

**CLAYSBURG-KIMMEL SCHOOL DISTRICT**  
**AGENDA**

**May 10, 2023**

**Revised**

- A. *Call to Order*
- B. *Flag salute*
- C. *Roll Call*
- D. *Introduction of guests*
- E. *Recognitions*
- F. *Public Comment*
- G. *Approval of minutes for the May 3, 2023, meeting (page 1).*
- H. *Approval of additional bills for April and regular bills for May(pages 2-21).*
- I. *Approval of Treasurer's Report for March/April 2023 (pages 22-23).*
- J. *Committee Reports*
  - 1. *Education Committee (Dr. Eckley)*
    - a. *It is recommended the Board approve the list of graduates for the Class of 2023. This list is pending completion of all graduation requirements. Graduation is scheduled for Saturday, June 3 (page 24).*
    - b. *It is recommended the Board authorize homebound student to finish the school year (maximum of 10 hours).*
  - 2. *Personnel Committee (Mr. Knott)*
    - a. *It is recommended the Board authorize Administration to accept any resignations/retirements submitted over the summer months and to fill any vacancies that become available through either resignations/retirements and/or that are included in the 2023-2024 General Fund Budget. These will be presented to the Board for final approval at the August School Board meeting.*
    - b. *It is recommended the Board approve the following Summer Staff: Cara Berkhimer, Samantha Davis, Kristi Hoover, Jessi Long, Debra Miller, Natalie Nardelli, Angela Russel, Brittany Svitana, Debra*

Theys, Kristine Walters, Tara Woolridge, Ashley Claycomb, Tina Knisely, Terissa Langham, Jessica Ritchey and Hannah Winegardner.

- c. It is recommended the Board authorize Administration to advertise for CKTV Advisor and Esports Advisor.
- d. It is recommended the Board approve Robert Bush, Jr. as Support Staff Substitute pending receipt of all appropriate clearances.
- e. **It is recommended the Board approve Chelsea Slowick and Christin Dikum as an Elementary Volunteers pending receipt of all clearances.**
- f. **It is recommended the Board approve the transfer of Suzanne Michelle Weiler from a teacher in the Elementary School to a Special Education Teacher in the Elementary School for the 2023-2024 School Year.**
- g. It is recommended the Board approve the transfer of Curt Rodgers from a teacher in the Jr/Sr High School to a teacher at the Elementary School for the 2023-2024 School Year.
- h. It is recommended the Board approve the transfer of Jered Glass from Maintenance at the Elementary School to a Custodial position at the Elementary School for the 2023-2024 School Year.
- i. It is recommended the Board approve the transfer of Kelly Hinkledire from a Guidance Counselor in the Jr/Sr High School to a Social Studies teacher in the Jr/Sr High School for the 2023-2024 School Year.
- j. It is recommended the Board approve the Alteration/Curtailment of Position.

**WHEREAS**, The Claysburg-Kimmel Board School of Directors through its Superintendent and Administration has an ongoing responsibility to look at staffing levels, curriculum and delivery of its educational programs; and

**WHEREAS**, the Superintendent and Administration have reviewed the delivery of its educational programs at the elementary level; and

**WHEREAS**, as a result of the same, open the recommendation of the Superintendent, the Board of School Directors will entertain a Motion as follows:

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_,  
on recommendation of the Superintendent of  
Schools, in accordance with Section 1124.2 of the  
Pennsylvania Public School Code of 1949, as  
amended, in order to promote a more effective and  
efficient educational program and to conform with  
standards of reorganization, to approve  
alteration/curtailment of the educational program  
to approve the elimination/discontinuation of the  
following:

- Elimination of one (1) music teacher/ instructor position effective the end of the 2022-2023 school term. The affected individual in this position Matt Stombaugh.

Be it further resolved that the affected individual be notified by the Board Secretary and/or the Superintendent of the District's actions in this case.

Be it further resolved the Superintendent, his designee or other appropriate individuals, shall take such other action as may be necessary or appropriate to carry out this Motion, including but not limited to, notifying the affected individual in writing of this action, adoption of this Motion and notification to the Pennsylvania Department of Education.

3. Finance Committee (Mr. Knott)

- a. It is recommended the Board approve the appointment of the accounting firm of Ritchey, Ritchey, and Koontz to audit the financial statements of the District for the 2023-2024 school year.
- b. It is recommended the Board grant permission to the accounting firm of Ritchey, Ritchey, and Koontz to make all budgetary transfers necessary to close the 2022-2023 fiscal year.
- c. It is recommended the Board approve the Contract between Claysburg-Kimmel School District and the PIMS People for the 2023-2024 School Year (pages 25-29).
- d. It is recommended the Board approve the transfer of the District Insurance policies from the Brumbaugh Insurance Agency to the Teeter Group effective July 1, 2023.
- e. It is recommended the Board approve the Contract between Claysburg-Kimmel School District and the Ignite Educational Solutions for the Tutoring Program for the 2023-2024 School Year (page 30).

