

# *Brownsville Area School District*



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*Keith Hartbauer, D. Ed.*  
*Superintendent of Schools*

To: Pennsylvania Department of Education,  
From: Dr. Keith Hartbauer *KH*  
Re: Curtailment of Programs and Elimination of Staff  
Date: June 30, 2020

As a result of Covid-19, CDC guidelines, PDE guidelines, and a scaffolding reopening of schools plan, the Brownsville Area School District is seeking approval from the Department of Education for the elimination of programs, curtailment of positions and programs, elimination of instructor positions, the necessity to conform to standards of organization, educational activities, and requirements of law, realignment of the professional staff based upon seniority and certification and to operate the educational programs and curriculum in the most efficient and effective way under the current circumstances.

- K-6 will be brought back to school (K-2 in the elementary building, 3 and 4 in the high school, and 5 and 6 in the middle school).
- 7-12 will be online.
- High risk/need special education students will be brought back to school.
- At the end of the first marking period the Covid-19 situation will be reassessed. If there is no spike in cases we will look to start phasing in secondary students. Our goal is to phase every student back school within the guidelines presented to us.
- Do to half of the district's student population not physically returning to start school, the district has eliminated some elective courses and consolidated staff. This results in teacher furloughs that include:
  - High School Math Teacher
  - Middle School Industrial Arts Teacher
  - Middle School Special Education Teacher
  - Elementary Teacher
  - Elementary Guidance Counselor
  - K-12 Physical Education Instructor
  - K-12 Music Instructor
  - K-12 Art Instructor

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*Committed to Excellence*

## **RESOLUTION**

**WHEREAS**, the Brownsville Area School District Board of School Directors has been informed by the Administration that professional employee, administrators, support staff, and non-professional employee positions may be abolished for the 2020-2021 school year; and

**WHEREAS**, the furlough of professional employees, termination of contracts of temporary professional employees, and furloughs administrators, support staff, and non-professional employees will be necessary; and

**WHEREAS**, the Administration shall provide written notification to all professional employees, temporary professional employees, administrators, support staff, and non-professional employees of furloughs as required by the applicable collective bargaining agreements and the Public School Code; and

**WHEREAS**, pursuant to the applicable collective bargaining agreements, the Administration desires to inform the Bargaining Units and affected employees as soon as possible of such action.

**WHEREAS**, the following teaching/professional positions are being eliminated:

- one First Grade
- one Math
- one Middle School/High School Art
- one Middle School Gym
- one Middle School/High School Music
- one Elementary School Guidance Counselor
- one Middle School Special Education
- one Middle School Management Technology

**WHEREAS**, the following non-professional positions are being eliminated:

- two High School Security Guards
- one Middle School Security Guard
- two grass maintenance
- one Middle School Custodian
- One High School Custodian
- Five Elementary School Para-Professionals
- One High School Para-Professional

**WHEREAS**, the following District Office Staff position is being eliminated:

- Federal Programs Secretary.

**NOW, THEREFORE, BE IT RESOLVED**, by the Brownsville Area School District Board of School Directors as follows:

1. The positions above listed are hereby eliminated.
2. The Administration is directed to determine the appropriate personnel to be furloughed or demoted in accordance with the Public School Code and any applicable collective bargaining agreement and to make such recommendations as soon as it may be practicable.
3. The Administration, upon approval of the Solicitor, is given the specific authority to notify any professional employee or temporary professional employee who is and must be furloughed for the 2020-2021 school year of their status as required by the applicable collective bargaining agreement and the Public School Code.
4. The Administration is directed to report to the Board as to the names of all affected employees after notice is given.

RESOLVED this 29 day of June, 2020.

