boat is located for 3 consecutive days. The notice shall describe the boat, its location, the date it was abandoned and any identifying number. The person also shall state in the notice that if the boat is not claimed and removed within 30 days after publication in the newspaper, the person will apply for registration of the boat in his name.

(5) After the notices described in paragraphs (3) and (4) have expired, but no earlier than 60 days after the person desiring registration has first notified the Commission, the person may apply to the Commission for registration of the boat in his name.

(i) The application shall be accompanied by the following items:

(A) A statement made under penalty of law that the boat has been abandoned for at least 3 months.

(B) Proof that the applicant provided notices as set forth in this section.

(C) Proof that a notice was published in a newspaper as required by paragraph (4).

(ii) In cases involving boats registered in other states, the Commission may extend the 60-day period described in paragraph (5) to 180 days.

(6) Upon receipt of the required materials and the payment of fees required by law, the Commission will register the boat in the name of the applicant.

(c) *Boats abandoned on public property or waters.* A person finding a boat abandoned on public property or waters—that is, property or waters under the ownership or control of the Commonwealth, its agencies and political subdivisions—shall notify the Commission of the description and location of the boat as well as the date on which it was found. A person may notify the Commission by completing form PFBC-R3, "Notice of Abandoned Boat Found on Commonwealth Waters" and mailing the form to the Commission. A person finding a boat abandoned on lands or waters under the jurisdiction or control of the United States

Government should contact the Federal agency with jurisdiction over the lands and waters and follow applicable Federal regulations.

(1) The Commission may take possession of a boat abandoned on public property or waters or may authorize a salvor to take possession provided the salvor complies with these provisions, is a vehicle salvage dealer as defined in 75 Pa.C.S. § 1337 (relating to use of ‘‘Miscellaneous Motor Vehicle Business’’ registration plates), and holds a current, valid certificate of authorization issued by the Department of Transportation under 75 Pa.C.S. § 7302 (relating to certification of authorization).

(2) Any salvor taking possession of a boat under this section shall notify the Commission in writing within 48 hours after taking possession.

(3) The Commission, after taking possession of an abandoned boat or after receiving notice that a salvor has taken possession of an abandoned boat, shall notify by certified mail, return receipt requested the last known registrant of the boat. The notice shall:

(i) Describe the make, model, hull identification number and registration number of the boat.

(ii) State the location where the boat is being held.

(iii) Inform the registrant of his right to reclaim the boat within 30 days after the date of the notice upon payment of all towing and storage charges and all registration fees.

(iv) State that failure of the registrant to reclaim the boat is deemed consent to the destruction, sale or other disposition of the abandoned boat with dissolution of all interests of the registrant.

(4) If the identity of the last registrant cannot be determined, the contents of the notice described in paragraph (3) shall be published three times in a newspaper of general circulation in the area where the boat was found abandoned. If the boat is in possession of a salvor, publication of the notice shall be the responsibility of the salvor. If the boat is in possession of the Commission, publication of the notice is the responsibility of the Commission. Publication of the notice shall have the same effect as the notice sent by certified mail.

(5) The Commission, after 45 days of the date of notice sent by certified mail described in paragraph (3) or publication of the notice described in paragraph (4), may dispose of the boat if it is in its possession or may authorize the salvor to dispose of the boat in its possession as provided in paragraph (6) or (7).

(6) The Commission, if in possession of the unclaimed abandoned boat, or the salvor, if in possession of the unclaimed abandoned boat, may sell the boat at public auction if it has value. From the proceeds of the sale of the abandoned boat, the Commission or the salvor, as applicable, shall be reimbursed for the costs of towing, storage, notice, publication, mailing and costs of the auction. The remainder of the proceeds of the sale shall be forwarded to the Commission, which will hold them for 60 days from the date of sale for claim by the registrant. If the proceeds are not so claimed, they shall be deposited in the boat fund for use of the Commonwealth.