- f. *It is recommended the Board approve the Agreement between the Claysburg-Kimmel School District and Extended Family Programs for the 2023-2024 School Year (pages 31-35).*
- g. *It is recommended the Board approve the list of Banks of Deposit for the 2023-2024 fiscal year (page 36).*
- h. *It is recommended the Board approve the appointment of the Blair County Tax Collection Bureau to collect the Earned Income Tax and the Local Services Tax for the 2023-2024 fiscal year.*
- i. *It is recommended the Board continue the contract with Crossroads for Athletic Training services for the 2023-2024 fiscal year.*
- j. *It is recommended the Board approve the contract between Claysburg-Kimmel School District and Merakey Pennsylvania for the 2023-2024 fiscal year (pages 37-49).*
- k. *It is recommended the Board approve the GACTC budget for the 2023-2024 fiscal year (pages 50-79).*
- l. *It is recommended the Board approve the Preliminary Budget for the 2023-2024 fiscal year (page 80).*

K. *Legislative Report (Mr. C. Burket)*

L. *Career Technology Center Report (Mr. Gergely)*

M. *Old Business*

1. *Athletic Project Update.*

N. *New Business*

O. *Adjournment*



## CLAYSBURG-KIMMEL SCHOOL DISTRICT

531 Bedford St  
Claysburg PA 16625  
P (814) 239-5141 • F (814) 239-5896  
<https://cksdbulldogs.com>

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May 16, 2023

[ra-PDE-SchoolService@pa.gov](mailto:ra-PDE-SchoolService@pa.gov)

PDE School Services

**Re: Alteration/Curtailment of Program and Furlough Action**

Dear Sir or Madam:

Please find enclosed documents confirming an alteration/curtailment of programs at the Claysburg-Kimmel School District taken on May 10, 2023, by the Board of School Directors under Section 1124.2 of the School Code.

The Board has eliminated one (1) music position resulting in the furlough of one (1) professional employee.

Please confirm receipt of this notification and let us know if you require any additional information.

Thank you.

Dena Burket  
Board Secretary

Enclosures

Motion  
Minutes  
Notice to Employee of Furlough Action



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May 16, 2023

**CERTIFIED MAIL NO.** 7020 0640 0000 4513 6509

Mr. Matthew Stombaugh  
985 Diamond Ln  
Portage PA 15946

### **Re: Notice of Furlough/Right to Hearing**

Dear Mr. Stombaugh:

The Claysburg-Kimmel School District Board of School Directors, at a duly advertised meeting held on May 10, 2023, considered, among other things, staffing levels, course offerings, and its overall programs for the upcoming 2023-2024 school year.

Based on the Superintendent's responsibility to continuously review staffing levels, course offerings, and the District's educational and program needs, and in accordance with Section 1124.2 of the Public School Code of 1949, as amended, the Superintendent recommended to the Board of School Directors at the May 10, 2023, meeting to approve the following personnel action for the close of the 2023-2024 school term:

Motion by Mrs. Amy Gill seconded by Mr. Jeremy Knott, on recommendation of the Superintendent of Schools, in accordance with Section 1124.2 of the Pennsylvania Public School Code of 1949, as amended, in order to promote a more effective and efficient educational program and to conform with standards of reorganization, to approve alteration/curtailment of the educational program to approve the elimination/discontinuation of the following:

- Elimination of one (1) music teacher/instructor position effective at the end of the 2022-2023 school term. The affected individual in these position is Matt Stombaugh

Please be aware that the Board of School Directors voted to approve this recommendation.

As a result, please be advised that you will be furloughed pursuant to Public School Code Sections 1124.2, as amended, effective the close of the 2022-2023 school term.

Please be aware, you have the right to request a hearing before the Board of School Directors regarding this matter, should you so desire.

**In the alternative**, if you desire to pursue this matter under the relevant grievance arbitration process per the terms of the collective bargaining agreement, you will need to contact your Association Representative to make the appropriate arrangements.

Please contact the office of the Board Secretary on or before the close of business (3 p.m.) Friday, May 26, 2023, if you desire such a hearing. If you do not contact this office to request a hearing on this matter by 3 p.m. on Friday, May 26, 2023, I will consider your failure to do so as a waiver to your right to a hearing. **Contact information for the Board Secretary is: Dena Burket, [ddburket@cksdbulldogs.com](mailto:ddburket@cksdbulldogs.com), Claysburg-Kimmel School District, 531 Bedford Street, Claysburg, PA 16625.**

Should you have any questions or wish to schedule a hearing, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mark Loucks', with a stylized, cursive flourish at the end.

