



Application Template for 2026 PA Hunger-Free Campus Grant Program

This is **not** the official grant application. This is a template provided to help applicants collaborate with partners, organize submission information, and draft responses prior to completing the application in the PDE eGrants system.

PA Hunger-Free Campus grant applications must be submitted via the PDE eGrants system no later than 5:00 PM on **Friday, December 12, 2025**. **Grant agreement is from May 1, 2026-June 30, 2027.**

To apply:

1. Review of the [PA Hunger-Free Campus Request for Application 2026](#). All applicants must meet the requirements outlined in this document.
2. The [eGrants Request Form](#) **must** be completed for **each** grant cycle to access [eGrants](#).
3. Review the application questions below and coordinate with partner(s) to answer the application questions.
4. Only one proposal will be accepted from each institution. Applicants may not apply as a consortium. For campuses with multiple locations, the main campus should complete the application. If awarded, funds may be distributed to additional locations as deemed appropriate.
5. Applications that do not include all required information as stated on the application will not be considered for funding.
6. PDE reserves the right to contact applicants to request or recommend amendments to the proposal or budget for further consideration of the grant application.
7. Direct questions to RA-EDHUNGERFREECAMPUS@pa.gov.
8. Submit the completed application via the [eGrants](#) system by **5:00 pm on Friday, December 12, 2025**.

Area 1. Applicant Information

1. Institution Name:
2. Mailing Address:
3. City:
4. State:
5. Zip Code:
6. Project Director Name:
7. Project Director Title:
8. Project Director Email Address:
9. Project Director Phone Number:
10. Institutions' Fiscal Contact Name:
11. Institutions Fiscal Contact Email:
12. Institutions' Fiscal Contact Phone Number:
13. Number of Enrolled Students:
- Help Button Text: The institution can use data submitted from their latest IPDES submission.
14. Number of Students Living on Campus

Area 2. Program Information

Project Summary – All attachments must be added under the Reporting/Guidelines, Upload section of this application. Any attachments added to this section will not be reviewed.

NOTE: When uploading documents, please remember to clearly label each attachment: Filename, uploaded by, uploaded date, download.

Request grant amount.

In this section, the institution will provide specific plans to implement the proposed programs. Institutions should ensure their response is detailed and provide specific examples of how the initiative will be further developed on campus and include the mentioned eligible programming options below. Institutions are encouraged to upload letters of commitment for proposed partners. The institution must explain how campus administration, along with the developed task force, will be instrumental in the execution of the proposed goals/objectives. If your institution was a grant recipient last year, proposals must demonstrate how additional funds will expand upon previous initiatives.

With the grant funds, please outline the criteria for areas that you will focus on. (Dropdown criteria to select in dropdown: (Directly Connect Students to Food Options; SNAP Increase Awareness; Develop or Increase Task Force; Data and Reporting)

	Criteria Area	Goals/Objectives	Baseline Data	Projected Outcomes	Projected Amount of Funds
Criteria	Directly Connect St	Enter value	Enter value	Enter value	\$ Enter value
Criteria	Select	Enter value	Enter value	Enter value	\$ Enter value
Criteria	Select	Enter value	Enter value	Enter value	\$ Enter value

How will funds be used quotably for supporting the highest-risk community members?

Area 3. Budget

Budget Narrative - Provide an explanation of the proposed budget items and how they relate to the objectives of your proposal. Ensure that the budget narrative demonstrates how funds will be used equitably for supporting the highest-risk community members.

Instruction - Provide a budget which demonstrates fiscally sound allocation of funds to successfully provide activities related directly to the PA Hunger-Free program initiatives. Grant funds may not be used for direct salaries, fringe benefits, or operational rates; however, funds can be used for honorariums and as stipends that make up less than 25 percent of the total grant award. When completing the budget, refer to the chart below for acceptable cost functions and object codes.

- *Help Button Text: All amounts must be entered in whole dollars.*

Function	Object	Amount	Description
Select	Select	\$ Enter value	Enter value
Select	Select	\$ Enter value	Enter value
		0	

Purchased Professional and Technical Services - Provide a budget that demonstrates fiscally sound allocation of funds to successfully provide activities related directly to the PA Hunger-Free Campus program initiatives. When completing the budget, refer to the chart below for acceptable cost functions and object codes.

- *Help Button Text: Round amounts to the nearest whole dollar. Grant funds may not be used for direct salaries, fringe benefits, or operational rates; however, can be used for honorariums and stipends. All budgets will be reviewed to evaluate appropriateness and connection to proposed grant activities and goals.*

Function	Object	Description of Services	Total Amount
Select	Select	Enter value	\$ Enter value
Select	Select	Enter value	\$ Enter value
			0

Contracted Services - Provide a budget that demonstrates fiscally sound allocation of funds to successfully provide activities related directly to the PA Hunger-Free Campus program initiatives. When completing the budget, refer to the chart below for acceptable cost functions and object codes.

- *Help Button Text: All amounts must be entered in whole dollars.*

Function	Object	Description of Services	Amount
Select	Select	Enter value	\$ Enter value
Select	Select	Enter value	\$ Enter value
			0

Supplies - Provide a budget that demonstrates fiscally sound allocation of funds to successfully provide activities related directly to the PA Hunger-Free Campus program initiatives. When completing the budget, refer to the chart below for acceptable cost functions and object codes.

- *Help Button Text: All amounts must be entered in whole dollars.*

Function	Object	Description of Services	Amount
Select	Select	Enter value	\$ Enter value
Select	Select	Enter value	\$ Enter value
			0

Equipment - Provide a budget that demonstrates fiscally sound allocation of funds to successfully provide activities related directly to the PA Hunger-Free Campus program initiatives. When completing the budget, refer to the chart below for acceptable cost functions and object codes.

- *Help Button Text: All amounts must be entered in whole dollars.*

Function	Object	Description of Services	Amount
Select	Select	Enter value	\$ Enter value
Select	Select	Enter value	\$ Enter value
			0

Budget Summary - Displays a read-only table showing totals by function/object codes.

*Displays a **read-only** table showing totals by function/object codes.*

	300 Purchased Professional and Technical Services	500 Other Purchased Services	600 Supplies	700 Property	800 Other Objects	Totals
1000 – Instruction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2000 – Support Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3000 – Operation of Non- Instructional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Compliance Obligations - All grantees will be required to sign a grant agreement with the Pennsylvania Department of Education. Once approved, the institution will invoice for payment of the grant. All invoices must be received within 30 calendar days of notification of approval. Institutions are encouraged to expend all grant funds and funds must be spent, and services performed/products received on or before **June 30, 2027**. The Pennsylvania Department of Education shall seek repayment of funds if it determines that funds were not utilized for the original stated and approved purpose. Grantees will be required to submit reports in the eGrants system on forms supplied by the Pennsylvania Department of Education. Final Expenditure Reports must be submitted no later than **July 31, 2027**. Grantees are also expected to participate in Pennsylvania Department of Education evaluation research, including staff interviews and student surveys. Are you able to meet these compliance obligations?

☐ Yes

☐ No