(7) If an unclaimed abandoned boat is valueless except for salvage, the salvor in possession shall apply to the Commission for registration, and upon issuance of the same, the salvor may destroy, dismantle, salvage or recycle the boat and retain any proceeds realized therefrom to offset the costs of towing, storage, notice, publication and mailing.

(8) The Commonwealth, its agencies and political subdivisions may register any boat abandoned on areas under their ownership or control by proceeding in the manner set forth in subsection (b) or may follow the procedure set forth in this subsection. The Federal government may register any boat abandoned on areas under its ownership or control by proceeding in the manner set forth in subsection (b), may follow the procedure set forth in this subsection or may follow applicable Federal laws or regulations.

§ 93.101. Definitions

The following words and terms, when used in this subchapter, have the following meanings, unless the context clearly indicates otherwise:

Dealer—A person who engages in whole or in part in the business of buying, selling or exchanging new and unused boats, or used boats, or both, either outright or on conditional sale, bailment, lease, chattel mortgage, or otherwise, and who has an established place of business for the sale, trade and display of boats. The term includes a yacht broker.

Manufacturer—A person engaged in the business of manufacturing or importing new and unused boats, or new and unused outboard motors, for the purpose of sale or trade.

Reconstructed boat—One of the following:

- (i) A boat for which a certificate of title (salvage/junk) has been issued, which is thereafter restored to operating condition and which is substantially in conformance with the specifications of the manufacturer.
- (ii) A boat that has been materially altered by the removal, addition or substitution of essential parts derived from various other makes or models, or that the Commission has determined is readily recognizable as a boat of a generally recognized make or model.

Specially constructed boat—One of the following:

- (i) A boat not originally constructed by a generally recognized manufacturer of boats under a distinctive name and not materially altered from its original construction, but assembled from parts of various boats or kits, or both, and that would be commonly known as a “homemade” boat.
- (ii) A boat that has been materially altered by the removal, addition or substitution of essential parts derived from various other makes and models and that the Commission determines cannot be readily identified as a boat of a generally recognized make or model.

§ 93.102. Application procedure and contents of applications for certificates of title.

- (a) Boat owners shall apply for a certificate of title on Form REV-336, provided by the Commission. The completed form shall be forwarded to the Commission at the address listed on the application.
- (b) The applicant shall provide the following information on the application (REV-336) for a title:
 - (1) The name, mailing address, residence address, phone number and zip code of the owner. If there are co-owners, the applicants shall provide information relating to both owners and indicate whether the boat is owned as joint tenants with right of survivorship or as tenants in common.
 - (2) The date of birth of the primary purchaser [Note: and co-owner].
 - (3) The name of the person from whom the boat was purchased.
 - (4) The State registration number, if any, currently assigned to the boat.
 - (5) The hull material, such as wood, steel, aluminum, plastic, fiberglass or other.
 - (6) The full Hull Identification Number (HIN).
 - (7) The make, model and year built, if known.
 - (8) The length of the boat in feet and inches.
 - (9) The type of propulsion, such as, outboard, inboard, sterndrive or unpowered.
 - (10) The type of fuel, such as, gas, diesel, electric or unpowered.
 - (11) The primary usage such as, pleasure, rental/livery, manufacturer/dealer/jobber, commercial passenger, and the like.
 - (12) For boats with outboard internal combustion motors, the serial number, the manufacturer’s name and the horsepower rating. If there are two motors, the applicant shall provide information for both motors.
 - (13) The names and addresses of each lienholder (in the order of priority).
 - (14) The date of lien encumbrance.
 - (15) The date applicant completed the form.
 - (16) The signature of the owner.
 - (17) Complete Sales and Use Tax information.
- (c) An outboard motor is an integral part of a boat and is subject to title and lien requirements. If any information pertaining to the outboard motor changes from that which the applicant provided in the original application, the applicant shall apply for a new title.
- (d) The Commission will not process incomplete applications.
- (e) The Commission will not issue a certificate of title for a boat that is registered or titled, or both, in another state or that is documented by the United States Coast Guard unless the application for title is accompanied by the current certificates of registration or title, or both, for the boat or evidence that the marine document for the boat is no longer in effect.