Mark Loucks  
Superintendent

cc: Dena Burket, Board Secretary  
Personnel File

The Claysburg-Kimmel School District Board of School Directors met in regular session on Wednesday, May 10, 2023, with Mr. Rich Gergely, President, presiding. The meeting was called to order at 7:10 pm. The following members responded to roll call: Mr. Craig Burket, Mr. Joseph Musselman, Mrs. Amy Gill, Dr. Mona Eckley, Mrs. Mandy Daugherty, Mr. Roger Knisely, Mrs. Heidi Kennedy, Mr. Jeremy Knott and Mr. Richard Gergely. Also present were Mrs. Krystal Edwards (Beard Legal Group), Mr. Jerome Dodson, Mr. Charles Kassick, Mr. Matthew Hall, Ms. Rachel Foor (Altoona Mirror), Elizabeth Santini, B. Bass, Kristy Roxby, L. Roxby, Dana Sollenberger, Scott Sollenberger, A. Becker, L. Baxtrom, H. Sollenberger, R. Kauffman, Maggie Knisely, Nathan Schlosser, Steve Knisely, Julie Knisely, E. Clemens, Edward Weiss, Garrett Bass, A. Feather, C. Bass, Ryan Dodson, M. Dodson, Suzanne Wicker, G. Wicker, L. Wicker, K. White, Maria McElhinney, Nicholas McElhinney, J. Conrad, G. Mejia-Mock, Matthew Stombaugh, Penny Yoder, Jake Yoder, Stacey Claycomb, Heather Ebersole, Todd Imler, Lesa Imler, Michele Imler, L. Imler, Gareth Wicker, Tiffany Tomlinson, M. Barr, Elizabeth Barr, Courtney McCracken, Maureen Lightner, H. Yoder, C. Ebersole, Ryan Smith, Jordan Smith, M. Ebersole, Marielle Nackley, Jiles Barr, Anthony Barr, Mr. Mark Loucks, and Mrs. Dena Burket.

Mr. Gergely acknowledged that the Board met, in Executive Session, prior to this meeting to discuss personnel items.

During Public Comment the following spoke in support of not furloughing Mr. Stombaugh: Lisa Imler, Elizabeth Santini, Todd Imler, Maria McElhinney, M. Barr, Maggie Knisely, B. Bass, Jerry Yoder, G. Mejia-Mock. Mr. Joseph Musselman, Board Member, and Mr. Richard Gergely, Board President, responded to the public informing them on the Districts plans for the music department.

Motion by Knott, seconded by Kennedy, to approve the minutes for May 3, 2023. Motion unanimously passed by roll call vote.

Motion by Knott, seconded by Burket, to approve the additional bills for April and regular bills for May. Motion unanimously passed by roll call vote.

Motion by Knott, seconded by Daugherty, to approve the treasurer's reports for March and April 2023. Motion unanimously passed by roll call vote.

Motion by Burket, seconded by Musselman, to approve the list of graduates for the Class of 2023 pending completion of all graduation requirements. Motion unanimously passed by roll call vote.

Motion by Burket, seconded by Musselman, to approve the following summer staff to work various summer programs and camps: Cara Berkhimer, Samantha Davis, Kristi Hoover, Jessi Long, Debra Miller, Natalie Nardelli, Angela Russel, Brittany Svitana, Debra Theys, Kristine Walters, Tara Woolridge, Ashley Claycomb, Tina Knisely, Terissa Langham, Jessica Ritchey and Hannah Winegardner. Motion unanimously passed by roll call vote.

Motion by Knott, seconded by Daugherty, to amend the agenda. Motion unanimously passed by roll call vote.

Motion by Knott, seconded by Daugherty, to add item #2 e. (volunteers) and #2 f. (teacher transfer). Motion unanimously passed by roll call vote.

Motion by Knott, seconded by Burket, to authorize the Administration to advertise for CKTV and Eports Advisors. Motion unanimously passed by roll call vote

Motion by Knott, seconded by Burket, to approve Robert Bush Jr. as a support staff substitute pending receipt of all appropriate clearances. Motion unanimously passed by roll call vote.

Motion by Knott, seconded by Burket, to approve the transfer of Curt Rodgers from a teacher in the Jr/Sr High School to a teacher at the Elementary School for the 2023-2024 School Year. Motion unanimously passed by roll call vote.

