



Allegations of Curriculum Deficiencies Form

The Pennsylvania Department of Education (PDE) will receive allegations of curriculum deficiencies from professional employees, commissioned officers, parents of students or other residents of a school entity.

The individual filing the form with PDE must attest that the following is true:

The person has signed the form attesting to the truth and accuracy of the allegations.

The person has signed the form to authorize the disclosure of his/her name and allegations.

The person has submitted evidence, if the person has any, to support the allegations against the school entity. (Please do not submit original documents, as they may not be returned.)

The person recognizes that PDE will not process an anonymous form.

By signing the form, the person acknowledges that PDE may share the complainant's name and the information provided by the complainant with the school entity in order to investigate the allegations.

Upon receiving allegations of curriculum deficiencies, PDE will determine whether the allegations are in fact curricular in nature as contemplated by 22 Pa. Code Chapter 4. PDE will investigate those allegations determined to be curricular. If the allegations are not curricular in nature, PDE will make the referral to an existing complaint procedure within PDE as appropriate.

Pennsylvania's Right to Know Law (RTKL) provides that records of an agency relating to a non-criminal investigation, including complaints submitted to an agency, are exempt from disclosure. However, in the event the Office of Open Records or a court would determine that records being submitted are not exempt from disclosure, PDE would have to disclose them if a RTKL request is made for the records.

Submit the completed form and supporting documentation by mail, fax, or email to:

School Services Office
Pennsylvania Department of Education
607 South Drive Harrisburg, PA 17120
Email: RA-EDCDform@pa.gov

Complainant's Contact Information

Name:

Address 1:

Address 2:

City, State, Zip Code:

Phone:

Email:

Are you filing this form on behalf of a specific child? Yes: No:

If yes, is the child publicly placed in the educational program by a Judge or Child Welfare Agency?

Yes: No:

Please provide the name of the child:

School's Contact Information

Name:

Address 1:

Address 2:

City, State, Zip Code:

Phone:

Email:

1. Please provide an explanation of what you believe to be the curriculum deficiency. Attach any documentation that will substantiate your allegations.

2. Please provide an explanation as to how the school entity could remedy what you believe to be a curriculum deficiency.

3. Did you file a complaint with the school? If so, please provide the name(s) and title(s) of school official(s) contacted, a brief summary of the outcome sought and steps taken by the school to resolve your complaint.

4. Did you file a complaint via other procedures within the Pennsylvania Department of Education (e.g., special education, gifted education, early intervention, educator misconduct, higher education, private schools, enrollment, homeless)? If so, identify which one(s).

5. Have you contacted another agency or organization about this matter? If so, please provide the agency's and/or the organization's name.

6. Are you represented by an attorney concerning this matter? If so, please provide the attorney's name.

Pursuant to 18 Pa. C.S. § 4904(a), and under penalty of perjury, I declare the foregoing to be true and correct to the best of my knowledge. I also grant PDE permission to release my name and allegation details to the school entity.

Signature of Complainant

Date