§ 93.103. Boats brought into this Commonwealth from outside this Commonwealth.

- (a) When the owner of a boat having a certificate of title from another state brings the boat into this Commonwealth as its state of principal use, the owner shall obtain a Pennsylvania certificate of title for the boat when the boat is registered in this Commonwealth or its ownership is transferred to another person, whichever occurs first.
- (b) When the owner of a boat not having a certificate of title from another state brings the boats into this Commonwealth as its state of principal use, the owner shall obtain a Pennsylvania certificate of title when

the boat is sold or is otherwise transferred to another owner. This provision does not apply to boats for which a title is not required under section 5322(a) of the code (relating to when certificate of title not required).

§ 93.104. Boats purchased from dealers/transfer to or from manufacturer or dealer.

- (a) A dealer may not purchase or acquire a new boat without obtaining from the seller a manufacturer's or importer's certificate of origin when provided by the manufacturer or importer.
- (b) When certificates of origin are provided by the manufacturer or importer, a manufacturer or dealer may not transfer ownership of a new boat without supplying the transferee with the certificate of origin signed by the manufacturer's or importer's authorized agent.
- (c) A dealer transferring a boat requiring title under this subchapter shall assign ownership to the new owner, in the case of a previously titled boat, by completing the appropriate assignment portion of the certificate of title, or in the case of a new boat, by completing the assignment portion of the certificate of origin.
- (d) A dealer shall forward all moneys and applications to the Commission within 10 days of transferring ownership.
- (e) Except as otherwise provided in this subsection, a dealer buying or acquiring a used boat for resale need not obtain a certificate of title for the used boat if the dealer reports the acquisition to the Commission within 20 days. In lieu of submitting a report of acquisition, the dealer may apply for and obtain a certificate of title as provided in this subchapter. If a dealer buys or acquires a used unnumbered boat that is otherwise required to be titled, the dealer shall apply for a certificate of title in the dealer's name within 20 days. If a dealer buys or acquires a new boat for resale, the dealer may, but is not required to, apply for a certificate of title for the boat in the dealer's name.
- (f) Every dealer shall maintain for 3 years a record of any boat the dealer's bought, sold, brokered, exchanged or received for sale or exchange. This record shall be open to inspection by Commission representatives during reasonable business hours.
- (g) A dealer/lessor who leases a boat for more than 30 consecutive days shall obtain a certificate of title for the boat unless exempt under section 5322(a) of the code (relating to when certificate of title not required). The lessor shall maintain the certificate of title of a leased boat.

§ 93.105. Boats sold or transferred privately.

- (a) A person transferring a boat requiring title under this subchapter shall assign ownership to the new owner, in the case of a previously titled boat, by completing the appropriate assignment portion of the certificate of title, or in the case of a new boat, by completing the assignment portion of the certificate of origin.
- (b) Moneys and applications shall be forwarded to the Commission within 10 days of transferring ownership.
- (c) The lessor shall maintain the certificate of title of a leased boat.

§ 93.106. Specially constructed or reconstructed boats.

- (a) The owner of a specially constructed or reconstructed boat shall apply for a certificate of title as required by this subchapter.
- (b) The application for certificate of title shall be accompanied by one of the following:
 - (1) The outstanding certificates of title.
 - (2) The manufacturer's certificates of origin or certificates of title (salvage/junk), issued for boats, the parts of which were used in construction of the boat, if the boats are no longer operable or able to be registered.
 - (3) The bills of sale for the major components of the boat for which no other proof of ownership is available.
 - (4) A photograph of the boat, upon the request of the Commission.
- (c) The certificate of title issued for every specially constructed boat and reconstructed boat, as defined in this subchapter, shall clearly describe the boat by type as follows:

(1) The certificate of title for every specially constructed boat shall describe the make of boat as “specially constructed.”

