

SUSQUEHANNA COUNTY CAREER & TECHNOLOGY CENTER

BOARD OF EDUCATION

MEETING MINUTES

May 9, 2023

The regular meeting of the Susquehanna County Career & Technology Center Joint Board of Education was held on Tuesday, May 9, 2023 in the high school library. Board President, Chuck Place, called the meeting to order at 7:11 p.m. The following Board Members were also present: Harold Bender, Tyler Emmerich, Abigail Jones (virtual), Donica McGee, Jack Sible, Anne Teel and Arden Tewksbury. Renee LaRue was absent. The following administrators were also present: Superintendent, Dr. Kenneth Cuomo, Assistant Superintendent, Bob Galella, SCCTC Director, Mr. John Gazzillo, SCCTC Supervisor, Mr. James Baker, Assistant Secondary Principal, Mr. Franko Forgione, Special Education Supervisor, Dr. MaryBeth Howell, Elk Lake Board Secretary, Mrs. Lori Evans and SCCTC Board Secretary, Mrs. Jeannie L. Rogers.

1. **Correspondence:** A letter of resignation was read from Dale Fisher, CDL Instructor. His last day is effective May 28, 2023. Jack Sible moved, and Tyler Emmerich seconded the resignation with regret. Vote was by roll call and carried unanimously.
2. **Executive Session:**
 - A. President, Chuck Place announced that they had an executive session for personnel reasons May 8, 2023 from 5:30 p.m. to 7:00 p.m. for personnel, and tonight from 5:30 p.m. to 7:05 p.m. for personnel reasons.
3. **Visitors:** Five [5].
Bruce Castelli presented students that were able to attend Skills USA competition to represent the Susquehanna County Career and Technology Center Board.
4. **Curriculum:**
 - A. John Gazzillo and James Baker presented their monthly board reports to the Board.

Harold Bender motioned, and Donica McGee seconded to approve the below items. Vote was by roll call and carried unanimously.

4. **Curriculum:**

- B. Approved the attached Resolution for Auto Body/Collision Repair Curtailment due to declining enrollment. The Resolution approved to suspended James Caswell as a professional employee of the district effective June 30, 2023, subject to his/her right to be recalled as provided in accordance with the provisions of Section 1125.1 of the Public-School Code.
- C. Approved the attached Memorandum of Understanding with the Women’s Resource Center for October 1, 2023 – September 30, 2025.

5. **Personnel**

- A. Approved adding the following to the 2022-2023 Substitute List, pending paperwork:

Maintenance:

Brittney Brand
Rhyann Glenn
Henry Lopez (Student)
Morena Monterosso

- B. Approved Kimberly Cosklo as the 2023-2024 Leadership Team member.
- C. Approved Ron Carlton as a part-time school bus Instructor at \$30.00.

6. **Budget**

- A. Approved to purchase a 2024 Thomas diesel bus from Rohrer Bus through contract with Sourcewell for the 2023-2024 school year in the amount of \$120,643.10 less trade in of \$2,500.
- B. Approved the attached three-year agreement with Rediker for student information software as follows:

2023-2024	\$4,800.00
2024-2025	\$5,200.00
2025-2026	\$5,600.00

- C. Approved the attached five-year compensation plan for Assistant Business Manager effective July 1, 2023 – June 30, 2028 for \$83,312 with a ratio of

increase of 1.2. The contract is paid 75% by the Career & Technology Center, and 25% by Elk Lake School District.

- D. Approved awarding bids for the Supplemental Equipment Grant for the cosmetology package in the amount of \$25,696 for the 2023-2024 school year to Buy Rite Beauty
- E. Approved the revised attached Miscellaneous for the 2023-2024 school year. Days were corrected to reflect 183 days for the Paraeducators.

7. **Buildings, Grounds and Transportation**

- A. Approved the attached contract revision for Car 2 for transportation for a new vehicle/driver. The rate will decrease from \$322.39 to \$285.67 effective May 8, 2023.

8. **Policies**

- A. Presented Policy 800 – Records Management for review
- B. Presented Policy 830 – Security of Computerized Personal Information/Breach Notification for Review.
- C. Presented Policy 830.1 – Data Governance – Storage/Security for review.
- D. Presented Policy 251 – Students Experiencing Homelessness, Foster Care and Other Educational Instability for review.

7. **Minutes/Bills/Treasurer’s Report**

- A. Approved the minutes from the April 13, 2023 board meeting.
- B. Approved bills from April 14, 2023 to May 9, 2023 in the amount of \$617,105.62 from the General Fund, and \$294.11 from the House Account.
- C. Approved the General Fund Treasurers report for the month of March.


9. **Open Items**

- A. Anne Teel moved, and Donica McGee seconded to nominate Harold Bender as Treasurer. Jack Sible moved, and Renee LaRue seconded to close nomination. Vote was by roll call and carried unanimously.
- B. Anne Teel moved and Donica McGee seconded to nominate Renee LaRue as PSBA delegate for Susquehanna County Career & Technology Center. Vote was by show of hands, all were in favor.

11. **Adjournment:**

Harold Bender moved and Tyler Emmerich seconded to adjourn the meeting at 7:45 p.m.
vote was by a show of hands and all were in favor.

Respectfully Submitted,



Jeannie L. Rogers
Board Secretary

**SUSQUEHANNA COUNTY CAREER
AND
TECHNOLOGY CENTER**

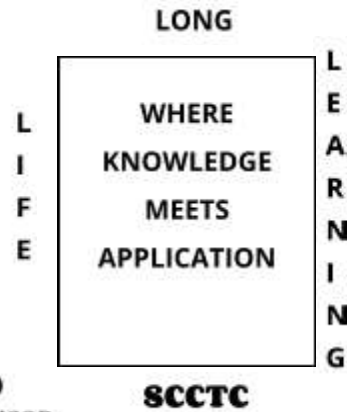
ROBERT GALELLA
SUPERINTENDENT

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PHONE: (570)278-9229
FAX: 570-278-3913

JOHN GAZZILLO, M.Ed.
DIRECTOR

JEANNIE L. ROGERS
BUSINESS MANAGER/
BOARD SECRETARY

MARYBETH HOWELL, Ed.D
SPECIAL EDUCATION SUPERVISOR



July 18, 2023

Pennsylvania Department of Education
11th Floor
Harrisburg, PA 17126-0333
Attention: Tammy Keisling

Dear Ms. Keisling:

Please find enclosed board minutes stating the approval to delete the program course of Autobody Collision(CIP 47.0603) that has been marked for deletion in CATS,

If you should have any questions, or need additional information, please do not hesitate to contact me at: john.gazzillo@scctc-school.org or (570)278-9229 ext. 6718 or Mr. James Baker at: james.baker@scctc-school.org (570)278-9229 ext. 6705.

Sincerely,

John Gazzillo
Director