ATTEST:

  
Secretary

BROWNSVILLE AREA SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS

BY   
President

**Brownsville Area School District**  
**June 29, 2020**  
**Special Meeting**

The Brownsville Area School District Board of Directors met in Regular Session on Monday, June 29, 2020 at 7:00p.m. in the Auditorium at the Brownsville Area High School. **Members Present (9):** Mr. Assad, Mr. Brashear, Mr. Clark, Mr. Dellarose, Mr. Dorsey, Mr. Gates, Mr. Harvey, Mr. Seelye and Mrs. Terravecchia. Also present: Dr. Keith Hartbauer, Superintendent, Mr. William Boucher, Business Manager, Jeremy Davis, Solicitor and Jodi Delgado, Board Clerk.

Superintendent's Remarks

Public remarks on Agenda and Non-Agenda items.

Moved by Mrs. Terravecchia and seconded Mr. Seelye to approve the Agenda and related materials for incorporation into the minutes.

**All in Favor (9):** Mr. Assad, Mr. Brashear, Mr. Clark, Mr. Dellarose, Mr. Dorsey, Mr. Gates, Mr. Harvey, Mr. Seelye, and Mrs. Terravecchia.

**Education Committee – Andy Dorsey – Chairperson**

Moved by Mr. Dorsey and moved by Mrs. Terravecchia to approve the High School TSI Plan.

**All in Favor (9):** Mr. Assad, Mr. Brashear, Mr. Clark, Mr. Dellarose, Mr. Dorsey, Mr. Gates, Mr. Harvey, Mr. Seelye, and Mrs. Terravecchia.

Moved by Mr. Dorsey and moved by Mrs. Terravecchia to approve the Flexible Instruction Day (FID) application for the 2020-2021 school year, to be submitted to PDE for approval.

**All in Favor (9):** Mr. Assad, Mr. Brashear, Mr. Clark, Mr. Dellarose, Mr. Dorsey, Mr. Gates, Mr. Harvey, Mr. Seelye, and Mrs. Terravecchia.

Moved by Mr. Dorsey and moved by Mrs. Terravecchia to close the following Clubs and Activities:

Book Club (HS)	Freshman Sponsor (HS)	Sophomore Sponsor (HS)
6 <sup>th</sup> Grade Sponsor (MS)	7 <sup>th</sup> Grade Sponsor (MS)	FBLA
TV/Drama (HS)	SADD (HS)	SADD (MS)
Audio Visual (MS)	Newspaper (HS)	Newspaper (MS)
Student Council (MS)	Tri-Hi-Y (MS)	Thespian (HS)
Art (HS)	Tutoring (HS)	

**All in Favor (9):** Mr. Assad, Mr. Brashear, Mr. Clark, Mr. Dellarose, Mr. Dorsey, Mr. Gates, Mr. Harvey, Mr. Seelye, and Mrs. Terravecchia.

Moved by Mr. Dorsey and moved by Mrs. Terravecchia to close the following Middle School Department Head positions and one (1) High School Department Head positions:

ELA (MS)	Math (MS)	Social Studies (MS)
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Science (MS)

Sp. Ed, Fine Arts (MS)

Business Education (HS)

**All in Favor (9):** Mr. Assad, Mr. Brashear, Mr. Clark, Mr. Dellarose, Mr. Dorsey, Mr. Gates, Mr. Harvey, Mr. Seelye, and Mrs. Terravecchia.

### **Safety Committee – Terry Clark - Chairperson**

Moved by Mr. Clark and moved by Mrs. Terravecchia to approve the yearly security report from Mr. Timko, to be submitted to the state.

**All in Favor (9):** Mr. Assad, Mr. Brashear, Mr. Clark, Mr. Dellarose, Mr. Dorsey, Mr. Gates, Mr. Harvey, Mr. Seelye, and Mrs. Terravecchia.

### **Policy Committee – Cheryl Terravecchia – Chairperson**

**Moved by Mrs. Terravecchia and seconded by Mr. Seelye to table Item A and B.**

**All in Favor (9):** Mr. Assad, Mr. Brashear, Mr. Clark, Mr. Dellarose, Mr. Dorsey, Mr. Gates, Mr. Harvey, Mr. Seelye, and Mrs. Terravecchia.

Consider a motion to approve the High School Student Handbook.

