



Pennsylvania
Department of Education

PA Dual Credit Innovation Grant Interim Report

**Supporting grantees with secure data
submission**

July 28, 2026



Agenda Outline

1. Overview & Orientation (5 min)
2. Secure Account Creation (2 min)
3. Data Submission Template (10 min)
4. Technical Assistance & Resources (2 min)
5. Q & A and Discussion (10 min)



Introduction

Under Section 2004-I of the School Code, 24 P.S. §20-2004-I, the Pennsylvania Department of Education (PDE) is required to collect student-level data from grant recipients and use other existing data resources to publish an annual report to PDE's website.



Data Collection Period

- The interim report covers activities conducted during the first half of the full dual credit grant period.
- While the overall grant runs from July 1, 2025, through June 30, 2027, data being collected and reported here reflects the period of: **July 1, 2025, to June 30, 2026.**

PA Dual Credit Innovation 26-27 Interim Report Elements



- Downloadable from:
 - [Dual Credit Innovation Grant Program | Department of Education | Commonwealth of Pennsylvania](#)
- Scroll down to **Dual Credit Innovation Grant (DCIG) Reporting**
 - Interim Reporting Manual
 - Data Submission Template
- Data Submission Template file will be submitted through a Secure File Transfer Protocol (SFTP) site.



Secure Account Creation

- Email RA-HigherEducation@pa.gov with the data submission secure account **contact person** by **12 noon, Thursday, July 30**.
- The contact person will receive emails from ra-enterpriseftpserv@pa.gov when their account is created.
- Complete the **Data Submission Template**.
- Log into the [secure FTP site](#) to upload your data file. Please follow the naming convention for your template: **AUN_Institution Name-DCIG_Date.xlsx**

Application: Data Submission Template



- Tab 1: Instructions
- Tab 2: Program Narrative Worksheet
- Tab 3: Public/Charter High School Worksheet
- Tab 4: Private High School Course Worksheet
- Tab 5: Private High School Student Worksheet



Contact/Mission

- Recording and slide deck will be posted to the [Dual Credit Innovation Grant Program](#) web page.
- Questions: RA-HigherEducation@pa.gov

The mission of the Department of Education is to ensure that every learner has access to a world-class education system that academically prepares children and adults to succeed as productive citizens. Further, the Department seeks to establish a culture that is committed to improving opportunities throughout the commonwealth by ensuring that technical support, resources, and optimal learning environments are available for all students, whether children or adults.