(2) The certificate of title for every reconstructed boat shall describe the boat by its original make or trade name but shall be coded to designate it as a reconstructed boat.

§ 93.107. Delivery of certificate of title.

The Commission will mail the original certificate of title to the first lienholder named therein, or if there is none, to the owner named therein. The Commission will retain the data necessary to generate a copy of the certificate of title.

§ 93.108. Duplicate/replacement titles.

(a) If a title is lost, stolen, mutilated, destroyed or becomes illegible, the lienholder in possession of the title or, if there is none, the owner named on the title, as shown by the Commission’s records, may obtain a duplicate/replacement by applying to the Commission. The applicant shall furnish information concerning the original title and the circumstances of its loss, theft, mutilation or destruction. Applications for replacement titles shall be filed within 30 days of the loss, theft, mutilation or destruction. Mutilated or illegible titles shall be returned to the Commission with the application for a duplicate/replacement.

(b) The duplicate/replacement title shall be marked “duplicate” on its face and shall be mailed or delivered to the applicant.

(c) If a lost or stolen original title for which a duplicate/replacement has been issued is recovered, the original shall be surrendered to the Commission for cancellation within 20 days of its recovery.

§ 93.109. Transfer or repossession of boat by operation of law.

(a) If ownership of a boat is transferred by operation of law, such as by inheritance, divorce, order in bankruptcy, insolvency, replevin or executive sale, the transferee, within 30 days after acquiring the right to possession of the boat by operation of law, shall mail or deliver to the Commission a court order or other document evidencing the transfer by operation of law, together with the application for a new title and the required fee.

(b) If a lienholder repossesses a boat by operation of law and holds it for resale, the lienholder shall secure a new title and shall pay the required fee.

(c) Issuance of a certificate of title does not constitute an adjudication of issues relating to ownership of boats.

§ 93.110. Boats that are junked, destroyed, lost, stolen or abandoned.

(a) *Reporting requirements.* The destruction, loss, theft or abandonment of a boat titled under this subchapter shall be reported to the Commission within 5 days. The recovery of a boat that is lost, stolen or abandoned shall be reported to the Commission within 5 days of recovery.

(b) *Acquiring title to boats abandoned on private property.*

(1) Subject to the provisions of this subsection, a landowner, a lessee or an agent may acquire title to any boat abandoned on his land or waters immediately adjacent to it. This subsection applies only to boats that have been abandoned on the property of a person other than the owner of the boat for at least 3 months.

(2) A person desiring to obtain a certificate of title for an abandoned boat shall provide written notice to the Commission of intent to obtain title to the boat. The notice shall, at a minimum, set forth the date and place the boat was abandoned, a description of the boat, including the make, model and year, and, if known, the Hull Identification Number, registration number, temporary decal number and other identifying data.

(3) If a boat abandoned on a person’s lands or waters has a Hull Identification Number, registration number, temporary decal number or other identifying indicia, the Commission will notify the boat’s owner and lienholder, if any, that the boat has been abandoned and that the requester desires to acquire title to it.

(4) Upon receipt of the written request, the Commission will notify the owner and the lienholder by certified mail that someone desires to acquire title to the boat and if ownership is not claimed and the boat removed within 30 days, the Commission may, upon proper application and payment of fees, issue a certificate of title in the name of the person desiring to acquire title. If the owner does not respond, the Commission may notify the requester to proceed under paragraph (5). The Commission is not required to send a letter if it cannot identify a boat’s owner or lienholder or ascertain an address. If the abandoned boat has a registration number, temporary decal number or other identifying indicia, evidencing that the boat is

registered in another state, the Commission will notify the other state and ask it to notify the boat's owner and lienholder by certified mail that someone desires to acquire title to the boat. The other state's notice shall provide that if ownership is not claimed and the boat removed within 30 days, the Commission may, upon proper application and payment of fees, issue a certificate of title in the name of the person desiring to acquire title. The other state is not required to send a letter if it cannot identify a boat's owner or lienholder or ascertain an address. When the other state notifies the owner and lienholder, if known, as provided in this section and advises the Commission that the transfer of title to the requester is unobjectionable to the other state, the Commission may notify the requester to proceed under paragraph (5).