Motion by Knott, seconded by Burket, to approve the transfer of Jered Glass from Maintenance at the Elementary School to a Custodial position at the Elementary School for the 2023-2040 school year. Motion unanimously passed by roll call vote.

Motion by Knott, seconded by Kennedy, to approve the transfer of Kelly Hinkledire from a Guidance Counselor at the Jr/Sr High School to a Social Studies teacher at the Jr/Sr High School for the 2023-2024 school year. Motion unanimously passed by roll call vote.

Motion by Knott, seconded by Eckley, to remove the labeling of the music/teacher instructor that had been tabeled at the April 12<sup>th</sup> board meeting. Motion unanimously passed by roll call vote.

Motion by Gill, seconded by Knott, to approve the alteration/curtailment of an educational program to approve the elimination of one (1) music teacher/instructor effective the end of the 2022-2023 school year. The affected individual in this position is Matthew Stombaugh. Motion passed with Burket, Musselman, Gill, Eckley, Daugherty, Knisely, Knott and Gergely with all yes votes and Kennedy with a no vote.

Motion by Knott, seconded by Burket, to approve the appointment of the accounting firm of Ritchey, Ritchey and Koontz to audit the financial statements of the District for the 2023-2024 school year. Motion unanimously passed by roll call vote.

Motion by Knott, seconded by Burket, to approve the motion to grant permission to the accounting firm of Ritchey, Ritchey and Koontz to make all budgetary transfers necessary to close the 2022-2023 fiscal year. Motion unanimously passed by roll call vote.

Motion by Knott, seconded by Burket, to approve the contract between the Claysburg-Kimmel School District and the PIMS People for the 2023-2024 school year. Motion unanimously passed by roll call vote.

Motion by Knott, seconded by Burket, to approve the motion to transfer to the District insurance policies from the Brumbaugh Insurance Agency to the Teeter Group effective July 1, 2023. Motion unanimously passed by roll call vote.

Motion by Knott, seconded by Burket, to approve the contract between Claysburg-Kimmel School District and Ignite Educational Solutions for the Tutoring Program for the 2023-2024 school year. Motion unanimously passed by roll call vote.

Motion by Knott, seconded by Burket, to approve the agreement between the Claysburg-Kimmel School District and Extended Family Programs for the 2023-2024 school year. Motion unanimously passed by roll call vote.

Motion by Knott, seconded by Burket, to approve the list of Banks of Deposit for the 2023-2024 fiscal year. Motion unanimously passed by roll call vote.

Motion by Knott, seconded by Burket, to approve the appointment of the Blair County Tax Collection Bureau to collect Earned Income Tax and Local Services Tax for the 2023-2024 fiscal year. Motion unanimously passed by roll call vote.

Motion by Knott, seconded by Burket, to approve the contract with Crossroads for athletic training services for the 2023-2024 fiscal year. Motion unanimously passed by roll call vote.

Motion by Knott, seconded by Burket, to approve the contract with Merakey Pennsylvania for the 2023-2024 fiscal year. Motion unanimously passed by roll call vote.

Motion by Burket, seconded by Knott, to approve the Budget of the GACTC for the 2023-2024 fiscal year. Motion unanimously passed by roll call vote.

Motion by Knott, seconded by Gergely, to approve the Districts Preliminary Budget for the 2023-2024 fiscal year. Motion passed with Burket, Musselman, Gill, Daugherty, Knisely, Kennedy, Knott and Gergely with all yes votes. Eckley vote no for the tax increase only and yes to the remainder of the budget.

Dr. Eckley, Mr. Gergely and Mr. Knott expressed their appreciation for a balanced budget with a surplus. Mr. Loucks addressed the hard work that went into making this budget a success for all.

Mr. Burket presented a legislative report discussing the latest happenings reported by PSBA.

Mr. Gergely gave the GACTC report. He discussed the programs being offered, that enrollment numbers are up, the different grants, etc. that the CTC is getting to improve their programs.

Mr. Knott reported that things are moving along with the Athletic Project. A progress meeting was held with they are hopeful that the Baseball and Softball teams will get a play one of their remaining home games on the new fields.

Travis Finnegan, Maintenance Supervisor, gave a roof report regarding the Jr/Sr High School's Auditorium roof and the future repairs that may need to take place. Mr. Knott suggested that the Building and Grounds committee work with Mr. Finnegan and some of the Administrative team to look into the roof and come up with a plan for the moving forward.

There was a discussion between the Board members and Administration about the potential to hold the graduation ceremony on the new football field. The Administration feels that this is possible weather permitting.

Motion by Kennedy, seconded by Knott, to adjourn at 8:37 pm.

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Board Secretary