

INDIVIDUAL DATA FOR SCHOOL-AGE CHILDREN IN EARLY INTERVENTION PROGRAMS

PDE-4603 (12/2009)

NAME OF EDUCATING LEA	SCHOOL YEAR	DAYS IN SESSION 180	DATE COMPLETED		
NAME OF FUNDING SCHOOL DISTRICT	RESIDENT	SECTION 1305	SECTION 1305 NR	SECTION 1306 WARDS OF STATE	NON-RESIDENT SD-PAID TUITION

- Days in Session are preset to 180.
- School-age students should be categorized as half-time or full-time based on the following:
 - HALF-TIME (EI-H): Student in an early intervention program for less than 25 hours per week.
 - FULL-TIME (EI-F): Student in an early intervention program for a minimum of 25 hours per week for the entire school year or for the entire period of enrollment.
- Determination of Equivalent Aggregate Days Enrolled (Membership):
 - Half-Time students: If the Total Instructional Hours for Year is 450 or more, the Equivalent Aggregate Days Enrolled equals the Days In Session (180). If the Total Instructional Hours for Year is less than 450, the Equivalent Aggregate Days Enrolled is calculated by dividing the Total Instructional Hours for Year by 2.5.
 - Full-Time students: If the Total Instructional Hours for Year is 900 or more, the Equivalent Aggregate Days Enrolled equals the Days In Session (180). If the Total Instructional Hours for Year is less than 900, the Equivalent Aggregate Days Enrolled is calculated by dividing the Total Instructional Hours for Year by 5.0.

STUDENT ID	STUDENT NAME	EI-H EI-F	TOTAL INSTRUCTIONAL HOURS FOR YEAR	EQUIVALENT AGGREGATE DAYS ENROLLED

	HALF-TIME	FULL-TIME
TOTAL INSTRUCTIONAL HOURS FOR YEAR	_____	_____
TOTAL EQUIVALENT AGGREGATE DAYS ENROLLED	_____	_____

RETAIN THIS FORM, ALONG WITH OTHER SUPPORTING DOCUMENTATION, IN LEA FILES FOR AUDIT PURPOSES. DO NOT SUBMIT TO PDE.

(Use of this specific form is not a PDE requirement; it has been designed and provided as a service to local education agencies that should use this or a similar form to meet Auditor General audit requirements.)