(5) Regardless of whether the abandoned boat has a Hull Identification Number, registration number, temporary decal number or other identifying indicia, the person desiring to acquire title shall place a notice in a newspaper of general circulation published in the county where the boat is located for 3 consecutive days, describing the boat, its location, the date it was abandoned and any identifying number. The person shall state in the notice that if the boat is not claimed and removed within 30 days after publication in the newspaper, he will apply for title to the boat in his name.

(6) After the notices described in paragraphs (4) and (5) have expired, but no earlier than 60 days after the person desiring to obtain title has first notified the Commission, the person may apply to the Commission for a certificate of title to the boat in his name as required by this subchapter and accompanied by the following affidavits:

- (i) A statement made under penalty of law that the boat has been abandoned for at least 3 months.
- (ii) Proof that the applicant provided notice as set forth in paragraphs (2)—(4).
- (iii) Proof that a notice was published in a newspaper as required by paragraph (5).

(7) In cases involving boats registered in other states, the Commission may extend the 60-day period described in paragraph (6) to 180 days.

(8) Upon receipt of the material required by this subsection and the payment of any fees required by law, the Commission will issue a certificate of title to the boat to the applicant. Issuance of a certificate of title divests any other person of any interest in the boat.

(c) *Acquiring title to boats abandoned on public property or waters.*

(1) A person finding a boat abandoned on public property or waters—that is, property or waters under the ownership or control of the Commonwealth, its agencies or political subdivisions—shall notify the Commission of the description and location of the found boat as well as the date on which it was found.

(2) The Commission may take possession of a boat abandoned on public property or waters or may authorize a salvor to take possession if the salvor complies with this section, is a vehicle salvage dealer as defined in 75 Pa.C.S. § 1337 (relating to use of miscellaneous motor vehicle business registration plates) and holds a current, valid certificate of authorization issued by the Department of Transportation under 75 Pa.C.S. § 7302 (relating to certification of authorization).

(3) A salvor taking possession of a boat under this section shall notify the Commission in writing within 48 hours after taking possession.

(4) The Commission, after taking possession of an abandoned boat or after receiving notice that a salvor has taken possession of an abandoned boat, shall notify by certified mail, return receipt requested the last known registered owner of the boat and all lienholders of record. The notice shall:

- (i) Describe the make, model, HIN number and registration number of the boat.
- (ii) State the location where the boat is being held.
- (iii) Inform the owner and any lienholders of their right to reclaim the boat within 30 days after the date of the notice upon payment of all towing and storage charges and all applicable title and registration fees.

(iv) State that failure of the owner or lienholder to reclaim the boat is deemed consent to the destruction, sale or other disposition of the abandoned boat with dissolution of all interests of the owner and lienholders.

(5) If the identity of the last registered owner and all lienholders cannot be determined, the contents of the notice described in paragraph (4) shall be published one time in a newspaper of general circulation in the area where the boat was found abandoned. If the boat is in possession of a salvor, publication of the notice shall be the responsibility of the salvor. If the boat is in possession of the Commission, publication of the notice is the responsibility of the Commission. Publication of the notice shall have the same effect as the notice sent by certified mail.

(6) The Commission, after 45 days of the date of notice sent by certified mail described in paragraph (4) or publication of the notice described in paragraph (5), may dispose of the boat if it is in its possession or may authorize the salvor to dispose of the boat in its possession as provided in paragraph (7) or (8).