**All in Favor (9):** Mr. Assad, Mr. Brashear, Mr. Clark, Mr. Dellarose, Mr. Dorsey, Mr. Gates, Mr. Harvey, Mr. Seelye, and Mrs. Terravecchia.

Consider a motion to approve the Middle School Student Handbook.

**All in Favor (9):** Mr. Assad, Mr. Brashear, Mr. Clark, Mr. Dellarose, Mr. Dorsey, Mr. Gates, Mr. Harvey, Mr. Seelye, and Mrs. Terravecchia.

### **Athletic Committee – Andy Assad – Chairperson**

Moved by Mr. Assad and seconded by Mrs. Terravecchia to hire Scott Roebuck as Athletic Director and Faculty Manager for the 2020-2021 school year with compensation set at 8,800.00

**All in Favor (9):** Mr. Assad, Mr. Brashear, Mr. Clark, Mr. Dellarose, Mr. Dorsey, Mr. Gates, Mr. Harvey, Mr. Seelye, and Mrs. Terravecchia.

Moved by Mr. Assad and seconded by Mrs. Terravecchia to hire James Barak as Equipment Manager for the 2020-2021 school year with compensation set at \$8,000.00.

**All in Favor (9):** Mr. Assad, Mr. Brashear, Mr. Clark, Mr. Dellarose, Mr. Dorsey, Mr. Gates, Mr. Harvey, Mr. Seelye, and Mrs. Terravecchia.

Moved by Mr. Assad and seconded by Mrs. Terravecchia to close the following coaching positions:

Assistant Football

Assistant Football

Assistant 9<sup>th</sup> Grade Boys Basketball

Boys Tennis

Girls Tennis

Golf

Assistant HS Cheerleading

Assistant Band

**All in Favor (5):** Mr. Clark, Mr. Dellarose, Mr. Gates, Mr. Harvey, and Mr. Seelye

**Opposed (4):** Mr. Assad, Mr. Brashear, Mr. Dorsey and Mrs. Terravecchia.

**Personnel Committee – Richard Gates - Chairperson**

Moved by Mr. Gates and seconded by Mr. Terravecchia to adopt the Resolution for furloughs for the 2020-2021 school year.

**All in Favor (7):** Mr. Assad, Mr. Brashear, Mr. Clark, Mr. Dellarose, Mr. Gates, Mr. Harvey, and Mr. Seelye

**Opposed (2):** Mr. Dorsey and Mrs. Terravecchia.

**Finance Committee – Gary Seelye – Chairperson**

Consider a motion to approve the proposed final budget for the 2020-2021 fiscal year with revenues set at \$29,033,478.00 and expenditures set at \$29,033,478.00 with an estimated beginning fund balance of \$0.00. Millage rates: Fayette County 18.5918 (increase of .0291) – Washington County 13.0986 (increase of 1.2469). The budget will be available for review at the Brownsville Area School District Business Office, 5 Falcon Drive, Brownsville, Pa 15417, beginning June 30, 2020.

**All in Favor (5):** Mr. Clark, Mr. Dellarose, Mr. Gates, Mr. Harvey, and Mr. Seelye.

**Opposed (4):** Mr. Assad, Mr. Brashear, Mr. Dorsey and Mrs. Terravecchia.

Moved by Mr. Seelye and seconded by Mrs. Terravecchia ion to approve the 2020-2021 Homestead and Farmstead Resolution.

**All in Favor (9):** Mr. Assad, Mr. Brashear, Mr. Clark, Mr. Dellarose, Mr. Dorsey, Mr. Gates, Mr. Harvey, Mr. Seelye, and Mrs. Terravecchia.

Moved by Mr. Gates and seconded by Mrs. Terravecchia to adjourn the meeting.

**All in Favor (9):** Mr. Assad, Mr. Brashear, Mr. Clark, Mr. Dellarose, Mr. Dorsey, Mr. Gates, Mr. Harvey, Mr. Seelye, and Mrs. Terravecchia.

The meeting was adjourned at 9:34p.m.

Respectfully submitted by,

Jodi Delgado, Board Clerk