



2026 Application PA Hunger-Free Campus Grant

(Grant Period May 3, 2027 – June 30, 2028)

This is **not** the official grant application. This is a template provided to help applicants collaborate with partners, organize submission information, and draft responses prior to completing the application in the Pennsylvania Department of Education's (PDE) eGrants system.

PA Hunger-Free Campus grant applications submission window will open **12:00 AM Friday, November 6, 2026**, and close at **1:00 PM on Friday, December 4, 2026**. **Grant agreement is from May 3, 2027- June 30, 2028.**

To apply:

1. Review of the 2026 [PA Hunger-Free Campus Request for Application](#) all applicants must meet the requirements outlined in this document.
2. The [eGrants Request Form](#) **must** be completed for **each** grant cycle to access [eGrants](#).
3. Review the application questions below and coordinate with partner(s) to answer the application questions.
4. Must have a PA Hunger-Free Campus or PA Hunger-Free Campus+ designation. Note: Please see [updates to the designation eligibility](#) that became effective June 1, 2026.
5. Only one proposal will be accepted from each institution. Applicants may not apply as a consortium. For campuses with multiple locations, the main campus should complete the application. If awarded, funds may be distributed to additional locations as deemed appropriate.
6. Applications that do not include all required information as stated on the application will not be considered for funding.
7. PDE reserves the right to contact applicants to request or recommend amendments to the proposal or budget for further consideration of the grant application.
8. Direct questions to RA-EDHUNGERFREECAMPUS@pa.gov.
9. Submit the completed application via the [eGrants](#) system by **1:00 pm on Friday, December 4, 2026**.

Area 1. Applicant Information

Answer all questions, all sections must be marked complete (make sure they have a checkmark beside category), then click the complete button.

1. Institution Name:
2. Mailing Address:
3. City:
4. State:
5. Zip Code:
6. Project Director Name:
7. Project Director Title:
8. Project Director Email Address:
9. Project Director Phone Number:
10. Institutions' Fiscal Contact Name:
11. Institutions' Fiscal Contact Email:
12. Institutions' Fiscal Contact Phone Number:
13. Number of Enrolled Students:

- *Help Button Text: The institution can use data submitted from their latest IPEDS submission.*

14. Number of Students Living on Campus

Area 2. Program Information

Project Summary – All attachments must be added under the Reporting/Guidelines, Upload section of this application. Any attachments added to this section will not be reviewed.

NOTE: When uploading documents, please remember to clearly label each attachment: Filename, uploaded by, uploaded date, download.

*Requested grant amount. (Note: Please request the amount *needed* for the project based on your detailed and itemized budget.)

*Have you received funding in the past?

Yes/No

*If you answered yes, please fill in the requested

	Yes/No	Amount Received	Amount Spent	Amount Returned
2022-2023	Select ▾	\$ Enter value	\$ Enter value	\$ Enter value
2023-2024	Select ▾	\$ Enter value	\$ Enter value	\$ Enter value
2024-2025	Select ▾	\$ Enter value	\$ Enter value	\$ Enter value
2025-2026	Select ▾	\$ Enter value	\$ Enter value	\$ Enter value
Total				

*In this section, the institution will provide specific plans to implement the proposed programs. Institutions should ensure their response is detailed and provide specific plans of how the initiative will be further developed on campus and include the eligible programming options mentioned below, including how the institution identifies higher-risk community members. Institutions are encouraged to upload letters of commitment for proposed partners in the Reporting/Guideline, Upload section of the application. The institution must explain how campus administration, along with the developed task force, will be instrumental in the execution of the proposed goals/objectives. If your institution was a grant recipient last year, proposals must demonstrate how additional funds will expand upon previous initiatives.

*With the grant funds, please outline the criteria for areas that you will focus on. (Drop down criteria to select in drop down: (Directly Connect Students to Food Options; SNAP Increase Awareness; Develop or Increase Task Force; Data and Reporting). Provide quantifiable goals/objectives, current baseline data, the measurable project outcome and the projected amount of funds to be used for that criteria area. Please include the budget code related to these funds. Reference the function/object codes in the 2026 Hunger Free Campus Grant Request for Application, Budget section.

Criteria	Criteria Area	Goals/ Objectives	Baseline Date	Projected Outcomes	Projected Amount of Funds/Include Budget Code Related to these funds
Criteria					

*How will funds be used to ensure students feel comfortable accessing resources aligned to food insecurity?

Area 3. Budget

Budget Narrative - Provide an explanation of the proposed budget items and how they relate to the objectives of your proposal. Ensure that the budget narrative demonstrates how funds will be used to ensure students feel comfortable accessing resources aligned to food insecurity.

Budgets - The budget demonstrates a fiscally sound allocation of funds to successfully provide activities related directly to the 2026 PA Hunger-Free initiatives. Budgets should be detailed and aligned to the appropriate allowable expenses (see the Request for Application) as listed below.