(7) The Commission, if in possession of the unclaimed abandoned boat, or the salvor, if in possession of the unclaimed abandoned boat, may sell the boat at public auction if it has value. The purchaser may apply to the Commission for a title, which shall be free and clear from all previous liens and claims of ownership. From the proceeds of the sale of the abandoned boat, the Commission or the salvor, as applicable, shall be reimbursed for the cost of towing, storage, notice, publication, mailing and costs of the auction. The remainder of the proceeds of the sale shall be forwarded to the Commission, which shall hold them for 60 days from the date of sale for claim by the registered owner or lienholder. If the proceeds are not claimed, they shall be deposited in the Boat Fund for use of the Commonwealth.

(8) If an unclaimed abandoned boat is valueless except for salvage, the salvor in possession shall apply to the Commission for a salvor's certificate of title, and, upon issuance of the same, the salvor may destroy, dismantle, salvage or recycle the boat and retain any proceeds realized therefrom to offset the costs of towing, storage, notice, publication and mailing. Issuance by the Commission of a salvor's certificate of title shall divest all rights, title and interest in the boat of the registered owner and all lienholders.

(9) The Commonwealth, its agencies and political subdivisions may acquire title to any boat abandoned on areas under their ownership or control by proceeding in the manner set forth in subsection (b) or may follow the procedure set forth in this subsection. The Federal government may acquire title to any boat abandoned on areas under its ownership or control by proceeding in the manner set forth in subsection (b), may follow the procedure set forth in this subsection or may follow applicable Federal laws or regulations.

§ 93.111. Voluntary titling of boats.

(a) An owner of a boat may voluntarily apply for a certificate of title by applying at any time and paying the fees required under section 5327 of the code (relating to fees). Once an owner voluntarily acquires a certificate of title, titling for the boat is thereafter mandatory.

(b) A boat owner who voluntarily applies for a certificate of title shall certify under penalty of law that there are no outstanding liens or encumbrances. See 18 Pa.C.S. § 4904 (relating to unsworn falsification to authorities).

§ 93.112. Suspension, revocation or cancellation of certificate of title.

(a) The Commission will initiate an action to suspend or revoke a certificate of title by filing an order to show cause under 1 Pa. Code § 35.14 (relating to orders to show cause), when authorized by statutory or other authority, or if the Commission determines that the certificate of title was fraudulently procured.

(b) The Commission has the authority to cancel a certificate of title when the Commission determines that one of the following applies:

(1) The certificate of title was erroneously issued.

(2) The boat was junked, destroyed, lost, stolen or abandoned.

(c) Suspension, revocation or cancellation of a certificate of title does not, in itself, affect the validity of a security interest noted on it.

(d) When the Commission suspends, revokes or cancels a certificate of title, the owner or person in possession of the certificate shall, upon receiving notice of the suspension, revocation or cancellation, immediately mail or deliver the certificate of title to the Commission.

(e) The Commission may seize, in accordance with the law, a certificate of title that it has suspended, revoked or canceled.

§ 93.113. Creation and perfection of security interests in boats.

(a) When an owner creates a security interest in a boat:

(1) The owner shall, at the request of the secured party, immediately execute an application on a form prescribed by the Commission including the name and address of the secured party. The owner shall tender the existing certificate of title, if any, the application and the required fee to the Commission.

(2) The security interest is perfected at the time that the application, existing certificate of title and an amount equal to or greater than the required fee are received by the Commission.

(3) Upon receipt of the title, application and the required filing fee, the Commission will endorse on the existing title or on a new title that it then issues, the name and address of all secured parties, and mail or deliver the title to the first secured party named on the certificate of title.

(b) Except as provided in 13 Pa.C.S. §§ 9311(d), 9315(c) and (d) and 9316(d) and (e) (relating to perfection of security interests in property subject to certain statutes, regulations and treaties; secured party's rights on disposition of collateral and in proceeds; and continued perfection of security interest following change in governing law), a security interest in a boat is not valid against creditors of the owner or subsequent transferees or secured parties of the boat until perfected as provided by this subchapter.

§ 93.114. Assignments of security interests.

(a) A secured party may assign, absolutely or otherwise, all or part of his security interest in the boat to a person other than the owner without affecting the interest of the owner or the validity of the security interest.

(b) An assignee who desires to become the secured party of record shall deliver to the Commission the title, if available, and an assignment by the secured party named in the title in the form the Commission may prescribe, accompanied by the filing fee required by law.

(c) The provisions of this section are subject to 13 Pa.C.S. § 9308(c) (relating to when security interest or agricultural lien is perfected; continuity of perfection).

§ 93.115. Satisfaction of security interests.

(a) Unless otherwise agreed by the owner, within 20 days of the satisfaction of a security interest in a boat, the secured party shall mail or deliver the title with the release to the owner and notify the Commission of the release of security interest.

(b) Perfection of a security interest under this subchapter is effective for 10 years, dating from the time of perfection as provided in § 93.113 (relating to creation and perfection of security interests in boats) unless renewed as provided in subsection (c).

(c) The effectiveness of perfection lapses on the expiration of the period specified in subsection (b) unless a renewal form signed by the secured party of record is filed within the 6 months immediately preceding expiration. Upon the timely filing of the renewal form and the tender of the required fee, the effectiveness of perfection continues for 5 years from the date on which perfection would have become ineffective in the absence of renewal. Perfection may be successively renewed.

§ 93.116. Exemptions.

The provisions of this subchapter relating to procedures for creating, perfecting, assigning and satisfying security interests do not apply to the following:

- (1) A lien given by statute or rule of law to a supplier of services or materials for the boat.
- (2) A lien given by statute to the United States, the Commonwealth or a political subdivision of this Commonwealth.
- (3) A security interest in a boat held by a manufacturer or a dealer as described in 13 Pa.C.S. § 9311(d) (relating to perfection of security interests in property subject to certain statutes, regulations and treaties).
- (4) A lien arising out of an attachment of a boat.
- (5) A boat for which a title is not issued under this subchapter.

§ 93.117. Recordkeeping, documentation and information verification regarding boats.

(a) The Commission will maintain a record of any title it issues.

(b) Upon written request specifically identifying a particular boat, the Commission will provide the following information about a boat having a certificate of title:

- (1) The name of the owner.
- (2) The name and address of a lienholder.
- (3) The date the certificate of title was issued.
- (4) The make, model and year of the boat.

(c) The Commission will not release the home address of a title holder, except with the consent of the title holder or upon court order or subpoena.

(d) The Commission will not release mailing lists or records of title holders, except to agencies of the Federal, State and local government for official purposes.

(e) Nothing in this section affects the authority of the Commission and other agencies of Federal, State and local government to use information contained in certificates of title for official purposes.

§ 93.118. Prohibited acts.

(a) A person may not sell, assign or transfer a boat titled by the Commonwealth without delivering to the purchaser or transferee a title with an assignment on it showing title in the purchaser or transferee.

(b) A person may not purchase or otherwise acquire a boat required to be titled by the Commonwealth without obtaining a title for it in his name.

(c) A person may not obtain or attempt to obtain title to a boat under this subchapter through fraudulent means or provide false or misleading information in connection with an application for a certificate of title.

§ 93.119. Forms.

(a) The Commission will provide suitable forms of applications, title, notice of security interests, and other notices and forms necessary to carry out this subchapter.

(b) Except as otherwise provided in this subchapter, all forms and notices required in this subchapter shall be forwarded to the Fish and Boat Commission, Licensing and Registration Section, Post Office 68900, Harrisburg, Pennsylvania 17106-8900.