Round amounts to the nearest whole dollar. All budgets will be reviewed to evaluate appropriateness and connection to proposed grant activities and goals.

- **Food Services (Function Code 3100):**
 - **Object Code 571 – Food Service Management – Food Costs:** allowable expense #1,3,10
 - **Object Code 572 – Food Service Management – Non-food Costs:** allowable expense #2,4
 - **Object Code 600 – Supplies:** allowable expense #11
- **Support Services – Students (Function Code 2100):**
 - **Object Code 500 – Other Purchased Services:** allowable expense #6,7
 - **Object Code 300 – Purchased Professional Services:** allowable expense #9
- **Data Processing Services (Function Code 2840):**
 - **Object Code 300 – Purchased Professional Services:** allowable expense #5,12
 - **Object Code 650 – Supplies and Fees:** allowable expense #5,12
- **Instructional Services (Function Code 1691):**
 - **Object Code 330 – Other Professional Services:** allowable expense #8

Instruction - Provide a budget which demonstrates fiscally sound allocation of funds to successfully provide activities related directly to the PA Hunger-Free program initiatives. Grant funds may not be used for direct salaries, fringe benefits, or operational rates; however, funds can be used for honorariums and as stipends that make up less than 20% of the total grant award. When completing the budget, refer to the Budget Section above for acceptable cost functions and object codes.

Function	Object	Description of Services	Amount
<input type="text" value="Select"/>	<input type="text" value="Select"/>	<input type="text" value="Enter value"/>	\$ <input type="text" value="Enter value"/>
<input type="text" value="Select"/>	<input type="text" value="Select"/>	<input type="text" value="Enter value"/>	\$ <input type="text" value="Enter value"/>
			0

Purchased Professional and Technical Services - Provide a budget that demonstrates fiscally sound allocation of funds to successfully provide activities related directly to the PA Hunger-Free Campus program initiatives. When completing the budget, refer to the Budget Section above for acceptable cost functions and object codes.

Function	Object	Description of Services	Amount
Select	Select	Enter value	\$ Enter value
Select	Select	Enter value	\$ Enter value
			0

Contracted Services - Provide a budget that demonstrates fiscally sound allocation of funds to successfully provide activities related directly to the PA Hunger-Free Campus program initiatives. When completing the budget, refer to the Budget Section above for acceptable cost functions and object codes.

Function	Object	Description of Services	Amount
Select	Select	Enter value	\$ Enter value
Select	Select	Enter value	\$ Enter value
			0

Supplies - Provide a budget that demonstrates fiscally sound allocation of funds to successfully provide activities related directly to the PA Hunger-Free Campus program initiatives. When completing the budget, refer to the Budget Section above for acceptable cost functions and object codes.

Function	Object	Description of Services	Amount
Select	Select	Enter value	\$ Enter value
Select	Select	Enter value	\$ Enter value
			0

Equipment - Provide a budget that demonstrates fiscally sound allocation of funds to successfully provide activities related directly to the PA Hunger-Free Campus program initiatives. When completing the budget, refer to the Budget Section above for acceptable cost functions and object codes.

Function	Object	Description of Services	Amount
Select	Select	Enter value	\$ Enter value
Select	Select	Enter value	\$ Enter value
			0

Budget Summary - NOTE: Yellow highlights indicate function codes that will not be used.
 Budget Summary is based on the budget category information that the institution has provided in the specified budget categories. Please note: the final amount on the budget summary should equal the grant amount requested.

	100 Salaries	200 Benefits	300 Purchased Professional and Technical Services	400 Purchased Property Services	500 Other Purchased Services	600 Supplies 800 Dues and Fees	700 Property	Totals
1000 Instruction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1691 Instructional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2000 SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2100 SUPPORT SERVICES – STUDENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2840 DATA PROCESSING SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3000 OPERATION OF NON- INSTRUCTIONAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3100 Food Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Approved Indirect Cost/Operational Rate: ____%								\$0.00
Final								\$0.00

Compliance Obligations

1. All grantees will be required to sign a grant agreement with PDE. Once approved, the institution will invoice for payment of the grant.
2. All invoices must be received within 30 calendar days of notification of approval.
3. Institutions are encouraged to expend all grant funds and funds must be spent, and services performed/products received on or before June 30, 2028.
4. PDE shall seek repayment of funds if it determines that funds were not utilized for the original stated and approved purpose.
5. Grantees will be required to submit reports in the eGrants system on forms supplied by PDE. Final Expenditure Reports must be submitted no later than July 31, 2028. (Note: New 2026, Final Expenditure Reporting can be accessed when the fully executed agreement is received. Expenses and statistics can be entered into eGrants and tracked throughout the year, for ease of record keeping).
6. Grantees are also expected to participate in PDE's research, including staff interviews and student surveys.

Are you able to meet these compliance obligations?

- ☐ Yes
☐ No